



**PARIS CITY COMMISSION
REGULAR MEETING AGENDA**
525 High Street Paris, KY 40361
Commission Chambers – Room 121
Tuesday, October 28, 2025 - 9:00 AM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVE MINUTES

- A. Regular Meeting - October 14, 2025

5. ORDINANCES

- A. Second Reading: Ordinance 2025-25; Amending the Compensation Scale
Municipal Order 2025-79; Creation of a New Position: GIS Coordinator
- B. Second Reading: Ordinance 2025-26; Relating to Building Inspection
Permits and Fees
- C. Second Reading Ordinance 2025-27 Amendment to a section within the
Utility Billing Ordinance Related to Late Fees
- D. First Reading: Ordinance 2025-28; Ordinance Enacting and Adopting a
Supplement to the Code of Ordinances
- E. First Reading: Ordinance 2025-29; First Quarter - Fiscal Year 2026
Budget Amendment

6. CONSENT AGENDA

- A. Street Lighting Contract: Magnolia Way
- B. Street Closure Request: Main Street; Christmas Parade
- C. Payment of Invoices: General and Utility Fund

7. REGULAR AGENDA

- A. September Financials: General and Utility Fund

8. REPORTS

- A. Outside Agencies
- B. City Staff

Update: Western High School Monument
C. Mayor & Commissioners

9. ADJOURNMENT



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 28, 2025

AGENDA ITEM: Regular Meeting - October 14, 2025

DEPARTMENT: City Clerk

RECOMMENDED MOTION: Move to approve the meeting minutes of the October 14, 2025 meeting as presented.

DESCRIPTION: Meeting minutes of the regular meeting on October 14, 2025.

REQUESTED BY:

Name: Stephanie Settles, City Clerk

CALL TO ORDER

The Board of Commissioners met in regular session at 9:00 a.m. viewable on YouTube <https://www.youtube.com/@CityofParisKY> on October 14, 2025.

PLEDGE OF ALLEGIANCE

Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

ROLL CALL

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Tim Gray; Commissioner, Sharon Fields; Commissioner, Stan Galbraith.

Others in attendance: City Manager, Matt Belcher; City Attorney, Bryan Beaman; Finance Director, Brad Oberlander; City Clerk & Treasurer, Stephanie Settles

APPROVE MINUTES

Motion by Brooks, seconded by Plummer, the motion unanimously carried approving the September 23, 2025, meeting minutes as presented.

ORDINANCES

First Reading of Ordinance 2025-25 Amending the Compensation scale was read by Matt Belcher and Bryan Beaman.

A draft Municipal Order establishing a GIS Coordinator position was reviewed. The order, along with the corresponding Compensation Scale Ordinance, will be presented at the next City Commission meeting for consideration and approval.

First Reading of Ordinance 2025-26 related to Building Inspection Permits and Fees was read by Bryan Beaman.

First Reading of Ordinance 2025-27 related to an amendment to Utility Billing late fees was read by Matt Belcher.

REGULAR AGENDA

Motion by Brooks, seconded by Gray, the motion unanimously carried approving Municipal Order 2025-76 for Change Order #4 to Judy Construction and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents for a total increase in the contracted amount of \$25,386.06.

CONSENT AGENDA

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-77 authorizing the Mayor and the City Manager to execute necessary documents for the bulk purchase of salt through Morton Salt and to purchase salt for the fiscal year, within budgeted authority.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-78 related to the execution of a vendor agreement with the Community Action Council for the administration of the Low-Income Home Energy Assistance Program (LIHEAP), in compliance with state and federal requirements, to assist eligible utility customers. Further, authorize the Mayor, City Manager and City Clerk to execute any documents related to this program.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-75 authorizing the Mayor to execute a pole attachment agreement with Windstream for pole attachments to city-owned utility poles.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving the purchase and base bid from Farabee Mechanical Inc. in the amount of \$50,158.40 for repairs to Engine 7. Additional costs may be incurred and approved as needed based on conditions identified during the repair process, as outlined in the additional bid items. Further, authorize the Mayor, City Manager, and City Clerk to execute all necessary documents.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving to award the bid to Dynamic Air Solutions in the amount of \$230,270.47 for the purchase of services to repair/replace the cooling tower located at the City Municipal Building. Further, authorize the Mayor, City Manager or City Clerk to execute any necessary documents.

Motion by Plummer, seconded by Brooks, and unanimously carried to approve staffing the position of Executive Assistant.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving the requested street closure for the Dia De Los Muertos Festival on Sunday, November 2, 2025, around the Courthouse Square on Main Street between 4th

Street and reopen at Bankers Row, as well as closure of Ardrey Place beginning at 11:00 a.m. and reopening at 10:00 p.m.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving the payment of invoices for the period September 16 through October 7, 2025, totaling \$301,228.44 for the General Fund and \$426,343.69 for the Utility Fund.

REPORTS

Betty Ann Allen, Tourism
Reported that the Legends of Bourbon County event was a success.
Announced Pumpkins on the Courthouse Steps as an upcoming community activity.

Michelle Thornsburg, Planning and Zoning
Provided an update on permits issued in September and outlined upcoming meeting schedules.

Mike Smith, Public Works
Reported that the parking lot between 5th and 6th Streets is currently being paved and is expected to be completed by tomorrow.

Matt Belcher, City Manager
Announced that Merissa Williamson achieved her Level 1 certification in City Governance through the Kentucky League of Cities.

Commissioner Tim Gray
Requested an update on the new ambulance. Interim Fire Chief Josh Hurst reported it is in the final stages of construction and expected to be in service by November 1st.
Addressed concerns regarding the Colonel Motel and noted that the City will work with the City Attorney to provide assistance where possible.

Commissioner Stan Galbraith
Expressed appreciation for the completion of the new parking lot and echoed Commissioner Gray’s comments regarding the Colonel Motel.

Mike Withrow
Reported progress on the disc golf project at Garrard Park, noting that installation of baskets will begin soon, and the project is moving forward.

Brad Oberlander, Finance Director
Stated that planning meetings with auditors are underway, with fieldwork scheduled to begin in mid-November. The audit report is expected to be completed and presented at the first City Commission meeting in January.

ADJOURNMENT

Motion by Plummer, seconded by Brooks, the motion unanimously carried to adjourn the meeting at 9:23 a.m.

John A. Plummer, Mayor

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 28, 2025

AGENDA ITEM: Second Reading: Ordinance 2025-25; Amending the Compensation Scale

DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve ordinance 2025-25 amending the compensation scale.

DESCRIPTION:

The City Manager and Human Resource Director are recommending an amendment to the Administrative Compensation Scale.

The amendment consists of the creation of a new position, GIS Coordinator, at grade A-13. This will be accomplished by using funds from the vacant Assistant City Manager position as well as the soon-vacant GIS technician. This amendment will prevent the GIS technician to be filled unless funded in future fiscal year budgets and upon reconsideration. Due to reallocating funding, this action is budget neutral. Market comparisons with peer cities indicate that dedicated GIS staff are increasingly common due to the growing importance of data-driven planning, utility management, and development coordination. Establishing this position will enhance the City's capacity to manage infrastructure systems, improve data accuracy, and support continued growth.

REQUESTED BY:

Name: Jorell Flora, Human Resources
Matt Belcher, City Manager

**CITY OF PARIS
ORDINANCE 2025-25**

**AN ORDINANCE RELATED TO AMENDMENT OF THE COMPENSATION
SCHEDULE FOR THE CREATION OF A NEW JOB TITLE**

WHEREAS, the City regularly reviews its system of personnel organization and management that may result in recommended revisions to its job titles and grades;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF PARIS, KENTUCKY AS FOLLOWS:

The proposed pay scale and grades attached as Exhibit A incorporated into this Ordinance as is set out in full are adopted as the governing pay scales, steps, and grades for all full time employees of the City of Paris, in accordance with KRS 83A.070, until such time as the City Commission may amend these pay scales, steps, and grades. This ordinance also adopts all positions outlined in the Exhibit.

The foregoing Ordinance was read for the first time on October 14, 2025 and was read for the second time adopted and approved October 28, 2025.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk

Elected Officials		
Mayor	\$	22,500.00
Council member	\$	15,000.00

SPECIALIST PAY

CDL	\$	0.20	hourly
KLEFP	\$	2.19	hourly
PFFIP	\$	380.17	monthly
Paramedic	\$	3.00	Salary (chief)
Fire Inspector (1 per dept; FD only) *	\$	0.34	hourly
Training / fleet / Fire prevention (3 total in dept)*	\$	0.34	hourly
Fire Instructor Certification (FD only)*	\$	0.34	hourly
TAC (3 per dept)	\$	0.50	hourly
Comm Spec I	\$	0.20	hourly
Comm Spec II	\$	0.40	hourly
Certified Dispatcher (for those whose primary role includes dispatch functions)	\$	1.50	hourly
Pesticide License (2 per Dept) (annual certification in March)	\$	0.20	hourly
OSHA-30 (Staff in Operations Schedule Eligible)	\$	0.20	hourly
WW Collections Op License	\$	0.35	hourly
Water Distribution License	\$	0.35	hourly
Road Scholar Certification (Public Works)	\$	0.35	hourly
Certified Municipal Officer (KLC)	Eligible for Step Adjustment		

Utility Cross Training Incentive

Utility Specialist Trainee	\$	0.50	hourly
Utility Specialist I	\$	1.00	hourly
Utility Specialist II	\$	1.50	hourly
Department Specialist	\$	1.00	hourly

Longevity**Paid in June and December****

5-10 years	\$	250.00	Annually
10-15 years	\$	500.00	Annually
15-20 years	\$	750.00	Annually
20-25 years	\$	1,000.00	Annually
25 + years	\$	1,250.00	Annually

**YOS will be calculated as years completed as of 06/01 and 12/01 of each respective year.

*Amounts shown for Fire Shift personnel and will be converted as needed for 40-hour employees.

Administration - Compensation Schedule - FY26 - 7.1.25-6.30.26

Grade	Position Titles	Min Hourly	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Max Hourly
A-1	Police Office Admin I Utility Office Admin I	\$ 16.66	\$ 17.01	\$ 17.37	\$ 17.74	\$ 18.12	\$ 18.51	\$ 18.90	\$ 19.31	\$ 19.72	\$ 20.15	\$ 20.59	\$ 21.03	\$ 21.49	\$ 21.96	\$ 22.44	\$ 22.93	\$ 23.43	\$ 23.95	\$ 24.47	\$ 24.99	\$ 25.53	\$ 26.09
A-2	Reserved	\$ 17.96	\$ 18.35	\$ 18.74	\$ 19.14	\$ 19.55	\$ 19.98	\$ 20.41	\$ 20.85	\$ 21.30	\$ 21.77	\$ 22.24	\$ 22.73	\$ 23.23	\$ 23.74	\$ 24.26	\$ 24.80	\$ 25.35	\$ 25.91	\$ 26.47	\$ 27.04	\$ 27.63	\$ 28.23
A-3	AP Specialist* Utility Office Admin II Police Office Admin II	\$ 18.83	\$ 19.24	\$ 19.65	\$ 20.08	\$ 20.51	\$ 20.96	\$ 21.41	\$ 21.88	\$ 22.36	\$ 22.85	\$ 23.35	\$ 23.86	\$ 24.39	\$ 24.92	\$ 25.48	\$ 26.04	\$ 26.62	\$ 27.21	\$ 27.80	\$ 28.40	\$ 29.02	\$ 29.65
A-4	Executive Assistant*	\$ 20.36	\$ 20.80	\$ 21.25	\$ 21.71	\$ 22.19	\$ 22.67	\$ 23.17	\$ 23.68	\$ 24.20	\$ 24.73	\$ 25.28	\$ 25.84	\$ 26.41	\$ 27.00	\$ 27.60	\$ 28.22	\$ 28.85	\$ 29.50	\$ 30.14	\$ 30.79	\$ 31.46	\$ 32.15
A-5	Accounting Technician-PR/AP Finance Specialist	\$ 22.10	\$ 22.58	\$ 23.07	\$ 23.58	\$ 24.10	\$ 24.63	\$ 25.18	\$ 25.73	\$ 26.30	\$ 26.89	\$ 27.49	\$ 28.10	\$ 28.73	\$ 29.37	\$ 30.03	\$ 30.71	\$ 31.40	\$ 32.11	\$ 32.81	\$ 33.52	\$ 34.25	\$ 35.00
A-6		\$ 22.97	\$ 23.47	\$ 23.99	\$ 24.52	\$ 25.06	\$ 25.61	\$ 26.18	\$ 26.76	\$ 27.36	\$ 27.97	\$ 28.59	\$ 29.23	\$ 29.89	\$ 30.56	\$ 31.25	\$ 31.95	\$ 32.67	\$ 33.41	\$ 34.14	\$ 34.89	\$ 35.65	\$ 36.43
A-7	Utility Billing Supervisor GIS Technician	\$ 23.84	\$ 24.36	\$ 24.90	\$ 25.45	\$ 26.01	\$ 26.59	\$ 27.18	\$ 27.79	\$ 28.41	\$ 29.05	\$ 29.70	\$ 30.36	\$ 31.05	\$ 31.75	\$ 32.46	\$ 33.20	\$ 33.95	\$ 34.72	\$ 35.48	\$ 36.25	\$ 37.04	\$ 37.86
A-8		\$ 24.71	\$ 25.25	\$ 25.81	\$ 26.38	\$ 26.97	\$ 27.57	\$ 28.19	\$ 28.82	\$ 29.46	\$ 30.12	\$ 30.80	\$ 31.50	\$ 32.21	\$ 32.93	\$ 33.68	\$ 34.44	\$ 35.22	\$ 36.02	\$ 36.81	\$ 37.62	\$ 38.44	\$ 39.28
A-9	Finance Coordinator	\$ 25.58	\$ 26.14	\$ 26.72	\$ 27.32	\$ 27.93	\$ 28.55	\$ 29.19	\$ 29.85	\$ 30.52	\$ 31.20	\$ 31.91	\$ 32.63	\$ 33.36	\$ 34.12	\$ 34.89	\$ 35.68	\$ 36.50	\$ 37.33	\$ 38.14	\$ 38.98	\$ 39.83	\$ 40.71
A-10	Purchasing/Grants Manager	\$ 26.45	\$ 27.03	\$ 27.64	\$ 28.25	\$ 28.89	\$ 29.53	\$ 30.20	\$ 30.87	\$ 31.57	\$ 32.28	\$ 33.01	\$ 33.76	\$ 34.52	\$ 35.31	\$ 36.11	\$ 36.93	\$ 37.77	\$ 38.63	\$ 39.48	\$ 40.34	\$ 41.23	\$ 42.14
A-11		\$ 27.32	\$ 27.92	\$ 28.55	\$ 29.19	\$ 29.84	\$ 30.51	\$ 31.20	\$ 31.90	\$ 32.62	\$ 33.36	\$ 34.11	\$ 34.89	\$ 35.68	\$ 36.49	\$ 37.32	\$ 38.17	\$ 39.04	\$ 39.94	\$ 40.81	\$ 41.71	\$ 42.63	\$ 43.56
A-12	HR Manager	\$ 28.19	\$ 28.82	\$ 29.46	\$ 30.12	\$ 30.80	\$ 31.49	\$ 32.20	\$ 32.93	\$ 33.68	\$ 34.44	\$ 35.22	\$ 36.02	\$ 36.84	\$ 37.68	\$ 38.54	\$ 39.42	\$ 40.32	\$ 41.24	\$ 42.15	\$ 43.07	\$ 44.02	\$ 44.99
A-13	City Clerk/Treasurer	\$ 29.27	\$ 29.93	\$ 30.60	\$ 31.29	\$ 32.00	\$ 32.72	\$ 33.46	\$ 34.22	\$ 34.99	\$ 35.79	\$ 36.60	\$ 37.43	\$ 38.29	\$ 39.16	\$ 40.06	\$ 40.97	\$ 41.91	\$ 42.87	\$ 43.82	\$ 44.78	\$ 45.76	\$ 46.77
A-14	GIS Coordinator Engineering Services Manager	\$ 30.80	\$ 31.49	\$ 32.20	\$ 32.93	\$ 33.67	\$ 34.43	\$ 35.21	\$ 36.01	\$ 36.83	\$ 37.67	\$ 38.53	\$ 39.41	\$ 40.31	\$ 41.24	\$ 42.18	\$ 43.15	\$ 44.14	\$ 45.16	\$ 46.15	\$ 47.17	\$ 48.21	\$ 49.27
A-15		\$ 32.54	\$ 33.27	\$ 34.02	\$ 34.79	\$ 35.58	\$ 36.39	\$ 37.22	\$ 38.07	\$ 38.94	\$ 39.83	\$ 40.74	\$ 41.67	\$ 42.63	\$ 43.61	\$ 44.61	\$ 45.64	\$ 46.69	\$ 47.77	\$ 48.82	\$ 49.90	\$ 51.00	\$ 52.12
A-16		\$ 34.28	\$ 35.05	\$ 35.85	\$ 36.66	\$ 37.50	\$ 38.35	\$ 39.23	\$ 40.13	\$ 41.05	\$ 41.99	\$ 42.95	\$ 43.94	\$ 44.95	\$ 45.98	\$ 47.04	\$ 48.13	\$ 49.24	\$ 50.38	\$ 51.49	\$ 52.63	\$ 53.79	\$ 54.98
A-17		\$ 36.02	\$ 36.83	\$ 37.67	\$ 38.53	\$ 39.41	\$ 40.31	\$ 41.24	\$ 42.18	\$ 43.15	\$ 44.14	\$ 45.16	\$ 46.20	\$ 47.26	\$ 48.36	\$ 49.47	\$ 50.62	\$ 51.79	\$ 52.99	\$ 54.16	\$ 55.36	\$ 56.58	\$ 57.83
A-18	Assistant City Manager	\$ 36.88	\$ 37.73	\$ 38.59	\$ 39.47	\$ 40.37	\$ 41.29	\$ 42.24	\$ 43.21	\$ 44.20	\$ 45.22	\$ 46.26	\$ 47.33	\$ 48.42	\$ 49.54	\$ 50.69	\$ 51.86	\$ 53.06	\$ 54.29	\$ 55.49	\$ 56.72	\$ 57.97	\$ 59.26
A-19		\$ 37.75	\$ 38.62	\$ 39.50	\$ 40.40	\$ 41.33	\$ 42.27	\$ 43.25	\$ 44.24	\$ 45.26	\$ 46.30	\$ 47.37	\$ 48.46	\$ 49.58	\$ 50.73	\$ 51.90	\$ 53.11	\$ 54.34	\$ 55.60	\$ 56.83	\$ 58.08	\$ 59.37	\$ 60.68
A-20		\$ 38.62	\$ 39.51	\$ 40.41	\$ 41.34	\$ 42.28	\$ 43.26	\$ 44.25	\$ 45.27	\$ 46.31	\$ 47.38	\$ 48.47	\$ 49.59	\$ 50.74	\$ 51.91	\$ 53.12	\$ 54.35	\$ 55.61	\$ 56.90	\$ 58.16	\$ 59.45	\$ 60.76	\$ 62.11
A-21	City Manager	\$ 47.13	\$ 48.22	\$ 49.33	\$ 50.47	\$ 51.64	\$ 52.84	\$ 54.06	\$ 55.32	\$ 56.60	\$ 57.92	\$ 59.27	\$ 60.65	\$ 62.06	\$ 63.51	\$ 64.99	\$ 66.51	\$ 68.07	\$ 69.66	\$ 71.21	\$ 72.79	\$ 74.40	\$ 76.05

Electric - Compensation Schedule - FY 2026 - 7.1.25-6.30.26																							
Grade	Position Titles	Min Hourly	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Max Hourly
E-5	Electric Ground Tech	\$ 17.75	\$ 18.12	\$ 18.51	\$ 18.91	\$ 19.31	\$ 19.73	\$ 20.16	\$ 20.59	\$ 21.04	\$ 21.50	\$ 21.97	\$ 22.45	\$ 22.94	\$ 23.44	\$ 23.96	\$ 24.49	\$ 25.03	\$ 25.58	\$ 26.13	\$ 26.70	\$ 27.28	\$ 27.87
E-6	Lineman Apprentice	\$ 19.49	\$ 19.91	\$ 20.34	\$ 20.78	\$ 21.23	\$ 21.69	\$ 22.16	\$ 22.65	\$ 23.15	\$ 23.65	\$ 24.18	\$ 24.71	\$ 25.26	\$ 25.81	\$ 26.39	\$ 26.97	\$ 27.58	\$ 28.19	\$ 28.80	\$ 29.43	\$ 30.07	\$ 30.72
E-7	Electric Line Tech III	\$ 21.23	\$ 21.69	\$ 22.16	\$ 22.65	\$ 23.14	\$ 23.65	\$ 24.17	\$ 24.71	\$ 25.25	\$ 25.81	\$ 26.38	\$ 26.97	\$ 27.57	\$ 28.19	\$ 28.82	\$ 29.46	\$ 30.12	\$ 30.80	\$ 31.47	\$ 32.16	\$ 32.86	\$ 33.58
E-8	Electric Line Tech II	\$ 22.97	\$ 23.47	\$ 23.99	\$ 24.52	\$ 25.06	\$ 25.61	\$ 26.18	\$ 26.76	\$ 27.36	\$ 27.97	\$ 28.59	\$ 29.23	\$ 29.89	\$ 30.56	\$ 31.25	\$ 31.95	\$ 32.67	\$ 33.41	\$ 34.14	\$ 34.89	\$ 35.65	\$ 36.43
E-9		\$ 23.84	\$ 24.36	\$ 24.90	\$ 25.45	\$ 26.01	\$ 26.59	\$ 27.18	\$ 27.79	\$ 28.41	\$ 29.05	\$ 29.70	\$ 30.36	\$ 31.05	\$ 31.75	\$ 32.46	\$ 33.20	\$ 33.95	\$ 34.72	\$ 35.48	\$ 36.25	\$ 37.04	\$ 37.86
E-10	Electric Line Tech I	\$ 25.58	\$ 26.14	\$ 26.72	\$ 27.32	\$ 27.93	\$ 28.55	\$ 29.19	\$ 29.85	\$ 30.52	\$ 31.20	\$ 31.91	\$ 32.63	\$ 33.36	\$ 34.12	\$ 34.89	\$ 35.68	\$ 36.50	\$ 37.33	\$ 38.14	\$ 38.98	\$ 39.83	\$ 40.71
E-11		\$ 26.45	\$ 27.03	\$ 27.64	\$ 28.25	\$ 28.89	\$ 29.53	\$ 30.20	\$ 30.87	\$ 31.57	\$ 32.28	\$ 33.01	\$ 33.76	\$ 34.52	\$ 35.31	\$ 36.11	\$ 36.93	\$ 37.77	\$ 38.63	\$ 39.48	\$ 40.34	\$ 41.23	\$ 42.14
E-12		\$ 27.32	\$ 27.92	\$ 28.55	\$ 29.19	\$ 29.84	\$ 30.51	\$ 31.20	\$ 31.90	\$ 32.62	\$ 33.36	\$ 34.11	\$ 34.89	\$ 35.68	\$ 36.49	\$ 37.32	\$ 38.17	\$ 39.04	\$ 39.94	\$ 40.81	\$ 41.71	\$ 42.63	\$ 43.56
E-13	Electric Distribution Foreman Electric Power Plant Operator	\$ 29.06	\$ 29.71	\$ 30.37	\$ 31.06	\$ 31.76	\$ 32.47	\$ 33.21	\$ 33.96	\$ 34.73	\$ 35.52	\$ 36.32	\$ 37.15	\$ 38.00	\$ 38.86	\$ 39.75	\$ 40.66	\$ 41.59	\$ 42.55	\$ 43.48	\$ 44.44	\$ 45.42	\$ 46.42
E-14		\$ 30.65	\$ 31.34	\$ 32.05	\$ 32.77	\$ 33.51	\$ 34.27	\$ 35.05	\$ 35.84	\$ 36.66	\$ 37.49	\$ 38.35	\$ 39.23	\$ 40.12	\$ 41.04	\$ 41.98	\$ 42.95	\$ 43.93	\$ 44.94	\$ 45.93	\$ 46.94	\$ 47.98	\$ 49.03
E-15		\$ 32.10	\$ 32.83	\$ 33.57	\$ 34.33	\$ 35.11	\$ 35.90	\$ 36.72	\$ 37.56	\$ 38.41	\$ 39.29	\$ 40.19	\$ 41.11	\$ 42.05	\$ 43.02	\$ 44.01	\$ 45.02	\$ 46.05	\$ 47.12	\$ 48.15	\$ 49.21	\$ 50.30	\$ 51.41
E-16	Electric Superintendent	\$ 33.84	\$ 34.61	\$ 35.39	\$ 36.20	\$ 37.02	\$ 37.86	\$ 38.73	\$ 39.61	\$ 40.52	\$ 41.45	\$ 42.40	\$ 43.37	\$ 44.37	\$ 45.39	\$ 46.44	\$ 47.51	\$ 48.60	\$ 49.73	\$ 50.82	\$ 51.94	\$ 53.09	\$ 54.26

Fire - Compensation Schedule - FY26 - 7.1.25-6.30.26

Grade	Position Titles	Min Hourly	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Max Hourly
F-1	Part Time EMT	\$ 14.00																					
F-2	Part Time Medic	\$ 19.00																					
F-4	Transport EMT (40 hour)	\$ 17.64	\$ 18.02	\$ 18.41	\$ 18.80	\$ 19.21	\$ 19.62	\$ 20.05	\$ 20.48	\$ 20.93	\$ 21.38	\$ 21.85	\$ 22.33	\$ 22.82	\$ 23.32	\$ 23.83	\$ 24.36	\$ 24.90	\$ 25.45	\$ 26.00	\$ 26.56	\$ 27.14	\$ 27.73
F-5	Transport Medic (40 hour)	\$ 20.77	\$ 21.22	\$ 21.68	\$ 22.16	\$ 22.64	\$ 23.14	\$ 23.65	\$ 24.17	\$ 24.70	\$ 25.25	\$ 25.81	\$ 26.39	\$ 26.97	\$ 27.58	\$ 28.19	\$ 28.82	\$ 29.47	\$ 30.13	\$ 30.79	\$ 31.46	\$ 32.15	\$ 32.85
F-6	Firefighter-EMT	\$ 13.98	\$ 14.28	\$ 14.59	\$ 14.91	\$ 15.23	\$ 15.56	\$ 15.90	\$ 16.25	\$ 16.61	\$ 16.97	\$ 17.35	\$ 17.73	\$ 18.12	\$ 18.52	\$ 18.93	\$ 19.36	\$ 19.79	\$ 20.23	\$ 20.67	\$ 21.11	\$ 21.57	\$ 22.04
F-7	Paramedic	\$ 15.02	\$ 15.35	\$ 15.68	\$ 16.03	\$ 16.38	\$ 16.74	\$ 17.10	\$ 17.48	\$ 17.87	\$ 18.26	\$ 18.67	\$ 19.08	\$ 19.51	\$ 19.94	\$ 20.39	\$ 20.84	\$ 21.31	\$ 21.79	\$ 22.26	\$ 22.75	\$ 23.24	\$ 23.75
F-8	Firefighter- Paramedic*	\$ 16.06	\$ 16.41	\$ 16.78	\$ 17.14	\$ 17.52	\$ 17.91	\$ 18.31	\$ 18.71	\$ 19.13	\$ 19.55	\$ 19.99	\$ 20.43	\$ 20.89	\$ 21.36	\$ 21.84	\$ 22.33	\$ 22.83	\$ 23.35	\$ 23.86	\$ 24.38	\$ 24.91	\$ 25.45
F-9	Fire LT - EMT	\$ 17.62	\$ 18.01	\$ 18.41	\$ 18.82	\$ 19.24	\$ 19.67	\$ 20.11	\$ 20.56	\$ 21.02	\$ 21.49	\$ 21.97	\$ 22.46	\$ 22.97	\$ 23.49	\$ 24.02	\$ 24.56	\$ 25.12	\$ 25.69	\$ 26.25	\$ 26.83	\$ 27.41	\$ 28.01
F-10	Fire LT - Paramedic*	\$ 19.70	\$ 20.14	\$ 20.59	\$ 21.06	\$ 21.53	\$ 22.01	\$ 22.51	\$ 23.01	\$ 23.53	\$ 24.07	\$ 24.61	\$ 25.17	\$ 25.74	\$ 26.33	\$ 26.93	\$ 27.54	\$ 28.17	\$ 28.81	\$ 29.44	\$ 30.09	\$ 30.75	\$ 31.42
F-11	EMS Major **	\$ 27.01	\$ 27.61	\$ 28.23	\$ 28.86	\$ 29.51	\$ 30.17	\$ 30.85	\$ 31.55	\$ 32.26	\$ 32.99	\$ 33.74	\$ 34.50	\$ 35.29	\$ 36.09	\$ 36.91	\$ 37.75	\$ 38.62	\$ 39.50	\$ 40.37	\$ 41.25	\$ 42.16	\$ 43.08
F-12	Fire/EMS Battalion Chief	\$ 32.21	\$ 32.94	\$ 33.68	\$ 34.45	\$ 35.23	\$ 36.03	\$ 36.85	\$ 37.69	\$ 38.55	\$ 39.44	\$ 40.34	\$ 41.26	\$ 42.21	\$ 43.18	\$ 44.18	\$ 45.19	\$ 46.24	\$ 47.30	\$ 48.34	\$ 49.41	\$ 50.50	\$ 51.61
F-13	Fire/MEDIC Battalion Chief	\$ 35.33	\$ 36.13	\$ 36.96	\$ 37.80	\$ 38.66	\$ 39.55	\$ 40.45	\$ 41.38	\$ 42.33	\$ 43.31	\$ 44.30	\$ 45.32	\$ 46.37	\$ 47.44	\$ 48.53	\$ 49.66	\$ 50.81	\$ 51.98	\$ 53.13	\$ 54.31	\$ 55.50	\$ 56.73
F-16	Fire Chief **medic incentive not included	\$ 36.37	\$ 37.20	\$ 38.05	\$ 38.92	\$ 39.81	\$ 40.72	\$ 41.65	\$ 42.61	\$ 43.59	\$ 44.59	\$ 45.62	\$ 46.67	\$ 47.75	\$ 48.86	\$ 49.99	\$ 51.15	\$ 52.33	\$ 53.55	\$ 54.73	\$ 55.94	\$ 57.17	\$ 58.44
	Footnote - training or education incentives are not built into the base pay salary ranges																						

Operations - Compensation Schedule - FY26 - 7.1.25-6.30.26

Grade	Position Titles	Min Hourly	Step 2	Step 3.00	Step 4.00	Step 5.00	Step 6.00	Step 7.00	Step 8.00	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Max Hourly
O-1	Custodian Meter Reader	\$ 14.72	\$ 15.04	\$ 15.36	\$ 15.69	\$ 16.03	\$ 16.38	\$ 16.73	\$ 17.09	\$ 17.46	\$ 17.84	\$ 18.23	\$ 18.63	\$ 19.03	\$ 19.45	\$ 19.87	\$ 20.30	\$ 20.75	\$ 21.20	\$ 21.66	\$ 22.12	\$ 22.60	\$ 23.08
O-2	WWTP Operator - Trainee Field Operations - Trainee Water Plant - Trainee Transfer Station Operator PW Laborer I	\$ 15.14	\$ 15.45	\$ 15.77	\$ 16.10	\$ 16.44	\$ 16.79	\$ 17.15	\$ 17.51	\$ 17.88	\$ 18.26	\$ 18.65	\$ 19.05	\$ 19.46	\$ 19.88	\$ 20.31	\$ 20.75	\$ 21.20	\$ 21.67	\$ 22.13	\$ 22.61	\$ 23.09	\$ 23.59
O-3	Water Plant Operator I Field Operations Operator I WWTP Operator I	\$ 15.79	\$ 16.12	\$ 16.46	\$ 16.81	\$ 17.16	\$ 17.53	\$ 17.90	\$ 18.28	\$ 18.67	\$ 19.07	\$ 19.48	\$ 19.90	\$ 20.33	\$ 20.77	\$ 21.22	\$ 21.69	\$ 22.16	\$ 22.64	\$ 23.13	\$ 23.63	\$ 24.14	\$ 24.66
O-4	PW Laborer II Field Operations Operator II Field Operations Equipment Operator Chief Meter Reader	\$ 17.31	\$ 17.68	\$ 18.06	\$ 18.44	\$ 18.84	\$ 19.24	\$ 19.65	\$ 20.08	\$ 20.51	\$ 20.96	\$ 21.41	\$ 21.88	\$ 22.36	\$ 22.85	\$ 23.35	\$ 23.86	\$ 24.39	\$ 24.93	\$ 25.47	\$ 26.02	\$ 26.58	\$ 27.16
O-5	Transfer Station Crew Leader PW Laborer III Water Plant Operator II WWTP Operator II Field Operations Operator III Utility Generalist*	\$ 18.83	\$ 19.24	\$ 19.65	\$ 20.08	\$ 20.51	\$ 20.96	\$ 21.41	\$ 21.88	\$ 22.36	\$ 22.85	\$ 23.35	\$ 23.86	\$ 24.39	\$ 24.92	\$ 25.48	\$ 26.04	\$ 26.62	\$ 27.21	\$ 27.80	\$ 28.40	\$ 29.02	\$ 29.65
O-6	WWTP Operator III Water Plant Operator III	\$ 20.36	\$ 20.80	\$ 21.25	\$ 21.71	\$ 22.19	\$ 22.67	\$ 23.17	\$ 23.68	\$ 24.20	\$ 24.73	\$ 25.28	\$ 25.84	\$ 26.41	\$ 27.00	\$ 27.60	\$ 28.22	\$ 28.85	\$ 29.50	\$ 30.14	\$ 30.79	\$ 31.46	\$ 32.15
O-7	PW Crew Leader Field Operations Crew Leader WWTP Crew Leader Water Plant Oper IV - Highest Level	\$ 22.53	\$ 23.02	\$ 23.53	\$ 24.05	\$ 24.58	\$ 25.12	\$ 25.68	\$ 26.25	\$ 26.83	\$ 27.43	\$ 28.04	\$ 28.67	\$ 29.31	\$ 29.97	\$ 30.64	\$ 31.33	\$ 32.04	\$ 32.76	\$ 33.47	\$ 34.20	\$ 34.95	\$ 35.72
O-8	WWTP Lab Tech Pre-Treatment Water Plant Lab Tech	\$ 23.62	\$ 24.14	\$ 24.67	\$ 25.22	\$ 25.77	\$ 26.35	\$ 26.93	\$ 27.53	\$ 28.15	\$ 28.78	\$ 29.42	\$ 30.08	\$ 30.76	\$ 31.45	\$ 32.16	\$ 32.89	\$ 33.63	\$ 34.39	\$ 35.14	\$ 35.91	\$ 36.70	\$ 37.50
O-9	PW Foreman	\$ 24.05	\$ 24.58	\$ 25.13	\$ 25.68	\$ 26.25	\$ 26.84	\$ 27.43	\$ 28.05	\$ 28.67	\$ 29.32	\$ 29.97	\$ 30.65	\$ 31.34	\$ 32.04	\$ 32.77	\$ 33.51	\$ 34.27	\$ 35.04	\$ 35.81	\$ 36.59	\$ 37.39	\$ 38.21
O-10	WWTP Foreman -Plant Maint Foreman Field Operations Foreman	\$ 25.14	\$ 25.70	\$ 26.27	\$ 26.85	\$ 27.45	\$ 28.06	\$ 28.69	\$ 29.33	\$ 29.99	\$ 30.66	\$ 31.35	\$ 32.06	\$ 32.78	\$ 33.53	\$ 34.29	\$ 35.06	\$ 35.86	\$ 36.67	\$ 37.48	\$ 38.30	\$ 39.14	\$ 40.00
O-11	Reserved	\$ 26.23	\$ 26.81	\$ 27.41	\$ 28.02	\$ 28.65	\$ 29.29	\$ 29.94	\$ 30.62	\$ 31.31	\$ 32.01	\$ 32.73	\$ 33.47	\$ 34.23	\$ 35.01	\$ 35.80	\$ 36.62	\$ 37.45	\$ 38.31	\$ 39.15	\$ 40.00	\$ 40.88	\$ 41.78
O-12	Reserved	\$ 27.32	\$ 27.92	\$ 28.55	\$ 29.19	\$ 29.84	\$ 30.51	\$ 31.20	\$ 31.90	\$ 32.62	\$ 33.36	\$ 34.11	\$ 34.89	\$ 35.68	\$ 36.49	\$ 37.32	\$ 38.17	\$ 39.04	\$ 39.94	\$ 40.81	\$ 41.71	\$ 42.63	\$ 43.56
O-13	Reserved	\$ 29.06	\$ 29.71	\$ 30.37	\$ 31.06	\$ 31.76	\$ 32.47	\$ 33.21	\$ 33.96	\$ 34.73	\$ 35.52	\$ 36.32	\$ 37.15	\$ 38.00	\$ 38.86	\$ 39.75	\$ 40.66	\$ 41.59	\$ 42.55	\$ 43.48	\$ 44.44	\$ 45.42	\$ 46.42
O-14	PW Superintendent Water Plant Supt/Chief Operator WWTP Superintendent/Chief Operator Field Operations Superintendent	\$ 29.93	\$ 30.60	\$ 31.29	\$ 31.99	\$ 32.71	\$ 33.45	\$ 34.21	\$ 34.99	\$ 35.78	\$ 36.59	\$ 37.43	\$ 38.28	\$ 39.16	\$ 40.05	\$ 40.97	\$ 41.91	\$ 42.87	\$ 43.85	\$ 44.82	\$ 45.80	\$ 46.81	\$ 47.84
Footnote - pay can exceed maximums to reflect certifications/licenses and cross training in different operations																							

Police - Compensation Schedule - FY26 - 7.1.25-6.30.26																							
		Min	Step	Step	Step	Step	Step	Step	Step	Step	Step	Step	Step	Step	Step	Step	Step	Step	Step	Step	Step	Step	Max
Grade	Position Titles	Hourly	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Hourly
P-2	Reserved	\$ 15.10	\$ 15.41	\$ 15.74	\$ 16.07	\$ 16.41	\$ 16.76	\$ 17.11	\$ 17.48	\$ 17.85	\$ 18.24	\$ 18.63	\$ 19.03	\$ 19.44	\$ 19.86	\$ 20.30	\$ 20.74	\$ 21.19	\$ 21.65	\$ 22.12	\$ 22.59	\$ 23.08	\$ 23.58
P-3	E-911 Dispatcher	\$ 17.71	\$ 18.09	\$ 18.48	\$ 18.87	\$ 19.28	\$ 19.70	\$ 20.13	\$ 20.56	\$ 21.01	\$ 21.47	\$ 21.94	\$ 22.42	\$ 22.92	\$ 23.42	\$ 23.94	\$ 24.47	\$ 25.01	\$ 25.56	\$ 26.12	\$ 26.68	\$ 27.26	\$ 27.85
P-4	E911 - Admin	\$ 19.04	\$ 19.45	\$ 19.87	\$ 20.30	\$ 20.74	\$ 21.19	\$ 21.65	\$ 22.12	\$ 22.61	\$ 23.10	\$ 23.61	\$ 24.13	\$ 24.66	\$ 25.21	\$ 25.77	\$ 26.34	\$ 26.93	\$ 27.53	\$ 28.12	\$ 28.73	\$ 29.36	\$ 30.00
P-5	Police Officer* Police Safety Officer	\$ 19.88	\$ 20.31	\$ 20.76	\$ 21.21	\$ 21.67	\$ 22.15	\$ 22.64	\$ 23.13	\$ 23.65	\$ 24.17	\$ 24.70	\$ 25.25	\$ 25.81	\$ 26.39	\$ 26.98	\$ 27.58	\$ 28.20	\$ 28.83	\$ 29.46	\$ 30.10	\$ 30.75	\$ 31.42
P-6	Detective	\$ 21.18	\$ 21.64	\$ 22.12	\$ 22.60	\$ 23.10	\$ 23.61	\$ 24.13	\$ 24.66	\$ 25.21	\$ 25.77	\$ 26.34	\$ 26.93	\$ 27.53	\$ 28.14	\$ 28.77	\$ 29.42	\$ 30.08	\$ 30.76	\$ 31.43	\$ 32.11	\$ 32.81	\$ 33.53
P-7		\$ 22.01	\$ 22.50	\$ 22.99	\$ 23.50	\$ 24.01	\$ 24.55	\$ 25.09	\$ 25.65	\$ 26.22	\$ 26.80	\$ 27.40	\$ 28.01	\$ 28.64	\$ 29.28	\$ 29.94	\$ 30.61	\$ 31.30	\$ 32.01	\$ 32.70	\$ 33.42	\$ 34.15	\$ 34.89
P-8	Police LT	\$ 23.26	\$ 23.77	\$ 24.30	\$ 24.84	\$ 25.39	\$ 25.95	\$ 26.53	\$ 27.12	\$ 27.73	\$ 28.35	\$ 28.98	\$ 29.63	\$ 30.30	\$ 30.98	\$ 31.68	\$ 32.40	\$ 33.13	\$ 33.88	\$ 34.62	\$ 35.38	\$ 36.15	\$ 36.94
P-9		\$ 25.13	\$ 25.69	\$ 26.26	\$ 26.85	\$ 27.45	\$ 28.06	\$ 28.69	\$ 29.33	\$ 29.99	\$ 30.67	\$ 31.36	\$ 32.07	\$ 32.79	\$ 33.54	\$ 34.30	\$ 35.07	\$ 35.87	\$ 36.69	\$ 37.49	\$ 38.31	\$ 39.15	\$ 40.01
P-10	Police Captain	\$ 26.18	\$ 26.76	\$ 27.36	\$ 27.97	\$ 28.59	\$ 29.23	\$ 29.89	\$ 30.56	\$ 31.25	\$ 31.96	\$ 32.68	\$ 33.42	\$ 34.18	\$ 34.95	\$ 35.75	\$ 36.56	\$ 37.40	\$ 38.25	\$ 39.09	\$ 39.95	\$ 40.82	\$ 41.72
P-11		\$ 27.01	\$ 27.61	\$ 28.23	\$ 28.86	\$ 29.51	\$ 30.17	\$ 30.85	\$ 31.55	\$ 32.26	\$ 32.99	\$ 33.74	\$ 34.50	\$ 35.29	\$ 36.09	\$ 36.91	\$ 37.75	\$ 38.62	\$ 39.50	\$ 40.37	\$ 41.25	\$ 42.16	\$ 43.08
P-12		\$ 28.67	\$ 29.32	\$ 29.97	\$ 30.65	\$ 31.34	\$ 32.05	\$ 32.77	\$ 33.51	\$ 34.27	\$ 35.05	\$ 35.85	\$ 36.67	\$ 37.50	\$ 38.36	\$ 39.24	\$ 40.13	\$ 41.05	\$ 42.00	\$ 42.92	\$ 43.86	\$ 44.83	\$ 45.81
P-13	Assistant Police Chief	\$ 30.13	\$ 30.81	\$ 31.50	\$ 32.21	\$ 32.94	\$ 33.69	\$ 34.45	\$ 35.23	\$ 36.04	\$ 36.86	\$ 37.70	\$ 38.56	\$ 39.44	\$ 40.34	\$ 41.27	\$ 42.22	\$ 43.19	\$ 44.18	\$ 45.15	\$ 46.15	\$ 47.16	\$ 48.20
P-14		\$ 31.17	\$ 31.87	\$ 32.59	\$ 33.33	\$ 34.09	\$ 34.86	\$ 35.65	\$ 36.46	\$ 37.30	\$ 38.15	\$ 39.02	\$ 39.91	\$ 40.83	\$ 41.76	\$ 42.72	\$ 43.71	\$ 44.71	\$ 45.74	\$ 46.75	\$ 47.78	\$ 48.83	\$ 49.91
P-15	Police Chief	\$ 36.37	\$ 37.20	\$ 38.05	\$ 38.92	\$ 39.81	\$ 40.72	\$ 41.65	\$ 42.61	\$ 43.59	\$ 44.59	\$ 45.62	\$ 46.67	\$ 47.75	\$ 48.86	\$ 49.99	\$ 51.15	\$ 52.33	\$ 53.55	\$ 54.73	\$ 55.94	\$ 57.17	\$ 58.44
	*Steps 1&2 will be reserved for Noncertified Officers who have not completed DOJT certification																						
	\$2.19 Paid by DOJT per hour																						



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 28, 2025

AGENDA ITEM: Municipal Order 2025-79; Creation of a New Position: GIS Coordinator

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve Municipal Order 2025-79 for the creation of a new GIS Coordinator position.

DESCRIPTION:

The GIS Coordinator will be responsible for developing, maintaining, and administering the City's Geographic Information System (GIS). This includes updating and analyzing infrastructure data, coordinating research and field data collection, providing mapping and analysis services to City departments, and ensuring data quality and cartographic standards. The role will also serve as a resource to departments such as Planning & Zoning, Public Works, and Utilities for mapping, asset management, and development review. The GIS Coordinator will support interdepartmental projects, assist with TRC (Technical Review Committee) coordination, and serve as a point of contact with developers and engineers regarding new development. The position is also designated as essential for emergency response to provide mapping and data support during citywide incidents.

REQUESTED BY:

Name: Jorell Flora, Human Resources

Matt Belcher, City Manager



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 28, 2025

AGENDA ITEM: Second Reading: Ordinance 2025-26; Relating to Building Inspection Permits and Fees

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve ordinance 2025-26 ordinance relating to building inspection permits and fees.

DESCRIPTION:

Ordinance No. 2025-26 amends §70.003 of the City of Paris Code of Ordinances to update building inspection permits and associated fees. The ordinance establishes a standardized fee schedule for residential and commercial construction, including permits, inspections, re-inspections, and other related activities. Permit fees are based on the type of construction and, in some cases, the square footage or a minimum flat rate. The following table outlines the building permit and other application fees:

Building Permit & Other Application Fees	Fee
Single Family Residential Units	\$0.20 per sq.ft.
Residential Additions (including decks)	\$0.20 per sq.ft.
Detached Garage & Carports	\$0.20 per sq.ft.
Accessory Structures Over 200 sq.ft.	\$0.20 per sq.ft.
Residential Remodel	\$0.20 per sq.ft.
In-Ground Swimming Pools	\$200.00
Duplex, Townhouse, Apartment Units	Greater of \$250.00 or \$0.20 per sq.ft.
Commercial & Non-Residential Construction	Greater of \$250.00 or \$0.20 per sq.ft.
Commercial Range Hood	\$100.00
Commercial Remodeling	Greater of \$250.00 or \$0.25 per sq.ft.
Commercial & Non-Residential Additions	Greater of \$250.00 or \$0.25 per sq.ft.
Farmstead Residential Exemption (over 10 acres)	\$50.00
Agricultural Building, Barn, or Accessory Structure Exemption (over 5 acres)	\$30.00
Fence	\$30.00
Manufactured or Mobile Home Permit	\$150.00
Solar Panel Permit	\$10.00 per panel
Demolition Permit	\$50.00
Building Permit Extension	\$50.00

Re-Inspection Fee
Work Without a Permit

\$50.00
Double the required Permit Fee

The City of Paris periodically reviews its Code of Ordinances to ensure clarity, consistency, and alignment with current practices. Updates to §70.003 streamline the building permit process, establish a clear and standardized fee schedule for residential and commercial construction, and provide transparency for applicants while ensuring proper funding for city inspection services.

REQUESTED BY:

Name: Matt Belcher, City Manager

**CITY OF PARIS
ORDINANCE NO. 2025-26**

AN ORDINANCE RELATING TO BUILDING INSPECTION PERMITS AND FEES

WHEREAS, the City of Paris Code of Ordinances are in need of periodic review and updating;

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS CITY COMMISSION THAT THE FOLLOWING SECTION OF THE CODE OF ORDINANCES BE AMENDED:

§ 70.003 PERMITS; FEES

(A) Building inspection fees shall be charged by the city *Bourbon County Joint Planning Commission* and paid by any person or entity securing a building permit or certificate of occupancy. ~~measured by the reasonably estimated cost of the construction or repair or reconstruction covered by such permit. with seventy-five percent (75%) of building permit fees to be paid to the Building Inspector. Each re-inspection will cost the developer forty dollars (\$40.00), all of which will be paid to the Building Inspector.~~

(B) The fees for permits and inspections shall be as follows:

Building Permit & Other Application Fees	Fee
Single Family Residential Units	\$.20 per sq.ft.
Residential Additions (including decks)	\$.20 per sq.ft.
Detached Garage & Carports	\$.20 per sq.ft.
Accessory Structures Over 200 sf	\$.20 per sq.ft.
Residential Remodel	\$.20 per sq.ft.
In Ground Swimming Pools	\$200.00
Duplex, Townhouse, Apartment Units	The greater of \$250.00 or \$.20 per sq.ft.
Commercial & Non-Residential Construction	The greater of \$250.00 or \$.20 per sq.ft.
Commercial Range Hood	\$100.00
Commercial Remodeling	The greater of \$250.00 or \$.25 per sq.ft.
Commercial & Non-Residential Additions	The greater of \$250.00 or \$.25 per sq.ft.

Farmstead Residential Exemption (over 10 acres)	\$50.00
Agricultural Building, Barn or Accessory Structure Exemption (over 5 acres)	\$30.00
Fence	\$30.00
Manufactured or Mobile Home Permit	\$150.00
Solar Panel Permit	\$10.00 per panel
Demolition Permit	\$50.00
Building Permit Extension	\$50.00
Re-Inspection Fee	\$50.00
Work Without A Permit	Double the required Permit Fee

BUILDING PERMIT FEES

~~Non-commercial Structures~~

~~_____ Combined Permit~~

~~Estimated Cost _____ and Certificate of
of Construction _____ Permit Fee _____ Compliance Fees~~

~~\$ - 500 _____ \$ 5.00 _____ \$ 10.00~~

~~501 - 5,000 _____ 10.00 _____ 20.00~~

~~5,001 - 10,000 _____ 15.00 _____ 30.00~~

~~10,001 - 15,000 _____ 25.00 _____ 50.00~~

~~15,001 - 20,000 _____ 35.00 _____ 70.00~~

~~20,001 - 25,000 _____ 45.00 _____ 90.00~~

~~25,001 - 30,000 _____ 55.00 _____ 100.00~~

~~Over 30,000 _____ 65.00 _____ 100.00~~

~~Commercial Structures~~

~~(Same as Non-commercial up to \$30,000 Cost)~~

~~_____ Combined Permit~~

~~Estimated Cost _____ and Certificate of~~

~~of Construction — Permit Fee — Compliance Fees~~

~~\$ 30,000 – 50,000 ————— \$ 85.00~~

~~50,000 – 100,000 ————— 150.00~~

~~If cost exceeds \$100,000, add \$10.00 to the fee for each additional \$10,000, or fraction thereof.~~

The foregoing ordinance shall take effect immediately upon execution and publication.

The foregoing ordinance was introduced and read for the first time as the City Commission's regular meeting of October 14, 2025. Read for the second time, adopted and approved at its regular meeting of October 28, 2025.

Mayor John A. Plummer

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 28, 2025

AGENDA ITEM: Second Reading Ordinance 2025-27 Amendment to a section within the Utility Billing Ordinance Related to Late Fees

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve ordinance 2025-27 amending a section within the utility billing ordinance related to late fees.

DESCRIPTION:

The City's current utility billing late fee ordinance 30.001 establishes that any account not paid by the 15th of the month is considered delinquent. After the 15th, a penalty of 5 percent is assessed per month.

With the current state of the USPS mailing system, staff have experienced significant delays in receiving mailed payments resulting in unnecessary penalties being assessed to accounts that were, in fact, mailed on time.

Staff recommends amending the Utility Billing late fee ordinance to include language allowing for the acceptance of the postmarked date as proof of timely payment. Specifically, if the postmark is dated prior to or on the due date, staff shall have the authority to adjust and remove any penalty charges that were applied due to mail delays.

This amendment ensures fairness to customers who make timely payments by mail while maintaining the City's authority to enforce collection policies for accounts that are legitimately delinquent.

REQUESTED BY:

Name: Merissa Williamson, Purchasing & Grants Manager/ Utility Billing Supervisor

**CITY OF PARIS
ORDINANCE NO. 2025-27**

**AN ORDINANCE ADDRESSING THE TIMING OF UTILITY PAYMENTS
AND ACCURAL OF LATE FEES**

WHEREAS, City of Paris City Commission desires to calculate late payments for utility payments in a manner that allocates for a postmarked mailing date;

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS CITY COMMISSION THAT SECTION 30.001 OF THE CODE OF ORDINANCES BE AMENDED AS FOLLOWS:

§ 30.001 DEPOSIT REQUIRED AND FEES

(A) Any residential customer seeking city water, electric, sewer, or trash service, to be billed to such customer, shall make a deposit with the city before receiving such service to guarantee the payment of all charges incurred. The amount of the deposit shall be a minimum of one hundred dollars (\$100.00) and a maximum of three hundred dollars (\$300.00), dependent upon the location of the property and pursuant to a list of said properties located in the utility office of the city.

(B) Any commercial or industrial customer seeking city water, electric, sewer, or trash service, to be billed to such customer, shall make a deposit with the city in the sum of two (2) months average charges for such services before receiving such service to guarantee the payment of all charges incurred.

(C) Tenants shall provide a copy of their lease, or a list, including the names of anyone eighteen (18) years of age and older occupying the leased premises.

(D) Late fees. There shall be assessed five (5) percent late charge per month on all utility payments received after the fifteenth of the month. **This late fee shall not apply when a utility payment is made by U.S. Mail and the exterior envelope contains a postmark date demonstrating the payment was placed in the U.S. Mail on or before the fifteenth of the month.**

(E) Reconnect fees. There shall be charged a reconnect fee for the resumption of terminated utility services of thirty dollars (\$30.00) during normal working hours and fifty dollars (\$50.00) for non-working hour reconnections.

(F) Reinstallation fees. There shall be a charge of twenty-five dollars (\$25.00) for the reinstallation of a pulled meter due to theft of service, and an additional charge of one hundred dollars (\$100.00) for meter tampering.

(G) Returned check fees. There shall be charged a fee of fifty dollars (\$50.00) for all returned checks received by the city for any payments received.

The foregoing ordinance shall take effect with November 2025 billing.

The foregoing ordinance was introduced and read for the first time as the City Commission's regular meeting of October 14, 2025. Read for the second time, adopted and approved at its regular meeting of _____.

Mayor John A. Plummer

ATTEST:

City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 28, 2025

AGENDA ITEM: First Reading: Ordinance 2025-28; Ordinance Enacting and Adopting a Supplement to the Code of Ordinances

DEPARTMENT: City Clerk

RECOMMENDED MOTION: First Reading. No Motion Required.

DESCRIPTION: The City of Paris Code of Ordinances is updated with newly adopted ordinances during the fiscal year and referred to as a "Supplement" to the City of Paris Code of Ordinances. Attached you will find the 2025-S-22 supplement that includes all ordinances adopted from January 15, 2025, to July 31, 2025, and serves as the latest update to the City's Code of Ordinances for the fiscal year.

As part of our codification process, this update ensures that the City remains in compliance with KRS 83A.060, which governs the enactment of ordinances. The inclusion of these newly adopted ordinances in the 2025-S-22 supplement is essential for maintaining the accuracy and legality of the City's Code of Ordinances.

REQUESTED BY:

Name: Stephanie Settles, City Clerk

**CITY OF PARIS
ORDINANCE 2025-28**

**AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO
THE CODE OF ORDINANCES OF THE CITY OF PARIS, KENTUCKY.**

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio has completed the 2025 S-22 supplement to the Code of Ordinances of the City of Paris, Kentucky, which supplement contains all ordinances of a general nature enacted since the prior supplement to the Code of Ordinances of the City; and

WHEREAS, American Legal Publishing Corporation has recommended the revision or addition of certain sections of the Code of Ordinances which are based on or make references to sections of the Kentucky Revised Statutes;

WHEREAS, it is the intent of the Commission to accept these updated sections in accordance with the adopted Ordinances of the City or changes of the law of the Commonwealth of Kentucky;

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PARIS AS FOLLOWS:

The 2025 S-22 supplement to the Code of Ordinances of the City of Paris, Kentucky, as submitted by American Legal Publishing Corporation of Cincinnati, and attached to this Ordinance is adopted by reference as if set out in its entirety.

The foregoing ordinance shall take effect immediately upon execution and publication.

The foregoing ordinance was introduced and read for the first time at the City Commission's regular meeting of October 28, 2025. Read for the second time, adopted and approved at its regular meeting of November 11, 2025.

CITY OF PARIS, KENTUCKY

Mayor John A. Plummer

ATTEST:

City Clerk, Stephanie Settles

CITY OF PARIS

KENTUCKY

CODE OF ORDINANCES

2025 S-22 Supplement
Current through Ord. 2025-17, dated 6-24-25; and
State legislation current through the 2025 KRS Pamphlet

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PARIS, KENTUCKY
Instruction Sheet
2025 S-22 Supplement

REMOVE OLD PAGES

Title Page

Title 2: Government Organization/Administration

93, 94

Title 3: Public Works and Utilities

5 through 6B
27 through 30
37 through 40
49, 50
80C, 80D
80G through 80J
81 through 84
93, 94
97, 98

Title 4: Traffic Regulations

17, 18
29 through 32

Title 6: Business Regulations

43 through 46

Title 7: Housing and Building Regulations

63, 64

Table of Special Ordinances

21, 22

Summary of Ordinances

11, 12
17, 18

INSERT NEW PAGES

Title Page

93, 94

5 through 6B
27 through 30
37 through 40D
49, 50
80C, 80D
80G through 80J
81 through 84
93, 94
97, 98

17, 18
29 through 34

43 through 46B

63, 64

21, 22

11, 12
17, 18

REMOVE OLD PAGES

INSERT NEW PAGES

Parallel References

9, 10

9, 10

Index

9, 10

9, 10

17, 18

17, 18

21, 22

21, 22

27 through 32

27 through 32



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 28, 2025

AGENDA ITEM: First Reading: Ordinance 2025-29; First Quarter - Fiscal Year 2026 Budget Amendment
DEPARTMENT: Finance

RECOMMENDED MOTION: No motion required; first reading.

DESCRIPTION: For the end of the first quarter, staff seek to bring recommendations forward to amend the annual budget. The proposed amendment includes recognition of unanticipated revenues and other changes that occurred during the quarter.

Summaries that reflect changes by department and revenue type have been provided. The changes are not always an increase in needed funding, but can show movement within or between departments. Below is a summary of some of the items of note:

Ordinance 2025–25 Amendments to the Compensation Scale: With the second reading of Ordinance 2025-25 approved, the attached budget is being amended to reflect changes in these budgeted positions. The Fiscal Year 2026 budget will be amended to eliminate the Assistance City Manager (ACM) position, and add the positions of GIS Coordinator and Executive Assistant. See the attached Compensation Scale Amendment for further detail. With the elimination of the ACM position, the actual budget figures for salaries, wages and benefits will not need to be adjusted, as the addition of the other positions do not exceed the original estimates for an ACM.

General Fund: The total proposed increase in revenues equals \$55,500. The Fire Department has received additional grant funding in the amount of \$10,000. Also, the City has received several large requests for refunds of net profits fees. Currently, the City has paid one refund in the amount of \$24,292 and is currently in the process of reviewing an additional refund request of approximately \$20,000. These refunds will be used out of the City's carry-forward from the prior year.

Utility Fund: The total proposed increase in revenues equals \$52,332. These will bring in additional revenues from KYMEA that assist with covering the cost of additional fuel when required to supply additional power during peak demand periods as required by the contractual agreement. A couple of revenue line items are being moved from one category to another to be consistent with how the financial reports are presented.

REQUESTED BY:

Name: Brad Oberlander, CPA



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 28, 2025

AGENDA ITEM: Street Lighting Contract: Magnolia Way

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve a street lighting contract with Kentucky Utilities for outdoor lighting service on Cleveland Drive for 12 light poles.

DESCRIPTION: This agreement is entered between Kentucky Utilities and the City of Paris agrees to install, provide routine maintenance, and provide electric service to the outdoor lighting units described below at the location designated above. The City agrees to receive and pay for lighting service in accordance with the Lighting Service Rate Schedule and Terms and Conditions of Company's Electric Service Tariff on file with the Kentucky Public Service Commission. The term of this agreement is FIVE (5) YEARS beginning on the date service is first provided. After the five-year term, After the five-year term, the City will continue to provide service to Customer under the Lighting Service Rate Schedule.

REQUESTED BY:

Name: Administration

KU Contract For Outdoor Lighting Service

ACCOUNT # 300006580546 WORK REQUEST # 7758595
SITE LOCATION MAGNOLIA WAY PARIS KY ZIP CODE 40361
CUSTOMER NAME City of PARIS
MAILING ADDRESS 525 High St Paris Ky 40361

This agreement is entered between Kentucky Utilities (the "Company") and the customer identified above (the "Customer"). Company agrees to install, provide routine maintenance, and provide electric service to the outdoor lighting units described below at the location designated above. Customer agrees to receive and pay for lighting service in accordance with the Lighting Service Rate Schedule and Terms and Conditions of Company's Electric Service Tariff on file with the Kentucky Public Service Commission (the "PSC"). The term of this agreement is **FIVE (5) YEARS** beginning on the date service is first provided. After the five-year term, Company will continue to provide service to Customer under the Lighting Service Rate Schedule.

Rate Code	Fixture	# of Fixtures	Fixture Amt	Pole Code	Pole Type	# of Poles	Pole Amt	Select Conversion Fee
399	LS 399 UG LED Colonial 4000-7000	12	\$85.80	PK3	Decorative Smooth - Post Top	12	\$104.76	
	#N/A		#N/A		#N/A		#N/A	Enter # of Fixtures Converting to LED
	#N/A		#N/A		#N/A		#N/A	
	#N/A		#N/A		#N/A		#N/A	Conversion Fee Amt
	#N/A		#N/A		#N/A		#N/A	\$0.00
	#N/A		#N/A		#N/A		#N/A	Additional Facilities Installation Costs
		12	\$85.80			12	\$104.76	\$0.00
								Additional Facilities Monthly Rate
								\$0.00
								Bill Amt +Conv Fee+ Add'l Facilities
								\$190.56
								Bill Amt after 5-Year Contract
								\$190.56

Rate Code	Fixture	# of Fixtures
	#N/A	
	#N/A	
	#N/A	
	#N/A	
	#N/A	
		0

Pole Code	Pole Type	# of Poles
	#N/A	
	#N/A	
	#N/A	
	#N/A	
	#N/A	
		0

If the above service requires any additional facilities, includes new underground-fed lights, includes three or more overhead-fed lights, or if customer is requesting conversion to LED, and Customer cancels this agreement at any time during the 5-year term (by moving from the above address, requesting the lights to be de-energized or removed, or failing to make any payment owed under this agreement), all remaining payments owed under this agreement will be billed to Customer as a lump sum and due immediately. If Customer fails to make any payment owed under this agreement, Company will proceed with collection and may remove lighting units from Customer's premises.

Customer grants Company permission to enter Customer's property for the purpose of installing, repairing, maintaining, replacing, or removing lighting units and associated equipment. Customer understands and agrees that lighting units installed under this agreement remain the property of Company. Customer agrees not to attach, or allow others to attach, any object to lighting units. Customer agrees to exercise proper care to protect the lighting units. Company may decline to install lighting units or provide service in locations that, in Company's judgment, present unusual hazards or risk of damage. In the event of loss or damage to the lighting units arising from negligence of Customer or acts of vandalism, Customer agrees to pay the Company's regular labor and material costs to repair or replace the lighting units.

Customer is responsible for physically marking the locations and communicating to Company the existence of any Customer-owned underground facilities (e.g. water and sewer, fire alarm, irrigation, telecommunications lines, etc.). Customer releases Company from all liability arising from damage to unmarked underground facilities during the installation of lights under this agreement. Customer agrees to reimburse Company for any additional costs to dig through and remove rock encountered during the Company's installation.

The current rate per month for the above lighting unit(s) is \$190.56 which is subject to change in future rate filings with the PSC.
Customer's monthly bill will reflect the monthly tariff rate adjusted by PSC-approved credits or surcharges.

CONVERSION FEE (note: only applicable when changing to LED lights)

Customer requests to change a currently functioning non-LED fixture to an LED fixture, Customer is responsible for a conversion fee.

Mark one box: ☒ One-time conversion fee of \$197.16 per light or ☐ Monthly conversion fee of \$3.29 per light for 60 months

APPLICANT NAME (PRINT)

TITLE (PRINT)

APPLICANT SIGNATURE

DATE

PHONE

DATE INSTALLED/CONTRACT EFFECTIVE DATE

FOR INTERNAL USE ONLY: TOTAL CONTRACT AMOUNT

\$11,433.60

Business Use



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 28, 2025

AGENDA ITEM: Street Closure Request: Main Street; Christmas Parade

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve the street closure of Main St. from Bourbon County High School to the Courthouse on Saturday, December 6, 2025, from approximately 5:30 p.m. until the conclusion of the parade for the Chamber of Commerce Holiday Parade. Further move to approve the use of Police and other staff to assist with the event.

DESCRIPTION:

Please find attached the street closure and blocking request submitted by the Paris-Bourbon County Chamber of Commerce for the annual Christmas Parade, scheduled for Saturday, December 6, 2025, beginning at 5:30 p.m.

The request seeks closure of Main Street from Bourbon County High School to Bank Row (Courthouse area) during the event. The parade will commence promptly at 5:30 p.m., led by the Chief of Police and the Bourbon County Sheriff, with additional law enforcement support stationed at side streets along the route and a following escort vehicle for public safety.

The Chamber has indicated that there are no changes to the parade route or event structure from previous years. They have also confirmed submission of the encroachment permit to the Kentucky Transportation Cabinet.

Approval of this request is conditional upon receipt of all required permits (including encroachment permits) and proof of insurance coverage.

REQUESTED BY:

Name: Allyson Wellman, Chamber of Commerce thru Matt Belcher



October 6, 2025

REF: Paris-Bourbon County Chamber of Commerce Annual Christmas Parade

Dear Paris City Commission:

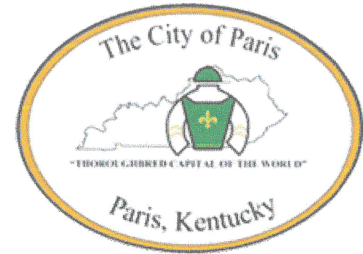
It's the most wonderful time of the year and I am always looking forward to kicking off the Christmas holiday with the ever-popular Paris-Bourbon County Chamber of Commerce Christmas Parade on December 6th.

There will be no changes to our request this year. The parade will kick off promptly at 5:30 PM from Bourbon County High School. The parade will be led by the Chief of Police and the Sherriff. We are asking for the street closure to be from Bourbon County High School to Bank Row. The Parade will need to be followed by another police officer as well. Historially, there have been officers at each of the side streets as well.

The Chamber is asking for your support for this street closure. We have submitted an encroachment permit to the state and will deliver our city application to Stephanie Settles.

Thank you,

Allyson Wellman, Executive Director
Paris-Bourbon County Chamber of Commerce



City of Paris Special Events

The City of Paris takes pride in the quality and safety of the special events that are hosted each year in the City. The City of Paris appreciates the cooperation of event organizers in ensuring the safety and success of all community events.

Purpose of Permit

A Special Event Permit is required by any person or group desiring to use any city property or public right-of-way including any street, avenue, boulevard, road, highway, sidewalk, alley or easement that is owned, leased, or controlled by the City of Paris unless these areas are governed by another permit or application process. Special Event Permits are also required for events held on private property that impact on the public right-of-way and are open to the public.

Responsibility of Organizers

Special Event organizers are expected to review all requirements and codes and to operate under the terms and conditions of the approved permit. Event organizers are required to follow the guidelines for all City departments and are responsible for ensuring that vendors and guests adhere to the guidelines as well. Events must begin and end at the approved times and ensure that all vendors end sales and break down their booths and that crowds disperse at the end of the event. It is the responsibility of the organizer, as part of the outreach to the community, to identify if there are conflicting permits that affect your layout.

It is crucial that the event organizer ensures compliance with City Ordinance § 50.101 Nuisance Declared: Permissible Sound Levels. Event organizers are also expected to return event venues to the conditions that existed prior to the event, including the removal of trash, rental equipment, etc. Failure to abide by all of the stated requirements and conditions may result in a rejection of event permits in the future and additional costs to the event organizers. Event, and or Organizers must be in good standing with the City of Paris. Event and Organizers with outstanding fees, fines, taxes, licenses, and or citations will not be issued a Special Event Permit until in good standing with the City is restored.

Service Fees

The City shall be reimbursed the cost of providing services at the percentage set forth below:

- a. Private for profit and Post-Secondary Education Institutions - 100% of Service Fee Rates
- b. Outside Agencies, Non-profit organizations, and Schools located in the City- 50% of Service Fee Rates. *Requesting a Non-profit or School discount, the applicant attests that 100% net proceeds shall insure exclusively to the benefit of the sponsoring organization and not to any private shareholder or person.*

Permit Process

Special events consist of any activity which occurs upon private or public property that will affect the ordinary use of the public property, public streets, rights-of-way, on street parking, or sidewalks. Event applicants may submit applications for one of the following categories of events:

- a. *Athletic Event* - required when a competitive race or ride takes place within a public park, street, Typically requires individual or team registration and or a type of payment or entry fee.
- b. *Community Event* – Provides a public benefit and or stimulates broad economic or cultural activity within a neighborhood or business district. Organized by neighborhood-based, community-based, ad-hoc groups, or groups that do not have a geographic base.

- c. *Event Street Closures* - can serve many purposes, including sports, religion, trade, commerce, entertainment, or cultural expressions.
- d. *Festivals* - any organized festival, fair, gala, ceremony, celebration, dance, or other gathering of persons on a specified date(s) upon public right-of-way street, sidewalk, park, easement, etc.
- e. *Parade* - a public or private, procession, motorcade, walk, or parade of any kind, or any other gathering of people that occurs upon public right-of-way street, sidewalk, easement, etc., that is normally used for vehicle or pedestrian traffic.

A group or individual requesting multiple events, applicants must fill out a permit application for each individual event even those in a series and each event will require a separate permit fee. One damage deposit may be made and deposit retained for each subsequent event pending damages from any previous event.

Applications for special events must be filed with the City of Paris no later than 60 days prior to the event date. Applications filed between 60-20 days to the event date will incur an additional non-refundable \$50 late application fee and may be denied and subject to additional review fees.

All Special Event Applications must include a \$100 permit fee and may include a deposit fee if deemed required by the City Manager. Payments may be made by check or cash to the City of Paris. Following the event, if no damage or excessive cleaning of the event site is found, the deposit will be returned to the applicant if one was required. If damages or circumstances requiring excessive cleaning efforts are found, the damage deposit will be retained to cover costs and any costs in excess will be billed directly to the applicant.

If event is cancelled due to weather or any other unforeseen reason, fees and deposits "if required" may be retained, and the event may be re-scheduled within the same calendar year.

All Special Event Permits are approved by the City Manager or Designee. The City Manager and or Designee will acknowledge receipt of the application within ten days of receipt.

Event applicants must be at least 18 years old. If the event is designed to be held by and on behalf of or for a person other than the applicant, applicant must file written communication from person authorizing the applicant to apply on his/her behalf, and person authorizing must provide picture ID proof that they are 18. The applicant must also provide proof that they are over 18. Applicants for recurring events, Outside Agencies, or Non- Profit organizations are permitted to keep authorized applicants on file on an annual basis.

Applications will be processed on a first-in-time basis and based on a full and complete submission of necessary information and documentation. This process will be followed in the event that a conflict arises which would involve more than one group seeking an event during the same time and location.

General Guidelines

Neighborhood and Business Impact:

Prior to issuing a permit, the City of Paris may contact, or may require the applicant to contact, affected neighborhood businesses or residents for input on the impact the event will have. This could necessitate the issuance of variances or require changes in the event plan to prevent a negative impact on the neighborhood or business.

- a. The applicant will be responsible for notifying affected neighbors of the event type, date and time of the event, and of any partial street closures or parking restrictions in the event area. The applicant may be asked to obtain signatures of approval from affected businesses and property owners prior to application approval. The Special Event shall also not interfere with the movement of emergency response vehicles.

Permits and Licenses:

The applicant and vendors should obtain and maintain during the term of this guide all necessary permits and licenses for the event. In addition to the City of Paris Special Event permit, other types of permits or licenses may be required and are subject to inspection and restriction.

- a. These may include but are not limited to charitable gaming licenses, business or itinerant merchant licenses, and or permitting through the Bourbon County Health Department.
- b. State road encroachment permits. To determine if your project is on a state road, visit maps.kytc.ky.gov. Applicants must abide by all federal, state and municipal laws, rules and regulations.
- c. Alcohol license when required must properly complete all appropriate City and State application forms.

Supervision

The applicant must provide sufficient competent personnel to plan, implement and supervise other personnel and activities in addition to providing personnel to take proper care of the grounds and facilities. The City of Paris will not be responsible for event planning, implementation, volunteers, or event personnel supervision.

Security Plan and Reimbursement

The permittee shall cooperate with the City Manager in implementing and adhering to the emergency response plan for the parade or special event. The Special Event will not require an amount of emergency response resources that will deplete the city's available resources.

- b. The decision to use City police officers, whether on-duty or off-duty, or police cadets, shall be within the sole discretion of the City Manager or Designee.
- c. The City may require public safety personnel at the event at the sponsor's expense as a condition of the permit.

Perimeter Control

Perimeter control is required for the sale of alcoholic beverages during an event. The area where alcohol will be sold and consumed is permitted by the State and has specific boundaries. This area must be clearly defined from non-permitted areas. The applicant is responsible for marking and maintaining the perimeter and must ensure that no alcoholic beverages are removed from the area. Perimeter control must be carried out in a manner that does not damage the grounds if the event is on city property or public right-of-way.

Waste Management

The applicant must work with the City's Public Works Department to provide waste and recycling receptacles to be in the immediate area of an event. These receptacles should be delivered on the day prior to the event. Waste and recycling receptacles must be removed when full or on the next regular business day following the event. The City of Paris has 12 waste recycling receptacles, receptacle needs that exceed 12 receptacles will need to be arranged through Rumpke Waste and Recycling.

- a. Event organizers are also expected to return event venues to the conditions that existed prior to the event, including the removal of trash, rental equipment, etc. Failure to abide by all of the stated requirements and conditions may result in a rejection of event permits in the future and additional costs to the event organizers.
- b. It is permissible for event organizers to enlist partial or full support from volunteer groups to provide trash, recycling, and waste management for the event. Written documentation of a detailed clean-up plan provided by volunteer services must be provided at the time of application.
- c. At the end of the event, all permanent trash receptacles must be left empty with new can liners. All signage, event-related supplies and equipment must be removed. All trash and waste must be picked up and hard surfaces must be clear of stains from spills. If clean-up and trash requirements are not met, event organizers will be billed and required to pay for city services necessary following the event.

Electric Department

- a. If your event requires electrical services for booths, food vendors, lighting, sound systems, or any other item, you must indicate those needs with the event application.
- b. The Event Organizer is responsible for conducting a site assessment to determine their electrical needs. The event organizer is also responsible for providing safety protection from hazards associated with any utilities.

- c. Electrical cords should be taped down. Avoid overloading and prevent rainwater or any other liquids from coming into contact with electrical equipment. Cords should be a safe distance from heat producing appliances and propane.
- d. Vendors are strongly encouraged to come prepared with 100 feet of extension cord.

Honor Guards

To request a Police Honor Guard in an event, please contact the Police Department at 859-987-2100.

Event Requirements – All event types

Proposed event map should include a route plan clearly identifying the timing and locations of proposed street closures, and the direction of movement. Applicants must provide a map with the geographic locations of all event items listed below.

- a. Outline of the entire event venue including the names of all affected streets and areas.
- b. Detour map and plan is required to be submitted with each permit application.
- c. Clear markings for street closures and a schedule for each.
- d. Location of fencing, barriers, and/or barricades. Indicate any removable fencing and exit locations for emergency purposes.
- e. Location of all stages, platforms, bleachers, grandstands, tents, booths, cooking areas, vehicles, trailers, and other temporary structures. Applicants should also clearly mark locations of food and alcohol serving or sales, if applicable.
- f. The location(s) and number of all portable toilets and wash stations.
- g. The location(s) and number of all trash and recycling containers, including dumpsters.
- h. The location of generators or any source of electricity.
- i. Traffic plan and map, including proposed loading/drop off areas, barricades, secured areas, vehicle and bicycle parking and or break areas.

Accessibility

Event organizers are asked to take care to ensure that people with physical or developmental disabilities, vision or hearing impairments will feel welcome and are able to participate, all events should be ADA compliant, as they allow.

Health Department

Food and beverage vendors are subject to inspection and permit by the Bourbon County Health Department. Every food and beverage vendor must be licensed by the City and be inspected prior to selling food or beverages. For more information regarding Temporary Food Permits please contact the Bourbon County Health Department at 859-987-1915.

Insurance Requirements

Event organizers and any vendors who enter into contracts with them must purchase and maintain throughout the event, including set-up and breakdown, the following types of liability insurance, if applicable, at their own expense:

- a. *General Liability Insurance* – If the event is being produced by a business or non-profit organization, they must submit a Certificate of Insurance providing proof of a commercial general liability insurance policy, written on an occurrence basis for bodily injury, personal injury, property damage, and product liability, with a minimum limit of liability of \$1,000,000 per occurrence/\$2,000,000. The event organizer and its vendors must list The City of Paris as additional insured on all commercial general liability policies.
- b. *Alcohol Liability Insurance* – If the event is being produced by a business that manufactures, distributes, sells, or serves alcoholic beverages at an event, they must also submit a Certificate of Insurance providing proof of a liquor liability insurance policy or properly endorsed general liability policy. If your event is serving/selling alcohol, you will also need an alcohol liability policy in the amount of \$1,000,000 from each vendor serving/selling the alcohol. The supplier of the alcohol liability policy must list The City of Paris as additional insured on the policy providing the alcohol liability insurance.

- c. *Carnival Rides, Petting Zoos, or Inflatables.* – If the event organizer or vendor intends to use carnival rides or inflatables at their event, they must submit a Certificate of Insurance providing proof of a commercial general liability insurance policy, as described in the General Liability Insurance section above.
- d. *Fireworks or Pyrotechnics.* If the event organizer intends to display fireworks or pyrotechnics it must be approved by the Board of Commissioners prior to the event. A Certificate of Insurance is required to provide proof of a commercial general liability insurance policy with a minimum limit of liability of \$2,000,000 per occurrence, listing the date(s) of the event. The pyrotechnic vendor must list the City of Paris as additional insured. The pyrotechnic vendor's policy must list The City of Paris and any venues hosting an event as additional insured. Any person who manages, directs, or supervises the discharge of a public display of fireworks is required to obtain a permit found on the city website www.paris.ky.gov. The permit will be issued once all information has been reviewed and approved by the Fire Chief.

Miscellaneous Insurance Requirements – apply to all policies. With reasonable notice to event producers, The City of Paris reserves the right to require insurance of event organizers and or venues to increase the minimum acceptable limits of liability for their specific activity.

All Certificates of Insurance required for an event must be submitted by the applicant with the Special Event permit application.

- a. All event related insurance policies must include the following language: The City of Paris is named Additional Insured on the above referenced liability policies with exception of Workers' Compensation & Professional Liability where required by written contract. The above-referenced liability policies are Primary and Non-Contributory where required by written contract. 30-day notice of cancellation will be given to the certificate holder per policy endorsement.

Fire Code Requirements

The applicant is responsible for complying with all applicable fire codes. Any fire safety concerns or questions should be brought to the City Manager and or Designee prior to the event. The Fire Department may make site inspections and add additional requirements for safety.

Banners, Signs, and Tents

All canopies or tents must be properly secured. Canopies or tents with stakes longer than 12" being driven into the ground are not allowed without advance permission from the City. Any damage caused by tents will be the responsibility of the applicant.

- a. Tents are subject to all Fire Code requirements including, but not limited to, exit lighting, fire extinguishers and egress requirements outlined in Chapter 24 of the International Fire Code.
- b. Banners can be hung across city streets for a special event that requires approval of the City Manager. Banners hung across state streets may require a state permit. Banners may not be secured to any trees, utility poles, or street/traffic lights.
- c. Tents with an occupant load of 100 require state approval, under 100 can be approved by the City.
- d. All signs must be removed at the conclusion of the event. It is recommended to use laminated signs to withstand any weather.
- e. Signs advertising the event, or directional signs, placed in the public right-of-way are at the discretion of the City Manager and or Designee.

Portable Restroom

If permanent restroom facilities are not available at the event, event organizers must provide chemical-type toilet(s) and hand washing stations for public events. Recommendation is one restroom per 200 people if the event is for more than two hours and 10% of the toilets should be handicapped accessible.

Traffic and Parking Management

Traffic and parking should be utilized in an unobstructed and non-disruptive manner. The Special Event will not substantially interrupt the movement of traffic on nearby streets. Street/building construction or planned construction at or near the proposed site during event dates must be noted.

- a. Any stationary event should ensure that there is one continuous straight lane eleven (11) feet in width open to provide EMS and Fire access. A vertical clearance of 11 feet must be maintained and there must be a 3-foot clearance around fire hydrants.
- b. If the event requires restrictions on parking, the applicant or City Police Department will install 'No Parking' signs 24 hours prior to the event. If the event is mobile, the event must move from point of origin to point of termination without unreasonable delay.

Public Notice

Communication for your event is required to prevent issues, minimize impacts, and ensure affected neighbors and businesses are aware of events and can provide input. Clear and broad advance organizer communication is required, and your good work will ensure success for the event. The applicant is encouraged to advertise the special event at a minimum of two occasions, no less than 14 days prior to the event. The second advertisement is required to be made no less than 7 days prior to the event if the event is open to the public and engaging individuals with the intent to publicize a product, brand, company, or organization, or cause so as to increase sales or public awareness. If notification is not performed, your Special Event Permit may be revoked or canceled.

Hold Harmless Agreement

To the fullest extent permitted by law, the agency hereby agrees to defend, pay on behalf of, and hold harmless the City of Paris against any and all claims, demands, suits, losses, including costs connected therewith, for any damage which may be asserted, claimed, or recovered against or from the City of Paris its elected and appointed officials, employees, volunteers, agents, or all others working on behalf of the City of Paris, by reason of personal injury, including bodily injury and death, and/or property damage or intended wrongful act, including loss of use thereof, which arose out of the alleged negligence of the agency and/or in any way connected or associated with the event in which is being sponsored by.

Acceptance

The City of Paris has established the Special Event Permit Application Process and created General Policies for permitted special events.

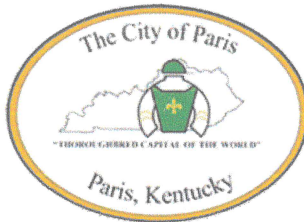
Special events may have an impact on property owners, businesses, residences and the general community due to the necessary changes in traffic circulation and other circumstances. These types of events also present a potential risk to the City of Paris. The City of Paris is committed to providing special events that complement the quality of life and the general function of City government.

I have read and understand the application process and the special event guidelines for a City of Paris Special Event Permit.

Allyson Williamson 9/26/25
Applicant Signature Date

City Commission and City Manager Approval

Commission Event Approval Date (if applicable) _____	
Signature Date: _____	City Manager 



EVENT PERMIT APPLICATION

525 High Street - Paris, KY 40361
Phone (859) 987-2110; Fax (859) 987-3653
Permit Fee: \$ 100.00

Application must be received 60 days prior to the event date, an application is required for each event including reoccurring events. For events of anticipated attendance of 500 or more applications must be received 90 days prior to the event date.

Applying for a permit does not guarantee that your event will be approved. The City of Paris assumes no liability if an event is not approved. Selling tickets, advertising, gaining sponsorship, and other activities done prior to event approval is at the risk of the event organizer.

APPLICATION INFORMATION

Organization Type: ☐ Individual ☐ Partnership ☐ Corporation ☐ LLC ☒ Other ☐ Non-Profit
Organization Name: Chamber of Commerce Phone Number: 859 948 3881
Mailing Address: 806 Main St. Paris Ky 40361
Start and End Date: 12/16/2025 Federal ID (EIN): 01 0301994
KY State ID Number: 0040211 Social Security #: (If Individual): _____
Event Organizer Contact: Allyston Wellman Organizer Phone Number: 859 948 3881

EVENT DETAILS

Event address/location within Paris city limits (attach map/route): 425.3341 Lexington Rd to 301 main st

Will a fee be charged to the public? ☐ Yes ☒ No if yes, amount: _____

Will a fee be charged to vendor/participants? ☐ Yes ☒ No if yes, amount: _____

Total attendance expected: 1000-1500 Peak attendance expected at any given time: 5³⁰-6³⁰ P

Contingency plan for inclement weather: (attach plan) NONE

Event Name & Description: (attach information) Paris - Bourbon County Chamber of Commerce Christmas Parade - Holiday Horbels, History &

Will the street(s) need closed? ☒ Yes ☐ No if yes, list streets and times (attach map) Hospitality

Will you be closing a State Road? ☒ Yes ☐ No if yes, please attach copy of the completed State Encroachment Permit.

Will portable restrooms be utilized for this event? ☐ Yes ☒ No if yes, what are the locations, and how many are being rented (attach information/layout) _____

Name of supplying vendor: _____ Phone number: _____

Arranged date/time for drop-off: _____ Arranged date/time for pick-up: _____

If permanent restroom facilities are not available at the event, event organizers must provide chemical-type toilet(s) and hand washing stations for public events. Recommendation is one restroom per 200 people if the event is for more than two hours and 10% of the toilets should be handicapped accessible.

Will your event include music ☐ Yes ☒ No *if yes, please provide a copy of your ASCAP license.*

ALCOHOL, FOOD, BEVERAGE, and MUSIC

If you plan to serve, sell, or auction alcoholic beverages at your event, you are required to obtain both a Commonwealth of Kentucky and City of Paris alcoholic beverage control (ABC) license application found at www.paris.ky.gov/Business, if not already properly licensed. It is recommended that event organizers apply for an alcohol license at least 30 days prior to the special event.

Will there be alcohol sales? ☐ Yes ☒ No

Will you be applying for a temporary alcohol license: ☐ Yes ☐ No *if yes, attach application.*

Will you be using an ABC licensed vendor ☐ Yes ☐ No *if yes, provide name and contact information.*

Alcohol Vendor Name: _____

Phone number: _____ Email: _____

Insurance Agency: (attach policy) _____

Number of non-food vendors: _____ Number of food and beverage vendors: _____

Are you requesting permission to have amplified sound? ☒ Yes ☒ No *if yes, please provide the following:*

Description: DJ, Live Music, Announcements *7p reading @ courthouse & community choir*
Start time: *7-* End time: *7:30 pm*

Amplified sounds must comply with City ordinance § 50.101 Nuisance Declared: Permissible. The proposed location of the sound system, a description of the sound system, and location of all speakers must be identified on your event map.

ASCAP Music Licenses Agreement: [ASCAP Music License Agreements and Reporting Forms](http://www.ascap.com/licenses)

Will your event include the use of drones? ☐ Yes ☒ No *if yes, please provide the following information:*

Purpose: _____ Drone License Certificate Number: _____

Drones must be operated by a licensed and certified FAA pilot according to the FAA Small Unmanned Aircraft Systems (UAS) Regulations (Part 107) for drone operation rules and requirements. Drone general liability insurance is required.

Food Vendors:

Food trucks may not provide catering services unless they meet additional permitting requirements as a catering kitchen. These operations are permitted by the Bourbon County health department. These units must contact the health department for inspection. 859-987-1915 or <https://bourboncohd.org/>

Vendors must be compliant with Title 902 KRA45:005 Kentucky food code.

<https://apps.legislature.ky.gov/law/kar/titles/902/045/005/>

All temporary food vendors must have a permit to operate. All temporary food vendors must have a permit from the Bourbon County health department. Temporary food guidelines can be found here:

<https://www.chfs.ky.gov/agencies/dph/dphps/fsb/FSDocs/tempreq.pdf>

AT NO TIME should any cooking, food or waste products be poured down storm drains, into gutters, on streets, or poured directly into trash receptacles. This includes fats, oils, grease, wash water, soap, or food waste. In the event a vendor is identified with improper disposal they may be subject to a \$500 fine. Vendors shall enclose waste products in containers and take them to appropriate garbage bins or offsite.

CITY OF PARIS EVENT SERVICES

Large events generally require some level of City of Paris support or services in order to be successful. Services may be requested, and larger events will be required to work with the City Manager or Designee, with specific service requests and fees.

The City of Paris reserves the right to charge additional fees if damage or cleanup to the property exceeds general expectations. The non-refundable fees for services will be paid in full prior to the event, unless due to unforeseen circumstances the event is cancelled. The City of Paris will provide a cost estimate of the requested and or required services. Upon receipt of the estimate, you may choose to modify your request to meet your budget needs.

Please check all Services that are requested for the event.

- | | |
|---|---|
| ☒ Police Security/Crowd Control | ☐ Police Honor Guard |
| ☒ Trash Set-up including bags/liners | ☐ Electrical Service |
| ☒ Trash Pick-up and Disposal | ☐ Fire Personnel |
| ☐ Medical Personnel | ☒ Rental of Traffic Cones |
| ☒ Rental of Street Barricade Barriers | ☒ Rental of Traffic Drums |
| ☒ Rental Street Closure Sign | ☐ Trash Cart Rental |
| ☐ Other (explain): _____ | |

***Note:** Please note that additional services selected above will incur extra fees. The total cost will be provided after your application has been reviewed.

For events with 500 or fewer attendees, it is permissible for event organizers to enlist partial or full support from volunteer groups to provide trash, recycling, and waste management for the event. Written documentation of a detailed clean-up plan provided by volunteer services must be provided at the time of application. At the end of the event, all permanent trash receptacles must be left empty with new can liners. All signage, event-related supplies and equipment must be removed. All trash and waste must be picked up and hard surfaces must be clear of stains from spills. If clean-up and trash requirements are not met, event organizers will be billed and required to pay for the city services necessary following the event.

APPLICATION AGREEMENT - Applicant agrees to comply with all material respects, applicable laws, rules, regulations, and provisions as stated within the application.

- 1. Insurance: General Liability Insurance** – If the event is being produced by a business or non-profit organization, they must submit a Certificate of Insurance providing proof of a commercial general liability insurance policy, written on an occurrence basis for bodily injury, personal injury, property damage, and product liability, with a minimum limit of liability of \$1,000,000 per occurrence/\$2,000,000. The event organizer and its vendors must list The City of Paris as an additional insured on all commercial general liability policies.
- 2. Alcohol: Alcohol Liability Insurance** – If the event is being produced by a business that manufactures, distributes, sells, or serves alcoholic beverages at an event, they must also submit a Certificate of Insurance providing proof of a liquor liability insurance policy or properly endorsed general liability policy. If your event will be serving/selling alcohol, you will also need an alcohol liability policy in the amount of \$1,000,000 from each vendor serving/selling the alcohol. **NOTE:** Acceptable Insurance Certificates must be submitted with the Event Permit Application, or the event application is subject to be denied.
- 3. Accessibility:** Event organizers are asked to take care to ensure that people with physical or developmental disabilities, vision or hearing impairments will feel welcome and are able to participate.

4. **Responsibility of Event Organizer:** Special Event organizers are expected to review all requirements and codes and to operate under the terms and conditions of the approved permit. Event organizers are required to follow the guidelines for all City departments and are responsible for ensuring that vendors and guests adhere to the guidelines as well. Events must begin and end at the approved times and ensure that all vendors end sales and break down their booths and that crowds disperse at the end of the event. Event organizers are also expected to return event venues to the conditions that existed prior to the event, including the removal of trash, rental equipment, etc. Failure to abide by all of the stated requirements and conditions may result in a rejection of event permits in the future and additional costs to the event organizers.

5. **Hold Harmless Agreement and Applicant Affidavit:**

To the fullest extent permitted by law, Chamber (Name of Organizing Agency) hereby agrees to defend, pay on behalf of, and hold harmless the City of Paris against any and all claims, demands, suits, losses, including costs connected therewith, for any damage which may be asserted, claimed, or recovered against or from the City of Paris its elected and appointed officials, employees, volunteers, agents, or all others working on behalf of the City of Paris, by reason of personal injury, including bodily injury and death, and/or property damage or intended wrongful act, including loss of use thereof, which arose out of the alleged negligence of Chamber (Name of Organizing Agency) and/or in any way connected or associated with the event(s) known as Christmas Parade (Name of Event) which is being sponsored by Chamber (Name of Organizing Agency).

Applicant declares all information submitted on this application is true and accurate. Application approval does not imply city sponsorship. Review the instructions for further information in reference to special events. Applicants will immediately notify the City of Paris of any additions or changes that arise after application is submitted and or approved. Changes could result in denial or revocation of permit. On behalf of the organizing agency, and all members thereof, applicant agrees to abide by all policies, procedures, and instructions set forth or provided by the City of Paris, its staff, officers, and designated agents, and will comply with all local, state, and federal laws or regulations.

I further certify that I, on behalf of the organizing agency, am also authorized to commit to that agency, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Paris.

Print Applicant Name: Allyson Wellman Applicant Signature: Wellman Date: 9/26/25

The City Manager hereby conditionally approves a Special Event Permit for the above applicant. The license may be revoked at any time if applicant fails to maintain requirements set forth.

Account Number: _____ City Manager Signature: _____ Date: _____

Return application, non-refundable \$ 100 Permit Fee, and supporting documentation to: (check, or cash only)

The City of Paris
525 High Street
Paris, KY 40361
Attn: City Clerk

Checklist

Throughout the application process you will be notified if your event requires any additional information, permits, licenses or insurance. Delays in providing the requested items often delay the ability to finish the application process and approve an application in a timely manner and could result in denial of the application.

- ☒ Attached signed acknowledgement of Special Event Guidelines
- ☒ Proof of Insurance
- ☐ State Road Encroachment Permit
- ☒ Must include names of ALL street closures and proposed times. The City of Paris requires that all affected residents/businesses both on and adjacent to a proposed street closure be notified of such a street closure.
- ☒ Events with moving parade or procession, please include start/end locations and direction of travel.
- ☒ Trash collection plan (if applicable)
- ☐ ASCAP Music Licensing Agreement
- ☐ Alcohol Licensing (if applicable)
- ☐ Drone Certification (if applicable)
- ☐ Location of first aid station and emergency services (if applicable)
- ☐ Location of stage(s) (include dimensions), platforms, canopies and tents (including sizes), portable toilets, vendor/exhibitor booths, alcohol gardens, cooking areas/vendors, trash/recycle dumpsters and any other temporary structures, inflatables, animals, carnival rides, pyrotechnics, vehicles (if applicable)

HOW TO CREATE AN EVENT MAP

Go to the google maps website and sign into your google account.

1. Click the hamburger icon in the top left corner.
2. In the options menu, click "your Places".
3. Click the "maps" tab on the top Right corner of the menu. Then select the "create map" button.
4. Enter the park name or address in the search bar.
5. Using the "add marker" tool or "draw a line" tool on the toolbar at the top, place the location of each feature on the map.
6. After placing a marker or drawing a description box will be prompted. Enter a label for each item in the description box.
7. Hover over the label name on the sidebar and click on the "paint icon" that appears. Assign each point a unique color or icon.
8. When finished click on the three dots icon at the top right of the sidebar next to the map title. Select "print map".
9. In the print map menu dialogue box adjust each field to:
10. Paper size: to "tabloid (11" x 17")" Orientation: portrait -Output type: pdf. Then click the "print" button.

The map will open as a pdf file. Download and save the pdf to your computer.



PARICOU-01

EWELSH

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/30/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Woodford-Hill-Thompson P.O. Box 138 Paris, KY 40361-0138		CONTACT NAME: PHONE (A/C, No, Ext): (859) 987-1667 FAX (A/C, No): (859) 987-4209 E-MAIL ADDRESS: ethel.welsh@LimestoneAgency.com	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A : Mount Vernon Fire Insurance Co	26522
		INSURER B : Kentucky Employers Mut (KEMI)	654
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

INSURED Paris-Bourbon County Chamber of Commerce 806 Main Street Paris, KY 40361
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COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

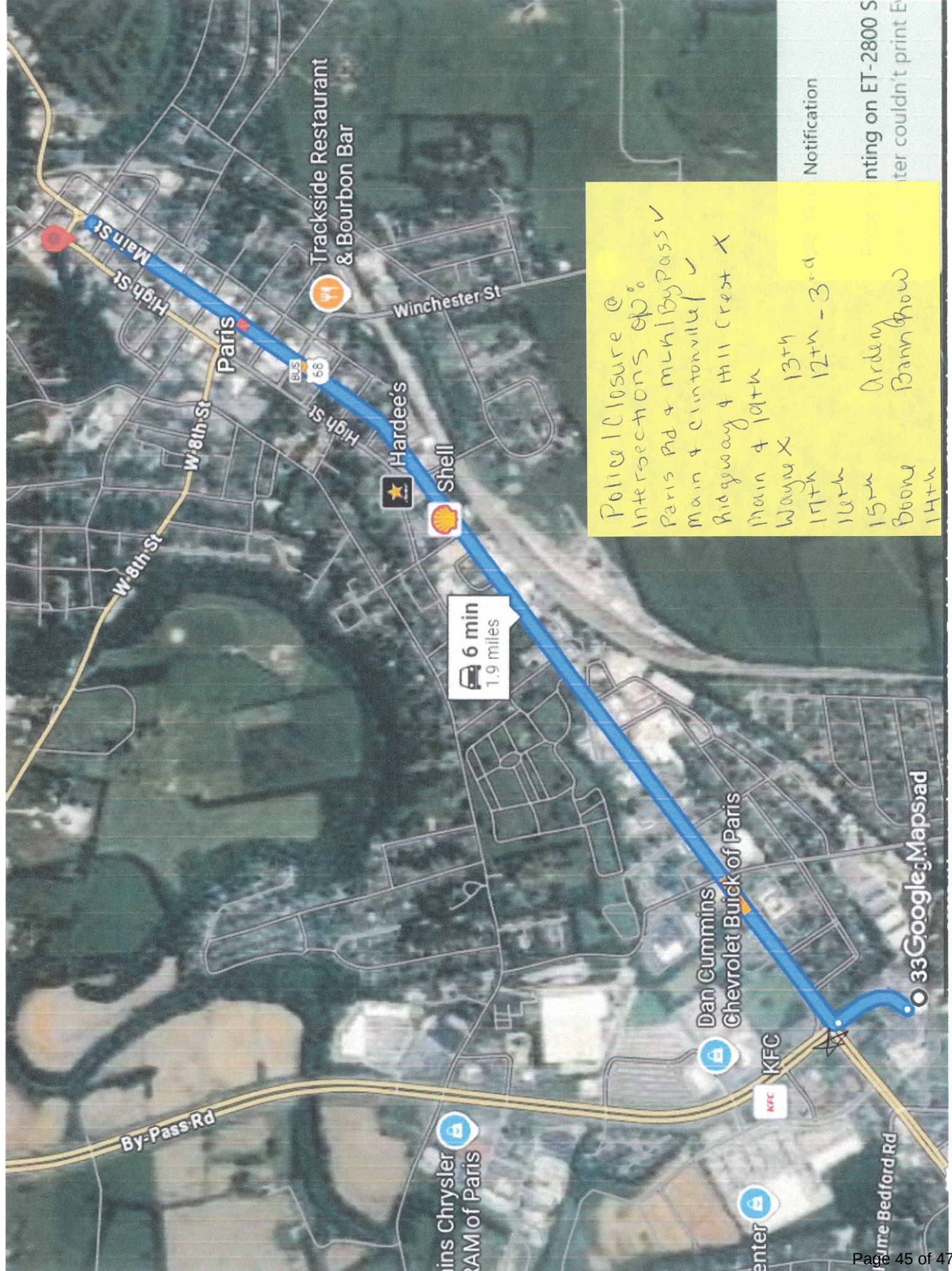
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY	X		NBP2551497H	6/1/2024	6/1/2025	EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG \$
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE \$
	☐ DED ☐ RETENTION \$						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	N/A		404937	6/2/2024	6/2/2025	☒ PER STATUTE ☐ OTH-ER
	E.L. EACH ACCIDENT \$ 100,000						
	E.L. DISEASE - EA EMPLOYEE \$ 100,000						
	E.L. DISEASE - POLICY LIMIT \$ 500,000						
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N						
	If yes, describe under DESCRIPTION OF OPERATIONS below						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Paris is listed as Additional Insured

CERTIFICATE HOLDER

CANCELLATION

City of Paris 525 High Street Paris, KY 40361	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Ethel S. Welsh</i>



Police Closure @
Intersections of
Paris Rd & Main ByPass ✓
Main & Clintonville ✓
Ridgeway & Hill Crest X
Main & 19th
Wayne X
13th
12th - 3rd
Ardery
Bannhow

Notification
Printing on ET-2800 S
Printer couldn't print E

6 min
1.9 miles

33 Google Maps



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 28, 2025

AGENDA ITEM: Payment of Invoices: General and Utility Fund

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve the payment of invoices for the period October 7 through October 17, 2025, totaling \$49,192.19 for the General Fund and \$36,941.54 for the Utility Fund.

DESCRIPTION: Attached is the summary of invoices for the General Fund (49,192.19) and Utility Fund (\$36,941.54). Both claims reports include data from the period October 8 through October 17, 2025.

REQUESTED BY:

Name: Brad Oberlander, CPA



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 28, 2025

AGENDA ITEM: September Financials: General and Utility Fund

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve June financial reports as presented reflecting General Fund revenues of \$2,998,336 with expenses of \$3,017,106 and Utility Fund revenues of \$4,199,904 with expenses of \$3,792,098.

DESCRIPTION: General Fund financial reports as presented reflect revenues of \$2,998,336. Reflected expenses total \$3,017,106. Expenses exceed revenues by \$18,770. General Fund expenses include \$155,038 in outstanding purchase orders.

Utility Fund financial reports as presented reflect revenues of \$4,199,904. Expenses total \$3,792,098. Revenues exceed expenses by \$407,806. Utility Fund expenses include \$1,189,251 in outstanding purchase orders.

General fund operating cash at the end of September totaled \$8,588,701. In addition, the General Fund is holding \$2,645,433 in CDs.

Utility fund operating cash at the end of June totaled \$2,848,279. In addition, the Utility Fund is holding \$268,049 in CDs. The Utility Fund also maintains approximately \$2,356,248 in bond proceeds funds.

Utilizing information obtained from the trailing twelve-month tables, general fund revenues saw a total increase year-over-year of approximately 7.48%.

For more financial information, navigate to the City web page, paris.ky.gov, and click on the Financial Transparency Center or click the following hyperlink: [Financial Transparency Center](#).

REQUESTED BY:

Name: Brad Oberlander, CPA