

Paris City Commission
525 High Street Paris, KY 40361
Commission Chambers – Room 121
Meeting Minutes
October 14, 2025

CALL TO ORDER

The Board of Commissioners met in regular session at 9:00 a.m. viewable on YouTube <https://www.youtube.com/@CityofParisKY> on October 14, 2025.

PLEDGE OF ALLEGIANCE

Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

ROLL CALL

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Tim Gray; Commissioner, Stan Galbraith.

Absent: Commissioner, Sharon Fields

Others in attendance: City Manager, Matt Belcher; City Attorney, Bryan Beaman; Finance Director, Brad Oberlander; City Clerk & Treasurer, Stephanie Settles

APPROVE MINUTES

Motion by Brooks, seconded by Plummer, the motion unanimously carried approving the September 23, 2025, meeting minutes as presented.

ORDINANCES

First Reading of Ordinance 2025-25 Amending the Compensation scale was read by Matt Belcher and Bryan Beaman.

A draft Municipal Order establishing a GIS Coordinator position was reviewed. The order, along with the corresponding Compensation Scale Ordinance, will be presented at the next City Commission meeting for consideration and approval.

First Reading of Ordinance 2025-26 related to Building Inspection Permits and Fees was read by Bryan Beaman.

First Reading of Ordinance 2025-27 related to an amendment to Utility Billing late fees was read by Matt Belcher.

REGULAR AGENDA

Motion by Brooks, seconded by Gray, the motion unanimously carried approving Municipal Order 2025-76 for Change Order #4 to Judy Construction and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents for a total increase in the contracted amount of \$25,386.06.

CONSENT AGENDA

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-77 authorizing the Mayor and the City Manager to execute necessary documents for the bulk purchase of salt through Morton Salt and to purchase salt for the fiscal year, within budgeted authority.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-78 related to the execution of a vendor agreement with the Community Action Council for the administration of the Low-Income Home Energy Assistance Program (LIHEAP), in compliance with state and federal requirements, to assist eligible utility customers. Further, authorize the Mayor, City Manager and City Clerk to execute any documents related to this program.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-75 authorizing the Mayor to execute a pole attachment agreement with Windstream for pole attachments to city-owned utility poles.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving the purchase and base bid from Farabee Mechanical Inc. in the amount of \$50,158.40 for repairs to Engine 7. Additional costs may be incurred and approved as needed based on conditions identified during the repair process, as outlined in the additional bid items. Further, authorize the Mayor, City Manager, and City Clerk to execute all necessary documents.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving to award the bid to Dynamic Air Solutions in the amount of \$230,270.47 for the purchase of services to repair/replace the cooling tower located at the City Municipal Building. Further, authorize the Mayor, City Manager or City Clerk to execute any necessary documents.

Motion by Plummer, seconded by Brooks, and unanimously carried to approve staffing the position of Executive Assistant.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving the requested street closure for the Dia De Los Muertos Festival on Sunday, November 2, 2025, around the Courthouse Square on Main Street between 4th Street and reopen at Bankers Row, as well as closure of Ardrey Place beginning at 11:00 a.m. and reopening at 10:00 p.m.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving the payment of invoices for the period September 16 through October 7, 2025, totaling \$301,228.44 for the General Fund and \$426,343.69 for the Utility Fund.

REPORTS

Betty Ann Allen, Tourism
Reported that the Legends of Bourbon County event was a success.
Announced Pumpkins on the Courthouse Steps as an upcoming community activity.

Michelle Thornsburg, Planning and Zoning
Provided an update on permits issued in September and outlined upcoming meeting schedules.

Mike Smith, Public Works
Reported that the parking lot between 5th and 6th Streets is currently being paved and is expected to be completed by tomorrow.

Matt Belcher, City Manager
Announced that Merissa Williamson achieved her Level 1 certification in City Governance through the Kentucky League of Cities.

Commissioner, Tim Gray
Requested an update on the new ambulance. Interim Fire Chief Josh Hurst reported it is in the final stages of construction and expected to be in service by November 1st.
Addressed concerns regarding the Colonel Motel and noted that the City will work with the City Attorney to provide assistance where possible.

Commissioner, Stan Galbraith
Expressed appreciation for the completion of the new parking lot and echoed Commissioner Gray’s comments regarding the Colonel Motel.

Mike Withrow
Reported progress on the disc golf project at Garrard Park, noting that installation of baskets will begin soon, and the project is moving forward.

Brad Oberlander, Finance Director
Stated that planning meetings with auditors are underway, with fieldwork scheduled to begin in mid-November. The audit report is expected to be completed and presented at the first City Commission meeting in January.

ADJOURNMENT

Motion by Plummer, seconded by Brooks, the motion unanimously carried to adjourn the meeting at 9:23 a.m.

John A. Plummer, Mayor

Stephanie Settles, City Clerk