

Paris City Commission
525 High Street Paris, KY 40361
Commission Chambers – Room 121
Meeting Minutes
July 22, 2025

CALL TO ORDER

The Board of Commissioners met in regular session at 9:00 a.m. viewable on YouTube <https://www.youtube.com/@CityofParisKY> on July 22, 2025.

PLEDGE OF ALLEGIANCE

Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

ROLL CALL

Present: Mayor, John Plummer; Commissioner, Tim Gray; Commissioner, Sharon Fields; Commissioner, Stan Galbraith.

Absent: Commissioner, Wallis Brooks

Others in attendance: City Manager, Mike Withrow; City Attorney, Bryan Beauman; Finance Director, Brad Oberlander; City Clerk & Treasurer, Stephanie Settles

APPROVE MINUTES

Motion by Fields, seconded by Plummer, the motion unanimously carried, approving June 24, 2025 meeting minutes as presented.

Motion by Fields, seconded by Plummer, the motion unanimously carried approving June 30, 2025 special meeting minutes as presented.

Motion by Fields, seconded by Plummer, the motion unanimously carried approving July 11, 2025 special meeting minutes as presented.

Motion by Fields, seconded by Plummer, the motion unanimously carried approving July 16, 2025 special meeting minutes as presented.

PUBLIC COMMENT

Dale Wilson inquired on multiple projects.

"The status of the Sidewalk project along Main Street and Clintonville Road."
- Clarification was provided that project funding was no longer available.

"What's going on with the Pedestrian Bridge on West 8th Street?"
- Clarification was provided that the state is completing that project. They found the city water main is under the bridge. Construction has stopped as they are working to determine if they will move the line or move the bridge. A decision has not been made yet.

"Low Manhole covers need raising up to match existing pavement around the manhole."
- Clarification was provided that the street in question is a state road, and it is on their final punch list for correction.

ORDINANCES

First reading of ordinance 2025-18 related to a zone map amendment ZMA 25-01 for 195 Bethlehem Road was read by Bryan Beauman. A hearing/public comment will be held at the August 22 meeting.

CONSENT AGENDA

Motion by Galbraith, seconded by Plummer, the motion unanimously carried approving Municipal Order 2025-47 for the appointment of Clayton Brooks to the Community Development Agency Board for a term expiring on June 30, 2029.

Motion by Galbraith, seconded by Plummer, the motion unanimously carried approving municipal order 2025-48 appointing Keri Marcum to the Joint Parks and Recreation Board for a term ending August 14, 2026.

Motion by Galbraith, seconded by Plummer, the motion unanimously carried approving Municipal Order 2025-50 recommending the promotion of April Tipton to the position of Solid Waste and Recycling Depot Crew Leader with a payscale of O-7.

Motion by Galbraith, seconded by Plummer, the motion unanimously carried approving Municipal Order 2025-49 for a revised Change Order #4 to W. Principles and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents for a increase of \$ 2,679.00 to the contract.

Motion by Galbriath, seconded by Plummer, the motion unanimously carried approving Municipal Order 2025-51 approving a contract with Herrick Company Inc., for work on the Woodmont Lift Station.

Motion by Galbriath, seconded by Plummer, the motion unanimously carried approving Resolution 2025-12 adopting and approving the execution of a Memorandum of Agreement between the City of Paris and the Commonwealth of Kentucky Transportation Cabinet Department of Highways for the resurfacing of Springhill Drive. Further authorizing the Mayor, City Attorney, City Manager, and City Clerk to execute any further necessary documents to complete this project.

Motion by Galbraith, seconded by Plummer, the motion unanimously carried approving the purchase of a Hach 5200 Series Turbidimeter for the Water Treatment Plant in the amount of \$5,642.05 plus \$70.00 freight along with a service contract in the amount of \$483.00, for a total cost of \$6,195.05. Further authorizing the Mayor, City Manager, and City Clerk to execute necessary documents related to the purchase.

Motion by Galbraith, seconded by Plummer, the motion unanimously carried approving the purchase of a Hach DR3900 Spectrophotometer for the Water Treatment Plant at a cost of \$6,845.70, and \$70 in freight charges, for a total of \$6,915.70. Further, authorize the Mayor, City Manager, and City Clerk to execute any necessary documents related to the purchase.

Motion by Galbraith, seconded by Plummer, the motion unanimously carried approving the street closure request of 4th Street, between Pleasant Street and Stoner Avenue on Friday, September 26, 2025 from 8:00 a.m. to 2:00 p.m.

Motion by Galbraith, seconded by Plummer, the motion unanimously carried approving the payment of invoices for General Fund in the amount of \$378,989.76 and Utility Fund in the amount of \$705,794.87.

REGULAR AGENDA

Motion: Move to approve Municipal Order 2025-52 a contract approving John Matthew Belcher as City Manager.
By: Gray
Seconded: Galbraith

Yes: Plummer, Gray, Galbraith
No: Fields
Abstain: None

Motion by Galbraith, seconded by Plummer, the motion unanimously carried approving Municipal Order 2025-53 authorizing the display of fireworks on August 31, 2025 at dusk at the Bourbon County Legion Park.

Motion: Move to approve Resolution 2025-12 a purchase ratification for the Water Treatment Plant.
By: Fields
Seconded: Gray

Yes: Plummer,Fields, Gray, Galbraith
No: None
Abstain: None

Motion by Galbraith, seconded by Plummer, the motion unanimously carried approving June financial reports as presented, reflecting General Fund revenues of \$14,893,733 with expenses of \$13,032,103 and Utility Fund revenues of \$18,643,920 with expenses of \$18,331,871.

REPORTS

Michelle Thornsburg, Planning and Zoning

Stated at this time, no code enforcement actions are being taken due to ongoing staffing shortages. The County has hired temporary personnel who are expected to begin assisting with building inspections early next week. Residents may continue to file complaints online. She also provided an update on the permits issued in June.

ADJOURNMENT

Motion by Galbraith, seconded by Plummer, the motion unanimously carried to adjourn the meeting at 9:40 a.m.