



**PARIS CITY COMMISSION
REGULAR MEETING AGENDA**
525 High Street Paris, KY 40361
Commission Chambers – Room 121
Tuesday, August 26, 2025 - 9:00 AM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVE MINUTES

- A. Regular Meeting - August 12, 2025
- B. Special Meeting - August 22, 2025

5. SPECIAL PRESENTATIONS

6. ORDINANCES

- A. Ordinance 2025-23; Closing A "Proposed Street" Located Between 1475 and 1483 Cypress Street
- B. Ordinance 2025-24; Closing A "Alley" Located Near 1475 Cypress Street

7. CONSENT AGENDA

- A. Municipal Order 2025-57; Appointment of KYMEA Representatives
- B. Municipal Order 2025-58; Appointment of Alcohol Beverage Control Administrator
- C. Municipal Order 2025-59; Appointment to Alcohol Beverage Control Deputies
- D. Municipal Order 2025-60; Appointment to the EMS Board
- E. Municipal Order 2025-61; Street Acceptance: Dogwood Drive
- F. Municipal Order 2025-62; Approving a contract with Hinkle Contracting Company, LLC
- G. Resolution 2025-16; Approving Authorized Bank Signatories
- H. Resolution 2025-17; Financing of a Backhoe for Field Operations
- I. Request to Purchase: Lift Station Pump for Elizabeth Station - Wastewater
- J. Street Closure Request: Paris-Bourbon County Public Library Carnival

- K. Surplus Request: Water Treatment Plant - Valves
- L. Street Lighting Contract: Cleveland Drive
- M. Payment of Invoices: General and Utility Fund

8. REGULAR AGENDA

- A. July Financials: General and Utility Fund

9. REPORTS

- A. Outside Agencies
- B. City Staff
- C. Mayor & Commissioners

10. ADJOURNMENT



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: August 26, 2025

AGENDA ITEM: Regular Meeting - August 12, 2025

DEPARTMENT: City Clerk

RECOMMENDED MOTION: Move to approve August 12, 2025 meeting minutes as presented.

DESCRIPTION: August 12, 2025 meeting minutes.

REQUESTED BY:

Name: Stephanie Settles, City Clerk

CALL TO ORDER

The Board of Commissioners met in regular session at 9:00 a.m. on August 12, 2025 viewable on YouTube <https://www.youtube.com/@CityofParisKY>.

PLEDGE OF ALLEGIANCE

Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

ROLL CALL

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Tim Gray; Commissioner, Sharon Fields; Commissioner, Stan Galbraith.

Others in attendance: City Manager, Matt Belcher; City Attorney, Bryan Beaman; Finance Director, Brad Oberlander; City Clerk & Treasurer, Stephanie Settles.

APPROVE MINUTES

Motion by Fields, seconded by Plummer, the motion unanimously carried to approve the regular meeting minutes of July 22, 2025 as presented.

Motion by Galbraith, seconded by Gray, the motion unanimously carried to approve the Joint City and County meeting minutes as presented.

PUBLIC COMMENT

Charles Trumbo discussed a monument on Western Way to honor and preserve the history of Western School. He noted that Western won the national championship in 1953 among other notable accomplishments and deserves a memorial to recognize and preserve its legacy. Mr. Trumbo requested the Commission's support. It was decided that the City Manager will assist Mr. Trumbo with the next steps for the memorial.

ORDINANCES

Public Hearing Related to a Zoning Map Amendment Located at 195 Bethlehem Road

Josh Harp – Attorney for Applicant Travis Potter

Mr. Harp spoke on behalf of his client, Travis Potter, regarding the proposed coffee shop location. The property, currently zoned R-5, is surrounded on both sides by B-2 zones. The Planning Commission made factual findings supporting the request. He noted that the primary objection raised was the potential for increased traffic on Bethlehem Road. However, there is no indication or study showing a significant traffic impact. He stated that any increase would likely come from vehicles already traveling that route, capturing existing traffic rather than generating new trips. Regarding concerns about converting a residence into a business, Mr. Harp observed that the property is a single structure situated on a 2/3-acre lot.

Opposition – Connie Dampier represented the Westridge Neighborhood Association

Connie Dampier expressed their main concerns regarding the proposal. Increased traffic would make it more difficult to exit the Westridge neighborhood and could pose a greater risk to motorists. The area is a bus pick-up location for Roeling Acres, creating potential safety risks for children. The change from a residential property to a business use is a concern for the neighborhood. She also noted that the state roundabout improvement project at the Matlack intersection is scheduled to begin in 2026 or early 2027.

Motion: Move to approve ordinance 2025-18; zoning map amendment ZMA 25-01 for 195 Bethlehem Road.

By: Galbraith

Seconded: Brooks

Yes: Plummer, Brooks, Galbraith

No: Fields, Gray

Abstain: None

First reading of ordinance 2025-19 was read by Bryan Beaman levying City of Paris Ad Valorem Taxes for general municipal purposes for the fiscal year of 2025-2026 on Real Property within the taxing jurisdiction of the City of Paris shall be at the rate of \$0.1123 per One Hundred (\$100.00) Dollars of assessed valuation.

First reading of ordinance 2025-20 was ready by Bryan Beayman levying City of Paris ad valorem taxes for general municipal purposes for the fiscal year of 2025-2026 on personal property, other than motor vehicles and watercraft, within the taxing jurisdiction of the City of Paris shall be at the rate of \$0.1847 per one hundred (\$100.00) dollars of assessed valuation.

First reading of ordinance 2025-11 was read by Bryan Beauman levying the City of Paris ad valorem taxes for general municipal purposes for the calendar year of 2026 on motor vehicles and watercraft within the taxing jurisdiction of the City of Paris shall be the rate of \$0.170 per one hundred (\$100.00) dollars of assessed valuation.

First Reading ordinance 2025-22 was read by Bryan Beauman providing a 2% discount on real property tax paid in full on or before 4:30 p.m. on November 26, 2025.

Motion by Fields, seconded by Brooks, the motion unanimously carried to approve scheduling a workshop for the levy of the 2025–2026 tax rates for August 22, 2025, at 1:30 p.m., and to set a public hearing for the levy of tax rates for September 5, 2025, at 9:00 a.m.

CONSENT AGENDA

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-54 related to a contract with Stand Associates for the Fords Mill Lift Station and Houston Creek Interceptor project.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-55, appointing Emmett Davis to the Housing Authority Board for a four-year term.

Motion by Plummer, seconded by Brooks , the motion unanimously carried approving municipal order 2025-56 for the full-time hire of Johnathan Johnson to the position of a certified E911 Dispatcher, pay scale P3-8.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving Resolution 2025-14 accepting the Cleaner Water Grant Assistance Agreement in the amount of \$726,735.00 for the Fords Mill Road project KIA Grant number 21CWS160, WRIS Project SX21017023, and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving Resolution 2025-15 accepting the Cleaner Water Grant Assistance Agreement in the amount of \$1,230,201 for the Fords Mill Road project, KIA Grant Number 22CWS187, WRIS Project Number SX21017023, and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving the bid from Citco Water in the amount of \$99,760.00 for the purchase of a 10,000-gallon chemical storage tank and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving to accept the bid from Wilson Equipment Company in the amount of \$124,900 for the purchase of a 2025 Case Super N backhoe and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents related to the purchase, and authorize the Finance Director to obtain financing quotes for the acquisition.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving to award the bid to Bob Hook Chevrolet for the purchase of a 2026 Chevrolet 2500 HD flat bed pickup truck for \$ 53,161.00 authorizing the Mayor, City Manager, and City Clerk to execute all necessary documents.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving to accept the bid from Bachman Commercial in the amount of \$57637.00 for the purchase of a new 1-Ton flatbed pickup and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents.

Motion by Plummer, seconded by Brooks, the motion unanimously carried authorizing the Mayor to sign the agreement with the Commonwealth of Kentucky for the Law Enforcement Protection Program Grant.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving a street closure request of Main Street from 4th Street thru 2nd Street from 8:00 a.m. to 12:00 a.m. on September 27th, 2025 for Farm to Table Dinner Event.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving the surplus of vehicles by using GovDeals and authorizing the Mayor, City Clerk, and City Manager to execute any necessary documents relating to the surplus vehicles.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving the payment of invoices for General Fund in the amount of \$110,913.74 and Utility Fund in the amount of \$185,835.15.

REPORTS

Betty Ann Allen, Tourism Director

- Noted that funding for the Western School memorial may be available through the Heritage Trail.
- Reminded that the Pumpkin Festival will be held on September 20th.

- Announced a meeting related to the 250th Birthday Celebration of the United States, is scheduled for August 27 at 4:30 p.m. at the Public Library.

Allyson Wellman, Chamber of Commerce

- Welcomed five new Chamber members.
- Reported that “Festivals off 5th Street” and “Coffee and Commerce” are going well; the Chamber hosts members-only networking on the first Friday of each month at 9:00 a.m.
- Noted that Friday, August 22, will be the final “Festival off 5th” event.
- Announced City and County Government Day on September 9.
- Continuing business and organization visits.
- Provided updates on plans for the Christmas Parade and Tree Lighting.

Vanessa Logan, President, Westside Neighborhood Association

- Chicago that detailed the step-by-step project process, remediation plans, and an overall roadmap. She also highlighted the support provided by local government in Paris for the effort.

Bryan Beauman, City Attorney

- Stated that Darnell has completed the survey and drew the platt, which has been signed and recorded. The deed will be ready this week for the Mayor’s and Judge’s signatures.

Michelle Thornsburg, Planning and Zoning Director

- Reported that as of Monday, August 18, the department will be fully staffed with the hiring of building inspector Steven Watson.
- July activity included: 13 permits in city limits, 16 electrical permits, 27 building inspections, and 16 code violations.
- Board of Adjustment meeting is scheduled for August 19 at 5:30 p.m. with seven items on the agenda.
- Development Plan TRC meeting scheduled for August 21 at 6:30 p.m.
- TRC meeting is scheduled for August 25 at 1:30 p.m.

Matt Belcher, City Manager

- Expressed enthusiasm about being in Paris and the future of working with City staff.

Stan Galbraith, Commissioner

- Thanked Sheigh Hurst for her contributions to the city, noting that today marked her last day of service. Ms. Hurst expressed her appreciation in return.

EXECUTIVE SESSION

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving the Board of Commissioners to exit open session and enter into executive session pursuant to KRS 61.810(1)(c) for discussions of pending litigation on behalf of the public agency at 10:16 a.m.

With no action taken during executive session. Motion by Brooks, seconded by Gray, the motion unanimously carried approving to exit executive session and resume open session at 10:27 a.m.

Bryan Beauman reported that a property had been identified with an old alleyway located within its boundaries. This issue will be addressed by ordinance and scheduled for a first reading at the next meeting.

No other business was discussed. The meeting proceeded to adjournment.

ADJOURNMENT

Motion by Brooks, seconded by Plummer, to adjourn the meeting at 10:27 a.m.



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: August 26, 2025

AGENDA ITEM: Special Meeting - August 22, 2025

DEPARTMENT: City Clerk

RECOMMENDED MOTION: Move to approve August 22, 2025 workshop minutes as presented.

DESCRIPTION: August 22, 2025 workshop meeting minutes.

REQUESTED BY:

Name: Stephanie Settles, City Clerk/Treasurer

CALL TO ORDER

The Board of Commissioners met in workshop session at 1:30 p.m. on August 22, 2025.

ROLL CALL

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Tim Gray; Commissioner, Sharon Fields; Commissioner, Stan Galbraith.

Others in attendance: City Manager, Matt Belcher; Mike Withrow; Finance Director, Brad Oberlander; City Clerk & Treasurer, Stephanie Settles

DISCUSSION

Finance Director Brad Oberlander provided a detailed presentation on the calculation of the 2024 property tax rates. He reviewed the statutory requirements, explaining how the compensating and permissible rates are determined, outlining how the proposed rates correspond with the revenue assumptions included in the FY2025-26 budget. He emphasized that the recommended tax rate maintains alignment with the City’s long-term financial planning strategy and supports the balanced budget that has already been adopted for the upcoming fiscal year.

Commissioner Brooks exited the meeting at 2:07 p.m.

Following discussion, no action was taken during the workshop.

ADJOURNMENT

Motion by Fields, seconded by Galbraith, to adjourn the workshop at 2:14 p.m.



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: August 26, 2025

AGENDA ITEM: Ordinance 2025-23; Closing A "Proposed Street" Located Between 1475 and 1483 Cypress Street

DEPARTMENT: Administration

RECOMMENDED MOTION: No motion required. First Reading.

DESCRIPTION: Citizens in the city are desiring to sell their residential property and their title search believes old deeds may indicate a pair of public thoroughfares. Both an alley and a "proposed street" are indicated in the attached plat. Each of these items are between or among existing residential parcels and there is no record of the City indicating either was ever dedicated for public use. In order to clarify the City's lack of legal interest or ownership and to assist the property owners in clearing their respective titles, the City has been requested to formally close the suspected public street and alley pursuant to the statutory procedure.

REQUESTED BY:

Name: Bryan Beauman, City Attorney

ORDINANCE NO. 2025-

AN ORDINANCE CLOSING A PUBLIC WAY AT 1483 CYPRESS STREET AND 1475 CYPRESS STREET

WHEREAS, the City of Paris has been requested by landowners to review the real property records of a purported alleyway located near 1483 and 1475 Cypress Street in the City of Paris and the City has been provided a survey plat dated August 7, 2025 and completed by PK Surveying showing the purported alleyway as Parcel A;

WHEREAS, such land records are inconclusive whether the subject “alley” is actually a public way dedicated to the City of Paris;

WHEREAS, the City of Paris and residents of Paris will still have reasonable access to public highways and roads of the community;

WHEREAS, in accordance with KRS 82.405, the City finds that the property owners in or abutting this unnamed public way are William M. and Diane G. Alverson and Murray D. and Roberta B. West;

WHEREAS all property owners in or abutting the public way agree to the closing; and

WHEREAS, the following findings of fact are established by the City of Paris City Commission:

1. All property owners in or abutting the public way to closed have been identified as William M. and Diane G. Alverson and Murray D. and Roberta B. West;
2. Written notice of the proposed closing was given to all property owners in or abutting the public way to be closed; and
3. All property owners in or abutting the public way have given their written notarized consent to the closing; and
4. Copies of the consent are attached to this ordinance and incorporated by reference.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS CITY COMMISSION AS FOLLOWS:

The City Commission by the adoption of this ordinance declares CLOSED the unnamed public way located near the addresses of 1483 Cypress Street and 1475 Cypress Street and as designated as Parcel A on the attached survey plat dated August 7, 2025 and completed by PK Surveying.

The foregoing ordinance shall take effect immediately upon execution and publication.

The foregoing ordinance was introduced and read for the first time as the City Commission's regular meeting of _____. Read for the second time, adopted and approved at its regular meeting of _____.

MAYOR JOHN A. PLUMMER

ATTEST:

CITY CLERK



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: August 26, 2025

AGENDA ITEM: Ordinance 2025-24; Closing A "Alley" Located Near 1475 Cypress Street

DEPARTMENT: Administration

RECOMMENDED MOTION: No motion required. First Reading.

DESCRIPTION: Citizens in the city are desiring to sell their residential property and their title search believes old deeds may indicate a pair of public thoroughfares. Both an alley and a "proposed street" are indicated in the attached plat. Each of these items are between or among existing residential parcels and there is no record of the City indicating either was ever dedicated for public use. In order to clarify the City's lack of legal interest or ownership and to assist the property owners in clearing their respective titles, the City has been requested to formally close the suspected public street and alley pursuant to the statutory procedure.

REQUESTED BY:

Name: Bryan Beauman

ORDINANCE NO. 2025-

AN ORDINANCE CLOSING A PUBLIC WAY AT 1495 CYPRESS STREET, 1489 CYPRESS STREET, 1483 CYPRESS STREET AND 1475 CYPRESS STREET

WHEREAS, the City of Paris has been requested by landowners to review the real property records of a purported alleyway located near the addresses of 1495 Cypress Street, 1489 Cypress Street, 1483 Cypress Street, and 1475 Cypress Street in the City of Paris and the City has been provided a survey plat dated August 7, 2025 and completed by PK Surveying showing the purported alleyway;

WHEREAS, such land records are inconclusive whether the subject “alley” is actually a public way dedicated to the City of Paris;

WHEREAS, the City of Paris and residents of Paris will still have reasonable access to public highways and roads of the community;

WHEREAS, in accordance with KRS 82.405, the City finds that the property owners in or abutting this unnamed public way are George H. and Amanda Flowers; Thomas A. Siwicky, Jr.; William M. and Diane G. Alverson; and Murray D. and Roberta B. West;

WHEREAS all property owners in or abutting the public way agree to the closing; and

WHEREAS, the following findings of fact are established by the City of Paris City Commission:

1. All property owners in or abutting the public way to closed have been identified as George H. and Amanda Flowers; Thomas A. Siwicky, Jr.; William M. and Diane G. Alverson; and Murray D. and Roberta B. West;
2. Written notice of the proposed closing was given to all property owners in or abutting the public way to be closed; and
3. All property owners in or abutting the public way have given their written notarized consent to the closing; and
4. Copies of the consent are attached to this ordinance and incorporated by reference.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS CITY COMMISSION AS FOLLOWS:

The City Commission by the adoption of this ordinance declares CLOSED the unnamed public way located in, between, and near the addresses of 1495 Cypress Street, 1489 Cypress Street, 1483 Cypress Street, and 1475 Cypress Street and as designated as an alley on the attached survey plat dated August 7, 2025 and completed by PK Surveying.

The foregoing ordinance shall take effect immediately upon execution and publication.

The foregoing ordinance was introduced and read for the first time as the City Commission's regular meeting of _____. Read for the second time, adopted and approved at its regular meeting of _____.

MAYOR JOHN A. PLUMMER

ATTEST:

CITY CLERK



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: August 26, 2025

AGENDA ITEM: Municipal Order 2025-57; Appointment of KYMEA Representatives

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve municipal order 2025-57 appointing Matt Belcher and Aaron Sparkman to the KYMEA Board of Directors.

DESCRIPTION: In accordance with the City of Paris's obligations under the Kentucky Municipal Energy Agency (KYMEA) Agreement, it is necessary for the City to maintain active representation on the KYMEA Board of Directors. This representation ensures that the City's interests are properly considered in matters related to municipal energy procurement, planning, and governance.

These appointments are consistent with the City's past practice and the requirements set forth by the KYMEA Agency Agreement. Both appointees possess the experience and institutional knowledge necessary to effectively represent the City in this capacity during transition.

It is recommended that City Manager Matt Belcher be named as primary board member and Aaron Sparkman be named as the alternate board member.

REQUESTED BY:

Name: Administration

**CITY OF PARIS
ORDER 2025-57**

**A MUNICIPAL ORDER APPROVING THE MAYOR'S APPOINTMENT
OF REPRESENTATIVES TO KENTUCKY MUNICIPAL ENERGY
AGENCY BOARD OF DIRECTORS**

Be resolved by the City of Paris, Kentucky:

Section 1. That pursuant to the terms of the Kentucky Municipal Energy Agency Agreement, the Mayor hereby appoints City Manager Matt Belcher as its representative and director to the KYMEA Board of Directors and Aaron Sparkman as its alternate representative to the KYMEA Board of Directors.

Section 2. That this Order shall take effect upon its passage as required by law.

ENACTED AND ADOPTED at the regular meeting of the Board of Commissioners of the City of Paris, Kentucky on August 26, 2025.

John A. Plummer, Mayor

Attest:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: August 26, 2025

AGENDA ITEM: Municipal Order 2025-58; Appointment of Alcohol Beverage Control Administrator

DEPARTMENT: Administration

RECOMMENDED MOTION:

DESCRIPTION: In accordance with the statutory requirements set forth in KRS Chapter 241 and pursuant to local ordinance, the City of Paris is obligated to designate an Alcoholic Beverage Control (ABC) Administrator to oversee and enforce regulations pertaining to the sale and distribution of alcoholic beverages within our jurisdiction. This responsibility is typically assigned to the City Manager by city ordinance.

REQUESTED BY:

Name: Administration

**THE CITY OF PARIS
ORDER NO. 2025-58**

**A MUNICIPAL ORDER ASSIGNING MATT BELCHER THE DUTIES OF
THE ALCOHOLIC BEVERAGE CONTROL ADMINISTRATOR OF THE
CITY OF PARIS**

WHEREAS, pursuant to KRS Chapter 241, the City of Paris is required to appoint an Alcoholic Beverage Control (ABC) Administrator to oversee the regulation of alcoholic beverages within the City; and

WHEREAS, City Ordinance assigns the duties of the alcoholic beverage control administrator to the City Manager; and

NOW, THEREFORE, it is hereby Ordered by the Board of Commissioners of the City of Paris that City Manager Matt Belcher is hereby designated to assume the duties and responsibilities of the Alcoholic Beverage Control Administrator effective August 26, 2025.

ENACTED AND ADOPTED at a duly convened meeting of the Board of Commissioners of the City of Paris this 26th, day of August 2025.

John A. Plummer, Mayor

Attest:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: August 26, 2025

AGENDA ITEM: Municipal Order 2025-59; Appointment to Alcohol Beverage Control Deputies

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve Municipal Order 2025-59 appointing alcohol beverage control deputies.

DESCRIPTION:

To maintain effective enforcement of alcoholic beverage regulations within the City, and in response to recent departmental attrition, the City hereby updates its existing municipal order to authorize and reaffirm the appointment of seven (7) Deputy City ABC Administrators for Enforcement.

These deputies shall be ABC-qualified city Police Officers, and their appointments are made by municipal order with the approval of the City Commission, as required by law. Their duties shall be determined by the ABC Administrator and are in addition to their regular police responsibilities, with a primary focus on the enforcement of state and city alcoholic beverage laws, ordinances, and regulations.

Staff recommends approval of Municipal Order 2025-59 appointing 7 Alcohol Beverage Control Deputies.

REQUESTED BY:

Name: Administration

**CITY OF PARIS
ORDER 2024-59**

**AN ORDER APPROVING THE APPOINTMENT OF DEPUTY ALCOHOL BEVERAGE
CONTROL ADMINISTRATORS FOR ENFORCEMENT OF STATE AND CITY LAW,
ORDINANCE AND REGULATIONS.**

BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF
PARIS, KENTUCKY, AS FOLLOWS:

Section I: That William Hurst, Adam Harmon, Lewis Boyer, Joseph Stevenson, Larry Barrett, and Barry Maggard of the Paris Police Department are hereby appointed as agents of Alcohol Beverage Control Enforcement Authority.

Section II: That duties of such deputies shall be as determined by the City ABC Administrator, but shall consist of enforcement of state and city laws, ordinances, and regulations in the area of Alcoholic Beverage Control.

This order is effective upon reading and adoption as required by law on this the 26th day of August 2025.

John A. Plummer, Mayor

Attest:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: August 26, 2025

AGENDA ITEM: Municipal Order 2025-60; Appointment to the EMS Board

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve Municipal order 2025-60 appointing Matt Belcher to the Paris-Bourbon County EMS Board.

DESCRIPTION:

Staff recommends approval of Municipal Order 2025-60, assigning City Manager Matt Belcher to represent the City of Paris on the Emergency Medical Services (EMS) Board.

This assignment ensures continuous and effective representation on the EMS Board, as required under the Interlocal Cooperative Agreement between the City of Paris and Bourbon County. It is both a necessary and prudent step to maintain the City's role in overseeing and coordinating emergency medical services for the community.

REQUESTED BY:

Name: Administration

**THE CITY OF PARIS
ORDER NO. 2025-60**

**MUNICIPAL ORDER ASSIGNING CITY MANAGER MATT BELCHER THE DUTIES
ASSOCIATED WITH THE EMERGENCY MEDICAL SERVICES BOARD**

WHEREAS, the City of Paris and Bourbon County have established a joint Emergency Medical Services (EMS) Board through an Interlocal Cooperative Agreement, as authorized by KRS Chapter 65; and

WHEREAS, the EMS Board plays a vital role in overseeing the delivery of emergency medical services within the City of Paris and Bourbon County; and

WHEREAS, the Board of Commissioners deems it necessary to assign City Manager Matt Belcher the temporary duties associated with the EMS Board to ensure continued representation and oversight;

NOW, THEREFORE, BE IT ORDERED BY THE CITY COMMISSION OF THE CITY OF PARIS, KENTUCKY:

The Board of Commission hereby approves the appointment of Matt Belcher to the Emergency Medical Services Board.

ENACTED AND ADOPTED at a duly convened meeting of the Board of Commissioners of the City of Paris this 26th, day of August 2025.

John A. Plummer, Mayor

Attest:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: August 26, 2025

AGENDA ITEM: Municipal Order 2025-61; Street Acceptance: Dogwood Drive

DEPARTMENT: Public Works

RECOMMENDED MOTION: Move to approve Municipal Order 2025-61 accepting Dogwood Drive as a city street.

DESCRIPTION:

The Magnolia Trace Subdivision is a multi-phase development. City staff is recommending that the Board of Commissioners formally accept Dogwood Drive for public dedication and perpetual maintenance.

The Public Works Department has reviewed the infrastructure improvements and supports this recommendation. It is important to note that this acceptance does not alter existing ordinance provisions requiring property owners to maintain adjacent sidewalks.

The developer has requested the use of decorative stop signs and street sign posts. Staff has advised the developer that, should replacements be required in the future, the City will utilize standard signage and posts consistent with those used by the Public Works Department.

REQUESTED BY:

Name: Mike Smith, Public Works

CITY OF PARIS
ORDER NO. 2025-61

**A MUNICIPAL ORDER ACCEPTING INFRASTRUCTURE OF DOGWOOD
DRIVE AS A PUBLIC CITY STREET**

WHEREAS, the Board of Commissioners finds it appropriate to accept Dogwood Drive as a dedicated public street for inclusion in the City's street system and for perpetual maintenance by the City;

NOW, THEREFORE, be it ordered by the Board of Commissioners of the City of Paris, Kentucky: That the street known as Dogwood Drive, located within the Magnolia Trace Subdivision, is hereby accepted for dedication as a public street and shall be maintained perpetually by the City of Paris.

This Order shall become effective upon its passage and publication as required by law.

Dated this 26th day of August 2025.

APPROVED:

John A. Plummer, Mayor

ATTESTED BY:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: August 26, 2025

AGENDA ITEM: Municipal Order 2025-62; Approving a contract with Hinkle Contracting Company, LLC
DEPARTMENT: Public Works

RECOMMENDED MOTION:

DESCRIPTION: Staff published an RFP for the FY'25-26 year Street Asphalt Paving. The RFP requested that companies submit a quote with the price per ton for asphalt and the price per ton for milling. The RFP outlined seven streets to be contained within the project.

One bid was received in response to the City's RFP for the 2025 Street Resurfacing Program. Staff reviewed the bid and deemed it responsive. Staff is recommending the award of the bid to Hinkle Contracting. Copies of the full bid response are available in the Purchasing and Grant's office for inspection, upon request.

This project was included in the FY;25-26 budget. These streets are outlined in the Capital Improvement Plan (CIP) project 23PW01.

Streets to resurface are as follows:

Parkside Drive
Arlington Drive (Partial)
Vine Street (Partial)
Matlack Drive (Partial)
Chaplin Street
Thornberry Way (1 ½ -inch overlay)
Houston Oaks Drive (Partial)
Asphalt cost is \$126.50/ton. Milling cost is \$40.00/ton.

REQUESTED BY:

Name: Mike Smith, Public Works

**CITY OF PARIS
ORDER NO. 2025-62**

**A MUNICIPAL ORDER APPROVING A CONTRACT
WITH HINKLE CONTRACTING COMPANY, LLC**

WHEREAS, the City has previously advertised for and received bid s for the paving of certain streets within the City;

WHEREAS, the City has previously determined Hinkle Contracting Company, LLC to have submitted the best bid; and

WHEREAS, the City desires to enter into a written contract with Hinkle Contracting Company, LLC for the repaving of certain streets;

NOW THEREFORE, be it resolved by the City Commission of the City of Paris, Kentucky that the proposed contract with Hinkle Contracting Company, LLC be approved and that the Mayor is directed the execute the contract.

This Order shall become effective upon its passage and publication.

Dated this 26th day of August, 2025.

APPROVED:

John Plummer, Mayor

ATTESTED BY:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: August 26, 2025

AGENDA ITEM: Resolution 2025-16; Approving Authorized Bank Signatories

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve Resolution 2025-16 approving authorized bank signatories for the City of Paris.

DESCRIPTION:

This resolution is for ensuring the proper management and execution of financial transactions on behalf of the City.

The following individuals are recommended for authorization as signatories on all official banking matters:

John A. Plummer, Mayor

Wallis Brooks, Commissioner (Audit Committee)

Stan Galbraith, Commissioner (Audit Committee)

Matt Belcher, City Manager

Mike Withrow

Stephanie Settles, City Clerk/Treasurer

REQUESTED BY:

Name: Administration

**CITY OF PARIS
RESOLUTION 2025-16**

**A RESOLUTION APPROVING AUTHORIZED BANK SIGNATORIES FOR THE CITY
OF PARIS, KENTUCKY**

WHEREAS, it is necessary for the City of Paris to designate authorized signatories for its financial accounts to ensure the continued and efficient operation of municipal business;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Paris, Kentucky, that the following individuals are hereby authorized to act as signatories on behalf of the City for all official banking matters:

- John A. Plummer, Mayor
- Wallis Brooks, Commissioner
- Stan Galbraith, Commissioner
- Matt Belcher, City Manager
- Mike Withrow
- Stephanie Settles, City Clerk/Treasurer

ENACTED AND ADOPTED at the regular meeting of the Board of Commissioners of the City of Paris, Kentucky on August 26th, 2025.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: August 26, 2025

AGENDA ITEM: Resolution 2025-17; Financing of a Backhoe for Field Operations

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve Resolution 2025-17 to finance the purchase of a backhoe for the Field Operations Department through Wilson Equipment Company and authorize the Mayor, City Manager, Finance Director, and the City Clerk to execute documents as necessary related to financing.

DESCRIPTION: City staff sought financing quotes from various financing institutions and received three (3) responses from Wilson Equipment Company, Stock Yards Bank and Traditional Bank as follows for a three (3) year term loan with fixed rates:

Wilson Equipment Company - 4.95%; closing costs = \$399. Total cost to finance over the life of the loan is \$9,760

Traditional Bank - 5.09%; loan closing costs = \$310. Total cost to finance over the life of the loan is \$10,045.

Stock Yards Bank - 5.30%; loan closing costs = \$144. Total cost to finance over the life of the loan is \$10,470.

Staff recommends authorizing the financing of the backhoe through Wilson Equipment Company.

REQUESTED BY:

Name: Brad Oberlander, CPA, Financial Director

**CITY OF PARIS
RESOLUTION 2025-17**

A RESOLUTION OF THE CITY OF PARIS AUTHORIZING FINANCING BY THE CITY
THROUGH (ENTER FINANCING ENTITY)

WHEREAS, the City of Paris, Kentucky has previously determined it is necessary and prudent to seek financing from Wilson Equipment Company for the purchase of a Case 580SN Backhoe.

NOW THEREFORE be it resolved that the Board of Commissioners of the City of Paris, Kentucky, as follows:

- 1) The City of Paris is authorized to seek financing up to an amount of 124,900 with a interest rate of 4.95% and a term not to exceed three (3) years by and through its Mayor, John A. Plummer, with Wilson Equipment Company; and
- 2) That Mayor John A. Plummer is authorized to sign and execute all documents necessary to obtain such financing by and on behalf of the City.

ENACTED AND ADOPTED by motion and affirmative vote at a duly convened meeting of the Board of Commissioners of the City of Paris, KY at their regular meeting August 26, 2025.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: August 26, 2025

AGENDA ITEM: Request to Purchase: Lift Station Pump for Elizabeth Station - Wastewater

DEPARTMENT: Waste Water

RECOMMENDED MOTION: Move to approve purchase of a Keen model K8VK750M4-43, 320 frame solids handling 75 hp, 1750 rpm 460/3/60 pump with 70 ft cord for \$43,374 from Atlas Electric Motor SVC & Sales.

DESCRIPTION: The City of Paris published a Request for Proposals (RFP) for the purchase of a Keen Pump for the Elizabeth Station Lift Station.

In response to the RFP, one bid was received from Air Hydro Pro in the amount of \$61,944.00.

Upon review, the submitted bid appeared to be higher than anticipated. Staff solicited additional competitive quotes and identified an alternate supplier, Atlas Electric Motor SVC & Sales, offering the same pump model for \$43,374, which is more in line with budgetary expectations.

Staff recommends that the Board of Commissioners reject the bid received from Air Hydro Pro and authorize the purchase of a Keen pump from Atlas Electric Motor SVC & Sales, in the amount of \$43,374.

REQUESTED BY:

Name: Michael Harris, Wastewater



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: August 26, 2025

AGENDA ITEM: Street Closure Request: Paris-Bourbon County Public Library Carnival

DEPARTMENT: Community Partnership

RECOMMENDED MOTION:

Street closure request of 7th Street, from High Street to Ferguson Street, on Saturday, September 13, 2025, from 2:30 PM to 5:30 PM for the Paris-Bourbon County Public Library Carnival.

DESCRIPTION:

The Library Carnival celebrates two exciting occasions: the 120th anniversary of the Paris-Bourbon County Public Library and National Library Card Sign-Up Month. This family-friendly event will feature free activities, crafts, food, giveaways, and entertainment, all designed to showcase the library's resources and programs. It also serves as a heartfelt thank you to our supportive community. This event is free and open to the public. Community members of all ages are warmly invited to attend and participate.

We respectfully request the temporary closure of 7th Street, from High Street to Ferguson Street, on Saturday, September 13, 2025, from 2:30 PM to 5:30 PM, to ensure the safety and enjoyment of all attendees.

Thank you for your consideration of this request. We look forward to working together to bring this exciting community celebration to life.

City Staff had the opportunity to review this request.

REQUESTED BY:

Name: Beth Dunston, Teen Services Librarian



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: August 26, 2025

AGENDA ITEM: Surplus Request: Water Treatment Plant - Valves

DEPARTMENT: Water Treatment

RECOMMENDED MOTION: Move to approve the surplus of old water plant and water tank valves and spool pieces and authorize the Mayor, City Clerk, and City Manager to execute any necessary documents relating to the surplus of these valves and spool pieces.

DESCRIPTION:

Over the past year, the water plant has undergone several renovation projects that included the replacement of six (6) valves and their associated hardware. These components have been evaluated and deemed inoperable. As such, the water plant seeks authorization to dispose of these valves and related materials in accordance with KRS 82.083(3)(a).

REQUESTED BY:

Name: Chad Smart, Water Treatment Plant



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: August 26, 2025

AGENDA ITEM: Street Lighting Contract: Cleveland Drive

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve a street lighting contract with Kentucky Utilities for outdoor lighting service on Cleveland Drive.

DESCRIPTION: This agreement is entered between Kentucky Utilities and the City of Paris agrees to install, provide routine maintenance, and provide electric service to the outdoor lighting units described below at the location designated above. The City agrees to receive and pay for lighting service in accordance with the Lighting Service Rate Schedule and Terms and Conditions of Company's Electric Service Tariff on file with the Kentucky Public Service Commission. The term of this agreement is FIVE (5) YEARS beginning on the date service is first provided. After the five-year term, After the five-year term, the City will continue to provide service to Customer under the Lighting Service Rate Schedule.

REQUESTED BY:

Name: Administration



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: August 26, 2025

AGENDA ITEM: Payment of Invoices: General and Utility Fund

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve the payment of invoices for General Fund in the amount of \$416,187.70 and Utility Fund in the amount of \$229,609.70.

DESCRIPTION: Attached is the summary of invoices for the General Fund (\$416,187.70) and Utility Fund (\$229,609.70). Both claims reports include data from the period July 13 through August 1, 2025.

Notable disbursements in the General Fund include: \$41,142.70 for KLC insurance, \$80,503.34 to E911 for July and Aug contributions, \$113,918.34 for EMS July and Aug contributions.

Notable disbursements in the Utility Fund include: \$34,180.65 for KLC insurance, and \$57,637 to Bachman Chevy for Field Ops truck.

REQUESTED BY:

Name: Brad Oberlander, CPA, Finance Director



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: August 26, 2025

AGENDA ITEM: July Financials: General and Utility Fund

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve June financial reports as presented reflecting General Fund revenues of \$1,638,171 with expenses of \$936,971 and Utility Fund revenues of \$1,196,121 with expenses of \$1,021,235.

DESCRIPTION: General Fund financial reports as presented reflect revenues of \$1,638,171. Reflected expenses total \$936,971. Revenues exceed expenses by \$701,200.

Utility Fund financial reports as presented reflect revenues of \$1,196,121. Expenses total \$1,021,235. Revenues exceed expenses by \$174,886..

General fund operating cash at the end of June totaled \$9,068,335. In addition, the General Fund is holding \$3.4 million in CDs.

Utility fund operating cash at the end of June totaled \$1,084,614. In addition, the Utility Fund is holding \$532,000 in CDs. The Utility Fund also maintains approximately \$2,356,248 in bond proceeds funds.

Utilizing information obtained from the trailing twelve-month tables, general fund revenues saw a total increase year-over-year of approximately .05%.

For more financial information, navigate to the City web page, paris.ky.gov, and click on the Financial Transparency Center or click the following hyperlink: [Financial Transparency Center](#).

REQUESTED BY:

Name: Brad Oberlander, CPA, Financial Director