



**PARIS CITY COMMISSION
REGULAR MEETING AGENDA**

525 High Street Paris, KY 40361
Commission Chambers – Room 121
Tuesday, November 25, 2025 - 9:00 AM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVE MINUTES

- A. Special Meeting - November 12, 2025
- B. Special Meeting - Bourbon County Fiscal Court Joint Meeting Minutes:
October 23, 2025

5. ORDINANCES

- A. Second Reading: Ordinance 2025-28; Ordinance Enacting and Adopting a
Supplement to the Code of Ordinances

6. CONSENT AGENDA

- A. Municipal Order 2025-80; Contract Award: Dynamic Air Solutions
- B. Municipal Order 2025-84; Contract: Tower 1 Storage
- C. Municipal Order 2025-87; Personnel Order: Promotion Fire Chief
- D. Payment of Invoices: General and Utility Fund

7. REGULAR AGENDA

- A. Municipal Order 2025-86; Phase I: Police Department Revised and
Additional Policies
- B. October Financials: General and Utility Fund

8. REPORTS

- A. Outside Agencies
- B. City Staff
- C. Mayor & Commissioners

9. EXECUTIVE SESSION

- A. Executive session pursuant to KRS 61.810(1)(f) for discussion which might lead to the appointment of an individual employee.

10. POTENTIAL ACTION (if any)

- A. Potential action related to KRS 61.810(1)(f)

11. ADJOURNMENT



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: November 25, 2025

AGENDA ITEM: Special Meeting - November 12, 2025

DEPARTMENT: City Clerk

RECOMMENDED MOTION: Move to approve the special meeting minutes of the November 12, 2025 meeting as presented.

DESCRIPTION: Special meeting minutes for the November 12, 2025 meeting.

REQUESTED BY:

Name: Stephanie Settles, City Clerk

CALL TO ORDER

The Board of Commissioners met in special session at 9:00 a.m. viewable on YouTube <https://www.youtube.com/@CityofParisKY> on Wednesday, November 12, 2025.

PLEDGE OF ALLEGIANCE

Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

ROLL CALL

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Sharon Fields; Commissioner, Stan Galbraith.

Absent: Commissioner, Tim Gray.

Others in attendance: City Manager, Jamie Miller; City Attorney, Bryan Beaman; Finance Director, Brad Oberlander; City Clerk & Treasurer, Stephanie Settles.

APPROVE MINUTES

Motion by Brooks, seconded by Plummer, the motion unanimously carried approving the October 28, 2025 regular meeting minutes as presented.

ORDINANCES

Motion: Move to approve second reading of Ordinance 2025-29; First Quarter Fiscal Year 2026 Budget Amendment.
By: Fields
Seconded: Galbraith

Yes: Plummer, Brooks, Fields, Galbraith
No: None
Abstain: None

First reading of Ordinance 2025-28 enacting and adopting a supplement to the code of ordinances was read by Bryan Beaman.

Draft Ordinance 2025-31 related to Net Energy Metering was read by Brayn Beaman.

CONSENT AGENDA

Motion by Brooks, seconded by Plummer , the motion unanimously carried approving Municipal Order 2025-79; creating a new position of GIS Coordinator.

Motion by Brooks, seconded by Plummer, the motion unanimously carried approving Municipal Order 2025-80 awarding a contract to Dynamic Air Solutions.

Motion by Brooks, seconded by Plummer, the motion unanimously carried approving Municipal Order 2025-81 for the promotion of Marshella Hunt to Utility Billing Supervisor, payscale A7-1.

Motion by Brooks, seconded by Plummer, the motion unanimously carried approving Municipal Order 2025 - 83 for the internal transfer of Micheal Mynear to the position of GIS Coordinator, pay scale A13-17.

Motion by Brooks, seconded by Galbraith, the motion unanimously carried approving change order #1 to Farabee Mechanical, Inc. for an increase of \$12,847.10 to the agreement. Further, authorize the Mayor, City Manager and City Clerk to execute any documents necessary to complete this change order.

Motion by Brooks, seconded by Plummer, the motion unanimously carried approving payment of invoices for the period October 18 through October 31, 2025, totaling \$97,114.43 for the General Fund and \$205,326.89 for the Utility Fund.

REGULAR AGENDA

Motion by Plummer, seconded by Fields, the motion unanimously carried approving Municipal Order 2025-82 authorizing a lease renewal with the Commonwealth of Kentucky and authorizing the Mayor, City Manager, and City Clerk to execute all necessary documents.

REPORTS

Michelle Thornsburg, Planning and Zoning
Provided an update on permits issued in October.
Reviewed the schedule for upcoming November meetings.

Michael Sparks, DAV Chapter 12
Invited the Commission to attend the Veterans Day activities at Legion Park on November 13, 2025, at 10:00 a.m.

Matt Belcher, City Manager
Announced that work on the walking bridge is scheduled to begin on November 15th.
Noted that a Joint City and County meeting will be held on November 17th at 4:00 p.m. in the District Courtroom to discuss Joint Parks and Recreation.

Sharon Fields, Commissioner
Reported that the 2040 Comprehensive Plan is available for review at the Library.
Shared a brochure indicating that Christian Care is interested in continuing discussions regarding a potential senior living facility in Paris.

ADJOURNMENT

Motion by Brooks, seconded by Galbraith, the motion unanimously carried to adjourn the meeting at 9:34 a.m.

John A. Plummer, Mayor

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: November 25, 2025

AGENDA ITEM: Special Meeting - Bourbon County Fiscal Court Joint Meeting Minutes: October 23, 2025
DEPARTMENT: City Clerk

RECOMMENDED MOTION: Move to accept the meeting minutes prepared by the Bourbon County Fiscal Court for the October 23, 2025 Joint meeting.

DESCRIPTION: Joint City and County meeting minutes on October 23, 2025.

REQUESTED BY:

Name: Stephanie Settles, City Clerk

Telephone
859-987-2135
Fax 859-987-2316
Judge@bourbonky.com



Magistrates
Louie Stubblefield
Bill Conner
Bart Horne
Kristal Cameron
Henry Lovell
Todd Earlywine
Scott Wells

Michael R. Williams
Bourbon County Judge Executive
301 Main Street, Paris, KY 40361

**JOINT CITY COMMISSION
BOURBON COUNTY FISCAL COURT
MEETING
BOURBON COUNTY COURTHOUSE
DISTRICT COURTROOM
October 23, 2025
3:00 PM**

1. 2026 Youth Baseball Plans
2. Add 1054 Millersburg Road Property Venues to Joint Parks & Recreation Board Responsibility/Jurisdiction
3. Status on Process to Engage Consultant to submit Brownfield Grant Application for Transfer Station Property
4. Status on Sanitary Sewer Projects (Millersburg Road Park and Alternative City Project)
5. Future Plans for Paris Pike Corridor Commission

**JOINT CITY COMMISSION
BOURBON COUNTY FISCAL COURT
MEETING
OCTOBER 23, 2025
3:00 pm**

HONORABLE: JUDGE MICHAEL R. WILLIAMS

CITY MANAGER: MATT BELCHER

PARIS MAYOR: JOHN PLUMMER

**MAGISTRATES: SCOTT WELLS, KRISTAL CAMERON, BART HORNE, LOUIE STUBBLEFIELD,
HENRY LOVELL, BILL CONNER**

COMMISSIONERS: WALLIS BROOKS, TIM GRAY, SHARON FIELDS, STAN GALBRAITH

Others in Attendance: Kathleen Stone (Court Clerk), Warren (Citizen News), G. Davis Wilson (Attorney), Dana Boone (Bourbon Co. Treasurer), Dana Mingua (Deputy Judge), Tony Asbury (Bourbon Co. Sheriff), Sam Norris Detention Center, Mike Withrow City, Brian Beauman (City Attorney)

Judge Williams sounded the agenda @ 3pm

Welcome message and introductions – Welcome and wanted you to know that we are Facebook live. Come to the microphone to speak please. Judge Executive mentioned that the agenda had been revised since it was initially published earlier in the week. He clarified that this was a roundtable discussion for elected officials and no official voting would take place, only consensus-building on discussed topics.

1. 2026 Youth Baseball Plans:

Judge Executive reported on the 2026 youth baseball plans, noting that the Joint Parks and Recreation Committee had voted to change oversight to a volunteer process. He explained that games have been played at Garrett Park since the 1950s, but there's consideration to move them to the new multi-purpose fields at the 1054 Millersburg Road property. The Park Board hasn't had a quorum lately, therefore, they cannot make decisions on this subject, and it's important that this issue is discussed. We need to decide now, not in the spring.

Travis reported that the youth baseball program has averaged about 450 players in ages 4-12, with approximately 30 teams over the last few years. He also mentioned that softball played in the fall with about 150 girls who may continue in a separate softball league.

Commissioner Fields, Have any guidelines been developed for volunteers?

Judge, No not at this time

Travis reported that the youth baseball program has averaged about 450 players in ages 4-12, with approximately 30 teams over the last few years. He also mentioned that softball played in the fall with about 150 girls who may continue in a separate softball league.

Sharon, when does the baseball season start?

Travis, Season starts April, games first of May. The artificial turf at the Millersburg Park could change this time frame.

Sharon, Budget for baseball this year? Park board has taken this out of there budget

Commissioner Brooks noted that the Parks and Recreation Board had removed the \$37,000 budget line item previously allocated for managing the youth baseball program, assuming it would transition to a volunteer position. This was taken out, assuming we would not use Garrett Park.

Brian Beauman, We need to officially renew inter-local agreement.

Judge Williams, Legion Park was included in the inter-local agreement, Millersburg Road park was not. The Paris City Commission and Bourbon County Fiscal Court would need to add that property to the jurisdiction. I believe the overall consensus is, the 2026 season will be played at the Millersburg Road property. You can play multiple games at the same time. The artificial turf offers flexibility to whatever sport you're playing. That property will never flood.

Judge Executive discussed adding the 1054 Millersburg Road property venues to the Joint Parks and Recreation Board's jurisdiction, which would require approval from both legislative bodies. He explained that specific venues would be named rather than the entire property, as there are other development activities planned.

Commissioner Tim Gray, Garrett Park is definitely a flood prone area. It makes sense to play at the Millersburg Road Park.

Magistrate Horne, Threat of floods and field condition at Garrett Park does hinder the continued use of it. We need to look at what Garrett Park will look like after we leave it for games. Maybe, flowers, walking trail, etc.

- Action needed: Both Paris City Commission and Bourbon County Fiscal Court must approve adding specified venues at 1054 Millersburg Road to the Joint Parks & Rec Board's operational jurisdiction.
- Only the named, developed venues (e.g., court sports complex, multipurpose "paddocks" fields) would be included for programming, scheduling, and maintenance.
- Joint Parks & Rec Board meeting scheduled Wednesday, the 29th at 4:00 PM; quorum urged to consider and recommend this jurisdictional addition.

2. Add 1054 Millersburg Road Property Venues to Joint Parks & Recreation Board Responsibility/Jurisdiction:

Both legislative bodies would have to approve.

Commissioner Brooks, Park Board meeting is scheduled

Judge It's important that we have attendance at this meeting. The YMCA would like to look at playing soccer to the Millersburg Rd Park. The current staff does not have time to do scheduling for the Millersburg Rd Park. We need someone that will be responsible with scheduling events at this park.

There will be Basketball tournaments. There is a lot of practice activity. The venues will be specifically named for event use.

Kristal. The park board would not make decisions for Millersburg Rd Park.

Mike Withrow, The park board will not make decisions for the Millersburg Rd Park, correct?

Judge, The Millersburg Rd park fields will be ready in December. The Fiscal Court is bearing the financial burden of this park. We will be putting bathrooms and concessions in the future.

Mike, it's an expensive venture to add sewer lines at that park.

Judge, if the fiscal court takes action to add that property to the inter-local agreement, would the city be willing to join.

Commissioner Galbraith, It's about the money. We would have to know what the additional cost would be to join the parks inter-local agreement. We would entertain the possibility.

Magistrate Wells, The dollar amount would depend how far we would want to go with it. It would require maintenance staff, scheduling, care for artificial turf.

Magistrate Stubblefield, we would need specialized equipment.

Judge Williams, we own that equipment now, it's being stored in a barn

Commissioner Fields, we need a proposed budget that shows what the needs are and what it would look like.

Judge, the park planning committee will be putting that proposal together, with cost requirements as close to accurate as we can.

Matt Belcher, there is a park planning committee?

Judge, yes.

Park planning committee advises the fiscal court. There's about 15 people on that committee since 2016. Just advise, the fiscal court makes the final decision.

The park planning committee will do what the inter-local agreement guides them to do.

Matt Belcher, Youth baseball program, will that be a volunteer program?

Judge, The joint parks and rec board will decide about volunteer run process. The government generally doesn't pay people to run the programs at the parks. The park board has 9 members.

The park planning committee is working on items so that this park will be ready to move forward.

3. Status on Process to Engage Consultant to Submit Brownfield Grant Application for Transfer Station Property:

They land has been conveyed to Bourbon County Fiscal Court, 25-26 acres. The Bourbon County Fiscal Court is the deeded owner today, so we have to approve agreements, after recovery of the land, proposal to write the grant application. It does satisfy state requirements. October 29, 2025 at 2:00pm, we will open proposals. That will satisfy the federal requirements. The fiscal court will hire them to write that grant. It will require additional testing of the land. We need to involve people that know what they're doing. The state transportation cabinet will be contacted to create another entrance into that property. It will be a major project, costly and long term. A long drawn-out process.

Matt Belcher, get grant and proceed with cleanup.

4. Status on Sanitary Sewer Projects (Millersburg Road Park and Alternative City Projects):

Judge, both governing bodies transferred cleaner water act monies. We have to submit a request as to where we spend this money. BCFC does not own any of these utilities, the City of Paris does, so we partnered with them for this project. Back in the spring the city. The money has to be spent by Jan 1 2026. We had an obligation they approved redirecting the money to Fords mill rd.

Mike W. Magnolia Trace will continue to grow and sewers expansion will be required. Strand has projected the development of this expansion. There may not be enough flow.

Judge, CMW said we can install. Mike Withrow is working with the joint industrial park out in Millersburg. He's very skilled. He actually designed the

Scott, Paris Stockyard has a concern of future sewer infrastructure.

5. Future Plans for Paris Pike Corridor Commission:

The Paris Pike Corridor Commission was put in place in the late 1980's, before the renovation of Paris Pike. It's an inter-local agreement with LFUCG. Bart Horne is on the committee. The commission was established to oversee development along a specific corridor from the I-75 Bridge on North Broadway to Ferguson, more so for Johnston Rd to Ferguson Rd. If anyone has a request to develop in this area has to take their request to the commission. There no cost to the participants and the commission members don't get paid. We have a responsibility to safeguard corridor values post-dissolution.

We need to talk with the city of Lexington, Mayor Gorton. We agreed that there is no point to have the commission anymore if people are going to do whatever they want to do anyway. All the signers have to agree and sign off to disband the Paris Pike Corridor commission.

Bart, if it's disbanded and they meet quarterly, discussion should be about safeguarding that stretch of road, it needs to be protected and to stay intact.

Judge, Mayor Gorton will present to disband the commission. Mayor Plummer and Matt Belcher will meet with Judge Williams to discuss this.

Judge, we agreed we have these meeting and plan to get together quarterly. I hope that we continue that schedule. Matt said he looked forward to hosting in January 2026.

We stand adjourned at 4:23pm



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: November 25, 2025

AGENDA ITEM: Second Reading: Ordinance 2025-28; Ordinance Enacting and Adopting a Supplement to the Code of Ordinances

DEPARTMENT: City Clerk

RECOMMENDED MOTION: Move to approve ordinance 2025-29 enacting and adopting a supplement to the code of ordinances.

DESCRIPTION: The City of Paris Code of Ordinances is updated with newly adopted ordinances during the fiscal year and referred to as a "Supplement" to the City of Paris Code of Ordinances. Attached you will find the 2024-19 supplement that includes all ordinances adopted from January 1, 2024, to March 26, 2024. By adopting this ordinance, it keeps the city in compliance with KRS 83A.060 - Enactment of ordinances.

Periodically, we may have ordinances that are updated earlier than the typical year-end process, especially if they are related to fees, fines, or other daily-used ordinances, which in this case has occurred, noting that the parking fines and fees, and transfer station fees were within this supplement update.

REQUESTED BY:

Name: Administration

**CITY OF PARIS
ORDINANCE 2025-28**

**AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO
THE CODE OF ORDINANCES OF THE CITY OF PARIS, KENTUCKY.**

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio has completed the 2025 S-22 supplement to the Code of Ordinances of the City of Paris, Kentucky, which supplement contains all ordinances of a general nature enacted since the prior supplement to the Code of Ordinances of the City; and

WHEREAS, American Legal Publishing Corporation has recommended the revision or addition of certain sections of the Code of Ordinances which are based on or make references to sections of the Kentucky Revised Statutes;

WHEREAS, it is the intent of the City Commission to accept these updated sections in accordance with the adopted Ordinances of the City or changes of the law of the Commonwealth of Kentucky;

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PARIS AS FOLLOWS:

Section 1. The 2025 S-22 supplement to the Code of Ordinances of the City of Paris, Kentucky, as submitted by American Legal Publishing Corporation of Cincinnati, and attached to this Ordinance is adopted by reference as if set out in its entirety.

Section 2. In a recent supplement to the Code of Ordinances, Ordinance 2022-11 was inadvertently included as one of the Ordinances to be codified in the Code of Ordinances. Ordinance 2022-11 is an ordinance creating an employment position and should not be included within the Code of Ordinances. Therefore, Section 21.500 through 21.503 should be deleted from the City of Paris Code of Ordinances. Ordinance 2022-11 otherwise remains in effect.

The foregoing ordinance shall take effect immediately upon execution and publication.

The foregoing ordinance was introduced and read for the first time at the City Commission's special meeting of November 12, 2025. Read for the second time, adopted and approved at its regular meeting of November 25, 2025.

CITY OF PARIS, KENTUCKY

Mayor John A. Plummer

ATTEST:

City Clerk, Stephanie Settles

CITY OF PARIS

KENTUCKY

CODE OF ORDINANCES

2025 S-22 Supplement
Current through Ord. 2025-17, dated 6-24-25; and
State legislation current through the 2025 KRS Pamphlet

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PARIS, KENTUCKY
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2025 S-22 Supplement

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PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: November 25, 2025

AGENDA ITEM: Municipal Order 2025-80; Contract Award: Dynamic Air Solutions

DEPARTMENT: Public Works

RECOMMENDED MOTION: Move to approve Municipal Order 2025-80 awarding a contract to Dynamic Air Solutions

DESCRIPTION: Municipal Order 2025-80 was approved at the November 12th Board of Commissioners meeting. However, in the interest of transparency, we are bringing the order back before the Commission for approval again, as substantial changes were made to the originally proposed contract by City Attorney Bryan Beauman.

The Commission approved staff's recommendation to accept Dynamic Air Solutions' bid in the amount of \$230,270.47. Staff is requesting that the Mayor, City Manager, City Clerk, and City Attorney be authorized to sign any documents related to the project.

The existing 200-ton cooling tower located at 525 High Street, which serves the City's administrative and operational facilities, has reached the end of its useful life and requires full replacement. The current system has exhibited signs of wear and inefficiency, resulting in reduced performance and increased maintenance costs.

To ensure continued reliability and energy efficiency, staff solicited a proposal from Dynamic Air Solutions for a turnkey replacement of the existing cooling tower with a new BAC 200-ton cooling tower.

Dynamic Air Solutions will furnish all labor, materials, equipment, and supervision necessary for a complete turnkey replacement, including:

- Powering down and isolating the existing tower.
- Draining and disconnecting electrical and water connections.
- Removal of the existing tower via crane.
- Setting and installing the new BAC 200-ton cooling tower.
- Reconnection of electrical and water lines.
- Startup, testing, and commissioning of the new unit.

The installation includes a single-speed control panel and standard basin configuration. All work will be performed during regular business hours, and any additional work outside of the stated scope will require an approved change order.

- Total Contract: \$230,270.47
- Down Payment (Equipment/Materials): \$58,000
- Contractor: Dynamic Air Solutions
- Bid Validity: 30 days from submission (dated October 28, 2025)

Work will commence upon receipt of a signed contract and purchase order.

This contract does not include new electrical work beyond the defined scope, engineering design or stamped drawings, permitting or third-party fees, or other services not specifically identified.

Staff recommends approval of the Contract for Services with Dynamic Air Solutions in the amount of \$230,270.47 for the turnkey replacement of the existing 200-ton cooling tower located at 525 High Street.

REQUESTED BY:

Name: Mike Smith, Public Works Superintendent

CITY OF PARIS
ORDER NO. 2025-80

**A MUNICIPAL ORDER APPROVING A CONTRACT WITH
DYNAMIC AIR SOLUTIONS**

WHEREAS, the existing 200-ton cooling tower located at 525 High Street, which serves the City's administrative and operational facilities, has reached the end of its useful life and requires full replacement;

WHEREAS, the City has solicited bids for the replacement of the cooling tower and previously determined Dynamic Air Solutions submitted the best bid;

WHEREAS, Dynamic Air Solutions has submitted a proposal to perform the necessary work for the turnkey replacement of the existing cooling tower, including all labor, materials, and installation; and

WHEREAS, the City desires to enter into a written contract with Dynamic Air Solutions for replacement of the cooling tower;

NOW THEREFORE, be it ordered by the Board of Commissioners of the City of Paris, Kentucky, that the proposed contract with Dynamic Air Solutions be approved, and that the Mayor is authorized to execute all documents related to the project.

Dated this 25th day of November 25, 2025.

John Plummer, Mayor

ATTESTED BY:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: November 25, 2025

AGENDA ITEM: Municipal Order 2025-84; Contract: Tower 1 Storage

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve Municipal Order 2025-84 approving a lease of storage space with Ralph Hensley and authorize the Mayor, City Manager, and City Clerk to execute all necessary contracts, and authorize the Mayor to execute renewals in accordance with the order.

DESCRIPTION: The Fire Department needs a storage place for fire apparatus. This piece of fire apparatus is required to maintain the ISO Class 3 rating.

Staff has evaluated storage location options and recommends Ralph Hensley to be the most appropriate arrangement. Staff has verified the vendor holds appropriate insurance coverage.

This is a budgeted annual expense until the City is able to accommodate the storage requirements for the apparatus. At this time, the city does not have an indoor facility large enough for this apparatus.

Staff is requesting the execution of the contract with the ability for the Mayor to renew it on an annual basis given the same terms and conditions if it is in the best interest of the City.

REQUESTED BY:

Name: Josh Hurst, Interim Fire Chief

**CITY OF PARIS
ORDER NO. 2025-84**

**A MUNICIPAL ORDER CONCERNING AN AGREEMENT FOR
LEASE OF STORAGE SPACE**

WHEREAS, it is appropriate for the City to secure indoor storage for a fire apparatus,

NOW THEREFORE be it resolved by the City Commission of the City of Paris, Kentucky that the attached Agreement with Ralph Hensley is approved and the Mayor is authorized to execute the agreement. After the expiration of the Agreement, the mayor is authorized to renew the Agreement upon the same or substantially similar terms and within the purchasing authority of the City Manager.

Dated this 25th day of November, 2025.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTESTED BY:

Stephanie Settles, City Clerk

LEASE AGREEMENT

This Agreement is made and entered into and between Ralph Hensley, 399 Washington Street, Paris, Kentucky 40361 ("Hensley") and the City of Paris, Kentucky (the "City"), a municipal corporation of the Commonwealth of Kentucky with its principal place of business at 525 High Street, Paris, Kentucky 40361.

WHEREAS, Ralph Hensley the owner of a parcel of real property located at 399 Washington Street, Paris, Kentucky with ample indoor storage capacity; and

WHEREAS, the City does not have current indoor storage capacity for large vehicles such as a 2005 fire apparatus and is need of enclosed storage space;

WHEREAS, little space is available in the community to accommodate the needed size of the fire apparatus;

WHEREAS, the parties have previously entered into an agreement of these same terms and conditions and mutually desire to renew their agreement;

NOW, THEREFORE, in consideration of these mutual covenants and promises, the parties agree as follows:

1. Hensley agrees to provide the City space in a building on its location at 399 Washington Street for a period of time from November 1, 2025, through December 1, 2026 in order for the City to park and store its 2005 fire apparatus. Hensley will ensure that the space is well lit, secured from the weather on all sides of the building, and that an air hose and electric supply is available for the apparatus. At all times, the premises shall be gated. Hensley shall lock the building other than such times as Hensley needs to utilize the building for the entering and exiting of his own equipment. Hensley shall provide the City with copies of any needed keys or other unlocking mechanisms. Hensley understands the City is storing a fully operational fire equipment apparatus in the facility which will require the City to have immediate access at any time of the day. No other material or equipment shall be stored in such a way to prevent the City's immediate removal of the apparatus from the premises.
2. The City will pay Hensley the total cost of Five Thousand Dollars (\$5,000.00) for the entirety of the length of this Agreement inclusive of all utilities and expenses.
3. Either party may terminate this lease agreement by giving the other party 60 days written notice of intent to terminate. Upon termination, the total sum shall be prorated for the remaining term of this agreement and (i) if any remaining sum is owing, paid to Hensley or (ii) if the total sum has been fully paid, the remaining prorated amount shall be refunded to the City.
4. Hensley will provide the City a certificate of insurance of no less than one-million dollars providing insurance coverage for the storage of the City's fire apparatus at the facility.

Hensley agrees to maintain insurance for the premises to indemnify, protect, and hold harmless the City of Paris, and its officials, employees and agents, from any and all claims, demands, liabilities, damages or suits brought by any person or other entity arising from or related to the City's occupancy and /or use of the premises, including but not limited to indemnification for reasonable attorney's fees and cost of defending any action brought against the City.

5. This Agreement shall be construed according to the laws of the Commonwealth of Kentucky.

6. This agreement is the entire agreement of the parties.

IN WITNESS WHEREOF, each party's authorized representative executes this Agreement by their respective signature below.

CITY OF PARIS, KENTUCKY

BY: _____

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk

BY: _____

Ralph Hensley

**COMMONWEALTH OF KENTUCKY
COUNTY OF BOURBON**

The foregoing instrument was acknowledged before me by Ralph Hensley on this the ____ day of _____, 2025.

NOTARY PUBLIC
Notary

ID#:

My commission
expires: _____



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: November 25, 2025

AGENDA ITEM: Municipal Order 2025-87; Personnel Order: Promotion Fire Chief

DEPARTMENT: Human Resources

RECOMMENDED MOTION: Move to approve Municipal Order 2025-87 for the internal promotion of Josh Hurst from Interim Fire Chief to Fire Chief at the grade/step of F16-13.

DESCRIPTION: Josh Hurst was appointed Interim Fire Chief upon the retirement of former Fire Chief on 9/1/2025. Human Resource staff advertised for the full-time position for 30 days. Josh Hurst did apply and upon review of the applicants received, and to ensure continuity of service, familiarity with existing fire department operations, combined with positive performance review during the interim period, staff recommends promoting Josh Hurst to full-time Fire Chief position.

REQUESTED BY:

Name: Matt Belcher, City Manager
Jorell Flora, Director of Human Resources

**CITY OF PARIS
ORDER NO. 2025-87**

**A MUNICIPAL ORDER APPROVING THE PROMOTION OF JOSHUA HURST TO
THE FULL-TIME POSTION OF FIRE CHIEF**

WHEREAS, Joshua Hurst was appointed Interim Fire Chief upon the retirement of the former Fire Chief on September 1, 2025; and

WHEREAS, the full-time Fire Chief position was advertised for 30 days and received applications from qualified candidates, including Joshua Hurst; and

WHEREAS, following review of applicants and his performance as Interim Fire Chief, staff recommends Joshua Hurst be promoted to full-time Fire Chief;

NOW THEREFORE, be it ordered by the Board of Commissioners of the City of Paris, Kentucky, to promote Joshua Hurst to the full-time position of Fire Chief, effective November 25, 2025.

Enacted at the City Commission's regular meeting of November 25, 2025.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: November 25, 2025

AGENDA ITEM: Payment of Invoices: General and Utility Fund

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve the payment of invoices for the period November 1 through November 21, 2025, totaling \$331,171.04 for the General Fund and \$513,561.08 for the Utility Fund.

DESCRIPTION: Attached is the summary of invoices for the General Fund (331,171.04) and Utility Fund (\$513,561.08). Both claims reports include data from the period November 1 through November 21, 2025.

The General Fund includes disbursements to Joint Agencies totaling \$145,058.01. The Utility Fund includes a disbursement to Altec Industries for the new utility truck in the amount of \$300,220.

REQUESTED BY:

Name: Brad Oberlander, CPA



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: November 25, 2025

AGENDA ITEM: Municipal Order 2025-86; Phase I: Police Department Revised and Additional Policies
DEPARTMENT: Police

RECOMMENDED MOTION: Move to approve Municipal Order 2025-86 approving Phase I of policy additions and revisions for the Police Department.

DESCRIPTION:

The Police Department is currently conducting a review of all Standard Operating Procedure (SOP) policies. As part of this process, we will present the updated policies to the Commission for consideration and approval in several grouped phases to ensure a thorough and organized review.

At this time, the department respectfully requests approval of the following policies:

IN-01-2025 Confidential Informants
IN-02-2025 Emergency Call Location Information
IN-03-2025 Interrogation Rooms
IN-04-2025 License Plate Reader
IN-05-2025 Search Seizure Residences
IN-06-2025 Sexual Assault Investigations
IN-07-2025 Suspect Identification Procedures
RE-001-2025 Arrest and Citation
RE-003-2025 Property Room Evidence Management
RE-004-2025 Safe Storage of Firearms
RE-005-2025 Prescription Drug Take-Back Program
RE-02-2025 Prescription Drug Take-Back Program
PA-030-2025 Body Worn Cameras

REQUESTED BY:

Name: Police Department

**CITY OF PARIS
ORDER NO. 2025-86**

**A MUNICIPAL ORDER APPROVING CERTAIN PARIS POLICE
DEPARTMENT POLICIES**

WHEREAS, the Police Department is currently conducting a review of all items in the Paris Police Department Policies and Procedures Manual and will propose revisions and additions for approval by the City Commission in multiple parts;

WHEREAS, the City Commission has reviewed and considered the proposed policies listed below;

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky, that the following proposed policies are hereby adopted for inclusion in the Paris Police Department Policies and Procedures Manual:

IN-01-2025 Confidential Informants
IN-02-2025 Emergency Call Location Information
IN-03-2025 Interrogation Rooms
IN-04-2025 License Plate Reader
IN-05-2025 Search Seizure Residences
IN-06-2025 Sexual Assault Investigations
IN-07-2025 Suspect Identification Procedures
RE-001-2025 Arrest and Citation
RE-003-2025 Property Room Evidence Management
RE-004-2025 Safe Storage of Firearms
RE-005-2025 Prescription Drug Take-Back Program
RE-02-2025 Prescription Drug Take-Back Program
PA-030-2025 Body Worn Cameras

These listed policies revise and replace any existing policy concerning the same subject matter.

Dated this 25th day of November, 2025.

John A. Plummer, Mayor

ATTESTED BY:

Stephanie Settles, Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: November 25, 2025

AGENDA ITEM: October Financials: General and Utility Fund

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve October financial reports as presented reflecting General Fund revenues of \$4,498,567 with expenses of \$3,956,264 and Utility Fund revenues of \$5,252,513 with expenses of \$4,792,356.

DESCRIPTION: General Fund financial reports as presented reflect revenues of \$4,498,567. Reported expenses total \$3,956,264. Revenues exceed expenses by \$542,303. General Fund expenses include \$192,397 in outstanding purchase orders.

Utility Fund financial reports as presented reflect revenues of \$5,252,513. Reported expenses total \$4,792,356. Revenues exceed expenses by \$460,157. Utility Fund expenses include \$1,185,723 in outstanding purchase orders.

General fund operating cash at the end of October totaled \$8,789,290. In addition, the General Fund is holding \$2,645,433 in CDs.

Utility fund operating cash at the end of October totaled \$1,186,863. In addition, the Utility Fund is holding \$268,049 in CDs. The Utility Fund also maintains approximately \$2,481,000 in bond proceeds funds.

Utilizing information obtained from the trailing twelve-month tables, general fund revenues saw a total decrease year-over-year of approximately 1.22%.

For more financial information, navigate to the City web page, paris.ky.gov, and click on the Financial Transparency Center or click the following hyperlink: [Financial Transparency Center](#).

REQUESTED BY:

Name: Brad Oberlander, CPA