

Paris City Commission
525 High Street Paris, KY 40361
Commission Chambers – Room 121
Meeting Minutes
September 23, 2025

CALL TO ORDER

The Board of Commissioners met in regular session at 9:00 a.m. viewable on YouTube <https://www.youtube.com/@CityofParisKY> on September 23, 2025.

PLEDGE OF ALLEGIANCE

Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

ROLL CALL

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Tim Gray; Commissioner, Sharon Fields; Commissioner, Stan Galbraith.

Others in attendance: City Manager, Matt Belcher; City Attorney, Bryan Beaman; Finance Director, Brad Oberlander; City Clerk & Treasurer, Stephanie Settles.

APPROVE MINUTES

Motion by Brooks, seconded by Plummer, the motion unanimously carried approving September 12th, 2025 special meeting minutes.

CONSENT AGENDA

Motion by Galbraith, seconded by Fields, the motion unanimously carried approving Municipal Order 2025-70 authorizing the mayor to execute a contract with Tate's Creek Paving in the amount of \$24,765.00 for the resurfacing of the municipal parking lot located on Main Street between 5th and 6th Street.

Motion by Galbraith, seconded by Fields, the motion unanimously carried approving Municipal Order 2025-71 approving a purchase of roof repair services at a shared storage space used by the Power Plant and the Water Treatment Plant and further authorizing the Mayor, City Manager, and City Clerk to execute the agreement and other necessary documents to complete this project.

Motion by Galbraith, seconded by Fields, the motion unanimously carried approving Municipal Order 2025-72 for the full-time hire of Cortney Squires to the position of Police Officer without certification, pay scale P5-1.

Motion by Galbraith, seconded by Fields, the motion unanimously carried approving Municipal Order 2025-73 for the full-time hire of Billy Watkins to the position of Police Officer without Certification, pay scale P5-1.

Motion by Galbraith, seconded by Fields the motion unanimously carried approving Municipal Order 2025-74 for the full-time hire of Emily Ratliff to the position of Utility Office Admin I without Certification, pay scale A1-5.

Motion by Galbraith, seconded by Fields, the motion unanimously carried, approving resolution 2025-21 ratifying the Mayor's prior execution of the initial Participation Form and authorizing the execution of the supplemental agreement by the Mayor.

Motion by Galbraith, seconded by Fields, the motion unanimously carried approving the bid proposal and approving the purchase of a new Keen K8VK750M43-43 pump with 70 foot cable from Atlas Electric Motor in the amount of \$43,374.00 plus additional freight charges and authorize the Mayor, City Manager, City Attorney, and City Clerk to execute all necessary documents including contracts and/ or agreements.

Motion by Galbraith, seconded by Fields, the motion unanimously carried approving awarding the bid proposal and approving the purchase of a new Hidrostral F10K-MD4R-FE4A6-M pump from Sullivan Environmental Technologies in the amount of \$50,597.00 plus additional freight charges for a return activated sludge station to replace the failed existing Hidrostral pump in place. Further authorize the Mayor, City Manager, City Attorney, and City Clerk to execute all necessary documents including contracts and/ or agreements.

Motion by Galbraith, seconded by Fields, the motion unanimously carried approving the requested street closure for Trunk or Treat on October 25, 2025, on Main Street between 2nd and 4th Street around the Court House Square, beginning at 2:00 p.m. and reopening at approximately 8:00 p.m. This will include Ardery place and Bank Row Street.

Motion by Galbraith, seconded by Fields, the motion unanimously carried approving the street closure request of 7th Street on Main Street through Bank Row on Sunday, October 12th from 6:00 a.m. to 9:00 p.m. for the Legends of Bourbon County Festival.

Motion by Galbraith, seconded by Fields, the motion unanimously carried approving curbside pickup provided by Rumpke for heavy trash on Thursday, October 30th. The City of Paris will pick up brush and limbs curbside the week of October 27th through October 31st.

Motion by Galbraith, seconded by Fields, the motion unanimously carried approving Trick-or-Treat hours from 6:00 p.m. to 8:00 p.m. on Friday, October 31, 2025 rain or shine for the City of Paris.

Motion by Galbraith, seconded by Fields, the motion unanimously carried approving the surplus of two 4" OS&Y valves and pump. Authorizing the Mayor, City Clerk, and City Manager to execute any necessary documents.

Motion by Galbraith, seconded by Fields, the motion unanimously carried approving the purchase of firearms from Kieseler Police Supply in the amount of \$31,522.00.

Motion by Galbraith, seconded by Fields, the motion unanimously carried approving designating a police vehicle as surplus property. Further move to authorize the Mayor, City Clerk, and City Manager to execute any necessary documents.

Motion by Galbraith, seconded by Fields, the motion unanimously carried approving the payment of invoices for General Fund in the amount of \$250,893.78 and Utility Fund in the amount of \$110,806.53.

REGULAR AGENDA

Motion by Plummer, seconded by Galbraith, the motion unanimously carried approving June financial reports as presented reflecting General Fund revenues of \$2,664,771 with expenses of \$2,151,406 and Utility Fund revenues of \$2,787,254 with expenses of \$3,390,332.

Motion by Brooks, seconded by Fields, the motion unanimously carried approving a change order and allowing the Electric Department to finalize the purchase a Digger Derrick from Altec at the updated purchase price with the recommended financing and authorizing the Mayor, City Manager, City Attorney, and City Clerk to execute all required documents.

REPORTS

Allyson Wellman, Chamber of Commerce

- Welcomed 8 new Chamber members.
- Coffee & Commerce continues the first Friday of each month at 9:00 a.m.
- Leadership Bourbon County program has started.
- Youth Leadership Bourbon County has also begun, engaging Paris and Bourbon County students.
- Día de Los Muertos event is in the planning phase.
- Christmas Parade planning is underway.
- Ribbon Cutting is scheduled for the Mill Yard in Millersburg.
- America 250th celebration planning continues; meetings will move to Legion Park.

Betty Ann Allen, Tourism

- Reported the Pumpkin Festival was successful.
- The final Summer Blast at the Park event was also successful.
- WKYT advertising plan was discussed.
- Working on a three-county tourism brochure in partnership with Harrison and Nicholas Counties.

Gordon Wilson, Economic Development Authority

- Provided an update on ongoing projects.

Chad Smart, Water Treatment Plant

- Awaiting delivery of components for the project.
- Prepping electrical systems in the meantime.

John A. Plummer, Mayor

- Extended appreciation to AccuTran for organizing a successful Pumpkin Festival.

Sharon Fields, Commissioner

- Reported speeding concerns on the west side of town.

Tim Gray, Commissioner

- Noted issues at Vine Street and Kingsley Court with vehicles running stop signs; requested increased patrols.

Stan Galbraith, Commissioner

- Reported on the surplus of the scale, awaiting response from the Nicholas County Judge.
- Raised concerns regarding past-due utility letters; discussed postmark date versus date received.
- Requested Code Enforcement review of a property at the old transfer station.

ADJOURNMENT

Motion by Plummer, seconded by Galbraith, the motion unanimously carried approving to adjourn the meeting.

John A. Plummer, Mayor

Stephanie Settles, City Clerk