PARIS CITY COMMISSION
REGULAR MEETING AGENDA
525 High Street Paris, KY 40361
Commission Chambers – Room 121
Tuesday, February 10, 2026 - 9:00 AM

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVE MINUTES**
   A. Regular Meeting - January 13, 2026
5. **SPECIAL PRESENATIONS**
   A. Paris Story Telling Festival - Jim Lovell
6. **ORDINANCES**
   A. Second Reading: Ordinance 2026-1; Net Energy Metering
7. **CONSENT AGENDA**
   A. Municipal Order 2026-18; Appointment; Paris Bourbon County Board of Adjustments
   B. Municipal Order 2026-4; Appointment of Alcohol Beverage Control Deputies
   C. Resolution 2026-3; Approving Authorized Bank Signatories
   D. Copy Machine Lease Agreement; Leaf through Miller Company: Police Department
   E. Surplus Request: Public Works & Electric Departments
   F. Payment of Invoices: General and Utility Fund
   G. Proclamation: Family Resource and Youth Services Week
8. **REGULAR AGENDA**
   A. Resolution 2026-1; Establishing a Bank Account; State Asset Forfeiture: Police Department
   B. Resolution 2026-2; Establishing a New Banking Account; Evidence: Police Department
   C. Authorization to Sign; Strand Associates: Task Order 26-01 Fords Mill Rd. Sanitary Sewer Project
   D. Reject Bid; Real Property: 219 E. 19th Street
   E. December Financials: General and Utility Fund

F. November Financials: General and Utility Fund

9. REPORTS

A. Outside Agencies

B. City Staff

C. Mayor & Commissioners

10. ADJOURNMENT

PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 10, 2026

AGENDA ITEM: Regular Meeting - January 13, 2026
DEPARTMENT: City Clerk

RECOMMENDED MOTION: Move to approve January 13, 2026, meeting minutes as presented.

DESCRIPTION: Regular meeting minutes of the January 13, 2026 meeting.

REQUESTED BY:

Name: Stephanie Settles

Paris City Commission
525 High Street Paris, KY 40361
Commission Chambers – Room 121
Meeting Minutes
January 13, 2026

CALL TO ORDER
The Board of Commissioners met in regular session at 9:00 a.m. viewable on YouTube https://www.youtube.com/@CityofParisKY on Tuesday, January 13, 2026.

PLEDGE OF ALLEGIANCE
Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

ROLL CALL
Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Tim Gray; Commissioner, Sharon Fields; Commissioner, Stan Galbraith.

Others in attendance: City Manager, Matt Belcher; City Attorney, Bryan Beauman; Finance Director, Brad Oberlander; City Clerk & Treasurer, Stephanie Settles.

APPROVE MINUTES
Motion by Brooks, seconded by Fields, the motion unanimously carried approving the December 16, 2025, meeting minutes as presented.

ORDINANCES

First reading of Ordinance 2026-1 was read by city attorney Bryan Beauman related to Net Energy Metering.

CONSENT AGENDA

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving a Municipal Order 2026-1 approving an agreement with Hach Service Partnership for annual maintenance at the Water Treatment Plant.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Municipal Order 2026-9 amending the 2019 continuing services agreement with Strand Associates for Engineering Services. Further authorizing the Mayor, City Manager, or City Clerk to execute the necessary documents.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Municipal Order 2026-8 extending the tower lease agreement for T-Mobile for a period of one year and authorizing the Mayor, City Manager or City Clerk to finalize documents related to this extension.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Municipal Order 2026-15 and authorizing the Mayor, City Manager, and City Clerk to execute all necessary documents.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Municipal Order 2026-5 for the full-time re-hire of Samuel Harney to the position of Field Operations Superintendent with the Field Operations Department with certification(s), pay scale O14-8.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Municipal Order 2026-6 for the full-time hire of Austin Curran to the position of Field Operations Foreman with the Field Operations department without Certification(s), pay scale O10-9.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Municipal Order 2026-7 for the full-time hire of Jeremiah Osborne-Baker for the position of Finance Coordinator with the Finance Department without Certification, pay scale A9-3.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Municipal Order 2026-10 for the internal transfer of Angelica Lawson to the position of Executive Assistant, pay scale A4-7.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Municipal Order 2026-11 for the internal transfer of Tony Snapp to the position of Laborer III, pay scale O5-20.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Municipal Order 2026-12 for the full-time hire of Austin Harris to the position of Firefighter EMT, pay scale F6-2.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Municipal Order 2026-2 for the reappointment of Deborah Poynter to the Architectural Review Board for a term ending January 24, 2029.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Municipal Order 2026-13 for the reappointment of Logan Beaton to the Architectural Review Board for a term ending January 24, 2029.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Municipal Order 2026-14 for the appointment of Kathy Metz to the Community Development Agency Board for a term expiring on January 31, 2030.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Municipal Order 2026-17 approving the recommendation to appoint Joe Stevenson to the E-911 Board.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving the 2026 city commission regular meeting schedule in accordance with adopted ordinance § 20.150, to include the cancellation of July 14, 2026, and December 22, 2026, meetings.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving the payment of invoices for the period November 27 through January 2, 2026, totaling $684,576.70 for the General Fund and $449,002.60 for the Utility Fund.

REGULAR AGENDA

Motion: Move to approve Municipal Order 2026-3 appointing Stephanie Settles as the ABC Administrator.
By: Plummer
Seconded: Galbraith

Yes: Plummer, Brooks, Fields, Gray, Galbraith
No: None
Abstain: None

Motion by Fields, seconded by Brooks, the motion unanimously carried approving Municipal Order 2026-16 approving Phase III of policy additions and revisions for the Police Department.

REPORTS
Vanessa Logan, Westside Neighborhood
296 Signatures obtained for the Brownfield Grant.

Mark Burden, Chief of Police
The Homeless Initiative program has begun.

Josh Hurst, Fire Chief
EMT Classes have started. The class is full with 14 registered.

Christina Cunningham, Finance Specialist
Provided an update with Business Licenses, Property Taxes, and Occupational Licenses.

Angelica Lea, Executive Assistant
Will be answering all phone lines into the city, and working on a couple of community projects.

Matt Belcher, City Manager
Strategic Plan will be set for February.
Joint City and County Meeting will follow the next regularly scheduled City Commission meeting on January 27, 2026.

John Plummer, Mayor
Extended his condolences to Tony Snapp and his family.

ADJOURNMENT
Motion by Brooks, seconded by Galbraith, the motion unanimously carried to adjourn the meeting at 9:31 a.m.

_____
John A. Plummer, Mayor

_____
Stephanie Settles, City Clerk

PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 10, 2026

AGENDA ITEM: Paris Story Telling Festival - Jim Lovell
DEPARTMENT: Administration

RECOMMENDED MOTION: No motion required.

DESCRIPTION: Jim Lovell will be providing an update related to the Paris Story Telling Festival.

REQUESTED BY:

Name: Jim Lovell

PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 10, 2026

AGENDA ITEM: Second Reading: Ordinance 2026-1; Net Energy Metering
DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve Ordinance 2026-1 related to Net Energy Metering.

DESCRIPTION:

The proposed ordinance establishes a Net Energy Metering (NEM) program for the City of Paris Electric Department. This program allows residential, commercial, and industrial customers to install small solar energy systems that generate electricity for their own use and provide any excess power back to the City's electric system.

The goal of this ordinance is to give customers the option to use renewable energy while ensuring the safety, reliability, and financial stability of the City's electric grid.

Eligible systems are limited to 10 kW for residential and 30 kW for commercial or industrial customers.
Participation is available on a first-come, first-served basis up to 1% of the City's annual peak load.
Customers will be billed for power received from the City and receive a credit of $0.05972 per kWh for power sent back to the grid.
A $150 administrative fee applies for applications, and customers must meet all safety, metering, and insurance requirements.

This ordinance provides a clear and fair process for customers interested in solar energy while protecting the City's utility operations and all ratepayers.

REQUESTED BY:

Name: Aaron Sparkman, Superintendent-Electric Department

CITY OF PARIS
ORDINANCE NO. 2026-1

AN ORDINANCE CONCERNING NET ENERGY METERING

WHEREAS, the City of Paris desires to provide a rate available to permanent residential, general services, or industrial Net Energy Metering customers in areas served by the City of Paris Electric Department.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS CITY COMMISSION THAT THE FOLLOWING SECTIONS OF THE CODE OF ORDINANCES BE ADDED TO CHAPTER 34 OF THE CODE OF ORDINANCES:

Section 1. Policy and Terms

(A) Availability

The Net Energy Metering ("NEM") rate is available to any permanent residential, general service, or industrial NEM customer in any area served by the City of Paris Electric Department electric system in accordance with The City's terms and conditions for providing electric service. NEM is available only by request, and on a first-come, first-served basis up to a cumulative capacity of one percent (1%) of the City's single hour peak load during the previous year. An eligible NEM customer shall mean a retail electric NEM customer of the City with a generating facility that:

1. Generates electricity using solar energy only.
2. Has a rated capacity of not greater than (10) kilowatts residential; (30) kilowatts commercial/industrial
3. Is located on the NEM customer's premises.
4. Is owned and operated by the NEM customer.
5. Is connected in parallel with the City's electric distribution system; and
6. Has the primary purpose of supplying all or part of the NEM customer's own electricity requirements.

The term "NEM customer" hereinafter shall refer to any NEM customer requesting or receiving NEM services in accordance with the City's terms and conditions for providing electric service.

(B) Limitations

At its sole discretion the City may discontinue this NEM schedule and application with ninety (90) days written notification. The City shall not be liable for any expense incurred as a result of the determination to discontinue this schedule.

Generation facility sizing is restricted to the average annual load of customer as determined by kWh usage. The City has the right to restrict installation size to less than maximum allowances based on customer load requirements.

(C) Metering

The City shall provide net-metering services through a bi-directional kilowatt-hour metering system capable of measuring the flow of electricity in two directions. The NEM customer shall be responsible for paying the metering costs for this meter embedded in the City of Paris electricity rates ordinance relevant to their customer classification. Net-metering shall be measured in accordance with standard metering practices established by the City of Paris using metering equipment capable of measuring and recording the flow of energy, in kWh, on an hourly basis, (a) delivered to the NEM customer by the City and (b) received by the City from the NEM customer. Such meter shall be capable of determining energy associated with the City providing energy to the NEM customer under the rate schedule appropriate for such deliveries.

Section 2. NEM Charges and Credits

(A) Charges

Charges for energy delivered to the NEM customer by the City in any given hour shall be determined according to the rate schedule appropriate or applicable for the NEM customer per the City's standard rate classifications.

(B) Credits

Credits for energy received by the City from the NEM customer in any given hour shall be determined by an NEM energy credit rate applied to all energy received from the NEM customer during the monthly billing period. The NEM energy credit rate shall be calculated annually and be based on the City's actual annual wholesale power costs, as adjusted, to reflect the value of solar power. The NEM energy credit rate may be revised in the future at any time.

For purposes of determining monthly bills for NEM customers, the monthly credit for energy received by the City from the NEM customer will be subtracted from charges for all energy delivered to the NEM customer by the City. If the net charges (charges less credits) amount is greater than zero, then the NEM customer will be billed for the net amount. If the net charges amount is less than zero, then the City will credit the net charges to the NEM customer's account. Any excess net charges shall be accumulated, carried forward and applied at the first opportunity to any monthly billing periods having positive net charges. Any accumulated billing period credits remaining unused at the end of a 12-month period will expire and zero out. If an account is closed and has a credit balance, any existing credit may be transferred to another active account with the City of Paris if applicable.

The current NEM energy credit rate shall be $.05972 per kWh.

Section 3. Application and Approval Process

(A) Process

The NEM customer shall submit an Application for Interconnection and Net Metering (Application) and receive approval from the City prior to installing the generator facility

to the City's system. Applications will be submitted by the NEM customer and reviewed and processed by the City of Paris. Applications must contain approved drawings and plans and be approved by a Kentucky licensed electrical engineer prior to the City approval. The City may reject any Application for violations of any code, standard, or regulation related to reliability or safety; however, the City will work with the NEM customer to resolve those issues to the extent practicable. The City may also reject any application that it determines to be detrimental to the City electric distribution system.

(B) Administrative Fee

Upon submission of the required application to the City, the NEM customer shall pay a non-refundable administrative fee of $150.00.

(C) Terms and Conditions

To interconnect to the City's distribution system, the NEM customer's generating facility shall comply with the following terms and conditions:

1) The City shall provide the NEM customer metering services through a bi-directional kilowatt-hour metering capable of measuring, on an hourly basis, the power and energy, as applicable for billing purposes, (i) delivered to the NEM customer by the City and (ii) received by the City from the NEM customer. If the NEM customer requests any additional metering or distribution upgrades, such installations shall be at the NEM customer's expense.

2) The NEM customer shall install, operate, and maintain, at NEM customer's sole cost and expense, any control, protective, or other equipment associated with the generating facility. The customer's system must meet the City's technical interconnection requirements, which are based on IEEE 1547 standards, the National Electrical Code (NEC), guidelines from accredited testing labs like Underwriters Laboratories, and the manufacturer's recommended practices. These ensure the generating facility operates safely, efficiently, and reliably in parallel with the City's electric system. The NEM customer shall bear full responsibility for the installation, maintenance and safe operation of the generating facility. Upon reasonable request from the City, the NEM customer shall fully demonstrate generating facility compliance. Should the NEM customer request assistance related to the generation system performance or safety, those costs will be at the customer's expense at the current City hourly rate as stated in the City's rate ordinance.

3) The generating facility shall comply with, and the NEM customer shall represent and warrant its compliance with: (a) any applicable safety and power quality standards established by IEEE and accredited testing laboratories such as Underwriters Laboratories; (b) the NEC as may be revised from time to time; (c) the City's rules, regulations, and the City's Service Regulations as contained in the City's Code of Ordinances as may be revised from time to time (d) all other applicable local, state, and federal codes and laws, as the same may be in effect from time to time. Where

required by law or regulation, the NEM customer shall pass an electrical inspection of the generating facility by a local authority having jurisdiction over the installation.

4) Any changes or additions to the City's system, including special metering installations, required to accommodate the generating facility shall be considered excess facilities. The NEM customer shall pay the City for actual costs incurred for all such excess facilities prior to construction.

5) The NEM customer shall operate the generating facility in such a manner as not to cause undue fluctuations in voltage, intermittent load characteristics or otherwise interfere with the operation of the City's electric system. At all times when the generating facility is being operated in parallel with the City's electric system, the NEM customer shall so operate the generating facility in such a manner that no adverse impacts will be produced thereby to the service quality rendered by the City to any of its other NEM customers or to any electric system interconnected with the City's electric system. The NEM customer shall agree that the interconnection and operation of the generating facility is secondary to, and shall not interfere with, the City's ability to meet its primary responsibility of furnishing reasonably adequate service to its customers.

6) NEM customer shall be responsible for protecting, at NEM customer's sole cost and expense, the generating facility from any condition or disturbance on the City's electric system, including, but not limited to, voltage sags or swells, system faults, outages, loss of a single phase of supply, equipment failures, and lightning or switching surges. Should such condition or disturbance be determined to be NEM equipment, the NEM customer shall reimburse the City for any and all expenses incurred to determine such disturbance.

7) After initial installation, the City shall have the right to inspect and/or witness commissioning tests. Following the initial testing and inspection of the generating facility and upon reasonable advance notice to the NEM customer, the City shall have access at reasonable times to the generating facility to perform reasonable on-site inspections to verify that the installation, maintenance, and operation of the generating facility comply with the requirements of this NEM policy.

8) When required by the City’s electric operators, an eligible NEM customer shall furnish and install on the NEM customer's side of the point of common coupling a safety disconnect switch which shall be capable of fully disconnecting the NEM customer's energy generating equipment from the City's electric service under the full rated conditions of the NEM customer's generating facility. The external disconnect switch (EDS) location will be determined by the City and shall be located adjacent to the City's meters. If the location of the EDS is not at the customer’s master meter, it shall be noted by placing a permanent sticker on the master meter indicating the EDS location. The EDS shall be of the visible break type in a metal enclosure which can be secured by a padlock. If the EDS is not located directly adjacent to the master

meter but at the NEM generator meter, the NEM customer shall be responsible for ensuring that the location of the EDS is properly and legibly identified for so long as the generating facility is operational. The disconnect switch shall be promptly accessible to City personnel at all times. In the event the City disconnects customer generation the City will not be held liable for any damages or revenue loss as a result from such disconnect.

9) The City shall have the right and authority at the City's sole discretion to isolate the generating facility or require the NEM customer to discontinue operation of the generating facility if the City believes that: (a) continued interconnection and parallel operation of the generating facility with the City's electric system creates or contributes (or may create or contribute) to a system emergency on either the City's or NEM customer's electric system; (b) the generating facility is not in compliance with the requirements of this ordinance, and the noncompliance adversely affects the safety, reliability, or power quality of the City's electric system; or (c) the generating facility interferes with the operation of the City's electric system. In non-emergency situations, the City shall give the NEM customer notice of noncompliance including a description of the specific noncompliance condition and allow NEM customer a reasonable time to cure the noncompliance prior to isolating the generating facilities. In emergency situations, when the City is unable to immediately isolate or cause the NEM customer to isolate only the generating facility, the City may isolate the NEM customer's entire facility. Any cost incurred by the City because of the improper performance of NEM equipment or operation shall be charged to the NEM customer’s billing account and paid along with the next service bill due. Any such unpaid expense shall be grounds for service termination at any of the NEM customer’s facilities.

10) The NEM customer shall agree that, without prior written permission from the City, no changes shall be made to the generating facility as initially approved. Increases in generating facility capacity will require a new Application which will be evaluated on the same basis as any other new application. Repair and replacement of existing generating facility components with like components that meet UL 1741 certification requirements and not resulting in increases in generating facility capacity is allowed without written approval. However, the City must be notified to inspect the repaired component/operation prior to continued operation. Failure to do so will result in termination of NEM service.

11) To the extent permitted by law, the NEM customer shall protect, indemnify, and hold harmless the City and its directors, officers, employees, agents, representatives and contractors against and from all loss, claims, actions or suits, including costs and attorney’s fees, for or on account of any injury or death of persons or damage to property caused by the NEM customer or the NEM customer's employees, agents, representatives and contractors in tampering with, repairing, maintaining, or operating the NEM customer's generating facility or any related equipment or any facilities owned by the City.

12) The NEM customer shall always maintain general liability insurance coverage (through a standard homeowner's, commercial, or other policy) for a generating facility. NEM customer shall, upon request, provide the City with proof of such insurance at the time that application is made for NEM service and provide a certificate of liability insurance on an annual basis in accordance with City requirements. Such certificate shall name the City of Paris Combined Utilities as "Certificate Holder". All of the policies of insurance so required to be purchased and maintained for the certificates or other evidence thereof shall contain a provision or endorsement that the coverage afforded will not be cancelled, materially changed or renewal refused until at least thirty (30) days' prior written notice has been given to the City by certified mail. All such insurance shall remain in effect until written notice and verification that NEM facilities are rendered inoperative and completely disconnected from the City's utility system. The limits of liability for the insurance required above shall provide coverage for not less than the following amounts or greater amounts where required by Laws and/or Regulations:

<u>General Liability</u>	
Commercial General Liability (each occurrence)	$1,000,000
General Aggregate	$1,000,000
Products – Comp/Op AGG	$1,000,000
Personal and Adv Injury	$1,000,000
Fire Damage (each occurrence)	$ 500,000
Medical Expense (any one person)	$ 100,000
<u>Excess Liability</u>	
Umbrella Form (each occurrence)	$1,000,000
Aggregate	$1,000,000

If at any time it is determined that such insurance is invalid, the City shall immediately disconnect NEM generating facilities from the electric distribution system.

13) By entering into an Interconnection Agreement, or by inspection, if any, or by non-rejection, or by approval, or in any other way, the City does not give any warranty, express or implied, as to the adequacy, safety, compliance with applicable codes or requirements, or as to any other characteristics, of the generating facility equipment, controls, and protective relays and equipment.

14) A NEM customer's generating facility is transferable to other persons or service locations only after written notification to the City has been made and verification that the installation is in strict compliance with this NEM policy. Upon written notification that an approved generating facility is being transferred to another person, NEM customer, or location, the City will verify that the installation is in compliance with the City's policies and standards and provide written notification to the NEM customer(s) within 20 business days. If the

installation is no longer in compliance with policy or standard, the City will render it inoperative and notify the NEM customer in writing and identify what must be done to place the facility in compliance.

The foregoing ordinance shall take effect immediately upon execution and publication.

The foregoing ordinance was introduced and read for the first time as the City Commission's meeting of January 13, 2026. Read for the second time, adopted and approved at its regular meeting of January 27, 2026.

_____
John A. Plummer, Mayor

ATTEST:

_____
Stephanie Settles, City Clerk

PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 10, 2026

AGENDA ITEM: Municipal Order 2026-18; Appointment; Paris Bourbon County Board of Adjustments
DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve Municipal Order 2026-18 for the reappointment of Wayne West to the Paris-Bourbon County Board of Adjustments for a term ending on January 24, 2029.

DESCRIPTION: The Mayor recommends approval of the reappointment of Wayne West to the Board of Adjustments for one additional term. Mr. West has met the maximum number of consecutive appointments allowed under Ordinance No. 2019-13. Mr. West has confirmed acceptance of the reappointment thru the Mayor, if approved by the City Commission.

Staff recommends approval of Municipal Order 2026-18 for the reappointment of Wayne West to the Board of Adjustments for a term ending January 24, 2029.

REQUESTED BY:

Name: John A. Plummer, Mayor

CITY OF PARIS
ORDER 2026-18

A MUNICIPAL ORDER APPROVING THE MAYOR'S REAPPOINTMENT OF WAYNE WEST TO THE TO THE BOARD OF ADJUSTMENTS FOR A TERM ENDING JANUARY 24, 2029.

WHEREAS, the Interlocal Agreement for the Joint Board of Adjustments authorizes the Mayor to make appointment two seats to the board of adjustments. Such appointments have generally been confirmed by the Commission.

WHEREAS, the Interlocal Agreement indicates that the term of an appointee shall be for a period of three years.

WHEREAS, the City has adopted Ordinance No 2019-13 which establishes limits for consecutive terms.

WHEREAS, Wayne West has served the maximum number of consecutive appointments permitted by ordinance, and this reappointment constitutes one additional and final consecutive term of service; and

NOW THEREFORE be it ordered by the City Commission of the City of Paris that the Mayor's reappointment of Wayne West to the Board of Adjustments is approved for a term ending January 24, 2029.

Dated this 27th day of January 2026.

CITY OF PARIS, KENTUCKY

_____
John A. Plummer, Mayor

ATTEST:

_____
Stephanie Settles, City Clerk

PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 10, 2026

AGENDA ITEM: Municipal Order 2026-4; Appointment of Alcohol Beverage Control Deputies
DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve Municipal Order 2026-4; appointing ABC Deputies.

DESCRIPTION: Approval is requested to update the appointments of ABC Deputy Administrators for Enforcement due to attrition within the Paris Police Department. These appointments are made in accordance with City of Paris Ordinance § 62.003(B) and KRS Chapters 241, 243, and 244.

City ordinance authorizes the appointment of seven ABC city police officers to serve as Deputy ABC Administrators for enforcement of state and city alcoholic beverage control laws.

Due to attrition, Interim Chief of Police Mark Burden is recommended to replace Kyle Yearsley as an ABC Deputy. All other previously approved deputies remain unchanged.

The recommended ABC Deputy Administrators from the Paris Police Department are:
Interim Chief of Police Mark Burden
Scott Toadvine
Adam Harmon
Lewis Boyer
Joseph Stevenson
Larry Barrett
Barry Maggard

REQUESTED BY:

Name: Stephanie Settles, ABC Administrator

CITY OF PARIS
ORDER NO. 2026-4

AN ORDER APPROVING THE APPOINTMENT OF DEPUTY ALCOHOL BEVERAGE CONTROL ADMINISTRATORS FOR ENFORCEMENT OF STATE AND CITY LAW, ORDINANCE AND REGULATIONS

WHEREAS, the City of Paris is authorized under KRS Chapters 241, 243, and 244 and City of Paris Ordinance § 62.003(B) to appoint seven (7) ABC-qualified police officers of the Paris Police Department as Deputy Alcoholic Beverage Control Administrators for Enforcement; and

WHEREAS, Mark Burden, Scott Toadvine, Larry Barrett, Joseph Stevenson, Adam Harmon, Lewis Boyer, and Barry Maggard, all of the Paris Police Department, are appointed as agents of the Alcoholic Beverage Control Enforcement Authority, and their duties, as determined by the City ABC Administrator, shall consist of the enforcement of state and city laws, ordinances, and regulations relating to Alcoholic Beverage Control; and

NOW, THEREFORE, BE IT ORDERED by the City Commission of the City of Paris, Kentucky, that the following Mark Burden, Scott Toadvine, Larry Barrett, Joseph Stevenson, Adam Harmon, Lewis Boyer, and Barry Maggard of the Paris Police Department are approved and appointed as Deputy Alcoholic Beverage Control Administrators for enforcement.

Dated this 27th day of January 2026.

_____
John A. Plummer, Mayor

Attest:

_____
Stephanie Settles, City Clerk

PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 10, 2026

AGENDA ITEM: Resolution 2026-3; Approving Authorized Bank Signatories
DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve Resolution 2026-3 approving authorized bank signatories for the City of Paris.

DESCRIPTION:

This resolution ensures the proper management and execution of financial transactions on behalf of the City. It is adopted for the purpose of removing Mike Withrow from authorization, as he is no longer serving as the City Manager of Paris.

The following individuals are recommended for authorization as signatories on all official banking matters:
John A. Plummer, Mayor
Wallis Brooks, Commissioner (Audit Committee)
Stan Galbraith, Commissioner (Audit Committee)
Matt Belcher, City Manager
Stephanie Settles, City Clerk/Treasurer

REQUESTED BY:

Name: Stephanie Settles, City Clerk & Treasurer

CITY OF PARIS
RESOLUTION 2026-3

A RESOLUTION APPROVING AUTHORIZED BANK SIGNATORIES FOR THE CITY OF PARIS, KENTUCKY

WHEREAS, it is necessary for the City of Paris to designate authorized signatories for its financial accounts to ensure the continued and efficient operation of municipal business;

NOW, THEREFORE, be it resolved by the Board of Commissioners of the City of Paris, Kentucky, that the following individuals are hereby authorized to act as signatories on behalf of the City for all official banking matters:

John A. Plummer, Mayor
Wallis Brooks, Commissioner
Stan Galbraith, Commissioner
Matt Belcher, City Manager
Stephanie Settles, City Clerk/Treasurer

ENACTED at the regular meeting of the Board of Commissioners of the City of Paris, Kentucky on February 10, 2026.

CITY OF PARIS, KENTUCKY

_____
John A. Plummer, Mayor

ATTEST:

_____
Stephanie Settles, City Clerk

PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 10, 2026

AGENDA ITEM: Copy Machine Lease Agreement; Leaf through Miller Company: Police Department
DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve a lease agreement with Leaf for 3 Canon copiers in the amount of $519.52 for 63 months. Authorize the City Attorney to review and negotiate terms of the lease agreement, and further authorize the Mayor, City Manager, or City Clerk to execute the agreement.

DESCRIPTION: The police department is seeking authorization for a lease agreement with Leaf, facilitated through The Miller Company, for three (3) Canon copiers at a cost of $6,234.24 per year, for a 63-month term totaling $32,729.76, plus any applicable additional charges for overuse or late fees as outlined in the contract.

The City has been in possession of the equipment for approximately four months.

This is a leased program; equipment will be returned at the end of the term unless the City elects to purchase the equipment outright in accordance with the agreement.

Equipment purchases are budgeted expenses.

REQUESTED BY:

Name: Police Department

PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 10, 2026

AGENDA ITEM: Surplus Request: Public Works & Electric Departments
DEPARTMENT: Grants & Purchasing

RECOMMENDED MOTION: Move to approve the surplus of miscellaneous items for sale, recycling, or scrap and authorize the Mayor, City Clerk, and City Manager to execute any necessary documents.

DESCRIPTION: The attached list consists of items that were acquired by the City of Paris or has come into possession of the City. Staff is requesting they be declared surplus because they are broken and/or no longer usable as intended when acquired.

The Electric Department is requesting permission to surplus a quantity of 4/0 copper wire left over from the construction of the Weaver Substation. The three reels of wire have remained unused since the completion of the project and have no purpose for the system going forward. The recommendation is to surplus it through the sealed bid process as it should have more than scrap value.

The Public Works department is requesting permission to surplus the following items by electronic auction:
1997 Jeep Cherokee - 1J4FJ27S5UL5499459
2004 Chevy Impala - 2G1WF55K149394063
2006 Chevy 2500 - 1GCHK24686E199719

The Public Works department is requesting permissino to surplus the following items by disposal:
(3) two yard dumpsters

It is in the best interest of the public to dispose of these items as they are no longer needed and are causing a hazard because of the large amount of accumulation in storage areas.

In keeping with KRS 82.083, items will be sold for scrap or disposed of as garbage/ recycling in a manner consistent with the public interest if the property has no value, or of nominal value as determined by an independent appraisal; or it will be sold by sealed bid or through online auction.

Electronic Auction is an approved method of sale or disposition of City property under KRS82.083.

REQUESTED BY:

Name: Merissa Williamson, Purchasing Manager

CITY OF PARIS - NOTICE OF SURPLUS EQUIPMENT

As authorized by KRS 82.083(3)(a) and other applicable law, the City of Paris declares the following miscellaneous equipment as surplus property:

ITEM:	QNTY:	OBTAINED THROUGH:	ID #:	DISPOSAL METHOD:
1997 Jeep Cherokee	1	unknown	1J4FJ27S5UL5499459	Sold by Auction
2004 Chevy Impala	1	unknown	2g1wf55k149394063	Sold by Auction
2006 Chevy 2500	1	Dan Cummins	1gchk24686e199719	Sold by Auction

CITY OF PARIS - NOTICE OF SURPLUS EQUIPMENT

As authorized by KRS 82.083(3)(a) and other applicable law, the City of Paris declares the following miscellaneous equipment as surplus property:

ITEM:	QNTY:	OBTAINED THROUGH:	ID #:	DISPOSAL METHOD:
2 yd roller dumpsters	3	unknown	n/a	Disposal

PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 10, 2026

AGENDA ITEM: Payment of Invoices: General and Utility Fund
DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve the payment of invoices for the period January 3 through January 16, 2026, totaling $381,755.15 for the General Fund and $610,656.33 for the Utility Fund.

DESCRIPTION: Attached is the summary of invoices for the General Fund ($381,755.15) and Utility Fund ($610,656.33). Both claims reports include data from the period January 3 through January 30, 2026.

The General Fund includes funding for Joint Agencies totaling $148,058.01, a payment to Motorola Solutions in the amount of $20,871.68 for PD Technical Equipment.

The Utility Fund includes $104,840 to CitcoWater for chemicals, $25,000 to Hometown Grid, LLC for Electric Distribution technical equipment, $50,597 to Sullivan Environment Technologies for repairs to underground water tank, and $63,005.50 to Farabee Mechanical for Engine 7 repairs at the Power Plant.

REQUESTED BY:

Name:Brad Oberlander, CPA

PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 10, 2026

AGENDA ITEM: Proclamation: Family Resource and Youth Services Week
DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve authorizing the Mayor to sign a proclomation proclaiming Family Resource and Youth Services week from February 9th through February 13th 2026.

DESCRIPTION: February 9th thru 13th is recognized across Kentucky as Family Resource and Youth Services Centers (FRYSC) Week. Our FRYSC Centers work daily to support students and families by providing essential resources, crisis assistance, and programs that promote student success. This request was submitted by Nikki Mullins, Youth Services Center Director at Bourbon County High School, on behalf of the FRYSC programs.

Staff recommends the approval for the Mayor to sign a proclamation proclaiming February 9th through 13th as Family Resource and Youth Services Week.

REQUESTED BY:

Name: Administration

Proclamation

City of Paris, Kentucky

WHEREAS, Family Resource and Youth Services Centers remove non-academic barriers to student achievement, connect students and families to needed resources, and collaborate with schools and communities to support student, family, and community success; and

WHEREAS, our community is served by Family Resource and Youth Services Centers that assist students by bridging gaps and removing non-cognitive barriers to learning through school and community resources; and

WHEREAS, Family Resource and Youth Services Centers develop systems of support within local communities and provide opportunities that allow students to learn, families to thrive, and communities to grow; and

WHEREAS, Family Resource and Youth Services Coordinators Appreciation Week, observed February 9th through February 13th, 2026, recognizes and celebrates the more than 961 Family Resource and Youth Services Centers and their coordinators across the Commonwealth and the critical role they play in the success of students, families, and schools; and

NOW, THEREFORE, I, John A. Plummer, Mayor of the City of Paris, Kentucky, do hereby proclaim the week of February 9th through February 13th, 2026, as

"FAMILY RESOURCE AND YOUTH SERVICES ENTERS (FRYSC) WEEK"

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Paris, Kentucky, to be affixed this 10th day of February 2026.

Signature:_____
Mayor, John. A. Plummer

Attest: _____
Stephanie Settles, City Clerk

PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 10, 2026

AGENDA ITEM: Resolution 2026-1; Establishing a Bank Account; State Asset Forfeiture: Police Department
DEPARTMENT: Police

RECOMMENDED MOTION: Move to approve Resolution 2026-1, establshing a bank account for State Asset Forfeiture funds.

DESCRIPTION:

The Paris Police Department requests that the City Commission approve a separate bank account to hold State Asset Forfeiture funds. These funds come from property or currency seized through forfeiture and must be used only for direct law enforcement purposes under KRS 218A.420.

Establishing a dedicated account ensures the funds are secure, properly tracked, and fully auditable. KRS 91A.060 allows the City to deposit municipal funds in official depositories approved by the governing body, and KRS 66.480 permits funds to earn interest if the account meets security and investment requirements. Additionally, KRS 218A.440 requires annual reporting of seized funds, which is easier to comply with when the funds are kept in a separate account.

Staff recommends approval of Resolution 2026-1 establishing a bank account for State Asset Forfeture funds.

REQUESTED BY:

Name: Interim Police Chief, Mark Burden

CITY OF PARIS
RESOLUTION 2026-1

A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A SEPARATE BANK ACCOUNT FOR STATE ASSET FORFEITURE FUNDS FOR THE PARIS POLICE DEPARTMENT

WHEREAS**,** the Paris Police Department receives State Asset Forfeiture funds derived from property or currency seized through lawful forfeiture proceedings; and

NOW, THEREFORE, be it resolved by the City Commission of the City of Paris, Kentucky, authorizes the establishment of a separate bank account for State Asset Forfeiture funds received by the Paris Police Department. The Mayor, City Manager, Finance Director, and City Clerk are authorized to take all actions necessary to implement this resolution.

ENACTED by the City Commission of the City of Paris, Kentucky, at the regular meeting held on January 27, 2026.

CITY OF PARIS, KENTUCKY

_____
John A. Plummer, Mayor

ATTEST:

_____
Stephanie Settles, City Clerk

PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 10, 2026

AGENDA ITEM: Resolution 2026-2; Establishing a New Banking Account; Evidence: Police Department
DEPARTMENT: Police

RECOMMENDED MOTION: Move to Approve Resolution 2026-2; Establishing a Evidence Funds bank account.

DESCRIPTION:

The Police Department requests that the City Commission approve the creation of a separate bank account to hold cash evidence collected during investigations. Cash evidence must be securely stored, carefully tracked, and fully auditable. Currently, these funds are kept within the police department, but a dedicated bank account will improve security, reduce risk, and ensure accurate recordkeeping.

Under KRS 91A.060, the City may deposit municipal funds in official depositories approved by the governing body, making this account fully compliant with state law. This account can not accrue interest. A separate account ensures a clear chain of custody, supports required reporting of seized funds under KRS 218A.440, and keeps evidence funds distinct from general city funds.

Staff recommends approval of Resolution 2026-2; establishing a bank account for Evidence Funds.

REQUESTED BY:

Name: Interim Police Chief, Mark Burden

CITY OF PARIS
RESOLUTION 2026-2

A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A SEPARATE BANK ACCOUNT FOR CASH EVIDENCE COLLECTED BY THE PARIS POLICE DEPARTMENT

WHEREAS, the Paris Police Department collects cash evidence during the course of criminal investigations; and

NOW, THEREFORE, be it resolved by the City Commission of the City of Paris, Kentucky, that a separate bank account for cash evidence collected by the Paris Police Department is hereby authorized. The Mayor, City Manager, Finance Director, and City Clerk are authorized to take all actions necessary to implement this resolution.

ENACTED by the City Commission of the City of Paris, Kentucky, at the regular meeting held on January 27, 2026.

CITY OF PARIS, KENTUCKY

_____
John A. Plummer, Mayor

ATTEST:

_____
Stephanie Settles, City Clerk

PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 10, 2026

AGENDA ITEM: Authorization to Sign; Strand Associates: Task Order 26-01 Fords Mill Rd. Sanitary Sewer Project
DEPARTMENT: Grants & Purchasing

RECOMMENDED MOTION: Move to authorize the Mayor to sign Task Order 26-01 with Strand Associates, Inc., pertaining to the Fords Mill Road Wastewater Project.

DESCRIPTION: In August of 2025, Municipal Order 2025-54 established the Fords Mill Rd Sanitary Sewer Lift Station and Houston Creek interceptor projects with Strand Engineering.

In March 2019, the City of Paris entered into an Agreement for Technical Services with Strand Associates, Inc. to provide engineering, scientific, design drafting, clerical, and administrative services through task-order-based engagements. This agreement was extended to March 12, 2029 per Municipal Order 2026-9.

Staff is recommending authorization for the mayor to sign task order 26-01 for preliminary engineering, design and easement services for a total of $ 248,000.00

This project extends the existing wastewater trunk sewer approximately 4,500 linear feet, decommission the existing Rio Vista wastewater pump station and increase capacity of the existing Fords Mill Road Wastewater pump station.

Services are scheduled for completion on April 30, 2026.

REQUESTED BY:

Name: Merissa Williamson, Purchasing & Grants Management

PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 10, 2026

AGENDA ITEM: Reject Bid; Real Property: 219 E. 19th Street
DEPARTMENT: Administration

RECOMMENDED MOTION: Move to reject all bids related to the property located at 219 E 19th Street and authorize the Mayor, City Manager and City Clerk to engage alternative methods of sale. Further, authorize the Mayor, City Manager, and City Clerk to execute documents as necessary related to the property.

DESCRIPTION: The City of Paris owns a parcel of real property located at 219 E. 19th Street in Paris, Kentucky, consisting of 0.562 acres and was the former recycling center. This property is dilapidated and no longer being used by the City of Paris. This property was last used as the City of Paris Recycling Center, and was closed in March 2020.

In August 2024, City Commission approved deeming this property as surplus and authorized staff to complete a process to accept proposals.

In October 2024, a formal proposal process was performed where only one proposal was received from Double O trailers. This proposal was in the amount of $5,000. Payment has not been received. Possession has not transferred to Double O.

At the time of the proposal, the proposal was to demolish the structure within a set time frame. However, Double O withdrew their proposal after it had been accepted due to the time limit requirements.

In January 2026, staff solicited new proposals under the same specifications originally solicited. These specifications include: Vendors acknowledge by submitting a sealed proposal, they must be willing to assume control of the property in its current state, take immediate measures for the proper demolition of the structure of the premises and provide economic development benefits to the community.

One proposal was received from William Shaw in the amount of $2,500.

It is the recommendation of staff to reject this proposal and authorize the City Manager to find an alternative to sale or remedy.

REQUESTED BY:

Name: Merissa Williamson, Purchasing & Grants Manager

PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 10, 2026

AGENDA ITEM: December Financials: General and Utility Fund
DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve financial reports as presented reflecting general fund revenues of $6,882,633 with expenses of $6,544,982 and utility fund revenues of $8,107,019 with expenses of $7,513,258.

DESCRIPTION: General Fund financial reports as presented reflect revenues of $6,882,633 or 47..6% of budgeted revenues with expenses of $6,544,982. Revenues exceed expenses by $137,651. Currently, the general fund has $571,417 in outstanding purchase orders.

Utility Fund financial reports as presented reflect revenues of $8,107,019. Expenses total $7,513,258. Revenues exceed expenses by $593,761. Currently, the utility fund has $980,515 in outstanding purchase orders.

General Fund operating cash at the end of December totaled $9,411,401. CDs held by the General Fund totaled $1,873,188 as of December 31, 2025.

Utility Fund operating cash at the end of December totaled $1,322,059.

REQUESTED BY:

Name: Brad Oberlander, CPA

PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 10, 2026

AGENDA ITEM: November Financials: General and Utility Fund
DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve financial reports as presented reflecting general fund revenues of $6,286,664 with expenses of $5,136,489 and utility fund revenues of $6,767,904 with expenses of $6,181,916.

DESCRIPTION: General Fund financial reports as presented reflect revenues of $6,286,664 or 44.8% of budgeted revenues with expenses of $5,136,489. Revenues exceed expenses by $1,150,175. Currently, the general fund has $145,966 in outstanding purchase orders.

Utility Fund financial reports as presented reflect revenues of $6,767,904. Expenses total $6,181,916. Revenues exceed expenses by $585,988. Currently, the utility fund has $1,144,970 in outstanding purchase orders.

General Fund operating cash at the end of November totaled $10,587,745. CDs held by the General Fund totaled $1,842,932 as of November 30, 2025.

Utility Fund operating cash at the end of December totaled $1,201,576.

REQUESTED BY:

Name: Brad Oberlander, CPA