



**PARIS CITY COMMISSION
REGULAR MEETING AGENDA**
525 High Street Paris, KY 40361
Commission Chambers – Room 121
Tuesday, March 11, 2025 - 9:00 AM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVE MINUTES

- A. Regular Meeting - February 25, 2025

5. SPECIAL PRESENTATIONS

- A. Special Presentation- CASA Presidential Volunteer Service Award presentation
- B. Audit Presentation for Fiscal Year Ending June 30, 2024

6. ORDINANCES

- A. First Reading: Ordinance 2025-7; Carbon-free Choice Rate
- B. First Reading: Ordinance 2025-8; Pedestrians

7. CONSENT AGENDA

- A. Municipal Order 2025-18; Personnel Order: New Hire - Field Operations
- B. Municipal Order 2025-19; Personnel Order: New Hire - Police
- C. Municipal Order 2025-20; Personnel Order: New Hire - Public Works
- D. Spring Clean Up Month: Designation of Dates
- E. Payment of Invoices: General and Utility Fund

8. REGULAR AGENDA

- A. Authorized Budgeted Positions: Water Plant

9. REPORTS

- A. Outside Agencies

B. City Staff

C. Mayor & Commissioners

10. ADJOURNMENT



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 11, 2025

AGENDA ITEM: Regular Meeting - February 25, 2025

DEPARTMENT: City Clerk

RECOMMENDED MOTION: Move to approved February 25, 2025 meeting minutes as presented.

DESCRIPTION: Regular meeting minutes of the February 25, 2025 meeting.

REQUESTED BY:

Name: Stephanie Settles, City Clerk

CALL TO ORDER

The Paris City Commission met in regular session at 9:00 a.m. viewable on Facebook live at www.facebook.com/cityofparisky on February 25, 2025.

PLEDGE OF ALLEGIANCE

Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

ROLL CALL

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Tim Gray; Commissioner, Sharon Fields; Commissioner, Stan Galbraith.

Others in attendance: City Manager, Jamie Miller; City Attorney, Bryan Beaman; City Clerk & Treasurer, Stephanie Settles

APPROVE MINUTES

Motion by Brooks, seconded by Galbraith, the motion unanimously carried, approving February 11, 2025 as presented.

SPECIAL PRESENTATIONS

Jamie Miller announced that Employee Recognition Day will be held on March 7th, 2025, and expressed appreciation to all staff.

LeeAnn Pickrell and Stephen McCauley presented a request asking the City to contribute funding toward the allocation of a second School Resource Officer. They noted that the City currently contributes \$38,000 towards the funding of the existing School Resource Officer. Despite the current financial support, they emphasized that the school system is unable to afford or sustain the costs of providing two Resource Officers, one at each school, which is the objective they are seeking. Additionally, they highlighted that while the schools themselves are safe, they have concerns about the safety of the surrounding areas outside the schools. No action was taken.

Ned Sheehy of Accutran Industries, Inc. presented, and discussed a forthcoming potential future economic incentive request in the form of a reduction in payroll tax withholding. This request is intended to help offset the costs associated with Accutran's efforts to achieve ISO 9001:2015 certification and to support upcoming changes to the organization's pay structure. Accutran intends to stop operating under a 14(c) certificate, which allows the payment of below-minimum wage to employees with disabilities. Accutran would like to pay employees at the federal minimum wage rate. No action was taken.

ORDINANCES

Motion: Move to approve Ordinance 2025-6; Creating a neighborhood revitalization design character overlay for Paris Westside.

By: Plummer

Seconded: Fields

Yes: Plummer, Brooks, Fields, Gray, Galbraith

No: None

Abstain: None

CONSENT AGENDA

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-11; Appointment of Tim Gray as Mayor Pro Tem for a term of January 1, 2025 through December 31, 2026.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-12 for the full-time hire of Braeden Harney to the position of Water Treatment Plant Trainee, pay scale O2-1.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-17 for the reappointment to the Ethics Board.

Motion by Brooks, seconded by Galbraith, the motion unanimously carried approving the Renewal Master Service Agreement with CivicPlus, LLC for the annual fees associated with the CivicClerk Agenda and Minutes Management software, and to authorize the Mayor, City Manager, and City Clerk to execute all necessary documents related to the agreement. Additionally, to authorize the Mayor, City Manager, and City Clerk to approve future renewals of the agreement, provided that renewal is under the same terms or terms that are substantially similar, subject to Audit Committee approval.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-14 Amendment No. 2 with New Cingular Wireless PCS, LLC for the renewal of a Tower Attachment Lease Agreement, and to authorize the Mayor, City Manager, and City Clerk to execute all necessary documents related to the agreement.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-15; Amnesty on penalties and interest for occupational tax for years of 2018 to 2023 and authorizing a payment arrangement plan.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Resolution 2025-2 Opposing Centralized Collection of Local Occupational Fees and Taxes.

Motion by Galbraith, seconded by Brooks, purchases related to the repair of an Aerial Gravity Sewer line and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving approve the Secretariat Park Foundation as a Community Partner in the amount of \$450.00 for Fiscal Year 2024-2025 and authorize the City Manager and City Clerk to execute the necessary agreements.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving the closure of Main Street between 8th Street to 2nd Street from 3:00 pm to 10:00 pm on April 25, 2025 for Artwalk.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving the payment of invoices for General Fund in the amount of \$281,802.00 and Utility Fund in the amount of \$275,586.73.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving and ratify the listed contracts and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents.

REGULAR AGENDA

Motion by Brooks, seconded by Plummer, the motion unanimously carried approving Municipal Order 2025-13; Establishing a Cost-Sharing Sidewalk Program.

Motion by Gray, seconded by Fields, the motion unanimously carried approving Municipal Order 2025-16 authorizing the participation of the Police Department to participate in a U.S. Secret Service task force and authorize the Mayor, City Manager, and City Clerk to execute all required documents.

Motion by Gray, seconded by Fields, the motion unanimously carried approving the termination of the contract with Arista for bill payment software.

Redevelopment of the Old Transfer Station: As we wind down the construction of the new facility, staff will continue to work through the process to properly shut down the current location. Through the EPA, the testing related to Phase II has been completed. The report of results has not been received and staff are unsure of the timeline for completion. Staff will provide updates as they receive them.

SWIFR Grant: Staff has submitted the application for the Solid Waste Infrastructure for Recycling. The requested funding is \$518,500 for additional equipment and items to enhance service at the new facility. This grant determination has not been awarded. The EPA is scheduled to begin application reviews in Spring or Summer of 2025. Awards are not anticipated until Winter 2025.

Brownfield Assessment Coalition Grant: The City has partnered with the Bluegrass Area Development District and Estill County to complete a FY25 EPA Brownfield Assessment Coalition grant. The requested funding is \$1,200,000, which would be shared among the involved communities if awarded. The grant determination has not been awarded and are not anticipated to be awarded until Summer 2025.

National Parks Service: The City continues to collaborate with the National Parks Service on four master plans. One of them included the visioning of the redevelopment of the old Transfer Site location. Attached is the most recent rendering they have proposed based on community feedback. The City is seeking this project to continue through the National Parks Service process and anticipates the National Parks Service staff to be back on site in Spring or Summer.

Technical Assistance: Funding and Financing: The EPA has recently funded Technical Assistance for the City of Paris to identify Funding and Financing Sources for future needs for the redevelopment of the old Transfer Station site. Attached is a report they have compiled including a list of potential funding sources to be used in future consideration of the project. This work was completed by EPA consultants, Adaapta.

Redevelopment Website: The City has been working with ICMA, a consultant with EPA to create a Brownfields & Redevelopment website to highlight the City's efforts on these projects. This website is intended to assist with securing Assessment and Clean up grants. A preview of the site can be seen at www.paris-ky-redevelopment.org. Once finalized, this will be linked to the City's main website. This page will also include a link to the recent documentary about the relocation of the Transfer Station created by Meerkat Media.

Motion by Galbraith, seconded by Plummer, the motion unanimously carried, approving the December financial reports as presented, reflecting General Fund revenues of \$8,667,482 with expenses of \$8,154,090 and Utility Fund revenues of \$11,544,434 with expenses of \$11,204,354.

REPORTS

Betty Ann Allen, Tourism

- Artwalk is April 25, 2025 hosted by Bluegrass Federal.
- A new event is coming to downtown April 1st thru May 15th called Bourbon County Horses on Main.
- October 10th and 11th is the Legends of Bourbon County Festival.

Allyson Wellman, Chamber of Commerce

- Meeting with organizations, and getting accustomed to her new position, and participating in a Kentucky Chamber of Commerce mentorship program.
- The Youth Leadership program is being restructured to include more grade levels and focus on workforce development.
- Leadership Bourbon County meeting is next week.

Commissioner Wallis Brooks exited the meeting at 10:14 a.m.

Gordon Wilson, EDA

- Send Cut Send business is expanding and hiring more employees.
- Green Lighting Liquid Nitrogen Fertilizer is starting operations with 50 employees, with plans to grow to a full staff of approximately 150.

Mike Smith, Public Works

- Spring Clean-up will forgo drop-off at the current transfer station due to the timing of the transition to the new facility. Brush and Limb Pick up by the City March 24 thru March 28th. Curbside pickup by Rumpke is scheduled for March 27th.
- Transfer Station project continues to move forward.
- KYTC is working on a plan for Locuts Drive to make traffic one way. The turn onto Cynthiana Road from the Bypass has been turned over to Frankfort on what to do to prohibit fatal and critical accidents.

Jamie

- In need of a Community Ambassador to work with citizens and provide input towards a six-county initiative to develop a Comprehensive Climate Action Plan.
- March 18th - The Utility window will be closing early for training.

Sharon Fields, Commissioner

- It was her to our attention that Rumpke may have missed picking up trash on certain streets last week. Jamie mentioned that she would pass along these concerns to Rumpke for follow-up.
- Additionally, there were observations about trash cans being left at the curb for extended periods. Jamie suggested that these concerns should be directed to Code Enforcement for further action.

Tim Gray, Commissioner

- Inquired about the recent panhandling on city streets. Bryan provided an update on the current laws and the challenges involved, mentioning that he is working on an ordinance update.

ADJOURNMENT

Motion by Galbraith, seconded by Gray, the motion unanimously carried to adjourn the meeting at 10:33 a.m.

Mayor, John A. Plummer

Attest:

City Clerk, Stephanie Settles



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 11, 2025

AGENDA ITEM: Special Presentation- CASA Presidential Volunteer Service Award presentation

DEPARTMENT: Administration

RECOMMENDED MOTION: To recognize two community members for the volunteer achievements with CASA of Lexington

DESCRIPTION: Court-Appointed Special Advocate (CASA) volunteers are people who speak up for the best interests of abused and neglected children. They go through training and are sworn in by a judge, then assigned to children involved in local family court cases. They are supported by paid staff members who guide them through the work. CASA volunteers get to know the child or children on their cases — what their interests are, how they're doing in school, who they look up to.

They also interview adults involved in the children's lives, including biological parents, foster parents, teachers, counselors and doctors. And they have access to all records concerning the children, enabling them to gain a thorough understanding of each child's situation and what they need to succeed.

At times, Presidential Volunteer Service Awards are presented to community members who volunteer large amounts of time annually for the organization. This level of recognition is one of the highest a volunteer can achieve.

Ben Kleppinger, Director of Communications for CASA of Lexington will present two of the Presidential Volunteer Service Awards to residents of our community.

REQUESTED BY:

Name: Ben Kleppinger, CASA Representative through Jamie Miller, City Manager



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 11, 2025

AGENDA ITEM: Audit Presentation for Fiscal Year Ending June 30, 2024

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve the final draft of the FY 2024 audit as presented.

DESCRIPTION: Tim Looper Jr., CPA Director of Government Auditing Services with bhm cpa group, inc. will provide a presentation on the FY24 Audit, covering the dates of 07/01/2023 – 06/30/2024.

REQUESTED BY:

Name: Brad Oberlander, Finance Director



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 11, 2025

AGENDA ITEM: First Reading: Ordinance 2025-7; Carbon-free Choice Rate

DEPARTMENT: City Manager

RECOMMENDED MOTION: No motion required. First reading.

DESCRIPTION: On December 9, 2024, the Kentucky Municipal Energy Agency (KYMEA) launched a Carbon-Free Choice Program. This program allows the opportunity for customers of the City of Paris electric services to purchase up to 100% carbon-free energy. The sources of the carbon-free energy are from the agency's resources related to the Ashwood Solar Program and the SEPA Hydroelectric Power system.

The program aims to provide the City of Paris' electric residents and businesses the opportunity to support, purchase, and consume carbon-free renewable energy. Participants can be residential, commercial, or industrial retail customers.

The carbon-free energy will be available on a first-come, first-served basis, and there are approximately 230,000 blocks available annually across all KYMEA members. The rate per block per month will be subject to change each July by KYMEA. Only full blocks can be purchased and will be certified and tracked by KYMEA using a tracking system known as M-RETS. The minimum participation term in this program for the individual applicant is one year. Attached is the application created by KYMEA to assist in administering this program.

This program is voluntary and only for those customers interested in participating. The attached ordinance will establish the fee set by KYMEA, plus an administrative portion that the City will retain. There is not a cost for the City of Paris as a Utility to participate in this program, and the administrative costs of the City will be recouped by the proposed rate in the Ordinance. The current charge under KYMEA is \$5.00 per block, per month. An additional \$1.50 per block per month administrative fee would be retained by the City for those applicants who participate in this program.

REQUESTED BY:

Name: Aaron Sparkman, Electric Superintendent
Jamie Miller, City Manager

**CITY OF PARIS, KENTUCKY
ORDINANCE NO. 2025-7**

**AN ORDINANCE AMENDING CHAPTER 34 ELECTRICITY
ESTABLISHING A SECTION OF THE ORDINANCE FOR A CARBON-
FREE CHOICE PROGRAM**

WHEREAS, the City is a member of KYMEA who has recently implemented a Carbon-Free Choice Program; and

WHEREAS, the program aims to provide the City of Paris' electric customers the opportunity to support, purchase, and consume carbon-free renewable energy; and

WHEREAS, the program will be subject to rates, application processes, and limitations set forth for eligibility by KYMEA, including the number of available blocks;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PARIS, KENTUCKY:

That Title 3, Article IV, Chapter 34 of Code of Ordinances has a new section to be added as follows:

§ 34.009 CARBON-FREE CHOICE PROGRAM

The Carbon-free Choice Program is an option for customers to purchase carbon-free energy sourced from solar and hydroelectric facilities within the City of Paris energy source.

- A. Availability: Any area or territory served by the City of Paris Electric Department electric system with a customer account in good standing with the City of Paris Combined Utilities.
- B. Applicable: To any domestic or non-domestic customer who receives all electric power and energy requirements from the City of Paris Electric Department. The Carbon-free Choice Program allows customers to purchase carbon-free energy sourced from solar and hydroelectric facilities within the City's supply portfolio. This schedule is not applicable for temporary, breakdown, standby, supplementary, resale, or shared electric service.
- C. Type of Service: Single phase or three phase, 60 hertz, at one of the City of Paris' Electric Department standard service voltages or other voltages as might be mutually agreeable.
- D. Monthly Rate:
 - a. Customer Charge: The then current rate established through KYMEA, plus \$1.50 per month per block additional administrative charge.
 - b. Block Value: 1,000 kwh per block
 - c. This monthly charge is in addition to all other applicable electric charges for services and fees under the ordinance.
- E. Program participants will receive certificate verification that the carbon-free energy was utilized and retired on their behalf. Whole blocks must be purchased with a minimum one-year participation agreement. Carbon-free credit will be available to customers on a first-come, first-served basis. Each block is certified and tracked using the M-RETS tracking systems.

The foregoing ordinance shall take effect upon execution and publication and in accordance with Kentucky law.

The foregoing ordinance was introduced and read for the first time at the City Commission's regular meeting on March 11, 2025. Read for the second time, adopted and approved at its regular meeting of March 25, 2025.

MAYOR JOHN A. PLUMMER

ATTEST:

CITY CLERK



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 11, 2025

AGENDA ITEM: First Reading: Ordinance 2025-8; Pedestrians

DEPARTMENT: City Manager

RECOMMENDED MOTION: No motion required. First reading.

DESCRIPTION: The proposed Ordinance amends Section 63.007 of the City of Paris Code of Ordinances to address pedestrian safety and solicitation concerns in light of the Kentucky Supreme Court's decision in *Champion v. Commonwealth*, 520 S.W.3d 331 (2017). This amendment ensures the enforceability of city regulations while aligning them with constitutional standards. Key provisions of the ordinance include:

Clarification of Arterial Roadways: Defines specific high-traffic roadways within the city where pedestrian safety measures will apply.

Restrictions on Solicitation in the Public Right-of-Way: Prohibits individuals from stopping, standing, or occupying public roadways to solicit financial assistance or donations from vehicle occupants.

Pedestrian Safety Measures: Prohibits crossing arterial roadways outside designated crosswalks or intersections with traffic control devices. It also restricts pedestrians from lingering on medians or approaching moving vehicles on these roadways.

Exceptions: Allows for law enforcement, emergency response, vehicle repair, and other necessary activities within these areas.

This ordinance prioritizes public safety by reducing hazardous pedestrian activity on arterial roadways while maintaining legal compliance. The proposed changes ensure that city regulations remain enforceable while promoting orderly and secure pedestrian movement throughout Paris.

REQUESTED BY:

Name: Jamie Miller, City Manager

**CITY OF PARIS, KENTUCKY
ORDINANCE NO. 2025-8**

AN ORDINANCE ADDRESSING PEDESTRIANS

WHEREAS, the City Code of Ordinances contains a provision whose enforceability in whole is called into question by the decision of the Supreme Court of Kentucky in *Champion v. Commonwealth*, 520 S.W.3d 331 (2017); and

WHEREAS, the City has carefully reviewed that opinion and adopts these revisions to its Code of Ordinances to conform to the rulings of the Supreme Court of Kentucky.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS CITY COMMISSION THAT SECTION 63.007 OF THE CODE OF ORDINANCES BE AMENDED AS FOLLOWS:

§ 63.007 SOLICITATION OF MOTOR VEHICLES *Pedestrians*

(A) Definitions. For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

“ARTERIAL ROADWAY” shall mean any of the following roadways in the City of Paris:

- (1) Lexington Road from the City limits through the intersection of Martin Luther King Boulevard (i.e., the Paris By-Pass);***
- (2) Main Street from the intersection of Martin Luther King Boulevard (i.e., the Paris By-Pass) to the intersection of 20th Street and Clintonville Road;***
- (3) Main Street from the intersection with Legion Drive through the intersection of the intersection of Martin Luther King Boulevard (i.e., the Paris By-Pass) and to the City limits;***
- (4) The entirety of Martin Luther King Boulevard (i.e., the Paris By-Pass);***
- (5) Any other roadway located within 200 feet of an intersection with an arterial roadway.***

“PERSON.” Any natural person, corporation, association, group, club, society or other organization.

~~**“PUBLIC RIGHT OF WAY.”** Any public road, street, avenue, alley or boulevard, bridge, viaduct or trestle and the approaches to them, including traffic medians, street shoulders and all other areas within the highway or street right of way within the limits of the city.~~

~~**—“SOLICIT AND SOLICITATION.”** Engaging in or requesting, directly or indirectly, that an addressed person or limited audience or the public generally make a contribution or contributions.~~

~~(B) It shall be unlawful for any person, whether individually or as the agent or employee of another, or as a volunteer, to stop, stand, sit, walk upon or occupy any public right of way for~~

~~the purpose of soliciting financial assistance or donations from occupants of motor vehicles for private use or benefit, commercial gain or for any charitable purpose.~~

(B) Prohibitions

(1) No person shall cross an arterial roadway at any place except in a crosswalk. Where there is no crosswalk, a person shall cross only at an intersection in which traffic control signals or other devices are in place. Where there is no crosswalk nor traffic control signals or devices, a person shall cross an arterial roadway only at an intersection.

(2) No person, other than a person in or on a vehicle, shall be upon an arterial roadway or, while upon an arterial roadway, approach a vehicle, except one that is legally parked at the curb or shoulder.

(3) No person shall be upon a median of an arterial roadway unless in the process of legally crossing the roadway in a crosswalk. It is prima facie evidence of a violation of this subsection if a person stays on the median through two consecutive opportunities to cross the roadway in a legal manner under this chapter and the traffic laws of the Commonwealth of Kentucky. The exception found in (C)(1) below shall not apply to those pedestrians who stay on the median through two consecutive opportunities to cross.

(C) Sections (B)(2) and (B)(3) of this Section shall not apply to:

(1) Any person legally crossing the roadway;

(2) Any person engaged in law enforcement or rescue activities, including providing assistance to an injured or disabled vehicle or person;

(3) Any person entering a stopped vehicle as an invited passenger where it is lawful to do so, including accessing public transportation or ride-sharing vehicles; or

(4) Any person engaged in emergency repair or maintenance activities of a vehicle.

The foregoing ordinance shall take effect immediately upon execution and publication.

The foregoing ordinance was introduced and read for the first time as the City Commission's regular meeting of March 11, 2025. Read for the second time, adopted and approved at its regular meeting of March 25, 2025.

Mayor John A. Plummer

ATTEST:

City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 11, 2025

AGENDA ITEM: Municipal Order 2025-18; Personnel Order: New Hire - Field Operations

DEPARTMENT: Field Operations

RECOMMENDED MOTION: Move to approve Municipal Order 2025-18 for the full time hire of Tommy Walker to the position of Field Operations Equipment Operator, pay scale O4-5.

DESCRIPTION: Mr. Walker will be filling a vacant position due to attrition.

The Department recently realigned a vacant full-time position from Laborer to Equipment Operator to account for succession planning. The Equipment Operator role was posted, and a number of applicants were received for the position. Mr. Walker stood out among those that applied as he comes to the City with relevant industry experience in both the private and public sectors. The department has put forward Mr. Walker as the preferred candidate due to his experience as an equipment operator, specifically in the Collections/Distribution field, and his first-hand knowledge of local infrastructure. During the group interview, Mr. Walker also presented himself well to the team and the department feels that he will be a valuable asset to operations once he is acclimated to the department's daily work routine.

Proceeding with a full-time offer will be contingent upon successful pre-screening requirements and with the approval of the City Commission.

REQUESTED BY:

Name: Micheal Myneer, Superintendent Field Operations
Jacob Barker, HR Director

**CITY OF PARIS
MUNICIPAL ORDER NO. 2025-18**

**A MUNICIPAL ORDER APPROVING THE FULL TIME HIRE OF TOMMY WALKER
TO THE POSITION OF FIELD OPERATIONS EQUIPMENT OPERATOR.**

WHEREAS, Tommy Walker has applied to the position during an external application process;

WHEREAS, Tommy Walker stood out amongst those interviewed as a suitable fit for the department;

WHEREAS, Tommy Walker meets all requirements for employment to the role in which he is being recommended;

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky to approve the full time hire of Tommy Walker to the position of Field Operations Equipment Operator effective March 11th, 2025.

Enacted at the City Commission's regular meeting of March 11th, 2025.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 11, 2025

AGENDA ITEM: Municipal Order 2025-19; Personnel Order: New Hire - Police

DEPARTMENT: Human Resources

RECOMMENDED MOTION: Move to approve Municipal Order 2025-19 for the full-time hire of Tayvone Williams to the position of Police Officer, pay scale P5-1 and authorize the Mayor, City Manager, and City Clerk to execute an employment agreement.

DESCRIPTION: Mr. Williams will be filling a vacant position due to attrition.

Mr. Williams stood out among those that applied and went through the interview process. The department has put forward Mr. Williams as the preferred candidate due to his conduct and performance during the candidate selection process. Mr. Williams is not a certified officer and will be required to go through the DOCJT Academy, which will require a contract that will be brought forth once a date has been determined.

Proceeding with a full-time offer will be contingent upon successful pre-screening requirements and with the approval of the City Commission.

REQUESTED BY:

Name: Myron Thomas, Police Chief
Jacob Barker, HR Director

**CITY OF PARIS
MUNICIPAL ORDER NO. 2025-19**

**A MUNICIPAL ORDER APPROVING THE FULL TIME HIRE OF TAYVONE
WILLIAMS TO THE POSITION OF POLICE OFFICER.**

WHEREAS, Tayvone Williams has applied to the position during an external application process;

WHEREAS, Tayvone Williams stood out amongst those interviewed as a suitable fit for the department;

WHEREAS, Tayvone Williams has met all required physical and state requirements, as well as City of Paris policies, to be considered for the position to which he is being recommended;

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky to approve the full time hire of Tayvone Williams to the position of Police Officer effective March 12th, 2025.

Enacted at the City Commission's regular meeting of March 11th, 2025.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 11, 2025

AGENDA ITEM: Municipal Order 2025-20; Personnel Order: New Hire - Public Works

DEPARTMENT: Human Resources

RECOMMENDED MOTION: Move to approve Municipal Order 2025-20 for the full time hire of Billy Slone to the position of Public Works Laborer I, pay scale O2-1.

DESCRIPTION: Mr. Slone has been working with the City through a temporary agency for the Public Works Department since November 2024. Due to attrition, the department has a budgeted vacancy for a position.

Mr. Slone's performance in this role as a temporary employee has shown his dependability and competency within the department. The contractual time frame obligations with Luttrell Staffing have been met and the department is recommending to transition him to a full-time position.

Mr. Slone has already completed the required pre-employment screenings, and the transition to full-time will be at the discretion of this Commission.

REQUESTED BY:

Name: Mike Smith, Public Works Superintendent
Jacob Barker, HR Director

**\CITY OF PARIS
MUNICIPAL ORDER NO. 2025-20**

**A MUNICIPAL ORDER APPROVING THE FULL TIME HIRE OF BILLY SLONE TO
THE POSITION OF PUBLIC WORKS LABORER I.**

WHEREAS, Billy Slone has been working within the Public Works department as a temporary employee for 13 weeks;

WHEREAS, Billy Slone has been standing in a budgeted full time position as his attendance and performance has been evaluated;

WHEREAS, Billy Slone has met all criteria set forth by the department to be considered for full time employment and the City has met its contractual obligations to Luttrell Staff for his transition.

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky to approve the full time hire of Billy Slone to the position of Public Works Laborer I effective March 11th, 2025.

Enacted at the City Commission's regular meeting of March 11th, 2025.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 11, 2025

AGENDA ITEM: Payment of Invoices: General and Utility Fund

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve the payment of invoices for General Fund in the amount of \$59,751.38 and Utility Fund in the amount of \$1,097,194.17.

DESCRIPTION: Attached is the summary of invoices for the General Fund (\$59,751.38) and Utility Fund (\$1,097,194.17). Both claims reports include data from the period of February 16, 2025 through March 1, 2025.

Notable disbursements in the General Fund include: \$6,250.00 to BHM CPA Group for audit services performed for the FY24 audit and \$4,244.62 to CivicPlus for the annual contract renewal.

Notable disbursements in the Utility Fund include: \$6,250.00 to BHM CPA Group for audit services performed for the FY24 audit, \$183,025.51 to Judy Construction Company for progress of the ongoing Water Plant Improvements project, \$25,746.00 to Kenvirons, Inc. for project management of the ongoing Transfer Station project, \$11,200.00 to Littrell Brothers Tree Service for various tree trimming services, \$14,429.00 to Siemens Industry Inc for repairs to the Elizabeth Station lift station, \$370,167.50 to W Principles for construction of the new Transfer Station, and \$397,957.10 to KYMEA for monthly power purchases.

REQUESTED BY:

Name: Sheigh Hurst, Finance Coordinator

City of Paris
General Fund - Claims Report
March 11, 2025

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
22125	Amazon Capital Services	2/21/2025	51.99
51720	AMERICAN FIDELITY ASSURANCE	2/21/2025	1,718.70
51721	AT&T Mobility - (6463)	2/21/2025	688.44
51722	Autozone	2/21/2025	145.58
51723	BHM CPA Group	2/21/2025	6,250.00
51724	BLUEGRASS BUSINESS HEALTH	2/21/2025	189.00
51725	BMI	2/21/2025	446.00
51726	Bourbon Community Hospital	2/21/2025	70.00
51727	CHARTER COMMUNICATIONS	2/21/2025	124.98
51728	Eads Hardware	2/21/2025	513.58
51729	Galls, LLC	2/21/2025	212.25
51730	Global Water Technology	2/21/2025	200.00
51731	Highbridge Spring Water Co.	2/21/2025	174.05
51732	Hillyard Kentucky	2/21/2025	305.79
51733	HUBBARD MECHANICAL	2/21/2025	1,247.23
51734	KOI	2/21/2025	345.36
51735	KU	2/21/2025	12,905.82
51736	L&W EMERGENCY EQUIPMENT	2/21/2025	2,009.70
51737	Lowes Business Acct/Syncb	2/21/2025	960.80
51738	LUTTRELL STAFFING GROUP	2/21/2025	763.60
51739	Mitchell's Garage LLC	2/21/2025	696.08
51740	MyFleetCeneter.com	2/21/2025	50.00
51741	ODP Business Solutions, LLC	2/21/2025	359.52
51742	PIZZA WHOLESALE OF LEXINGTON	2/21/2025	1,156.83
51743	Riley Oil Company	2/21/2025	7,424.46
51744	Sonitrol of Lexington, Inc.	2/21/2025	411.20
51745	Standard Business Machines	2/21/2025	56.00
51746	The Citizen Advertiser	2/21/2025	916.00
51747	Unifirst Corporation	2/21/2025	177.92
51748	United Rentals Inc	2/21/2025	89.99
51749	VALVOLINE	2/21/2025	245.63
51750	Ziegler Tire Co	2/21/2025	900.36
51751	AT&T OneNet	2/28/2025	11.49
51752	Autozone	2/28/2025	81.24

City of Paris
General Fund - Claims Report
March 11, 2025

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
51753	Berryman, James	2/28/2025	525.00
51754	Bme Inc	2/28/2025	857.50
51755	CivicPlus	2/28/2025	4,244.62
51756	Cornerstone Protection	2/28/2025	139.45
51757	DELTA DENTAL OF KENTUCKY	2/28/2025	2,735.30
51758	ESO SOLUTIONS INC	2/28/2025	997.50
51759	Galls, LLC	2/28/2025	272.83
51760	Hillyard Kentucky	2/28/2025	712.77
51761	Kleem, Inc.	2/28/2025	146.71
51762	KOI	2/28/2025	146.41
51763	L&W EMERGENCY EQUIPMENT	2/28/2025	1,546.43
51764	Lexington Building Supply	2/28/2025	1,998.00
51765	LUTTRELL STAFFING GROUP	2/28/2025	582.25
51766	Miller Company INC	2/28/2025	60.00
51767	MyFleetCenter.com	2/28/2025	50.00
51768	Southern Communications & Consultants	2/28/2025	2,369.12
51769	The Public Safety Store, LLC	2/28/2025	139.98
51770	Unifirst Corporation	2/28/2025	177.92
51771	Kendall Williams	2/28/2025	150.00
Total General Fund Claims - \$			<u>59,751.38</u>

City of Paris
Utility Fund - Claims Report
March 11, 2025

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
22125	Amazon Capital Services	2/21/2025	20.98
22125	Amazon Capital Services	2/21/2025	64.89
22125	Amazon Capital Services	2/21/2025	51.48
22125	Amazon Capital Services	2/22/2025	152.97
59533	American Fidelity Assurance	2/21/2025	164.10
59534	Arista Information Systems, Inc	2/21/2025	4,367.59
59535	Autozone Inc	2/21/2025	12.99
59536	Banks, Estill Darrell	2/21/2025	92.30
59537	BHM CPA Group inc	2/21/2025	6,250.00
59538	BLUEGRASS BUSINESS HEALTH	2/21/2025	78.00
59539	Bohara, Indra	2/21/2025	72.46
59540	Brady, Robert	2/21/2025	16.28
59541	Brenntag Mid-South, Inc	2/21/2025	2,082.00
59542	Brinker, Mea	2/21/2025	1.80
59543	Central Equipment Co.	2/21/2025	377.96
59544	CHARTER COMMUNICATIONS	2/21/2025	204.99
59545	CITCO WATER	2/21/2025	1,880.00
59546	CORE & MAIN LP	2/21/2025	1,486.76
59547	CSX Transportation	2/21/2025	1,944.00
59548	Devers, Vickie	2/21/2025	36.68
59549	Eads Hardware	2/21/2025	1,640.48
59550	Fouser Environmental Services	2/21/2025	3,384.00
59551	Hall Environmental Consultants LLC	2/21/2025	4,350.00
59552	Hayes Pipe Supply, Inc	2/21/2025	240.00
59553	IDEXX DISTRIBUTION, INC	2/21/2025	487.95
59554	John O. Smits	2/21/2025	1,637.74
59555	Judy Construction Company	2/21/2025	183,025.51
59556	Kentucky811	2/21/2025	660.80
59557	Kenvirons, Inc.	2/21/2025	25,746.00
59558	Kps Sales, LLC	2/21/2025	830.64
59559	KU	2/21/2025	12,640.67
59560	legacy mechanical LLC	2/21/2025	561.00
59561	LITTRELL BROTHERS TREE SERVICE	2/21/2025	11,200.00
59562	Luttrell Staffing, Inc.	2/21/2025	1,527.20

City of Paris
Utility Fund - Claims Report
March 11, 2025

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
59563	Msd Environmental Services Inc	2/21/2025	384.92
59564	MSHS Group of Companies	2/21/2025	3,309.29
59565	O'reilly Auto Parts	2/21/2025	32.98
59566	Poe, Eric	2/21/2025	29.66
59567	Riley Oil Company	2/21/2025	1,213.22
59568	Rodriguez, Vanessa Hondall, Jacoby	2/21/2025	36.68
59569	Rumpke of Kentucky Inc.	2/21/2025	192.84
59570	Siemens Industry Inc	2/21/2025	14,429.00
59571	Smith, Christie M.	2/21/2025	78.95
59572	SSC Lexington Cooperative	2/21/2025	39.97
59573	Terry, Rj Terry, Hannah	2/21/2025	30.53
59574	The Citizen Advertiser	2/21/2025	168.00
59575	Thompson, Gabriella	2/21/2025	70.52
59576	Thurman, Brianna	2/21/2025	28.48
59577	Tidewater inc	2/21/2025	2,025.00
59578	Ullery, Morgan	2/21/2025	60.93
59579	Unifirst Corporation	2/21/2025	281.90
59580	US DEPARTMENT OF ENERGY	2/21/2025	7,184.95
59581	USA Blue Book	2/21/2025	1,507.88
59582	W PRINCIPLES LLC	2/21/2025	370,167.50
59583	AT&T OneNet Service	2/28/2025	3.95
59584	CHARTER COMMUNICATIONS	2/28/2025	119.99
59585	CITCO WATER	2/28/2025	889.11
59586	DELTA DENTAL OF KENTUCKY	2/28/2025	902.08
59587	Fastenal Company	2/28/2025	40.96
59588	Gates, Darren	2/28/2025	98.00
59589	GCP ENVIRONMENAL SOLUTIONS	2/28/2025	3,863.00
59590	KOI	2/28/2025	24.33
59591	KU	2/28/2025	43.11
59592	Luttrell Staffing, Inc.	2/28/2025	1,727.61
59593	Miller Company INC	2/28/2025	60.00
59594	Quill	2/28/2025	58.07
59595	Rumpke of Kentucky Inc.	2/28/2025	21,204.61
59596	SIGMA-ALDRICH INC	2/28/2025	360.65

City of Paris
Utility Fund - Claims Report
March 11, 2025

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
59597	THE CITY OF NICHOLASVILLE	2/28/2025	100.00
59598	Unifirst Corporation	2/28/2025	281.90
59599	USA Blue Book	2/28/2025	896.28
2242025	KYMEA	2/24/2025	<u>397,957.10</u>
Total Utility Fund Claims - \$			<u>1,097,194.17</u>



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: March 11, 2025

AGENDA ITEM: Authorized Budgeted Positions: Water Plant

DEPARTMENT: Water Treatment

RECOMMENDED MOTION: Move to authorize the addition of one headcount to the Water Treatment Plant.

DESCRIPTION: Historically and currently, the Paris Water Treatment Plant operates approximately 16 hours per day, plus additional time based on demand.

As the demand grows, staff have been taking steps to move towards a Water Treatment Plant that operates 24 hours a day, 7 days a week, 365 days per year to ensure a safe and reliable drinking water supply for our community. With the most recent hire, overtime, use of part-time staff, and transitions in schedule, staff will be able to meet this goal once the staff are appropriately trained. However, any turnover or even temporary shortage in staffing will cause gaps. The staffing levels present challenges in maintaining this full operational coverage without placing excessive strain on existing personnel.

The current number of authorized water plant staff of 7 limits our ability to maintain a fully staffed, round-the-clock operation without overtime, shift adjustments, and burnout among staff. Additionally, regulatory compliance, routine maintenance, and emergency response readiness are critical factors that require adequate staffing levels at all times.

To enhance operational efficiency, improve staff workload distribution, and ensure uninterrupted compliance with regulatory requirements, staff is proposing adding one additional authorized Water Operator position. The addition of this position will:

- Provide greater scheduling flexibility to cover shifts
- Enhance the plant's ability to meet compliance requirements and maintain service standards
- Reduce the risk of operator fatigue and improve retention by alleviating overburdened schedules. Currently, overtime is 112% of the budget with approximately 67% of the fiscal year elapsed.
- Strengthen our ability to respond promptly to emergency situations and operational demands.

Annually, the fully burdened cost of a Water Plant Operator can run from approximately \$54,000-\$80,000 (wages+benefits), dependent on experience and level of certification. This equates to a salary of approximately \$32,000-\$67,000. Traditionally, we would not see a fully certified operator in the recruitment pool, and it would likely come in towards the lower end of this range. For the remainder of the fiscal year, this anticipated impact would be approximately \$20,000.00, but a full impact would be anticipated in the next budget year. Staff anticipate the current year's funding could be covered utilizing mostly salary savings, but may require a small budget amendment at the end of the fiscal year.

REQUESTED BY:

Name: Chad Smart, Water Superintendent
Kevin Mayhorn, Assistant City Manager
Jamie Miller, City Manager