



**PARIS CITY COMMISSION
REGULAR MEETING AGENDA**

525 High Street Paris, KY 40361
Commission Chambers – Room 121
Tuesday, March 25, 2025 - 9:00 AM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVE MINUTES

- A. Regular Meeting - March 11, 2025

5. ORDINANCES

- A. Public Hearing: Rate Establishment for Municipality Owned Utilities
Second Reading: Ordinance 2025-7; Carbon-free Choice Rate
- B. Second Reading: Ordinance 2025-8; Pedestrians
- C. First Reading: Ordinance 2025-9; Snow Emergency and Parking Prohibition
- D. First Reading: Ordinance 2025-10; Parking Fines
- E. First Reading: Ordinance 2025-11; Ordinance Enacting and Adopting a Supplement to the Code of Ordinances

6. CONSENT AGENDA

- A. Municipal Order 2025-19; Appointment: Ethics Board
- B. Municipal Order 2025-20; Change Order (#3) Increase: W Principles - Solid Waste and Recycling Depot
- C. Municipal Order 2025-21; Change Order (#3) Increase: Akins Excavating - Water Distribution Upgrades
- D. Municipal Order 2025-22; Change Order(#2) Increase: Judy Construction- Water Treatment Plant
- E. Resolution 2025-4; Grant Application; Law Enforcement Protection Program (LEPP)
- F. Proclamation; National Day of Prayer

G. Payment of Invoices: General and Utility Fund

7. REGULAR AGENDA

- A. Budget Amendment Request: Planning and Zoning
- B. Bid: Police Fleet Annual Replacement
- C. February Financials: General and Utility Fund

8. REPORTS

- A. Outside Agencies
- B. City Staff
 - Implementation of Ordinance 2024-24: Electric Rates
 - Boil Water Advisories
- C. Mayor & Commissioners

9. EXECUTIVE SESSION

- A. Executive Session Pursuant to KRS 61.810(1)(f)

10. POTENTIAL ACTION

- A. Potential Action (if any)

11. ADJOURNMENT



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 25, 2025

AGENDA ITEM: Regular Meeting - March 11, 2025

DEPARTMENT: City Clerk

RECOMMENDED MOTION: Move to approve March 11, 2025 meeting minutes as presented.

DESCRIPTION: March 11, 2025 regular meeting minutes.

REQUESTED BY:

Name: Stephanie Settles, City Clerk

Paris City Commission
525 High Street Paris, KY 40361
Commission Chambers – Room 121
Meeting Minutes
March 11, 2025

CALL TO ORDER

The Paris City Commission met in regular session at 9:00 a.m. viewable on Facebook live at www.facebook.com/cityofparisky on March 11, 2025.

PLEDGE OF ALLEGIANCE

Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

ROLL CALL

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Tim Gray; Commissioner, Sharon Fields; Commissioner, Stan Galbraith.

Others in attendance: City Manager, Jamie Miller; City Attorney, Bryan Beaman; CPA, Brad Oberlander; City Clerk & Treasurer, Stephanie Settles.

APPROVE MINUTES

Motion by Brooks, seconded by Fields, the motion unanimously carried approving February 25, 2025 meeting minutes as presented.

SPECIAL PRESENTATIONS

CASA Presidential Volunteer Service Awards were presented to Patricia Agront, and Racheal Davidson-Stebbins in recognition of their exceptional dedication and volunteer service to abused and neglected children in Bourbon County.

Tim Looper with BHM CPA Group, Inc. presented the FY2023-2024 audit.

Motion: Move to approve the FY 2024 audit with fiscal year ending June 30, 2024 as presented.

By: Galbraith

Seconded: Fields

Yes: Plummer, Brooks, Fields, Gray, Galbraith

No: None

Abstain: None

ORDINANCES

First Reading of Ordinance 2025-7 related to Carbon Free Choice Rate was read by Jamie Miller.

First reading of ordinance 2025-8 related to pedestrians was read by Jamie Miller.

CONSENT AGENDA

Motion by Brooks, seconded by Galbraith, the motion unanimously carried approving Municipal Order 2025-18 for the full-time hire of Tommy Walker to the position of Field Operations Equipment Operator, pay scale O4-5.

Motion by Brooks, seconded by Galbraith, the motion unanimously carried approving Municipal Order 2025-19 for the full-time hire of Tayvone Williams to the position of Police Officer, pay scale P5-1 and authorizing the Mayor, City Manager, and City Clerk to execute an employment agreement.

Motion by Brooks, seconded by Galbraith, the motion unanimously carried approving Municipal Order 2025-20 for the full time hire of Billy Slone to the position of Public Works Laborer I, pay scale O2-1.

Motion by Brooks, seconded by Galbraith, the motion unanimously carried approving curbside pickup provided by Rumpke for heavy trash on Thursday, March 27th. The City of Paris will pick up brush and limbs the week of March 24th through March 29th.

Motion by Brooks, seconded by Galbraith, the motion unanimously carried approving the payment of invoices for General Fund in the amount of \$59,751.38 and Utility Fund in the amount of \$1,097,194.17.

REGULAR AGENDA

Motion: Move to authorize the addition of one staff member to the Water Treatment Plant.

By: Fields

Seconded: Brooks

Yes: Plummer, Brooks, Fields, Gray, Galbraith
No: None
Abstain: None

REPORTS

Paul Gibson, Citizen Advertiser
- Invited everyone to the newspaper open house on March 27th at 4:00 pm.

Michelle Thornsburg, Planning and Zoning
- 7 building permits, 7 electrical permits, 1 street cut permit, and 12 building inspections were issued in February.
- The Board of Adjustment Meeting is scheduled for March 18 with one variance in the county.
- Planning and Zoning next meeting is March 20th.
- Planning and Zoning is currently hiring a Building Inspector, and interviews have begun.

Mike Smith, Public Works
- The Transfer Station project is progressing and is expected to be completed within the next few weeks.

Brad Oberlander
- ClearGov budget process is underway, with budget meetings scheduled.

Jamie Miller, City Manager
- Cybersecurity training for staff is scheduled this week.
- A Budget Workshop meeting is set for March 25, following the next regularly scheduled meeting.
- On March 18, the front window will close at 4 PM for staff training.
- The implementation of the Paymentus utility bill payment system has begun and is moving forward.
- The National Park Service is currently under a travel ban.
- A state tornado siren drill took place last week. Emphasizing that tornado sirens are part of an outdoor warning system and are not designed to be heard inside homes.

Sharon Fields, Commissioner
- Inquired about the Brownfield report, Jamie responded that no further updates are available.
- Follow-up request related to a prior request related to Rumpke sanitation pickup.

ADJOURNMENT

Motion by Galbraith, seconded by Gray, the motion unanimously carried to adjourn the meeting at 9:55 a.m.

Attest:

John A. Plummer, Mayor

City Clerk, Stephanie Settles



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 25, 2025

AGENDA ITEM: Public Hearing: Rate Establishment for Municipality Owned Utilities

DEPARTMENT: Administration

RECOMMENDED MOTION: No motion required. Public Hearing Portion.

DESCRIPTION: Members of the public wishing to address the City Commission will be allotted five (5) minutes for their remarks. Members are expected to comply with these time constraints and procedural guidelines. A sign-up sheet will be made available on the day of the hearing for individuals who wish to speak before the City Commission.

The Public Comment shall pertain to the proposed Ordinance 2025-7 related to establishing a Carbon Free Choice Program for the City of Paris electric customers.

The Carbon-Free Choice Program allows City of Paris electric customers to voluntarily buy 100% carbon-free energy from solar and hydroelectric sources. Available on a first-come, first-served basis, the energy is sold in blocks, tracked, and certified through a system called M-RETS. Customers pay \$5.00 per block per month, plus a \$1.50 administrative fee to the City. The program requires a one-year commitment, and rates may change annually.

This hearing is to allow for a Public Hearing about the proposed rate establishment before the Second Reading of the Ordinance. This hearing meets the requirements pursuant to KRS 96.534 and any other applicable law.

General Guidelines:

- Remarks must pertain strictly to the subject matter listed on the agenda.
- Time allotted for speaking may not be transferred to another individual.
- Disruption of the proceedings or interruption of speakers is prohibited.

Rules of Conduct:

- No profane, vulgar, threatening, or abusive language.
- No discriminatory, demeaning, or harassing remarks or behavior.
- No disruptive or disrespectful conduct during others' presentations.
- Disruptions in support of or opposition to a speaker or idea, such as clapping, cheering, booing or hissing, are not permitted in the Commission Chambers.

Failure to adhere to these guidelines may result in removal from the meeting or other actions as deemed necessary to maintain order.

REQUESTED BY:

Name: Jamie Miller, City Manager



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 25, 2025

AGENDA ITEM: Second Reading: Ordinance 2025-7; Carbon-free Choice Rate

DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve Ordinance 2025-7 related to Carbon-free Choice Rate

DESCRIPTION: On December 9, 2024, the Kentucky Municipal Energy Agency (KYMEA) launched a Carbon-Free Choice Program. This program allows the opportunity for customers of the City of Paris electric services to purchase up to 100% carbon-free energy. The sources of the carbon-free energy are from the agency's resources related to the Ashwood Solar Program and the SEPA Hydroelectric Power system.

The program aims to provide the City of Paris' electric residents and businesses the opportunity to support, purchase, and consume carbon-free renewable energy. Participants can be residential, commercial, or industrial retail customers.

The carbon-free energy will be available on a first-come, first-served basis, and there are approximately 230,000 blocks available annually across all KYMEA members. The rate per block per month will be subject to change each July by KYMEA. Only full blocks can be purchased and will be certified and tracked by KYMEA using a tracking system known as M-RETS. The minimum participation term in this program for the individual applicant is one year. Attached is the application created by KYMEA to assist in administering this program.

This program is voluntary and only for those customers interested in participating. The attached ordinance will establish the fee set by KYMEA, plus an administrative portion that the City will retain. There is not a cost for the City of Paris as a Utility to participate in this program, and the administrative costs of the City will be recouped by the proposed rate in the Ordinance. The current charge under KYMEA is \$5.00 per block, per month. An additional \$1.50 per block per month administrative fee would be retained by the City for those applicants who participate in this program.

REQUESTED BY:

Name: Aaron Sparkman, Electric Superintendent
Jamie Miller, City Manager

**CITY OF PARIS, KENTUCKY
ORDINANCE NO. 2025-7**

**AN ORDINANCE AMENDING CHAPTER 34 ELECTRICITY
ESTABLISHING A SECTION OF THE ORDINANCE FOR A CARBON-
FREE CHOICE PROGRAM**

WHEREAS, the City is a member of KYMEA who has recently implemented a Carbon-Free Choice Program; and

WHEREAS, the program aims to provide the City of Paris' electric customers the opportunity to support, purchase, and consume carbon-free renewable energy; and

WHEREAS, the program will be subject to rates, application processes, and limitations set forth for eligibility by KYMEA, including the number of available blocks;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PARIS, KENTUCKY:

That Title 3, Article IV, Chapter 34 of Code of Ordinances has a new section to be added as follows:

§ 34.009 *CARBON-FREE CHOICE PROGRAM*

The Carbon-free Choice Program is an option for customers to purchase carbon-free energy sourced from solar and hydroelectric facilities within the City of Paris energy source.

- A. Availability: Any area or territory served by the City of Paris Electric Department electric system with a customer account in good standing with the City of Paris Combined Utilities.
- B. Applicable: To any domestic or non-domestic customer who receives all electric power and energy requirements from the City of Paris Electric Department. The Carbon-free Choice Program allows customers to purchase carbon-free energy sourced from solar and hydroelectric facilities within the City's supply portfolio. This schedule is not applicable for temporary, breakdown, standby, supplementary, resale, or shared electric service.
- C. Type of Service: Single phase or three phase, 60 hertz, at one of the City of Paris' Electric Department standard service voltages or other voltages as might be mutually agreeable.
- D. Monthly Rate:
 - a. Customer Charge: The then current rate established through KYMEA, plus \$1.50 per month per block additional administrative charge.
 - b. Block Value: 1,000 kwh per block
 - c. This monthly charge is in addition to all other applicable electric charges for services and fees under the ordinance.
- E. Program participants will receive certificate verification that the carbon-free energy was utilized and retired on their behalf. Whole blocks must be purchased with a minimum one-year participation agreement. Carbon-free credit will be available to customers on a first-come, first-served basis. Each block is certified and tracked using the M-RETS tracking systems.

The foregoing ordinance shall take effect upon execution and publication and in accordance with Kentucky law.

The foregoing ordinance was introduced and read for the first time at the City Commission's regular meeting on March 11, 2025. Read for the second time, adopted and approved at its regular meeting of March 25, 2025.

MAYOR JOHN A. PLUMMER

ATTEST:

CITY CLERK



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 25, 2025

AGENDA ITEM: Second Reading: Ordinance 2025-8; Pedestrians

DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve Ordinance 2028-8 related to pedestrian safety and solicitation in high-traffic roadways.

DESCRIPTION: The proposed Ordinance amends Section 63.007 of the City of Paris Code of Ordinances to address pedestrian safety and solicitation concerns in light of the Kentucky Supreme Court's decision in *Champion v. Commonwealth*, 520 S.W.3d 331 (2017). This amendment ensures the enforceability of city regulations while aligning them with constitutional standards. Key provisions of the ordinance include:

Clarification of Arterial Roadways: Defines specific high-traffic roadways within the city where pedestrian safety measures will apply.

Restrictions on Solicitation in the Public Right-of-Way: Prohibits individuals from stopping, standing, or occupying public roadways to solicit financial assistance or donations from vehicle occupants.

Pedestrian Safety Measures: Prohibits crossing arterial roadways outside designated crosswalks or intersections with traffic control devices. It also restricts pedestrians from lingering on medians or approaching moving vehicles on these roadways.

Exceptions: Allows for law enforcement, emergency response, vehicle repair, and other necessary activities within these areas.

If an encroachment permit is obtained through the State that allows for a street closure or other activity that authorizes the use of the street such as a parade, that would be an approved exception to such provisions.

This ordinance prioritizes public safety by reducing hazardous pedestrian activity on arterial roadways while maintaining legal compliance. The proposed changes ensure that city regulations remain enforceable while promoting orderly and secure pedestrian movement throughout Paris.

REQUESTED BY:

Name: Jamie Miller, City Manager

**CITY OF PARIS, KENTUCKY
ORDINANCE NO. 2025-8**

AN ORDINANCE ADDRESSING PEDESTRIANS

WHEREAS, the City Code of Ordinances contains a provision whose enforceability in whole is called into question by the decision of the Supreme Court of Kentucky in *Champion v. Commonwealth*, 520 S.W.3d 331 (2017); and

WHEREAS, the City has carefully reviewed that opinion and adopts these revisions to its Code of Ordinances to conform to the rulings of the Supreme Court of Kentucky.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS CITY COMMISSION THAT SECTION 63.007 OF THE CODE OF ORDINANCES BE AMENDED AS FOLLOWS:

§ 63.007 SOLICITATION OF MOTOR VEHICLES *Pedestrians*

(A) Definitions. For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

“ARTERIAL ROADWAY” shall mean any of the following roadways in the City of Paris:

- (1) Lexington Road from the City limits through the intersection of Martin Luther King Boulevard (i.e., the Paris By-Pass);***
- (2) Main Street from the intersection of Martin Luther King Boulevard (i.e., the Paris By-Pass) to the intersection of 20th Street and Clintonville Road;***
- (3) Main Street from the intersection with Legion Drive through the intersection of the intersection of Martin Luther King Boulevard (i.e., the Paris By-Pass) and to the City limits;***
- (4) The entirety of Martin Luther King Boulevard (i.e., the Paris By-Pass);***
- (5) Any other roadway located within 200 feet of an intersection with an arterial roadway.***

“PERSON.” Any natural person, corporation, association, group, club, society or other organization.

~~**“PUBLIC RIGHT OF WAY.”** Any public road, street, avenue, alley or boulevard, bridge, viaduct or trestle and the approaches to them, including traffic medians, street shoulders and all other areas within the highway or street right of way within the limits of the city.~~

~~**—“SOLICIT AND SOLICITATION.”** Engaging in or requesting, directly or indirectly, that an addressed person or limited audience or the public generally make a contribution or contributions.~~

~~(B) It shall be unlawful for any person, whether individually or as the agent or employee of another, or as a volunteer, to stop, stand, sit, walk upon or occupy any public right of way for~~

~~the purpose of soliciting financial assistance or donations from occupants of motor vehicles for private use or benefit, commercial gain or for any charitable purpose.~~

(B) Prohibitions

(1) No person shall cross an arterial roadway at any place except in a crosswalk. Where there is no crosswalk, a person shall cross only at an intersection in which traffic control signals or other devices are in place. Where there is no crosswalk nor traffic control signals or devices, a person shall cross an arterial roadway only at an intersection.

(2) No person, other than a person in or on a vehicle, shall be upon an arterial roadway or, while upon an arterial roadway, approach a vehicle, except one that is legally parked at the curb or shoulder.

(3) No person shall be upon a median of an arterial roadway unless in the process of legally crossing the roadway in a crosswalk. It is prima facie evidence of a violation of this subsection if a person stays on the median through two consecutive opportunities to cross the roadway in a legal manner under this chapter and the traffic laws of the Commonwealth of Kentucky. The exception found in (C)(1) below shall not apply to those pedestrians who stay on the median through two consecutive opportunities to cross.

(C) Sections (B)(2) and (B)(3) of this Section shall not apply to:

(1) Any person legally crossing the roadway;

(2) Any person engaged in law enforcement or rescue activities, including providing assistance to an injured or disabled vehicle or person;

(3) Any person entering a stopped vehicle as an invited passenger where it is lawful to do so, including accessing public transportation or ride-sharing vehicles; or

(4) Any person engaged in emergency repair or maintenance activities of a vehicle.

The foregoing ordinance shall take effect immediately upon execution and publication.

The foregoing ordinance was introduced and read for the first time as the City Commission's regular meeting of March 11, 2025. Read for the second time, adopted and approved at its regular meeting of March 25, 2025.

Mayor John A. Plummer

ATTEST:

City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 25, 2025

AGENDA ITEM: First Reading: Ordinance 2025-9; Snow Emergency and Parking Prohibition

DEPARTMENT: Public Works

RECOMMENDED MOTION: No motion required. First Reading.

DESCRIPTION: Due to recent weather conditions, it became clear that the Snow Removal Ordinance required review and updates, as it had not been revised since 2014. These provisions will provide provisions for Snow Emergency Routes. In addition to these provisions, the City has a Snow Removal Plan which is periodically updated administratively.

Staff is recommending the repeal of Section 41.500 and that it be replaced with the proposed ordinance. The current language is attached.

Below is a summary of the main provisions recommended for consideration in the attached ordinance:

The City Manager or designee has the authority to declare a Snow Emergency Parking Prohibition when hazardous winter weather is expected and provides provisions for how the prohibition is declared, publicized, and terminated. It also provides provisions for if a Snow Emergency Parking Prohibition is not declared before 11:00 pm, a vehicle may remain but must be moved the following day, unless otherwise directed.

Once the prohibition is in effect, no vehicle, trailer, storage container, or equipment may park on Snow Emergency Routes and are subject to being towed, at the owner's expense, including towing and storage fees. Violators may also be subject to a fine of \$100 per offense.

Provisions about snow clearance activities, including clarity around sidewalk clearance, removals of snow windrows, and fire hydrants are discussed. It is also outlined that the City does not plow private streets or streets that have not been dedicated as public.

It is the recommendation of the staff to approve Ordinance 2025-9 as presented.

REQUESTED BY:

Name: Mike Smith, Public Works Superintendent

**CITY OF PARIS
ORDINANCE 2025-9**

**AN ORDINANCE RELATED TO SNOW EMERGENCIES, SNOW
REMOVAL, SNOW EMERGENCY ROUTES, AND PARKING
PROHIBITION**

WHEREAS, the City of Paris recognizes the need for an orderly plan for the treatment of streets and removal of snow before, during, and after snow events; and

WHEREAS, implementing an effective snow removal plan necessitates imposing certain requirements and restrictions on the general public;

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS BOARD OF COMMISSIONERS THAT SECTION 41.500 OF THE CITY OF PARIS CODE OF ORDINANCES BE REPEALED AND REPLACED WITH THE FOLLOWING NEW PROVISIONS:

Chapter 41, Article VI. Snow; Removal

Section 1. The following definitions apply for purposes of Chapter 41, Article VI.

"SNOW EMERGENCY ROUTE": A street designated for priority snow removal during snow emergencies and more particularly defined as the entirety of Main Street, Martin Luther King Jr. Boulevard (the Paris By-Pass), and any other specifically identified street by the City Manager for the purpose of the emergency.

"SNOW WINDROWS": Residual amounts of snow accumulated or deposited by snowplows and other equipment used in snow removal.

"NON-DEDICATED STREETS": Streets that are plated for dedication to the City but have not yet been accepted for maintenance.

"SNOW EVENT" Any snowfall, sleet, or freezing rain event that impacts road conditions.

"SIDEWALKS" Public pathways intended for pedestrian use adjacent to properties.

"SECONDARY STREETS" Streets classified as lower priority than Snow Emergency Routes but still maintained by the City.

"VACANT OR UNOCCUPIED PROPERTY" is defined as any property that is not being actively used for its intended purpose or does not have a person living or conducting business on the premises.

Section 2. Snow Emergency and Parking Prohibition

A. The City Manager or designee may declare a snow emergency parking prohibition on designated Snow Emergency Routes when anticipated or current snow, sleet, or freezing rain is expected to create hazardous conditions. The parking prohibition will remain in effect until the termination of the snow emergency. The declaration by the City Manager or designee shall specify the time when the parking prohibition on designated Snow Emergency Routes will become effective, and shall provide no less than one hour notice. The parking prohibition will remain in effect until an official announcement is made declaring the termination of the snow emergency, either in part or in whole. Upon such announcement, the parking prohibition will no longer apply.

B. Each declaration shall be made between the hours of 6:00 a.m. and 11:00 p.m.

C. When a snow emergency parking prohibition is in effect, no person shall park or permit any vehicle to remain parked on any Snow Emergency Route.

D. If snow, sleet, or freezing rain begins after 11:00 p.m. and before 6:00 a.m., and no parking prohibition has been announced prior to 11:00 p.m., vehicles already parked on Snow Emergency Routes may remain parked until 7:00 a.m. the following day, or as otherwise provided for in the snow emergency declaration.

E. The City will notify the public of a snow emergency and the associated parking prohibition through various communication methods to ensure broad and timely dissemination of information. These methods may include, but are not limited to, the City's official www.parisky.gov, any official City social media platform, and the posting of written notices. The City may also send notifications via automated phone calls, text messages, or email alerts to residents who have opted into the Paris-Bourbon County E-911 mass notification system.

Section 3. Emergency removal of items interfering with snow removal.

During any declared snow emergency parking prohibition, at the owner's expense, the City may remove or have removed any vehicle, trailer, storage container, or equipment: (i) parked or located in violation of this Article; and (ii) where the vehicle, trailer, storage container, or equipment is interfering with or about to interfere with snow removal operations. Reasonable towing, handling, and storage charges for any vehicle towed or impounded shall be imposed which must be paid in full before the vehicle, trailer, storage container, or equipment may be released.

Section 3. Snow Removal on Non-Dedicated and Private Streets:

A. The City shall not be responsible for providing snow removal services on streets that are not dedicated to the City or have not yet been accepted by the City for maintenance. The entity responsible for such streets shall ensure that snow removal is completed within 24 hours following the snow event.

B. The City shall not provide snow removal services on private streets, including residential streets not intended for dedication.

Section 4. Removal of Snow

A. All occupants of properties in the City of Paris shall remove snow from sidewalks adjacent to any public street within 24 hours following a snow event, unless a Snow Emergency has been declared and snow shall then be removed from sidewalks adjacent to any public street within 72 hours following a snow event.

B. Property owners or those in control of vacant or unoccupied properties are responsible for snow removal as provided in this Section.

C. No person engaging in snow removal, whether on a residential, commercial, or industrial property, shall place or deposit snow onto any portion of a lane of vehicular travel of any street or alley.

D. No person engaging in snow removal, whether on a residential, commercial, or industrial property shall place or deposit snow in a way to block access to a fire hydrant. Snow clearance activities should be completed in a way to maintain access to fire hydrants.

E. The City is not responsible for the removal of snow windrows including, but not limited to, a snow windrow that may be created as a result of the City's snow removal efforts.

Section 5. Penalties.

Every person found in violation of § [Section 2 of this Article] shall be subject to a fine of one hundred dollars (\$100.00).

This Ordinance was introduced and read for the first time at the City Commission's regular meeting of March 25, 2025. Read for the second time, adopted and approved at its regular meeting of XXXXXXXXXX.

CITY OF PARIS

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 25, 2025

AGENDA ITEM: First Reading: Ordinance 2025-10; Parking Fines

DEPARTMENT: City Manager

RECOMMENDED MOTION: No motion required for first reading.

DESCRIPTION: In March 2024, Ordinance 2024-3 revised the City's schedule of parking fines, which had not been updated since 6-22-1993 prior to this amendment.

The proposed Ordinance 2025-9 creates an additional fine related to parking in Section 41.500 of the Ordinance. The proposed ordinance references this newly created fine. The proposed fine for this violation is \$100.00.

Parking in front of a Fire Hydrant is currently \$75.00 under Ordinance Section 40.700. Staff is also recommending this amount be increased to \$100.00 to at least match the proposed violation amount for the snow emergency parking prohibition.

REQUESTED BY:

Name: Jamie Miller, City Manager

**CITY OF PARIS
ORDINANCE 2025-10**

AN ORDINANCE RELATED TO PARKING IN THE CITY

WHEREAS, the City periodically reviews ordinances and regulations and recommends revisions to remain current and reflect better practices;

WHEREAS, the City has reviewed provisions related to Snow Emergency Parking Prohibitions and related fines;

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PARIS, KENTUCKY THAT THE FOLLOWING SECTION OF THE CITY OF PARIS CODE OF ORDINANCES BE REVISED AS FOLLOWS:

§ 40.700 SCHEDULE OF FINES

The following schedule of fines is established for the violations of provisions relating to parking and parked or otherwise nonmoving vehicles, boats, boat trailers, or trailers generally:

For a violation of parking in a disabled persons parking space: \$150.00.

For a violation of parking in a fire lane or within ten (10) feet of a fire hydrant: ~~\$75.00.~~
\$100.00

The fine as established for a violation of parking during a Snow Emergency Parking Prohibition as defined in section 41.500.

For any other violation of this article: \$25.00.

This Ordinance shall take effect immediately upon execution and publication.

The foregoing Ordinance was read for the first time March 25, 2025 and was read for the second time adopted and approved April 8, 2025.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 25, 2025

AGENDA ITEM: First Reading: Ordinance 2025-11; Ordinance Enacting and Adopting a Supplement to the Code of Ordinances

DEPARTMENT: City Clerk

RECOMMENDED MOTION: First Reading. No motion required.

DESCRIPTION: The City of Paris Code of Ordinances is updated with newly adopted ordinances during the fiscal year and referred to as a "Supplement" to the City of Paris Code of Ordinances. Attached you will find the 2025-S21 supplement that includes all ordinances adopted from July 23, 2024, to January 15, 2025, and serves as the latest update to the City's Code of Ordinances for the fiscal year.

As part of our annual year-end codification process, this update ensures that the City remains in compliance with KRS 83A.060, which governs the enactment of ordinances. The inclusion of these newly adopted ordinances in the 2025-S-21 supplement is essential for maintaining the accuracy and legality of the City's Code of Ordinances.

REQUESTED BY:

Name: Jamie Miller, City Manager

**CITY OF PARIS
ORDINANCE 2025-11**

**AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO
THE CODE OF ORDINANCES OF THE CITY OF PARIS, KENTUCKY.**

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio has completed the 2024 supplement to the Code of Ordinances of the City of Paris, Kentucky, which supplement contains all ordinances of a general nature enacted since the prior supplement to the Code of Ordinances of the City; and

WHEREAS, American Legal Publishing Corporation has recommended the revision or addition of certain sections of the Code of Ordinances which are based on or make references to sections of the Kentucky Revised Statutes;

WHEREAS, it is the intent of the Commission to accept these updated sections in accordance with the adopted Ordinances of the City or changes of the law of the Commonwealth of Kentucky;

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PARIS AS FOLLOWS:

The 2025 S-21 supplement to the Code of Ordinances of the City of Paris, Kentucky, as submitted by American Legal Publishing Corporation of Cincinnati, and attached to this Ordinance is adopted by reference as if set out in its entirety.

The foregoing ordinance shall take effect immediately upon execution and publication.

The foregoing ordinance was introduced and read for the first time at the City Commission's regular meeting of March 25, 2025. Read for the second time, adopted and approved at its regular meeting of April 8, 2025.

Mayor John A. Plummer

ATTEST:

City Clerk, Stephanie Settles

CITY OF PARIS

KENTUCKY

CODE OF ORDINANCES

2025 S-21 Supplement
Current through Ord. 2024-36, dated 1-15-25; and
State legislation current through the 2024 KRS Pamphlet

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PARIS, KENTUCKY
Instruction Sheet
2025 S-21 Supplement

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PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 25, 2025

AGENDA ITEM: Municipal Order 2025-19; Appointment: Ethics Board

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve Municipal Order 2025-19 for the reappointment of Kyle Sullivan to the Ethics Board

DESCRIPTION: Section 25.400 of the City Ordinance, which establishes the Ethics Board, provides that the Mayor makes appointments to this board.

The City Commission must confirm the appointments.

Municipal Order 2021-21 appointed Pastor Kyle Sullivan as a member of the Ethics Board with a term expiring 04/11/2025. Pastor Kyle has not served the maximum consecutive term limit and desires to continue to serve. The mayor wishes to reappoint him.

The attached Municipal Order recommends the reappointment of Pastor Sullivan for a term expiring 4/11/2029.

REQUESTED BY:

Name: Mayor Plummer through Jamie Miller, City Manager

**CITY OF PARIS
MUNICIPAL ORDER 2025-19**

**A MUNICIPAL ORDER APPROVING THE MAYOR'S
REAPPOINTMENT OF KYLE SULLIVAN TO THE TO THE
ETHICS BOARD FOR A TERM ENDING JANUARY 31, 2029**

WHEREAS, the Section 25.400 of the Ordinance authorizes the Mayor to make appointment of three positions to the Ethics Board. Such appointments are subject to confirmation by the Commission;

WHEREAS, the Ordinance indicates that the term of an appointee shall be for a period of four years;

WHEREAS, the City has adopted Ordinance No 2019-13 which establishes limits for consecutive terms;

WHEREAS, the current term of a member is expiring;

WHEREAS, the member has not served the maximum desired terms and is interested in continuing to serve;

WHEREAS, the Mayor desires to reappoint the member;

NOW THEREFORE be it resolved by the Board of Commissioners of the City of Paris that the Mayor's appointment of Kyle Sullivan to the Ethics Board is approved for a term ending April 11, 2029.

Enacted at the City Commission's regular meeting of March 25, 2025.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 25, 2025

AGENDA ITEM: Municipal Order 2025-20; Change Order (#3) Increase: W Principles - Solid Waste and Recycling Depot

DEPARTMENT: Public Works

RECOMMENDED MOTION: Move to approve Municipal Order 2025-20 for Change Order #3 to W. Principles and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents for a total increase in the contracted amount of \$4,537.90.

DESCRIPTION:

On February 27, 2024, the City Commission approved the construction contract award to W. Principles for the amount of \$3,758,000. On December 10, 2024, the City Commission approved Change Order #1, resulting in a deduction of \$16,928.25. Additionally, Change Order #2 was approved on February 11, 2025, resulting in an increase of \$15,135.15.

As the project nears completion, we have identified additional items that were not included in the original plans but are now considered essential. Change Order #3 includes additional casework for the payment office in the amount of \$4,537.90 as previously discussed at the March 11, 2025, meeting. With this change, the new contract total will be \$3,760,744.80.

This Change Order will utilize project contingency funding and does not require a budget amendment.

Staff anticipates there may be further minor change orders as the project concludes. We are still targeting a spring opening for the facility, with the only major remaining item being the asphalt paving.

REQUESTED BY:

Name: Mike Smith, Public Works

**CITY OF PARIS
MUNICIPAL ORDER NO. 2025-20**

**A MUNICIPAL ORDER APPROVING A CHANGE ORDER TO THE 2024
AGREEMENT WITH W. PRINCIPLES**

WHEREAS, the City approved entering into an agreement for construction of the solid waste and recycling depot with W. Principles on February 27, 2024; and

WHEREAS, The City of Paris approved Change Order #1 as a deduction to the contract in the amount of \$16,928.25 on December 10, 2024; and

WHEREAS, The City of Paris approved Change Order #2 as a increase to the contract in the amount of \$15, 135.15 on February 11, 2025; and

WHEREAS, The City of Paris has determined it is in the best interest of the project to approve Change Order # 3 as an increase in the amount of \$ 4,537.90 based on modifications of line items in the project; and

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky to approve the finalizing of Change Order 3 with W. Principles. and that the Mayor, City Manager, and City Clerk are authorized to finalize and execute all necessary documents.

Enacted at the City Commission's regular meeting of March 25, 2025.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 25, 2025

AGENDA ITEM: Municipal Order 2025-21; Change Order (#3) Increase: Akins Excavating - Water Distribution Upgrades

DEPARTMENT: Field Operations

RECOMMENDED MOTION: Move to approve Municipal Order 2025-21 for Change Order #3 to Akins Excavating and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents for a total increase of \$56,944.31.

DESCRIPTION: On June 11, 2024, the Commission approved the award of Contract 1 for Water Distribution Improvements to Adkins Excavating for the amount of \$820,393. A deduct change order was approved on August 27, 2024 which resulted in a deduction of the contract in the amount of \$240,848 for a new contract total of \$579,545. Additionally, Change Order #2 was approved on December 10, 2024, resulting in a decrease of \$76,135 with a new contract amount of \$503,410.

As the project nears completion, there have been additional changes identified to the project that are resulting in a proposed increase change order. Some of these changes are additions and some are removals, but the net result of this change order is an increase. These changes do not change the overall scope of the project. The changes are outlined below:

It is the staff's recommendation to reduce item 3 -96 LF 6" PVC Water Line. This would decrease that line by \$6,720.00.

It is the staff's recommendation to reduce item 6- 6" Gate Valve(4). This would decrease that line by \$11,580.00.

It is the staff's recommendation to reduce item 13- 4" Dead Cap(2). This would decrease that line by \$3,390.00.

It is the staff's recommendation to reduce item 19- 1" Air Release Valve. This would decrease that line by \$5,000.

It is the staff's recommendation to accept a deduct of \$6,775.69 for repair costs incurred from a water main break at 902 Kennedy Court.

The total reduction and removal of items for this change order is \$33,465.69.

It is the staff's recommendation to increase item 5- (+38 LF) 10" HDPE Casing with 6" HDPE Carrier. This would increase that line by \$12,920.

It is the staff's recommendation to add item 8-11 1" PE SL and Meter Reconnect. This would increase that line by \$16,500. It is staff's recommendation to add item 14-6" Dead Cap(2) to correct CO #2. This would increase that line by \$5,590. It is staff's recommendation to add line 21-Pavement Restoration (102 LF). This would increase that line by \$18,360. It is staff's recommendation to add line 24- +50 LF 4" HDPE Casing. That would increase that line by \$7,000. It is staff's recommendation to add item 25 +120 LF 2" HDPE Directional Bore. This would increase that line by \$12,000.

It is the staff's recommendation to add item 26 +259 LF 2" open cut. This would increase that line by \$15,540. It is the staff's recommendation to add item 28 + 2" Connection and Gate Valve. This would increase that line by \$2,500.

The total additions and increases in items for this change order 03 is \$90,410.

The net change in contract price was an increase of \$56,944.31.

The new contract total will be \$560,354.31. This amount is still within budget for this project and does not require a budget amendment.

REQUESTED BY:

Name: Kevin Mayhorn, Assistant City Manager
Micheal Mynear, Field Operations Superintendent

**CITY OF PARIS
MUNICIPAL ORDER NO. 2025-21**

**A MUNICIPAL ORDER APPROVING A CHANGE ORDER TO THE 2024
AGREEMENT WITH AKINS EXCAVATING, INC**

WHEREAS, the City has entered into an agreement for distribution system upgrades with Akins Excavating, Inc. on June 11, 2024; and

WHEREAS, Municipal Order 2024-61 approved Change Order #1 as a deduction of \$240,848 to the contract; and

WHEREAS, Municipal Order 2024-91 approved Change Order #2 as a deduction of \$76,135 to the contract; and

WHEREAS, the City of Paris is requesting Change Order #3 to increase the contract by \$56,944.31 based on the addition of line items in the project;

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky to approve Change Order #3 with Akins Excavating, Inc. and that the Mayor, City Manager, and City Clerk are hereby authorized to finalize and execute all necessary documents.

Enacted at the City Commission's regular meeting of March 25, 2025.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 25, 2025

AGENDA ITEM: Municipal Order 2025-22; Change Order(#2) Increase: Judy Construction-Water Treatment Plant

DEPARTMENT: Water Treatment

RECOMMENDED MOTION: Move to approve Municipal Order 2025-22 for Change Order #2 to Judy Construction and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents for a total increase in the contracted amount of \$16,513.00

DESCRIPTION: During the regular commission meeting held on June 11, 2024, the commission approved to award Contract 1 for Water Plant Improvements to Judy Construction. The amount of the contract was \$3,632,000.00 On August 27, 2024, Change order #1 was approved, correcting the contract amount to \$3,343,045.00. This first Change Order was a clerical correction in the award amount.

As the project has progressed, there have been additional changes identified to the project that are resulting in a proposed change order. Some of these changes are additions and some are removals, but the net result is an increase. These changes do not change the overall scope of the project. The changes are outlined below:

It is the staff's recommendation to reduce item 12 -Water Heater. This would decrease that line by \$9,204.00.

The total reduction of this change is \$9,204.00.

It is the staff's recommendation to increase item 14: Site Built Electrical Building. This would increase that line by \$21,826.00. This will relocate the site-built electrical building away from the existing underground concrete clear well.

It is the staff's recommendation to increase item 6: to include hatch replacement. This would increase that line by \$3,891.00. Increasing the size of this hatch will allow safer access to the raw water intake check valve that is located in an underground concrete vault.

The total additions for these changes are \$25,717.00

The net change in contract price was an increase of \$16,513.00

The new contract total will be \$3,359,558.00

This Change Order will utilize project funding since it is still under the original budget amount and does not require a budget amendment.

REQUESTED BY:

Name: Chad Smart, Water Plant Superintendent
Kevin Mayhorn, Assistant City Manager

**CITY OF PARIS
MUNICIPAL ORDER NO. 2025-22**

**A MUNICIPAL ORDER APPROVING A CHANGE ORDER TO THE 2024
AGREEMENT WITH JUDY CONSTRUCTION COMPANY**

WHEREAS, the City has entered into an agreement for water plant with Judy Construction Company on June 11, 2024; and

WHEREAS, Municipal Order 2024-60 approved Change Order #1 as a deduct of \$288,955 to the contract; and

WHEREAS, The City of Paris is requesting Change Order #2 as an increase to the contract in the amount of \$16,513.00 based on line items in the project; and

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky to approve the finalizing of the Change Order #2 with Judy Construction Company and that the Mayor, City Manager, and City Clerk are authorized to finalize and execute all necessary documents.

Enacted at the City Commission's regular meeting of March 25, 2025.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 25, 2025

AGENDA ITEM: Resolution 2025-4; Grant Application; Law Enforcement Protection Program (LEPP)

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve Resolution 2025-4 for an application to the Law Enforcement Protection Program and authorize the Mayor, City Manager, and City Clerk to execute any necessary documents.

DESCRIPTION: The U.S. Department of Homeland Security (DHS) has announced funding to assist with firearm replacement and related expenses through the Law Enforcement Protection Program (LEPP). The funding varies year over year based on the auction of firearms that were turned in. This will be administered through the Kentucky Office of Homeland Security.

The attached Resolution authorizes staff to apply to seek funding through this program. This item is a reimbursable grant where there is not a match required. In accordance with AG 2-1, Grants Administration, staff is requesting approval for this application because it is required by the granting agency.

This funding will assist with the replacement and purchase of firearms that have been identified as needing replacement. There are a total of 20 rifles that need replacing due to lack of reliability and the need for enhancement for officer safety. While there is some funding identified for technical equipment in this fiscal year, there are not sufficient funds available for all the needed replacements. The replacement cost of this project is estimated at \$44,978.60. However, the funding request is \$36,329.40. This is due to the funding agency not allowing funds to be used on accessories. The department intends on funding the remaining cost of the project out of local department budget allocations in the upcoming fiscal year.

REQUESTED BY:

Name: Myron Thomas, Police Chief
Merissa Williamson, Purchasing and Grants Manager

**CITY OF PARIS
RESOLUTION 2025-4**

**A RESOLUTION APPROVING THE FILING OF AN APPLICATION TO REQUEST
FUNDING THROUGH THE LAW ENFORCEMENT PROTECTION PROGRAM**

WHEREAS, the City of Paris has determined that it is in the public interest to identify funding to assist with firearm replacements for near end of use and out of service firearms;

WHEREAS, the City of Paris, Kentucky authorizes the Mayor or designee to make application for and, upon arrival, to enter into an agreement with the Kentucky Office of Homeland Security (KOHS), to execute any documents which are deemed necessary by KOHS to facilitate and administer the project and to act as the authorized correspondent for this project.

WHEREAS, the City of Paris, Kentucky desires to make an application for Law Enforcement Protection Program (LEPP) funds for a project to be administered by Kentucky Office of Homeland Security; and

WHEREAS, the City recognizes that an application for and approval of Kentucky Office of Homeland Security funds impose certain obligations and responsibilities upon the City; and

WHEREAS, the City recognizes this funding opportunity is a reimbursement grant and funds cannot be used for previously purchased equipment; and

WHEREAS, the City recognizes the need for enhanced law enforcement capabilities; and

WHEREAS, the City desires to protect the public health, safety and welfare, and to mitigate the effects of such events; and

NOW, THEREFORE, be it resolved by the Board of Commissioners of the City of Paris (“Board”) that the Mayor, City Manager, Police Chief, and City Clerk are hereby authorized to execute and submit an application and execute all necessary documents for Law Enforcement Protection Program grant opportunities.

ENACTED AND ADOPTED at the regular meeting of the Board of Commissioners of the City of Paris, Kentucky on March 25, 2025.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 25, 2025

AGENDA ITEM: Proclamation; National Day of Prayer

DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve the proposed proclamation and authorize the Mayor to execute the document.

DESCRIPTION: The City has received a request for a proclamation recognizing May 1 as the National Day of Prayer.

REQUESTED BY:

Name: Bette Edwards thru Jamie Miller, City Manager



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 25, 2025

AGENDA ITEM: Payment of Invoices: General and Utility Fund

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve the payment of invoices for General Fund in the amount of \$240,061.91 and Utility Fund in the amount of \$556,903.34.

DESCRIPTION: Attached is the summary of invoices for the General Fund (\$240,061.91) and Utility Fund (\$556,903.34). Both claims reports include data from the period of March 2, 2025 through March 16, 2025.

Notable disbursements in the General Fund include: \$123,606.74 to joint agencies for March contributions and \$5,500.00 to Sturgill, Turner, Barker & Moloney for various legal services performed.

Notable disbursements in the Utility Fund include: \$39,102.25 to Independent Excavating, Inc. for work associated with the ongoing US 460 project, \$12,724.69 to MS TN Transformers, Inc for an inventory restock at the electric department, \$14,606.40 to USALCO for water treatment chemicals, and \$370,167.50 to W Principles LLC for checks voided and reissued for construction performed at the Paris Solid Waste and Recycling Depot.

REQUESTED BY:

Name: Sheigh Hurst, Finance Coordinator

City of Paris
General Fund - Claims Report
March 25, 2025

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
3425	Amazon Capital Services	3/4/2025	318.99
51772	AT&T	3/7/2025	607.39
51773	AT&T - 5019	3/7/2025	1,449.23
51774	Autozone	3/7/2025	62.77
51775	Bourbon County Health Dept	3/7/2025	3,750.00
51776	Casa Of Lexington	3/7/2025	1,666.66
51777	CHARTER COMMUNICATIONS	3/7/2025	240.00
51778	City Of Paris Utilities	3/7/2025	9,160.82
51779	Columbia Gas Of Kentucky	3/7/2025	3,191.76
51780	Computeraid International	3/7/2025	125.00
51781	Cornerstone Protection	3/7/2025	139.45
51782	Cynthiana Tire Service	3/7/2025	146.93
51783	Eads Hardware	3/7/2025	1,988.61
51784	Galls, LLC	3/7/2025	374.58
51785	Grainger	3/7/2025	178.39
51786	Greatamerica Financial Svcs	3/7/2025	68.98
51787	Hillyard Kentucky	3/7/2025	115.85
51788	KOI	3/7/2025	144.95
51789	KRONOS SAASHR, INC	3/7/2025	1,231.03
51790	Local Government Corporation	3/7/2025	153.28
51791	LUTTRELL STAFFING GROUP	3/7/2025	763.60
51792	Mechanic Masters LLC	3/7/2025	109.29
51793	MIKE DUFFY FIRE PROTECTION	3/7/2025	709.00
51794	Oberlander Financial Services, PLLC	3/7/2025	3,900.00
51795	Paris-Bo Co Senior Center	3/7/2025	1,750.00
51796	PARIS-BOCO CHAMBER OF COMMERCE	3/7/2025	2,291.66
51797	PARIS-BOCO JOINT PLANNING	3/7/2025	14,682.00
51798	PARIS-BOCO PARKS & RECREATION BOARD	3/7/2025	11,670.00
51799	PARIS-BOCO TOURISM	3/7/2025	2,083.33
51800	Paris-Bourbon County E911	3/7/2025	29,416.67
51801	Paris-Bourbon County EDA	3/7/2025	12,629.75
51802	Paris-Bourbon County EMS	3/7/2025	49,083.33
51803	Riley Oil Company	3/7/2025	2,642.17
51804	Rumpke Of Kentucky, Inc.	3/7/2025	749.20

City of Paris
General Fund - Claims Report
March 25, 2025

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
51805	SECRETARIAT PARK FOUNDATION	3/7/2025	450.00
51806	Standard Business Machines	3/7/2025	143.96
51807	TEXAS LIFE	3/7/2025	1,041.79
51808	Transamerica Employee Benefits	3/7/2025	901.50
51809	Unifirst Corporation	3/7/2025	203.05
51810	VALVOLINE	3/7/2025	244.64
51811	VC3, INC.	3/7/2025	9,338.92
51812	W & H Legacy	3/7/2025	222.72
51813	YMCA	3/7/2025	445.50
51814	AT&T Mobility - (6463)	3/14/2025	2,520.64
51815	Autozone	3/14/2025	4.79
51816	BMS	3/14/2025	61.75
51817	Bourbon County Sheriff	3/14/2025	1,092.83
51818	CAPITAL ONE	3/14/2025	345.05
51819	COBRA AUTO SALES, INC.	3/14/2025	350.00
51820	Crystal Springs	3/14/2025	14.25
51821	DAN CUMMINS CHRYSLER DODGE JEEP RAM	3/14/2025	776.34
51822	TAYLOR DAVIDSON	3/14/2025	19.00
51823	Eads Hardware	3/14/2025	13.78
51824	EGUNCO	3/14/2025	899.40
51825	Galls, LLC	3/14/2025	592.55
51826	Kentucky League of Cities Insurance	3/14/2025	42,442.90
51827	KENTUCKY LEAGUE OF CITIES, INC	3/14/2025	4,065.00
51828	Kentucky State Treasurer -Klec	3/14/2025	116.00
51829	Kentucky Uniforms, Inc.	3/14/2025	172.33
51830	Raymond Kindig	3/14/2025	19.00
51831	KOI	3/14/2025	226.66
51832	LUTTRELL STAFFING GROUP	3/14/2025	534.52
51833	Mitchell's Garage LLC	3/14/2025	725.08
51834	Murphy Elevator Company	3/14/2025	861.18
51835	ODP Business Solutions, LLC	3/14/2025	104.39
51836	Overhead Door Co. Of Lexington	3/14/2025	905.00
51837	Riley Oil Company	3/14/2025	4,790.49
51838	Sonitrol of Lexington, Inc.	3/14/2025	411.20

City of Paris
General Fund - Claims Report
March 25, 2025

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
51839	Sturgill, Turner, Barker &	3/14/2025	5,500.00
51840	Terminix	3/14/2025	213.00
51841	The Public Safety Store, LLC	3/14/2025	84.99
51842	Unifirst Corporation	3/14/2025	203.05
51843	Visa	3/14/2025	<u>1,409.99</u>
Total General Fund Claims -			<u><u>\$ 240,061.91</u></u>

City of Paris
Utility Fund - Claims Report
March 25, 2025

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
3425	Amazon Capital Services	3/4/2025	35.99
3425	Amazon Capital Services	3/4/2025	125.99
3425	Amazon Capital Services	3/4/2025	31.18
3425	Amazon Capital Services	3/4/2025	290.95
59600	AT&T	3/7/2025	368.95
59601	AT&T - 5014	3/7/2025	99.99
59602	AT&T - 5019	3/7/2025	139.50
59603	Bluegrass Office Systems Inc	3/7/2025	69.30
59604	Brenntag Mid-South, Inc	3/7/2025	1,626.00
59605	CHARTER COMMUNICATIONS	3/7/2025	259.97
59606	CITCO WATER	3/7/2025	1,880.00
59607	CITY OF PARIS UTILITIES	3/7/2025	22,175.94
59608	Columbia Gas Of Kentucky, Inc.	3/7/2025	1,801.13
59609	Eads Hardware	3/7/2025	53.02
59610	Fastenal Company	3/7/2025	24.28
59611	Fouser Environmental Services	3/7/2025	3,414.00
59612	Grainger, Inc	3/7/2025	481.26
59613	GreatAmerica Financial Servs	3/7/2025	68.98
59614	Independent Excavating, Inc	3/7/2025	39,102.25
59615	FITE, JEFFREY	3/7/2025	48.00
59616	KOI	3/7/2025	45.28
59617	KRONOS SAASHR, INC	3/7/2025	212.82
59618	Cory Lincoln	3/7/2025	140.00
59619	LITTRELL BROTHERS TREE SERVICE	3/7/2025	6,400.00
59620	Local Govt Corporation	3/7/2025	102.19
59621	Luthan Electric Meter Testing	3/7/2025	5,130.84
59622	Luttrell Staffing, Inc.	3/7/2025	2,069.50
59623	MS TN TRANSFORMERS, INC	3/7/2025	12,724.69
59624	Oberlander Financial Services, PLLC	3/7/2025	3,900.00
59625	Quill	3/7/2025	15.79
59626	Riley Oil Company	3/7/2025	2,223.44
59627	Riley's Auto and ATV Repair	3/7/2025	35.00
59628	Somerset Community College	3/7/2025	950.00
59629	Strand Associates Inc	3/7/2025	2,500.00

City of Paris
Utility Fund - Claims Report
March 25, 2025

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
59630	TEXAS LIFE	3/7/2025	575.32
59631	Transamerica Employee Benefits	3/7/2025	199.00
59632	Unifirst Corporation	3/7/2025	329.26
59633	USALCO	3/7/2025	14,606.40
59634	VC3 INC	3/7/2025	16,745.97
59635	W PRINCIPLES LLC	3/7/2025	370,167.50
59636	YMCA	3/7/2025	58.50
59637	AIRGAS USA, LLC	3/14/2025	523.67
59638	AT&T Mobility - 6463	3/14/2025	774.55
59639	BMS	3/14/2025	22.75
59640	Cape Electrical Supply LLC	3/14/2025	900.00
59641	CAPITAL ONE	3/14/2025	165.46
59642	CHARTER COMMUNICATIONS	3/14/2025	199.99
59643	CITCO WATER	3/14/2025	815.36
59644	Crystal Springs	3/14/2025	14.25
59645	Culligan Water Conditioning	3/14/2025	188.53
59646	Farabee Mechanical Inc	3/14/2025	786.00
59647	Fastenal Company	3/14/2025	42.30
59648	Kentucky League Of Cities-Ins	3/14/2025	29,674.50
59649	Kimball Midwest	3/14/2025	342.92
59650	KOI	3/14/2025	68.20
59651	Luttrell Staffing, Inc.	3/14/2025	1,527.20
59652	O'reilly Auto Parts	3/14/2025	70.94
59653	Rumpke of Kentucky Inc.	3/14/2025	192.84
59654	Stuart C. Irby Co.	3/14/2025	2,998.91
59655	STURGILL, TURNER, BARKER & MOLONEY	3/14/2025	420.00
59656	Terminix	3/14/2025	90.00
59657	The Law Firm of Linda K Ain	3/14/2025	2,400.00
59658	Unifirst Corporation	3/14/2025	859.32
59659	Visa	3/14/2025	2,597.47
Total Utility Fund Claims -			<u><u>\$ 556,903.34</u></u>



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 25, 2025

AGENDA ITEM: Budget Amendment Request: Planning and Zoning

DEPARTMENT: Planning and Zoning

RECOMMENDED MOTION: Move to approve the proposed budget amendment for Planning and Zoning.

DESCRIPTION: This is a budget amendment request from Planning & Zoning to increase their total budget by \$1,198.00. Below is the breakdown of the line items they are proposing to change:

Line Item Decreases:

Planning Administrator	(\$33,214)
Building Inspector	(\$14,981)
TOTAL SAVINGS	(\$48,195.00)

Line Item Increases:

Code Enf. Member Commissions	\$3,000
Legal Counsel for Code Enf.	\$1,500
Temporary Employee	\$24,035
Comp Plan	\$3,500
Truck Payoff	\$14,962.00
TOTAL EXPENSES	\$46,997.00

This is a net increase of the budget of \$1,198.00. Planning and Zoning is proposing to utilize Fund Balance to cover this increase and is not seeking any additional contribution from the City to cover this cost. The interlocal agreement allows for the Planning and Zoning Board to adjust line items within their budget, but if there is an overall increase to the budget it is required to come back to the City and Fiscal Court to approve. Attached are the draft minutes where the Planning and Zoning Board has approved the proposed amendment.

REQUESTED BY:

Name: Michelle Thornsburg, Planning Administrator



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 25, 2025

AGENDA ITEM: Bid: Police Fleet Annual Replacement

DEPARTMENT: Police

RECOMMENDED MOTION: Move reject bids received related to purchase of police vehicles and allow the Police Chief, City Manager and Finance Director to enter into negotiations with bidder to purchase vehicles for the Police Department.

DESCRIPTION: In July 2024, an RFP was published for up to five police vehicles for the 2024-2025 Fiscal Year annual police fleet replacement program in accordance with Project 23PD01 in the Capital Improvement Plan. This bid allowed the City to immediately acquire the vehicle or enter into an agreement for the future purchase of the vehicle for the fiscal year.

Four bids were received, ranging from \$43,650-\$52,537 per vehicle. All proposals came from Bachman Chevrolet. Their bid included different makes and models with the proposal. No other vendor submitted a proposal.

Staff recommend that these bids be rejected and authorize the Police Chief, City Manager, and Finance Director to enter into direct negotiations to secure the purchase of police vehicles.

Staff will bring forward at a future Commission meeting a recommendation based on those direct negotiations, a request to authorize the upfit of the vehicles, and a recommendation for financing, as may be appropriate.

Attached is the bid opening results. The full bid packet may be requested through the City Clerk's office.

REQUESTED BY:

Name: Myron Thomas, Police Chief



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 25, 2025

AGENDA ITEM: February Financials: General and Utility Fund

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve February financial reports as presented reflecting General Fund revenues of \$9,868,194 with expenses of \$9,040,353 and Utility Fund revenues of \$13,037,879 with expenses of \$13,030,014.

DESCRIPTION: General Fund financial reports as presented reflect revenues of \$9,868,194 or 71.8% of budgeted revenues with expenses of \$9,040,353 or 65.7% of budgeted expenses. Revenues exceed expenses by \$827,841.

Utility Fund financial reports as presented reflect revenues of \$13,037,879 or 45.1% of budgeted revenues. Expenses total \$13,030,014 or 45.4% of budgeted expenses. Revenues exceed expenses by \$7,865. Large projects budgeted to carry forward into future fiscal years are the main drivers for the low percentage captured in the current fiscal year 2025.

As of January 28, approximately 243 out of 365 days of Fiscal Year 2025 had elapsed; this equates to 66.6% days elapsed. For the General Fund, five (5) out of the seven (7) departments are operating under estimated budget expenditures. For the Utility Fund, seven (7) out of the eight departments (8) departments are operating under estimated budget expenditures.

General fund operating cash at the end of January totaled \$7,520,608. In addition, the General Fund is holding \$3,000,000 in CDs, factoring in accrued interest CD values of approximately \$3,120,108. The year-to-date rate of return on savings equals approximately 2.62%.

Utility fund operating cash at the end of January totaled \$744,194. In addition, the Utility Fund is holding \$500,000 in CDs, factoring in accrued interest CD values of approximately \$523,217. The Utility Fund also maintains approximately \$2,988,000 in bond proceeds funds. The year-to-date rate of return on savings equals approximately 2.87%.

Analyzing the General Fund's trailing twelve-month revenues, there is an overall increase year over year of approximately \$535,780, a 6.01% increase, of which Insurance License Fees, Occupational Licenses, and Real Property Taxes were the main drivers.

REQUESTED BY:

Name: Brad Oberlander, CPA



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 25, 2025

AGENDA ITEM: Executive Session Pursuant to KRS 61.810(1)(f)

DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve that the Board of Commissioners exit the regular session and enter into executive session pursuant to KRS 61.810(1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee.

DESCRIPTION: Executive session pursuant to KRS 61.810(1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee.

REQUESTED BY:

Name: Jamie Miller, City Manager



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 25, 2025

AGENDA ITEM: Potential Action (if any)

DEPARTMENT: City Manager

RECOMMENDED MOTION:

DESCRIPTION: Following the executive session, the Board of Commissioners may take action as deemed necessary based on the discussions held. Any decisions or motions resulting from the executive session will be made in the resumed regular session and recorded in the official meeting minutes. If no action is taken, the meeting will proceed to adjourn.

REQUESTED BY:

Name: City Manager, Jamie Miller