



**PARIS CITY COMMISSION
REGULAR MEETING AGENDA**

525 High Street Paris, KY 40361
Commission Chambers – Room 121
Tuesday, January 13, 2026 - 9:00 AM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVE MINUTES

A. Special Meeting - December 16, 2025

5. ORDINANCES

A. First Reading: Ordinance 2026-1; Net Energy Metering

6. CONSENT AGENDA

- A. Municipal Order 2026-1; Contract Renewal: Hach Maintenance Agreement-Water Treatment Plant
- B. Municipal Order 2026-9; Agreement Amendment: Strand Associates
- C. Municipal Order 2026-8; Contract Extension: T-Mobile
- D. Municipal Order 2026-15; Authorizing Participation in an EPA Brownfield Coalition Grant
- E. Municipal Order 2026-5; Personnel Order: Field Operations Superintendent
- F. Municipal Order 2026-6; Personnel Order: Field Operations Foreman
- G. Municipal Order 2026-7; Personnel Order: Finance Coordinator
- H. Municipal Order 2026-10; Personnel Order: Executive Assistant
- I. Municipal Order 2026-11; Personnel Order: Public Works Laborer III
- J. Municipal Order 2026-12; Personnel Order: Firefighter/EMT
- K. Municipal Order 2026-2; Reappointment to the Board of Architectural Review
- L. Municipal Order 2026-13; Reappointment to the Board of Architectural Review

- M. Municipal Order 2026-14; Appointment to the Community Development Agency Board
- N. Municipal Order 2026-17; Appointment: E911 Board
- O. 2026 City Commission Meeting Schedule
- P. Payment of Invoices: General and Utility Fund

7. REGULAR AGENDA

- A. Municipal Order 2026-3; Appointment of Alcohol Beverage Control Administrator
- B. Municipal Order 2026-16; Phase III Police Department Revised and Additional Policies

8. REPORTS

- A. Outside Agencies
- B. City Staff
- C. Mayor & Commissioners

9. ADJOURNMENT



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 13, 2026

AGENDA ITEM: Special Meeting - December 16, 2025

DEPARTMENT: City Clerk

RECOMMENDED MOTION: Move to approve December 16, 2025 special meeting minutes as presented.

DESCRIPTION: Meeting minutes from the December 16, 2025 special meeting.

REQUESTED BY:

Name: Stephanie Settles

CALL TO ORDER

The Board of Commissioners met in regular session at 9:00 a.m. viewable on YouTube <https://www.youtube.com/@CityofParisKY> on December 16th, 2025.

PLEDGE OF ALLEGIANCE

Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

ROLL CALL

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Tim Gray; Commissioner, Sharon Fields; Commissioner, Stan Galbraith.

Others in attendance: City Manager, Matt Belcher City Attorney, Bryan Beauman; Finance Director, Brad Oberlander; City Clerk & Treasurer, Stephanie Settles.

APPROVE MINUTES

Motion by Plummer, seconded by Galbraith, the motion unanimously carried, approving December 9, 2025 meeting minutes as presented.

REGULAR AGENDA

Motion by Galbraith, seconded by Plummer, the motion unanimously carried to remove from the table Municipal Order 2025-92 and reopen it for discussion.

Discussion occurred by all related to Municipal Order 2025-92.

Motion: To approve Municipal Order 2025-92 relating to parks under control of the Paris-Bourbon County Joint Parks and Recreation Board.

By: Plummer
Seconded: Galbraith

Yes: Plummer, Brooks, Gray, Galbraith
No: Fields
Abstain: None

Commissioner Fields noted concerns about budget availability and potential impacts on future budgets.

ADJOURNMENT

Motion by Galbraith, seconded by Plummer, the motion unanimously carried to adjourn the meeting at 2:55 p.m.

John A. Plummer, Mayor

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 13, 2026

AGENDA ITEM: First Reading: Ordinance 2026-1; Net Energy Metering

DEPARTMENT: Administration

RECOMMENDED MOTION: Reading. No motion required.

DESCRIPTION:

The proposed ordinance establishes a Net Energy Metering (NEM) program for the City of Paris Electric Department. This program allows residential, commercial, and industrial customers to install small solar energy systems that generate electricity for their own use and provide any excess power back to the City's electric system.

The goal of this ordinance is to give customers the option to use renewable energy while ensuring the safety, reliability, and financial stability of the City's electric grid.

Eligible systems are limited to 10 kW for residential and 30 kW for commercial or industrial customers. Participation is available on a first-come, first-served basis up to 1% of the City's annual peak load. Customers will be billed for power received from the City and receive a credit of \$0.05972 per kWh for power sent back to the grid.

A \$150 administrative fee applies for applications, and customers must meet all safety, metering, and insurance requirements.

This ordinance provides a clear and fair process for customers interested in solar energy while protecting the City's utility operations and all ratepayers.

REQUESTED BY:

Name: Aaron Sparkman, Superintendent-Electric Department

**CITY OF PARIS
ORDINANCE NO. 2026-1**

AN ORDINANCE CONCERNING NET ENERGY METERING

WHEREAS, the City of Paris desires to provide a rate available to permanent residential, general services, or industrial Net Energy Metering customers in areas served by the City of Paris Electric Department.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS CITY COMMISSION THAT THE FOLLOWING SECTIONS OF THE CODE OF ORDINANCES BE ADDED TO CHAPTER 34 OF THE CODE OF ORDINANCES:

Section 1. Policy and Terms

(A) Availability

The Net Energy Metering ("NEM") rate is available to any permanent residential, general service, or industrial NEM customer in any area served by the City of Paris Electric Department electric system in accordance with The City's terms and conditions for providing electric service. NEM is available only by request, and on a first-come, first-served basis up to a cumulative capacity of one percent (1%) of the City's single hour peak load during the previous year. An eligible NEM customer shall mean a retail electric NEM customer of the City with a generating facility that:

1. Generates electricity using solar energy only.
2. Has a rated capacity of not greater than (10) kilowatts residential; (30) kilowatts commercial/industrial
3. Is located on the NEM customer's premises.
4. Is owned and operated by the NEM customer.
5. Is connected in parallel with the City's electric distribution system; and
6. Has the primary purpose of supplying all or part of the NEM customer's own electricity requirements.

The term "NEM customer" hereinafter shall refer to any NEM customer requesting or receiving NEM services in accordance with the City's terms and conditions for providing electric service.

(B) Limitations

At its sole discretion the City may discontinue this NEM schedule and application with ninety (90) days written notification. The City shall not be liable for any expense incurred as a result of the determination to discontinue this schedule.

Generation facility sizing is restricted to the average annual load of customer as determined by kWh usage. The City has the right to restrict installation size to less than maximum allowances based on customer load requirements.

(C) Metering

The City shall provide net-metering services through a bi-directional kilowatt-hour metering system capable of measuring the flow of electricity in two directions. The NEM customer shall be responsible for paying the metering costs for this meter embedded in the City of Paris electricity rates ordinance relevant to their customer classification. Net-metering shall be measured in accordance with standard metering practices established by the City of Paris using metering equipment capable of measuring and recording the flow of energy, in kWh, on an hourly basis, (a) delivered to the NEM customer by the City and (b) received by the City from the NEM customer. Such meter shall be capable of determining energy associated with the City providing energy to the NEM customer under the rate schedule appropriate for such deliveries.

Section 2. NEM Charges and Credits

(A) Charges

Charges for energy delivered to the NEM customer by the City in any given hour shall be determined according to the rate schedule appropriate or applicable for the NEM customer per the City's standard rate classifications.

(B) Credits

Credits for energy received by the City from the NEM customer in any given hour shall be determined by an NEM energy credit rate applied to all energy received from the NEM customer during the monthly billing period. The NEM energy credit rate shall be calculated annually and be based on the City's actual annual wholesale power costs, as adjusted, to reflect the value of solar power. The NEM energy credit rate may be revised in the future at any time.

For purposes of determining monthly bills for NEM customers, the monthly credit for energy received by the City from the NEM customer will be subtracted from charges for all energy delivered to the NEM customer by the City. If the net charges (charges less credits) amount is greater than zero, then the NEM customer will be billed for the net amount. If the net charges amount is less than zero, then the City will credit the net charges to the NEM customer's account. Any excess net charges shall be accumulated, carried forward and applied at the first opportunity to any monthly billing periods having positive net charges. Any accumulated billing period credits remaining unused at the end of a 12-month period will expire and zero out. If an account is closed and has a credit balance, any existing credit may be transferred to another active account with the City of Paris if applicable.

The current NEM energy credit rate shall be \$.05972 per kWh.

Section 3. Application and Approval Process

(A) Process

The NEM customer shall submit an Application for Interconnection and Net Metering (Application) and receive approval from the City prior to installing the generator facility

to the City's system. Applications will be submitted by the NEM customer and reviewed and processed by the City of Paris. Applications must contain approved drawings and plans and be approved by a Kentucky licensed electrical engineer prior to the City approval. The City may reject any Application for violations of any code, standard, or regulation related to reliability or safety; however, the City will work with the NEM customer to resolve those issues to the extent practicable. The City may also reject any application that it determines to be detrimental to the City electric distribution system.

(B) Administrative Fee

Upon submission of the required application to the City, the NEM customer shall pay a non-refundable administrative fee of \$150.00.

(C) Terms and Conditions

To interconnect to the City's distribution system, the NEM customer's generating facility shall comply with the following terms and conditions:

- 1) The City shall provide the NEM customer metering services through a bi-directional kilowatt-hour metering capable of measuring, on an hourly basis, the power and energy, as applicable for billing purposes, (i) delivered to the NEM customer by the City and (ii) received by the City from the NEM customer. If the NEM customer requests any additional metering or distribution upgrades, such installations shall be at the NEM customer's expense.
- 2) The NEM customer shall install, operate, and maintain, at NEM customer's sole cost and expense, any control, protective, or other equipment associated with the generating facility. The customer's system must meet the City's technical interconnection requirements, which are based on IEEE 1547 standards, the National Electrical Code (NEC), guidelines from accredited testing labs like Underwriters Laboratories, and the manufacturer's recommended practices. These ensure the generating facility operates safely, efficiently, and reliably in parallel with the City's electric system. The NEM customer shall bear full responsibility for the installation, maintenance and safe operation of the generating facility. Upon reasonable request from the City, the NEM customer shall fully demonstrate generating facility compliance. Should the NEM customer request assistance related to the generation system performance or safety, those costs will be at the customer's expense at the current City hourly rate as stated in the City's rate ordinance.
- 3) The generating facility shall comply with, and the NEM customer shall represent and warrant its compliance with: (a) any applicable safety and power quality standards established by IEEE and accredited testing laboratories such as Underwriters Laboratories; (b) the NEC as may be revised from time to time; (c) the City's rules, regulations, and the City's Service Regulations as contained in the City's Code of Ordinances as may be revised from time to time (d) all other applicable local, state, and federal codes and laws, as the same may be in effect from time to time. Where

required by law or regulation, the NEM customer shall pass an electrical inspection of the generating facility by a local authority having jurisdiction over the installation.

- 4) Any changes or additions to the City's system, including special metering installations, required to accommodate the generating facility shall be considered excess facilities. The NEM customer shall pay the City for actual costs incurred for all such excess facilities prior to construction.
- 5) The NEM customer shall operate the generating facility in such a manner as not to cause undue fluctuations in voltage, intermittent load characteristics or otherwise interfere with the operation of the City's electric system. At all times when the generating facility is being operated in parallel with the City's electric system, the NEM customer shall so operate the generating facility in such a manner that no adverse impacts will be produced thereby to the service quality rendered by the City to any of its other NEM customers or to any electric system interconnected with the City's electric system. The NEM customer shall agree that the interconnection and operation of the generating facility is secondary to, and shall not interfere with, the City's ability to meet its primary responsibility of furnishing reasonably adequate service to its customers.
- 6) NEM customer shall be responsible for protecting, at NEM customer's sole cost and expense, the generating facility from any condition or disturbance on the City's electric system, including, but not limited to, voltage sags or swells, system faults, outages, loss of a single phase of supply, equipment failures, and lightning or switching surges. Should such condition or disturbance be determined to be NEM equipment, the NEM customer shall reimburse the City for any and all expenses incurred to determine such disturbance.
- 7) After initial installation, the City shall have the right to inspect and/or witness commissioning tests. Following the initial testing and inspection of the generating facility and upon reasonable advance notice to the NEM customer, the City shall have access at reasonable times to the generating facility to perform reasonable on-site inspections to verify that the installation, maintenance, and operation of the generating facility comply with the requirements of this NEM policy.
- 8) When required by the City's electric operators, an eligible NEM customer shall furnish and install on the NEM customer's side of the point of common coupling a safety disconnect switch which shall be capable of fully disconnecting the NEM customer's energy generating equipment from the City's electric service under the full rated conditions of the NEM customer's generating facility. The external disconnect switch (EDS) location will be determined by the City and shall be located adjacent to the City's meters. If the location of the EDS is not at the customer's master meter, it shall be noted by placing a permanent sticker on the master meter indicating the EDS location. The EDS shall be of the visible break type in a metal enclosure which can be secured by a padlock. If the EDS is not located directly adjacent to the master

meter but at the NEM generator meter, the NEM customer shall be responsible for ensuring that the location of the EDS is properly and legibly identified for so long as the generating facility is operational. The disconnect switch shall be promptly accessible to City personnel at all times. In the event the City disconnects customer generation the City will not be held liable for any damages or revenue loss as a result from such disconnect.

- 9) The City shall have the right and authority at the City's sole discretion to isolate the generating facility or require the NEM customer to discontinue operation of the generating facility if the City believes that: (a) continued interconnection and parallel operation of the generating facility with the City's electric system creates or contributes (or may create or contribute) to a system emergency on either the City's or NEM customer's electric system; (b) the generating facility is not in compliance with the requirements of this ordinance, and the noncompliance adversely affects the safety, reliability, or power quality of the City's electric system; or (c) the generating facility interferes with the operation of the City's electric system. In non-emergency situations, the City shall give the NEM customer notice of noncompliance including a description of the specific noncompliance condition and allow NEM customer a reasonable time to cure the noncompliance prior to isolating the generating facilities. In emergency situations, when the City is unable to immediately isolate or cause the NEM customer to isolate only the generating facility, the City may isolate the NEM customer's entire facility. Any cost incurred by the City because of the improper performance of NEM equipment or operation shall be charged to the NEM customer's billing account and paid along with the next service bill due. Any such unpaid expense shall be grounds for service termination at any of the NEM customer's facilities.
- 10) The NEM customer shall agree that, without prior written permission from the City, no changes shall be made to the generating facility as initially approved. Increases in generating facility capacity will require a new Application which will be evaluated on the same basis as any other new application. Repair and replacement of existing generating facility components with like components that meet UL 1741 certification requirements and not resulting in increases in generating facility capacity is allowed without written approval. However, the City must be notified to inspect the repaired component/operation prior to continued operation. Failure to do so will result in termination of NEM service.
- 11) To the extent permitted by law, the NEM customer shall protect, indemnify, and hold harmless the City and its directors, officers, employees, agents, representatives and contractors against and from all loss, claims, actions or suits, including costs and attorney's fees, for or on account of any injury or death of persons or damage to property caused by the NEM customer or the NEM customer's employees, agents, representatives and contractors in tampering with, repairing, maintaining, or operating the NEM customer's generating facility or any related equipment or any facilities owned by the City.

- 12) The NEM customer shall always maintain general liability insurance coverage (through a standard homeowner's, commercial, or other policy) for a generating facility. NEM customer shall, upon request, provide the City with proof of such insurance at the time that application is made for NEM service and provide a certificate of liability insurance on an annual basis in accordance with City requirements. Such certificate shall name the City of Paris Combined Utilities as "Certificate Holder". All of the policies of insurance so required to be purchased and maintained for the certificates or other evidence thereof shall contain a provision or endorsement that the coverage afforded will not be cancelled, materially changed or renewal refused until at least thirty (30) days' prior written notice has been given to the City by certified mail. All such insurance shall remain in effect until written notice and verification that NEM facilities are rendered inoperative and completely disconnected from the City's utility system. The limits of liability for the insurance required above shall provide coverage for not less than the following amounts or greater amounts where required by Laws and/or Regulations:

General Liability

Commercial General Liability (each occurrence)	\$1,000,000
General Aggregate	\$1,000,000
Products – Comp/Op AGG	\$1,000,000
Personal and Adv Injury	\$1,000,000
Fire Damage (each occurrence)	\$ 500,000
Medical Expense (any one person)	\$ 100,000

Excess Liability

Umbrella Form (each occurrence)	\$1,000,000
Aggregate	\$1,000,000

If at any time it is determined that such insurance is invalid, the City shall immediately disconnect NEM generating facilities from the electric distribution system.

- 13) By entering into an Interconnection Agreement, or by inspection, if any, or by non-rejection, or by approval, or in any other way, the City does not give any warranty, express or implied, as to the adequacy, safety, compliance with applicable codes or requirements, or as to any other characteristics, of the generating facility equipment, controls, and protective relays and equipment.
- 14) A NEM customer's generating facility is transferable to other persons or service locations only after written notification to the City has been made and verification that the installation is in strict compliance with this NEM policy. Upon written notification that an approved generating facility is being transferred to another person, NEM customer, or location, the City will verify that the installation is in compliance with the City's policies and standards and provide written notification to the NEM customer(s) within 20 business days. If the

installation is no longer in compliance with policy or standard, the City will render it inoperative and notify the NEM customer in writing and identify what must be done to place the facility in compliance.

The foregoing ordinance shall take effect immediately upon execution and publication.

The foregoing ordinance was introduced and read for the first time as the City Commission's meeting of January 13, 2026. Read for the second time, adopted and approved at its regular meeting of January 27, 2026.

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 13, 2026

AGENDA ITEM: Municipal Order 2026-1; Contract Renewal: Hach Maintenance Agreement-Water Treatment Plant

DEPARTMENT: Water Treatment

RECOMMENDED MOTION: Motion to approve Municipal Order 2026-1 approving an agreement with Hach Service Partnership for work at the Water Treatment Plant.

DESCRIPTION:

Approval is requested for the renewal of the annual service and calibration contract for all Hach analytical equipment. This contract provides for required maintenance and calibration services to ensure accurate and reliable operation of turbidimeters, chlorine analyzers, and the bench-top contaminant analyzer.

The contract term runs from March through February and is renewed on an annual basis. This expense is a budgeted item within the approved fiscal year budget. The total cost of the contract is \$12,723.45.

Staff recommends approval to allow continuation of essential equipment servicing and to maintain compliance with operational and regulatory requirements.

REQUESTED BY:

Name: Chad Smart, Superintendent-Water Plant

**CITY OF PARIS
ORDER NO. 2026-1**

**A MUNICIPAL ORDER CONCERNING AN AGREEMENT WITH
HACH SERVICE PARTNERSHIP FOR WORK AT THE WATER
TREATMENT PLANT**

WHEREAS, the City of Paris, Kentucky operates a municipal water treatment facility; and

WHEREAS, the City has determined that periodic maintenance and related services are necessary for the continued operation of the facility; and

WHEREAS, Hach Service Partnership has submitted an Agreement to provide such services, which the City Commission has reviewed and found acceptable.

NOW, THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky that the Agreement between the City and Hach Service Partnership, attached hereto, is hereby approved, and the Mayor is authorized to execute said Agreement on behalf of the City.

Dated this 13th day of January 2026.

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 13, 2026

AGENDA ITEM: Municipal Order 2026-9; Agreement Amendment: Strand Associates

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve Municipal Order 2026-9 amending the 2019 continuing services agreement with Strand Associates for Engineering Services. Further authorizing the mayor, City Manager, or City Clerk to execute necessary documents.

DESCRIPTION:

In March 2019, the City of Paris entered into an Agreement for Technical Services with Strand Associates, Inc. to provide engineering, scientific, design drafting, clerical, and administrative services through task-order-based engagements. The Agreement was originally established with a two-year term, expiring in March 2021, with subsequent services provided through authorized task orders.

The City has operated since then under this standing agreement for professional services. Strand Associates has now requested that the City formally amend the written Agreement to extend the term from the original two (2) years to ten (10) years. All services would continue to be authorized through individually executed Task Orders, each outlining scope, schedule, and compensation.

Extending the term will allow the City to continue utilizing Strand Associates for ongoing and future technical engineering services without requiring a new written agreement, while maintaining the City's discretion through project-specific task orders.

The amendment changes the termination date from March 12, 2021, to March 12, 2029. Although the amendment is changing the term to 10 years, this would only cover an additional 3 years and 2 months on this agreement. Costs continue to be incurred only when Task Orders or Scopes of Work are executed and approved.

Staff recommends approval of Municipal Order 2026-9, authorizing an amendment to the existing written Agreement for Technical Services with Strand Associates, Inc. to extend the term from two years to ten years.

REQUESTED BY:

Name: Merissa Williamson, Purchasing Manager

**CITY OF PARIS
ORDER 2026-9**

**AN ORDER MEMORIALIZING AND AUTHORIZING A WRITTEN
AMENDMENT AN AGREEMENT FOR PROFESSIONAL SERVICES
WITH STRAND ASSOCIATES, INC.**

WHEREAS, the City of Paris entered into a written Agreement for Technical Services with Strand Associates, Inc. on March 12, 2019, for professional services which are to be provided through individually authorized assignments;

WHEREAS, the parties have operated, and continue to operate, under that continuing agreement for professional services;

WHEREAS, Strand Associates, Inc. requested that the precise term of the Agreement be amended to reflect a new expiration date of March 12, 2029;

WHEREAS, the amendment is intended to be memorialize and confirm the parties' continued relationship and mutual understanding;

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky that (i) the proposed amendment to the Agreement for Technical Services with Strand Associates, Inc., is approved, (ii) any prior tasks or individually authorized assignments have been properly made and are further ratified, and (iii) the Mayor is authorized to execute the amendment.

Dated this 13th day of January, 2026.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 13, 2026

AGENDA ITEM: Municipal Order 2026-8; Contract Extension: T-Mobile

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve Municipal Order 2026-8 extending the tower lease agreement for T-Mobile for a period of one year and authorizing the Mayor, City Manager or City Clerk to finalize documents related to this extension

DESCRIPTION:

The original lease agreement was executed in 2021 and includes a provision in Section 4 allowing for a one-year extension upon mutual agreement of the parties, subject to an approved rate increase. On October 31, 2025, T-Mobile provided written notice of its intent to renew the lease. The 2021 agreement allows for a 2% annual increase. With this extension, the agreement will remain in effect until 2027.

The proposed extension reflects the scheduled rate increase, resulting in an annual rent payment of \$33,752.85, payable before June 1, 2026.

Staff recommends the approval of the Municipal Order authorizing a one-year extension of the Tower Attachment Lease Agreement with T-Mobile under the updated annual rental amount.

REQUESTED BY:

Name: Merissa Williamson, Purchasing & Grants Manager

**CITY OF PARIS
ORDER 2026-8**

**A MUNICIPAL ORDER AUTHORIZING A ONE-YEAR EXTENSION OF THE
TOWER ATTACHMENT LEASE AGREEMENT BETWEEN THE CITY OF PARIS
AND T MOBILE CENTRAL LLC FOR PROPERTY LOCATED AT 100 WHEAT
DRIVE**

WHEREAS, the City of Paris, Kentucky entered into a Tower Attachment Lease Agreement with T-Mobile Central LLC a successor of interest to Powertel/Kentucky, Inc on March 9, 2021, for wireless telecommunications equipment located at 100 Wheat Drive, Paris, Kentucky (T-Mobile Site No. 9LV0275C; Lease No. 2158988); and

WHEREAS, Section 4 of the 2021 Lease Agreement provides for a one-year extension subject to the mutual agreement of the parties under the scheduled rate increase; and

WHEREAS, on October 31, 2025, T-Mobile provided written notice of its intent to renew the lease for an additional one-year term effective June 1, 2026; and

WHEREAS, the proposed annual rental payment for the extended term is Thirty-Three Thousand Seven Hundred Fifty-Two Dollars and Eighty-Five Cents (\$33,752.85), payable prior to June 1, 2026;

NOW THEREFORE be it ordered by the Paris City Commission of the City of Paris (“Board”) that the Mayor is hereby authorized to execute the tower attachment lease one year extension with the T Mobile Central LLC.

Dated this 13th Day of January 2026.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 13, 2026

AGENDA ITEM: Municipal Order 2026-15; Authorizing Participation in an EPA Brownfield Coalition Grant
DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve Municipal Order 2026-15 and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents.

DESCRIPTION: In September 2022, the City Commission passed Municipal Order 2022-15 which was the Establishment of the Transfer Station Relocation Project. This order expresses the desire to continue to seek additional grant opportunities to continue to advance this project.

In 2023 an application was submitted for a Brownfield Assessment Coalition that included the Bluegrass Area Development District (BGADD), City of Paris, the City of Winchester, and Estill County. This grant was not awarded.

The window for the next round of funding has opened for application and the City desires to resubmit a grant application. A new Municipal Order for a Memorandum of Agreement is coming before the Commission because this year the City of Winchester will not be a member of the coalition.

The BGADD will serve as the Lead Coalition Member. By developing a Brownfield Assessment Coalition, this allows the communities to apply for a Cooperative Grant, increasing the chance of funding opportunities. Outside the initial priority projects for each community, funding may be used to identify other Brownfield Sites for potential future redevelopment.

In September of 2024, Municipal Order 2024-72 was passed to authorize participation in the EPA Brownfield Coalition grant by way of Memorandum of Agreement. The application was submitted and was not awarded.

In November of 2025, funding was announced in which staff is recommending participating in the Brownfield Coalition Grant alongside BGADD, Irvine and Millersburg.

Participation in the Brownfield Assessment Coalition provides the City with an opportunity to access federal funding to assess, plan, and position underutilized or environmentally impacted properties for future redevelopment, without requiring a local financial match. These assessments support long-term economic development goals and may directly benefit the Transfer Station Relocation Project or other priority sites identified by the City.

This funding cycle differs from prior submissions in that the coalition membership has been revised, and the EPA has announced new funding availability for Fiscal Year 2025–2026. Staff believes participation remains

advantageous and aligns with prior Commission direction to continue pursuing grant opportunities related to Brownfield redevelopment.

Coalition applicants are allowed to apply for up to 1,500,000.00. There are 39 awards expected to be funded for this cycle. There is not a match requirement for a coalition application.

REQUESTED BY:

Name: Merissa Williamson, Purchasing & Grants Manager

**CITY OF PARIS
ORDER 2026-15**

**A MUNICIPAL ORDER AUTHORIZING THE CITY OF PARIS TO PARTICIPATE AS
A NON-LEAD COALITION MEMBER IN THE FY26 EPA BROWNFIELDS
ASSESSMENT COALITION GRANT APPLICATION**

WHEREAS, the United States Environmental Protection Agency administers the Brownfields Program, which provides funding for assessment activities at brownfield sites to protect public health, support environmental cleanup, and promote economic redevelopment; and

WHEREAS, the Bluegrass Area Development District Kentucky is preparing and submitting an application for an FY26 EPA Brownfields Assessment Coalition Grant; and

WHEREAS, the EPA allows coalition grant applications to include one lead entity and multiple eligible non-lead coalition members, including general-purpose units of local government; and

WHEREAS, The City of Paris desires to participate as a non-lead coalition member in order to support the assessment and future redevelopment of brownfield sites within its jurisdiction; and

WHEREAS, participation as a non-lead coalition member requires formal authorization by the governing body and execution of documents confirming eligibility and commitment to the coalition; and

WHEREAS, the governing body of The City of Paris finds that participation in this coalition is in the best interest of the community; and

NOW, THEREFORE be it ordered the City of Paris is hereby authorized by the City Commission of the City of Paris to participate as a non-lead coalition member in the FY26 EPA Brownfields Assessment Coalition Grant application submitted by the Bluegrass Area Development District Kentucky.

Dated this 13th day of January 2026.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk

December 1, 2025

David Duttlinger
Executive Director
Bluegrass Area Development District
699 Perimeter Drive
Lexington, KY 40517

Dear Mr. Duttlinger:

This letter confirms that the City of Paris agrees to participate as a non-lead coalition member in the FY26 EPA Brownfields Assessment Coalition Grant application being submitted by the Bluegrass Area Development District.

The City of Paris supports the coalition structure, acknowledges BGADD as the lead coalition member, and agrees to coordinate with BGADD on all activities carried out under the cooperative agreement. This includes working jointly on site access, community engagement, local planning, and other responsibilities described in the grant application and future work plan.

As a non-lead member, we affirm that the Bluegrass Area Development District, as the lead coalition member, has the legal authority to expend grant funds on behalf of the City of Paris and Estill County for all eligible activities proposed under the FY26 EPA Brownfields Assessment Coalition Grant.

We look forward to continuing our partnership to advance brownfield assessment and revitalization within our community.

Sincerely,

Matt Belcher
City Manager, City of Paris
Coalition Non-Lead Member



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 13, 2026

AGENDA ITEM: Municipal Order 2026-5; Personnel Order: Field Operations Superintendent

DEPARTMENT: Human Resources

RECOMMENDED MOTION: Move to approve Municipal Order 2026-5 for the full-time re-hire of Samuel Harney to the position of Field Operations Superintendent with the Field Operations Department with certification(s), pay scale O14-8.

DESCRIPTION: The City of Paris conducted an external interview process to fill a vacancy in the Field Operations Department. Samuel Harney was selected for the position based upon his experience and working knowledge of the utilities field operations system, as well as the community among those interviewed.

His employment is contingent upon successful completion of all required employment screenings, including drug testing and background verification.

Staff recommends approving the full-time hire of Samuel Harney as Field Operations Superintendent in the Field Operations Department, effective January 19, 2026. This position is authorized in the current budget.

REQUESTED BY:

Name: Jorell Flora, HR Director
Matt Belcher, City Manager

**CITY OF PARIS
ORDER NO. 2026-5**

**A MUNICIPAL ORDER APPROVING THE FULL TIME HIRE OF SAMUEL
HARNEY TO THE POSITION OF SUPERINTENDENT OF FIELD
OPERATIONS**

WHEREAS, Samuel Harney applied for the position of Superintendent of Field Operations during an open posting period and participated in the interview process; and

WHEREAS, Samuel Harney was determined to be the best qualified candidate for the position; and

WHEREAS, the hiring department recommends Samuel Harney for the full-time position of Superintendent; and

NOW THEREFORE, be it ordered by the Paris City Commission of the City of Paris, Kentucky, that the full-time hire of Samuel Harney to the position of Superintendent of Field Operations is hereby approved with an effective start date of January 19, 2026.

Dated this 13th day of January 2026.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 13, 2026

AGENDA ITEM: Municipal Order 2026-6; Personnel Order: Field Operations Foreman

DEPARTMENT: Human Resources

RECOMMENDED MOTION: Move to approve Municipal Order 2026-6 for the full-time hire of Austin Curran to the position of Field Operations Foreman with the Field Operations department without Certification(s), pay scale O10-9.

DESCRIPTION: The City of Paris conducted an external interview process to fill a vacancy in the Field Operations Department. Austin Curran was selected for the position as he stood out among those interviewed and brings years of experience to this position.

His employment is contingent upon successful completion of all required employment screenings, including drug testing and background verification.

Staff recommends approving the full-time hire of Austin Curran as Field Operations Foreman in the Field Operations Department, effective January 19, 2026. This position is authorized in the current budget.

REQUESTED BY:

Name: Jorell Flora, HR Director
Matt Belcher, City Manager

**CITY OF PARIS
ORDER NO. 2026-6**

**A MUNICIPAL ORDER APPROVING THE FULL TIME HIRE OF AUSTIN
CURRAN TO THE POSITION OF FOREMAN OF FIELD OPERATIONS**

WHEREAS, Austin Curran applied for the position of Foreman of Field Operations during an open posting period and participated in the interview process; and

WHEREAS, Austin Curran was determined to be the best qualified candidate for the position; and

WHEREAS, the hiring department recommends Austin Curran for the full-time position of Foreman; and

NOW THEREFORE, be it ordered by the Paris City Commission of the City of Paris, Kentucky, that the full-time hire of Austin Curran to the position of Foreman of Field Operations is hereby approved with an effective start date of January 19, 2026.

Dated this 13th day of January 2026.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 13, 2026

AGENDA ITEM: Municipal Order 2026-7; Personnel Order: Finance Coordinator

DEPARTMENT: Human Resources

RECOMMENDED MOTION: Move to approve Municipal Order 2026-7 for the full-time hire of Jeremiah Osborne-Baker for the position of Finance Coordinator with the Finance Department without Certification, pay scale A9-3.

DESCRIPTION: The City of Paris conducted an external interview process to fill a vacancy in the Finance Department. Jeremiah Osborne-Baker was selected for the position as he stood out among all applicants based upon his experience and interview.

His employment is contingent upon successful completion of all required employment screenings, including drug testing and background verification.

Staff recommends to approve the full-time hire of Jeremiah Osborne-Baker as Finance Coordinator in the Finance Department, effective January 19, 2026. This position is authorized in the current budget.

REQUESTED BY:

Name: Jorell Flora, HR Director
Matt Belcher, City Manager

**CITY OF PARIS
ORDER NO. 2026-7**

**A MUNICIPAL ORDER APPROVING THE FULL TIME HIRE OF JEREMIAH
OSBORNE-BARKER TO THE POSITION OF FINANCE COORDINATOR**

WHEREAS, Jeremiah Osbsorne-Baker applied for the position of Finance Coordinator during an open posting period and participated in the interview process; and

WHEREAS, Jeremiah Osborne-Baker was determined to be the best qualified candidate for the position; and

WHEREAS, the hiring department recommends Jeremiah Osborne-Baker for the full-time position of Finance Coordinator; and

NOW THEREFORE, be it ordered by the Paris City Commission of the City of Paris, Kentucky, that the full-time hire of Jeremiah Osborne-Baker to the position of Finance Coordinator is hereby approved with an effective start date of January 19, 2026.

Dated this 13th day of January 2026.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 13, 2026

AGENDA ITEM: Municipal Order 2026-10; Personnel Order: Executive Assistant

DEPARTMENT: Human Resources

RECOMMENDED MOTION: Move to approve Municipal Order 2026-10 for internal transfer of Angelica Lawson to the position of Executive Assistant, pay scale A4-7.

DESCRIPTION:

Internal and external interviews were conducted for the Executive Assistant position.

Staff recommends the internal transfer of Angelica Lawson from Police Office Administrator II to Executive Assistant at pay grade A4-7, effective January 19, 2026. Ms. Lawson was selected as the candidate following the interview process.

The Executive Assistant position will be a direct report to the City Clerk/Treasurer.

REQUESTED BY:

Name: Jorell Flora, Human Resource Director
Matt Belcher, City Manager

**CITY OF PARIS
ORDER NO. 2026-10**

A MUNICIPAL ORDER APPROVING THE INTERNAL TRANSFER OF ANGELICA LAWSON FROM OFFICE ADMINISTRATOR II TO THE POSITION OF EXECUTIVE ASSISTANT

WHEREAS, the role of Executive Assistant was posted externally and internally, and Angelica Lawson has applied; and

WHEREAS, Angelica Lawson is trained in multiple administrative areas and familiar with the organization; and

WHEREAS, Angelica Lawson is undertaking this transfer of her own free will and is voluntarily moving from his current position of Office Administrator II to the position of Executive Assistant; and

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky to approve the transfer of Angelica Lawson to the position of Executive Assistant effective January 19, 2026.

Dated this 13th day of January 2026.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 13, 2026

AGENDA ITEM: Municipal Order 2026-11: Personnel Order: Public Works Laborer III

DEPARTMENT: Human Resources

RECOMMENDED MOTION: Move to approve Municipal Order 2026-11 for the internal transfer of Tony Snapp to the position of Laborer III, pay scale O5-20.

DESCRIPTION:

Staff recommends the internal transfer of Tony Snapp from Field Operations Crew Leader to Public Works Laborer III at pay grade O5-20, effective January 19, 2026.

The Laborer III position will be a direct report to the Public Works Superintendent.

REQUESTED BY:

Name: Jorell Flora, Human Resource Director
Matt Belcher, City Manager

**CITY OF PARIS
ORDER NO. 2026-11**

**A MUNICIPAL ORDER APPROVING THE INTERNAL TRANSFER OF TONY SNAPP
FROM FIELD OPERATIONS CREW LEADER TO THE POSITION OF PUBLIC
WORKS LABORER III**

WHEREAS, the role of Public Works Laborer III was posted internally, and Tony Snapp has applied; and

WHEREAS, Tony Snapp is familiar with the organization; and

WHEREAS, Tony Snapp is undertaking this transfer of his own free will and is voluntarily moving from his current position of Field Operations Crew Leader to the position of Public Works Laborer III; and

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky to approve the transfer of Tony Snapp to the position of Public Works Laborer III effective January 19, 2026.

Dated this 13th day of January 2026.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 13, 2026

AGENDA ITEM: Municipal Order 2026-12; Personnel Order: Firefighter/EMT

DEPARTMENT: Human Resources

RECOMMENDED MOTION: Move to approve Municipal Order 2026-12 for the full-time hire of Austin Harris to the position of Firefighter EMT, pay scale F6-2.

DESCRIPTION:

Staff recommends the full-time hire of Austin Harris as a Firefighter/EMT at pay grade F6-2, effective January 19, 2026. Mr. Harris has been serving the City as a part-time EMT and was selected following a brief interview process.

The Firefighter EMT position will be a direct report to the Fire Chief.

REQUESTED BY:

Name: Jorell Flora, Human Resources Director
Matt Belcher, City Manager

**CITY OF PARIS
ORDER NO. 2026-12**

**A MUNICIPAL ORDER APPROVING THE FULL TIME HIRE OF AUSTIN
HARRIS TO THE POSITION OF FIREFIGHTER/EMT**

WHEREAS, a vacancy existed within the Fire Department for the position of Firefighter/EMT due to attrition; and

WHEREAS, Austin Harris has been employed by the City of Paris as a part-time EMT and possesses organizational knowledge and relevant experience; and

WHEREAS, the hiring department recommends Austin Harris for the full-time position of Firefighter/EMT;

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky, that the full-time hire of Austin Harris to the position of Firefighter/EMT is hereby approved with an effective start date of January 19, 2026.

Dated this 13th day of December 2026.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 13, 2026

AGENDA ITEM: Municipal Order 2026-2; Reappointment to the Board of Architectural Review

DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve Municipal Order 2026-2 for the reappointment of a Deborah Poynter to the Architectural Review Board for a term ending January 24, 2029.

DESCRIPTION: The Mayor recommends approval of the reappointment of Deborah Poynter to the Board of Architectural Review for one additional term. Ms. Poynter has met the maximum number of consecutive appointments allowed under Ordinance No. 2019-13. Ms. Poynter has confirmed her acceptance of the reappointment, if approved by the City Commission.

Staff recommends approval of Municipal Order 2026-2 for the reappointment of Deborah Poynter to the Architectural Review Board for a term ending January 24, 2029.

REQUESTED BY:

Name: John A. Plummer, Mayor

**CITY OF PARIS
ORDER NO. 2026-2**

**A MUNICIPAL ORDER APPROVING THE MAYOR'S
REAPPOINTMENT OF DEBORAH POYNTER TO THE TO
THE BOARD OF ARCHITECTURAL REVIEW FOR A
TERM ENDING JANUARY 24, 2029**

WHEREAS, the Chapter 80 of the Ordinance authorizes the Mayor to make appointment of five positions to the board of architectural review. Such appointments have generally been confirmed by the Commission.

WHEREAS, the Ordinance indicates that the term of an appointee shall be for a period of three (3) years; and

WHEREAS, the City has adopted Ordinance No 2019-13 which establishes limits on consecutive terms of appointment; and

WHEREAS, Deborah Poynter has served the maximum number of consecutive appointments permitted by ordinance, and this reappointment constitutes one additional and final consecutive term of service; and

NOW THEREFORE be it ordered by the City Commission of the City of Paris that the Mayor's reappointment of Deborah Poynter to the Board of Architectural Review is approved for a term ending January 24, 2029.

Dated this 13th day of January 2026.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 13, 2026

AGENDA ITEM: Municipal Order 2026-13; Reappointment to the Board of Architectural Review

DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve Municipal Order 2026-13 for the reappointment of a Logan Beaton to the Architectural Review Board for a term ending January 24, 2029.

DESCRIPTION:

The Mayor is authorized to recommend the reappointment of individuals to the Board of Architectural Review.

The recommended reappointment is made in compliance with Ordinance No. 2019-13, and with this order, the appointee, Logan Benton, has met the consecutive term limits established therein and is not eligible for further consecutive reappointment.

Staff recommends approval of Municipal Order 2026-13 for the reappointment of Logan Benton to the Architectural Review Board for a term ending January 24, 2029.

REQUESTED BY:

Name: Mayor, John A. Plummer

**CITY OF PARIS
ORDER 2026-13**

**A MUNICIPAL ORDER APPROVING THE MAYOR'S
REAPPOINTMENT OF LOGAN BENTON TO THE TO THE
BOARD OF ARCHITECTURAL REVIEW FOR A TERM
ENDING JANUARY 24, 2029**

WHEREAS, the Chapter 80 of the Ordinance authorizes the Mayor to make appointment of five positions to the board of architectural review. Such appointments have generally been confirmed by the Commission; and

WHEREAS, the Ordinance indicates that the term of an appointee shall be for a period of three years; and

WHEREAS, the City has adopted Ordinance No 2019-13 which establishes limits for consecutive terms; and

WHEREAS, the recommended reappointment is made in compliance with Ordinance No. 2019-13, and with this order the appointee has met the consecutive term limits established therein; and

NOW THEREFORE be it ordered by the City Commission of the City of Paris that the Mayor's reappointment of Logan Benton to the Board of Architectural Review is approved for a term ending January 24, 2029.

Dated this 13th day of January 2026.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 13, 2026

AGENDA ITEM: Municipal Order 2026-14; Appointment to the Community Development Agency Board
DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve Municipal Order 2026-14 for the appointment of Kathy Metz to the Community Development Agency Board for a term expiring on January 31, 2030.

DESCRIPTION: The Mayor is authorized to recommend the appointment of individuals to the Community Development Agency Board.

The Mayor has recommended Kathy Metz for a term ending January 31, 2030. As this is her first term, she is eligible under the City's consecutive term limits established in Ordinance No. 2019-13.

Staff recommends approval of Municipal Order 2026-14 for the appointment of Kathy Metz to the Architectural Review Board for a term ending January 31, 2030.

REQUESTED BY:

Name: John A. Plummer, Mayor

**CITY OF PARIS
ORDER 2026-14**

**A MUNICIPAL ORDER APPROVING THE RATIFICATION
OF THE MAYOR'S APPOINTMENT OF KATHY METZ TO
THE TO THE COMMUNITY DEVELOPMENT AGENCY
FOR A TERM ENDING JANUARY 31, 2030.**

WHEREAS, the Mayor is authorized to make an appointment for two positions to the Community Development Agency board. Such appointments have generally been confirmed by the Commission; and

WHEREAS, the term of an appointee is for a period of four years; and

WHEREAS, the City has adopted Ordinance No 2019-13 which establishes limits for consecutive terms as an appointee to an agency; and

WHEREAS, this is Kathy Metz's first term, and she is eligible for appointment under the City's consecutive term limits; and

NOW THEREFORE be it ordered by the City Commission of the City of Paris that the Mayor's appointment of Kathy Metz to the Community Development Agency for a term ending January 31, 2030.

Dated this 13th Day of January 2026.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 13, 2026

AGENDA ITEM: Municipal Order 2026-17; Appointment: E911 Board

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve Municipal Order 2026-17 approving the recommendation to appoint Joe Stevenson to the E-911 Board.

DESCRIPTION: This order approves the appointment of Joe Stevenson to the Paris-Bourbon County E-911 Board as recommended by the Police Chief, pursuant to the E911 interlocal agreement. The appointment fills the position previously held by William Hurst and will remain in effect until separation of service or an alternative recommendation is made by the Police Chief.

Staff recommends approval of Municipal Order 2026-17 for the appointment of Joe Stevenson to the E-911 Board.

REQUESTED BY:

Name: Interim Chief of Police, Mark Burden

**CITY OF PARIS
ORDER 2026-17**

**A MUNICIPAL ORDER APPROVING THE
APPOINTMENT OF JOE STEVENSON TO THE 911
BOARD**

WHEREAS, the E911 interlocal agreement authorizes the Police Chief to make nominations of two positions to the E911 Board. Such appointments are subject to appointment and confirmation by the Commission; and

WHEREAS, the police chief recommends appointment of Joe Stevenson to serve on the E911 board; and

WHEREAS, there are no limits on this appointment until an employee separates service, or the Chief makes an alternative recommendation; and

NOW THEREFORE be it ordered by the City Commission of the City of Paris the appointment of Joe Stevenson to the E911 Board, replacing the appointment of William Hurst, is approved.

Dated this 13th Day of January 2026.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 13, 2026

AGENDA ITEM: 2026 City Commission Meeting Schedule

DEPARTMENT: City Clerk

RECOMMENDED MOTION: Move to approve the 2026 city commission regular meeting schedule in accordance with adopted ordinance § 20.150, to include the canceling of July 14, 2026 and December 22, 2026, meeting.

DESCRIPTION: In preparation of the 2026 city commission calendar below, you will find the city commission meeting schedule that is in alignment with the current adopted city ordinance § 20.150 Regular Meetings: Regular meetings of the Board of Commissioners shall be held on the second and fourth Tuesday of each month at the hour of 9:00 a.m., prevailing time at the commission chambers, Paris Municipal Center, 525 High Street. Traditionally, the first meeting in July and last meeting in December is canceled as the schedule below.

2026 Meeting schedule:

Month	2nd Tuesday	4th Tuesday
January	Jan 13	Jan 27
February	Feb 10	Feb 24
March	Mar 10	Mar 24
April	Apr 14	Apr 28
May	May 12	May 26
June	Jun 9	Jun 23
July	Jul 14 Cancel	Jul 28
August	Aug 11	Aug 25
September	Sep 8	Sep 22
October	Oct 13	Oct 27
November	Nov 10	Nov 24
December	Dec 8	Dec 22 Cancel

Joint City & County Meetings

January 27, 2026 -10:30 a.m. (Following the regularly scheduled City Commission Meeting)

April 2, 2026 - 6:00 p.m. (Joint Budget Meeting at Library)

July 28, 2026 -10:30 a.m. (Following the regularly scheduled City Commission Meeting)

October 22, 2026 - 3:00 pm (Bourbon County Fiscal Court)

REQUESTED BY:

Name: Stephanie Settles, City Clerk/Treasurer



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 13, 2026

AGENDA ITEM: Payment of Invoices: General and Utility Fund

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve the payment of invoices for the period November 27 through January 2, 2026, totaling \$684,576.70 for the General Fund and \$449,002.60 for the Utility Fund.

DESCRIPTION: Attached is the summary of invoices for the General Fund (\$684,576.70) and Utility Fund (\$449,002.60). Both claims reports include data from the period November 27, 2025 through January 2, 2026.

The General Fund includes funding for Joint Agencies totaling \$145,058.01, a payment to Stock Yards Bank in the amount of \$213,764.87, \$58,000 to Dynamic Air Solutions for HVAC repairs, loan payment number 1 for a new fire truck, \$40,000 to BC PVA for access to tax rolls, \$28,586.85 to Cockrell's Auto Center for PD auto repairs, \$31,522.00 to Kiesler Police Supply for body cameras.

The Utility Fund includes \$128,922.13 to Judy Construction for Water Plant Improvements, Professional fees to Strand Associates totaling \$40,000 and HMB Professional Engineers totaling \$10,250.00, \$40,120 to United Contracting and \$44,349.06 to Atlas Electric Motor for water tank repairs.

REQUESTED BY:

Name: Brad Oberlander, CPA



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 13, 2026

AGENDA ITEM: Municipal Order 2026-3; Appointment of Alcohol Beverage Control Administrator

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve Municipal Order 2026-3 appointing Stephanie Settles as the ABC Administrator.

DESCRIPTION: The City Manager recommends the appointment of Stephanie Settles as the Alcoholic Beverage Control (ABC) Administrator for the City of Paris, in accordance with City Ordinance § 62.003 and KRS Chapter 241.

With over ten years of experience with the City of Paris issuing ABC licenses, and through her work over the past several months, Mrs. Settles has demonstrated she is capable of performing the administrative duties of the ABC Administrator position. She has shown professionalism, reliability, and has represented the City of Paris in a positive manner while carrying out these responsibilities. The ABC Administrator role is primarily administrative in nature, including the processing of licenses, recordkeeping, and coordination with state and local agencies.

Enforcement of ABC laws, as provided under KRS Chapters 241, 243, and 244, will remain the responsibility of peace officers. The City of Paris has seven deputies authorized to perform these enforcement duties.

Based on her performance and qualifications, it is staff recommendation that the City Commission approve the appointment of Stephanie Settles as ABC Administrator for the City of Paris.

REQUESTED BY:

Name: Matt Belcher, City Manager

**THE CITY OF PARIS
ORDER NO. 2026-3**

**A MUNICIPAL ORDER ASSIGNING STEPHANIE SETTLES THE
DUTIES OF THE ALCOHOLIC BEVERAGE CONTROL
ADMINISTRATOR OF THE CITY OF PARIS**

WHEREAS, pursuant to KRS Chapter 241, the City of Paris is required to appoint an Alcoholic Beverage Control (ABC) Administrator to oversee the regulation of alcoholic beverages within the City; and

WHEREAS, City of Paris Ordinance § 62.003(A) provides that the City Manager, or other designee from the City Commission, shall be designated as the ABC Administrator and assigned all duties and functions prescribed by Kentucky law and city ordinance; and

NOW, THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky, that Stephanie Settles is hereby designated as the designee to perform the duties and functions of the Alcoholic Beverage Control Administrator for the City of Paris, in accordance with City of Paris Ordinance § 62.003(A) and KRS Chapter 241.

Dated this 13th day of January 2026.

John A. Plummer, Mayor

Attest:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 13, 2026

AGENDA ITEM: Municipal Order 2026-16; Phase III Police Department Revised and Additional Policies
DEPARTMENT: Police

RECOMMENDED MOTION: Move to approve Municipal Order 2026-16 approving Phase III of policy additions and revisions for the Police Department.

DESCRIPTION:

The Police Department is currently conducting a review of all Standard Operating Procedure (SOP) policies. As part of this process, we will present the updated policies to the Commission for consideration and approval in several grouped phases to ensure a thorough and organized review.

At this time, the department respectfully requests approval of the following policies:

- AD-001-2025 Administration Agency Jurisdiction
- AD-002-2025 Administration Audits and Inspections
- AD-003-2025 Administration Chain of Command
- AD-004-2025 Administration Chief Executive Officer Authority
- AD-005-2025 Administration CJIS LINK NCIC
- AD-006-2025 Administration Code of Conduct
- AD-007-2025 Administration Command Protocol
- AD-008-2025 Administration Critical Incident Review
- AD-009-2025 Administration Duty to Disclose
- AD-010-2025 Administration Duty to Intervene
- AD-011-2025 Administration Duty to Obey Lawful Orders
- AD-012-2025 Administration Early Intervention System
- AD-013-2025 Administration Ethics
- AD-014-2025 Administration Federal and State OSHA Regulations
- AD-015-2025 Administration Field Training Program
- AD-016-2025 Administration Forfeiture of assets
- AD-017-2025 Administration Hiring Practices
- AD-018-2025 Administration Home Fleet
- AD-019-2025 Administration Internal Affairs
- AD-020-2025 Administration Jurisdiction Mutual Aid
- AD-021-2025 Administration Oath of Office
- AD-022-2025 Administration Off Duty Employment
- AD-023-2025 Administration Off Duty Action Replaces Old Off Duty Action
- AD-024-2025 Administration Returning Veterans
- AD-025-2025 Administration Ride-Along Policy
- AD-026-2025 Administration Sexual Harassment, Sexual Discrimination
- AD-027-2025 Administration Sexual Misconduct

AD-028-2025 Administration Social Networking-Internet Postings
AD-029-2025 Administration Supervisory Accountability
AD-030-2025 Administration Training Directive
AD-031-2025 Administration Uniforms and Appearance
AD-032-2025 Administration Vehicle Maintenance
AD-033-2025 Administration Vehicle Use- Take Home Vehicle
AD-034-2025 Administration Video Recording and Photography
AD-035-2025 Administration Volunteers in Law Enforcement Service
AD-036-2025 Administration Written Directives
AD-037-2025 Administration Job Descriptions

REQUESTED BY:

Name: Police Department

**CITY OF PARIS
ORDER NO. 2026-16**

**A MUNICIPAL ORDER APPROVING CERTAIN PARIS POLICE
DEPARTMENT POLICIES**

WHEREAS, the Police Department is currently conducting a review of all items in the Paris Police Department Policies and Procedures Manual and will propose revisions and additions for approval by the City Commission in multiple parts;

WHEREAS, the City Commission has reviewed and considered the proposed policies listed below;

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky, that the following proposed policies are hereby adopted for inclusion in the Paris Police Department Policies and Procedures Manual:

AD-001-2025 Administration Agency Jurisdiction
AD-002-2025 Administration Audits and Inspections
AD-003-2025 Administration Chain of Command
AD-004-2025 Administration Chief Executive Officer Authority
AD-005-2025 Administration CJIS LINK NCIC
AD-006-2025 Administration Code of Conduct
AD-007-2025 Administration Command Protocol
AD-008-2025 Administration Critical Incident Review
AD-009-2025 Administration Duty to Disclose
AD-010-2025 Administration Duty to Intervene
AD-011-2025 Administration Duty to Obey Lawful Orders
AD-012-2025 Administration Early Intervention System
AD-013-2025 Administration Ethics
AD-014-2025 Administration Federal and State OSHA Regulations
AD-015-2025 Administration Field Training Program
AD-016-2025 Administration Forfeiture of assets
AD-017-2025 Administration Hiring Practices
AD-018-2025 Administration Home Fleet
AD-019-2025 Administration Internal Affairs
AD-020-2025 Administration Jurisdiction Mutual Aid
AD-021-2025 Administration Oath of Office
AD-022-2025 Administration Off Duty Employment
AD-023-2025 Administration Off Duty Action Replaces Old Off Duty Action
AD-024-2025 Administration Returning Veterans
AD-025-2025 Administration Ride-Along Policy
AD-026-2025 Administration Sexual Harassment, Sexual Discrimination
AD-027-2025 Administration Sexual Misconduct
AD-028-2025 Administration Social Networking-Internet Postings
AD-029-2025 Administration Supervisory Accountability
AD-030-2025 Administration Training Directive

AD-031-2025 Administration Uniforms and Appearance
AD-032-2025 Administration Vehicle Maintenance
AD-033-2025 Administration Vehicle Use- Take Home Vehicle
AD-034-2025 Administration Video Recording and Photography
AD-035-2025 Administration Volunteers in Law Enforcement Service
AD-036-2025 Administration Written Directives
AD-037-2025 Administration Job Descriptions

These listed policies revise and replace any existing policy concerning the same subject matter.

This Order shall become effective immediately.

Dated this 13th day of January 2026.

John A. Plummer, Mayor

ATTESTED BY:

Stephanie Settles, Clerk