

Paris City Commission
525 High Street Paris, KY 40361
Commission Chambers – Room 121
Meeting Minutes
November 25, 2025

CALL TO ORDER

The Board of Commissioners met in regular session at 9:00 a.m. viewable on YouTube <https://www.youtube.com/@CityofParisKY> on November 25, 2025.

PLEDGE OF ALLEGIANCE

Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

ROLL CALL

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Tim Gray; Commissioner, Sharon Fields; Commissioner, Stan Galbraith.

Others in attendance: City Manager, Matt Belcher; City Attorney, Bryan Beaman; Finance Director, Brad Oberlander; City Clerk & Treasurer, Stephanie Settles.

APPROVE MINUTES

Motion by Brooks, seconded by Plummer, the motion unanimously carried, approving November 12, 2025, meeting minutes as presented.

Motion by Fields, seconded by Galbraith, the motion unanimously carried approving the special meeting minutes of the November 12, 2025, meeting as presented.

ORDINANCES

Motion: Move to approve ordinance 2025-29 enacting and adopting a supplement to the code of ordinances.

By: Brooks

Seconded: Plummer

Yes: Plummer, Brooks, Fields, Gray, Galbraith

No: None

Abstain: None

CONSENT AGENDA

Motion by Gray, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-80 awarding a contract to Dynamic Air Solutions, authorizing the Mayor, City Manager, City Attorney, and City Clerk to execute all documents related to the contract.

Motion by Gray, seconded by Brooks, the motion unanimously carried, approving Municipal Order 2025-84 approving a lease of storage space with Ralph Hensley and authorizing the Mayor, City Manager, and City Clerk to execute all documents related to the contract.

Motion by Gray, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-87 for the internal promotion of Joshua Hurst from Interim Fire Chief to Fire Chief at the grade/step of F16-13.

Motion by Gray, seconded by Brooks, the motion unanimously carried approving the payment of invoices for the period November 1 through November 21, 2025, totaling \$331,171.04 for the General Fund and \$513,561.08 for the Utility Fund.

REGULAR AGENDA

Motion by Gray, seconded by Galbraith, the motion unanimously carried approving Municipal Order 2025-86 approving Phase I of policy additions and revisions for the Police Department.

Motion by Plummer, seconded by Galbraith, the motion unanimously carried approving June financial reports as presented reflecting General Fund revenues of \$2,998,336 with expenses of \$3,017,106 and Utility Fund revenues of \$4,199,904 with expenses of \$3,792,098.

REPORTS

Betty Ann Allen, Tourism

Holiday Hop resulted in increased sales for local businesses.

Small Business Saturday is this weekend.

Christmas commercials will be airing soon.
WTVQ will feature holiday “shop local” promotions.

Allyson Wellman, Chamber of Commerce
Dec. 5 – Coffee & Commerce: hosted by Bluegrass Roofing, 9am at Happy People Coffee.
Dec. 6 – Is the annual Christmas Parade. Currently, 58 participants are registered. Jamie Corum will serve as Grand Marshal, a tree lighting ceremony immediately following the parade with live performances. Youth Leadership Day was held at the Community Center. Students designed and decorated large ornaments for the community Christmas tree.

Business Development Series:
Jan. 14: The Reels Deal Workshop on creating reels for business marketing (11 AM–1 PM, Library Community Room)
Feb. 11: Building a Budget That Works
March: One-page newsletter creation workshop

Mike Smith, Public Works
Trucks prepped for winter weather; salt reserve is full.
This is the final week of leaf pickup.

John A. Plummer, Mayor
Inquired about the water loss. City Manager Belcher disclosed that there are some known leak issues and those are being worked on. Also, noting that the water plant improvements should also help with lowering water loss.

Matt Belcher, City Manager
Fiscal Court voted to add the new park property to the Joint Parks and Recreation Interlocal agreement. He is awaiting information from the Fiscal Court about the specific details of their request.
December 1, 2025, the Cashier windows will close at 3pm for software updates.
The Citizen Survey is now active on Facebook; paper copies are available and will be taken to a few local businesses.

Stephanie Settles, City Clerk/Treasurer
Provided a property tax status update; noting that tomorrow is the final day to receive the early pay discount.

Brad Oberlander, CPA
Stated that the Investment Committee approved rolling some maturing CD's into the city saving account. The committee discussed depositing some funds into a KLC investment pool money market account.

EXECUTIVE SESSION

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving the Board of Commissioners exit regular session and enter into executive session pursuant to KRS 61.810(1)(f) for discussion which might lead to the appointment of an individual employee at 9:41 a.m.

With no action taken during the executive session. Motion by Galbraith, seconded by Brooks, the motion unanimously carried to exit the executive session and resume regular session at 9:54 a.m.

POTENTIAL ACTION (if any)

Motion by Gray, seconded by Fields, the motion unanimously carried to approve Municipal Order 2025-85 approving Mark Burden as Interim Chief of Police effective January 1, 2026.

ADJOURNMENT

Motion by Gray, seconded by Galbraith, the motion unanimously carried to adjourn the meeting at 9:56 a.m.

John A. Plummer, Mayor

Stephanie Settles, City Clerk/Treasurer