



**PARIS CITY COMMISSION
SPECIAL MEETING AGENDA**

525 High Street Paris, KY 40361
Commission Chambers – Room 121
Tuesday, December 16, 2025 - 2:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVE MINUTES

A. Regular Meeting - December 9, 2025

5. REGULAR AGENDA

A. Joint Parks and Recreation

6. ADJOURNMENT



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: December 16, 2025

AGENDA ITEM: Regular Meeting - December 9, 2025

DEPARTMENT: City Clerk

RECOMMENDED MOTION: Move to approve the regular meeting minutes of the December 9, 2025 regular meeting as presented.

DESCRIPTION: Regular meeting minutes of the December 9, 2025 meeting.

REQUESTED BY:

Name: Stephanie Settles

CALL TO ORDER

The Board of Commissioners met in regular session at 9:00 a.m. viewable on YouTube <https://www.youtube.com/@CityofParisKY> on December 9, 2025.

PLEDGE OF ALLEGIANCE

Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

ROLL CALL

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Tim Gray; Commissioner, Sharon Fields; Commissioner, Stan Galbraith.

Others in attendance: City Manager, Jamie Miller; City Attorney, Bryan Beaman; Finance Director, Brad Oberlander; City Clerk & Treasurer, Stephanie Settles.

APPROVE MINUTES

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving the November 25, 2025 meeting minutes as presented.

Motion by Brooks, seconded by Galbraith, the motion unanimously carried approving the November 17, 2025 Fiscal Court meeting minutes as presented.

CONSENT AGENDA

Motion by Plummer, seconded by Fields, the motion unanimously carried approving Municipal Order 2025-88 for the reappointment of Bill Moneypenny to the Paris Bourbon County Economic Development Authority for a term expiring on December 31, 2029.

Motion by Plummer, seconded by Fields, the motion unanimously carried approving Municipal Order 2026-89 for the appointment of Shannon Jones to the Paris-Bourbon County Joint Board of Adjustments for a term expiring January 24, 2029.

Motion by Plummer, seconded by Fields, the motion unanimously carried approving Municipal Order 2025-90 for the full-time hire of Tiffany Smith to the position of Utility Office Admin I, pay scale A1-5.

Motion by Plummer, seconded by Fields, the motion unanimously carried approving the payment of invoices for the period November 22 through November 26, 2025, totaling \$65,603.71 for the General Fund and \$209,301.04 for the Utility Fund.

Motion by Plummer, seconded by Fields, the motion unanimously carried approving Municipal Order 2025-97 for the full-time hire of Christina Cunningham to the position of Finance Specialist, pay scale A5-4.

REGULAR AGENDA

Motion by Brooks, seconded by Plummer, to approve Municipal Order 2025-92 related to the parks dedicated to the Joint Parks and Recreation Joint Board.

Discussion was held related to the Parks, with unanswered questions remaining. Commissioner Gray moved to table the item, seconded by Brooks, and unanimously carried. Because the motion to table passed, the original motion did not carry.

Motion by Gray, seconded by Galbraith, the motion unanimously carried approving Municipal Order 2025-93 approving Phase II of policy additions and revisions for the Police Department.

Motion by Fields, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-94 to open Market Money Fund with Kentucky League of Cities Investment Pool.

Motion by Fields, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-95 approving a contract with Motorola Solutions for body-worn cameras and services, and authorize the Mayor, City Manager, City Attorney and City Clerk to finalize and execute all necessary documents to complete the purchase. Further authorizing the approval of the purchase in the amount of \$104,358.40.

Motion by Brooks, seconded by Plummer, the motion unanimously carried approving Municipal Order 2025-96 approving revised job descriptions for EMS & Fire Department.

Motion by Gray, seconded by Plummer, the motion unanimously carried approving to award the bid and authorize the Electric Department to purchase an Outage Management System from Hometown Grid.

Motion by Gray, seconded by Brooks, the motion unanimously carried approving purchasing Self Contained Breathing Apparatus (SCBA) from Atlantic Emergency Solutions in the amount of \$313,784.98 and authorize the Mayor, City Manager and City Clerk to finalize any necessary documents.

Motion by Brooks, seconded by Galbraith, the motion unanimously carried approving the revised conditional employment agreement for Fire Department employees.

REPORTS

Betty Ann Allen, Tourism
Extended appreciation to Mike Smith and the Public Works Department for the downtown decorations.
America 250th Event: January 24, 2025, at Duncan Tavern, 2:00 PM.
Houston Dale Farm is hosting a holiday social on December 20th. The farm has been selected as a filming location for part of an upcoming movie.

Vanessa Logan, West Side Neighborhood
Working on a website for the Paris Neighborhood.
Christmas party at the Paris Fine Arts Center on Sunday at 1:00 PM.
A public hearing for the clean-up grant is scheduled for December 18th at Fiscal Court. Working on letters of support.

Mike Smith, Public Works
On Thursday, staff will be graduating from the Road Scholars program.

Chad Smart, Water Treatment Plant
Entering the final phase of the high-service pump project. Raw water pumps will be installed in January and February the project is expected to be near completion after installation.

Matt Belcher, City Manager
City employee breakfast will be held on December 19th from 8:00–11:00 AM at the Church of the Annunciation on Main Street.

ADJOURNMENT

Motion by Galbraith, seconded by Gray, the motion unanimously carried approving to adjourn the meeting at 10:25 a.m.

John A. Plummer, Mayor

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: December 16, 2025

AGENDA ITEM: Joint Parks and Recreation

DEPARTMENT: Administration

RECOMMENDED MOTION:

DESCRIPTION: Continued discussions will be held, and potential action may be taken, concerning the Joint Parks and Recreation parks program, including consideration of a request for partial inclusion of 1054 Millersburg Road.

Joint Parks and Recreation Appointees:

City:

Chairman, Wallis Brooks

Emily Cederquist

Keri Marcum

Cary Barr

County:

Sam Norris

Bart Horne

Bill Conner

1 Vacant Position

Joint Appointee:

Mark Offutt

REQUESTED BY:

Name: Matt Belcher, City Manager

**CITY OF PARIS
ORDER NO. 2025-92**

**A MUNICIPAL ORDER CONCERNING PARKS UNDER THE
CONTROL OF THE PARIS-BOURBON COUNTY JOINT PARKS
AND RECREATION BOARD**

WHEREAS, the City joined in an interlocal agreement with Bourbon County to establish a joint parks and recreation board and where such agreement requires the City and County to establish an agreement concerning park grounds with the joint agency and to lease real property for recreational use and other public purposes,

NOW THEREFORE be it ordered by the City Commission of the City of Paris, Kentucky as follows:

1. The original lease for park property between the City of Paris and the Paris-Bourbon County Joint Parks and Recreation Board shall be renewed and include Garrard Park, Chief Reed Park, Morgan Place Park, Ruckerville Park, Hopewell Springs Park, Thoroughbred Acres Park and the Patrick Brannon Memorial Dog Park. The Mayor is authorized to execute the renewed lease.

2. The City Commission understands the Bourbon County Fiscal Court intends to take similar action to renew its lease with the Paris-Bourbon County Joint Parks and Recreation Board and that the renewed lease will also include the designated portion of the 1054 Millersburg Road Park. The City Commission agrees such action is consistent with paragraph 5 of the City and County's interlocal agreement for a Joint Parks and Recreation Board which provides that the City and County "will enter into an appropriate agreement with the Board for" certain enumerated properties and that "[o]ther properties may be provided to the Board by either entity as may be appropriately determined by the entity owning the property."

Dated this 9th day of December, 2025.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTESTED BY:

Stephanie Settles, City Clerk

City of Paris
Joint Agency Funding

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>
E911	222,000	228,000	228,000	353,000	483,020
EMS	416,510	415,000	430,000	589,000	683,510
EDA	38,250	144,000	151,557	151,557	151,557
P&Z	<u>185,310</u>	<u>224,300</u>	<u>192,013</u>	<u>176,184</u>	<u>176,184</u>
	862,070	1,011,300	1,001,570	1,269,741	1,494,271
Parks & Rec	<u>168,535</u>	<u>168,535</u>	<u>168,535</u>	<u>158,540</u>	<u>193,925</u>
	<u>1,030,605</u>	<u>1,179,835</u>	<u>1,170,105</u>	<u>1,428,281</u>	<u>1,688,196</u>
\$193,925 divided by 12 months = \$16,160.41					
	<u>Parks</u>	<u>Parks</u>	<u>Maint &</u>		
	<u>Director</u>	<u>Admin</u>	<u>Grounds</u>	<u>Total</u>	
Avg Salary	72,675	44,100	38,500	155,275	
FICA & Mcare	5,560	3,374	2,945	11,879	
Retirement	13,532	8,211	7,169	28,912	
Health Ins	<u>17,620</u>	<u>17,620</u>	<u>17,620</u>	<u>52,860</u>	
	<u>109,387</u>	<u>73,305</u>	<u>66,234</u>	<u>248,926</u>	
Shared split costs -				<u>124,463</u>	
Adjusted budget requirement -					<u>318,388</u>
\$318,338 divided by 12 months = \$26,532.33					
\$10,371.92 monthly contribution increase					

