

Paris City Commission  
525 High Street Paris, KY 40361  
Commission Chambers – Room 121  
Meeting Minutes  
February 25, 2025

### **CALL TO ORDER**

The Paris City Commission met in regular session at 9:00 a.m. viewable on Facebook live at [www.facebook.com/cityofparisky](http://www.facebook.com/cityofparisky) on February 25, 2025.

### **PLEDGE OF ALLEGIANCE**

Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

### **ROLL CALL**

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Tim Gray; Commissioner, Sharon Fields; Commissioner, Stan Galbraith.

Others in attendance: City Manager, Jamie Miller; City Attorney, Bryan Beaman; City Clerk & Treasurer, Stephanie Settles

### **APPROVE MINUTES**

Motion by Brooks, seconded by Galbraith, the motion unanimously carried, approving February 11, 2025 as presented.

### **SPECIAL PRESENTATIONS**

Jamie Miller announced that Employee Recognition Day will be held on March 7th, 2025, and expressed appreciation to all staff.

LeeAnn Pickrell and Stephen McCauley presented a request asking the City to contribute funding toward the allocation of a second School Resource Officer. They noted that the City currently contributes \$38,000 towards the funding of the existing School Resource Officer. Despite the current financial support, they emphasized that the school system is unable to afford or sustain the costs of providing two Resource Officers, one at each school, which is the objective they are seeking. Additionally, they highlighted that while the schools themselves are safe, they have concerns about the safety of the surrounding areas outside the schools. No action was taken.

Ned Sheehy of Accutran Industries, Inc. presented, and discussed a forthcoming potential future economic incentive request in the form of a reduction in payroll tax withholding. This request is intended to help offset the costs associated with Accutran's efforts to achieve ISO 9001:2015 certification and to support upcoming changes to the organization's pay structure. Accutran intends to stop operating under a 14(c) certificate, which allows the payment of below-minimum wage to employees with disabilities. Accutran would like to pay employees at the federal minimum wage rate. No action was taken.

### **ORDINANCES**

Motion: Move to approve Ordinance 2025-6; Creating a neighborhood revitalization design character overlay for Paris Westside.

By: Plummer

Seconded: Fields

Yes: Plummer, Brooks, Fields, Gray, Galbraith

No: None

Abstain: None

### **CONSENT AGENDA**

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-11; Appointment of Tim Gray as Mayor Pro Tem for a term of January 1, 2025 through December 31, 2026.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-12 for the full-time hire of Braeden Harney to the position of Water Treatment Plant Trainee, pay scale O2-1.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-17 for the reappointment to the Ethics Board.

Motion by Brooks, seconded by Galbraith, the motion unanimously carried approving the Renewal Master Service Agreement with CivicPlus, LLC for the annual fees associated with the CivicClerk Agenda and Minutes Management software, and to authorize the Mayor, City Manager, and City Clerk to execute all necessary documents related to the agreement. Additionally, to authorize the Mayor, City Manager, and City Clerk to approve future renewals of the agreement, provided that renewal is under the same terms or terms that are substantially similar, subject to Audit Committee approval.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-14 Amendment No. 2 with New Cingular Wireless PCS, LLC for the renewal of a Tower Attachment Lease Agreement, and to authorize the Mayor, City Manager, and City Clerk to execute all necessary documents related to the agreement.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-15; Amnesty on penalties and interest for occupational tax for years of 2018 to 2023 and authorizing a payment arrangement plan.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving Resolution 2025-2 Opposing Centralized Collection of Local Occupational Fees and Taxes.

Motion by Galbraith, seconded by Brooks, purchases related to the repair of an Aerial Gravity Sewer line and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving approve the Secretariat Park Foundation as a Community Partner in the amount of \$450.00 for Fiscal Year 2024-2025 and authorize the City Manager and City Clerk to execute the necessary agreements.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving the closure of Main Street between 8th Street to 2nd Street from 3:00 pm to 10:00 pm on April 25, 2025 for Artwalk.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving the payment of invoices for General Fund in the amount of \$281,802.00 and Utility Fund in the amount of \$275,586.73.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving and ratify the listed contracts and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents.

## **REGULAR AGENDA**

Motion by Brooks, seconded by Plummer, the motion unanimously carried approving Municipal Order 2025-13; Establishing a Cost-Sharing Sidewalk Program.

Motion by Gray, seconded by Fields, the motion unanimously carried approving Municipal Order 2025-16 authorizing the participation of the Police Department to participate in a U.S. Secret Service task force and authorize the Mayor, City Manager, and City Clerk to execute all required documents.

Motion by Gray, seconded by Fields, the motion unanimously carried approving the termination of the contract with Arista for bill payment software.

Redevelopment of the Old Transfer Station: As we wind down the construction of the new facility, staff will continue to work through the process to properly shut down the current location. Through the EPA, the testing related to Phase II has been completed. The report of results has not been received and staff are unsure of the timeline for completion. Staff will provide updates as they receive them.

SWIFR Grant: Staff has submitted the application for the Solid Waste Infrastructure for Recycling. The requested funding is \$518,500 for additional equipment and items to enhance service at the new facility. This grant determination has not been awarded. The EPA is scheduled to begin application reviews in Spring or Summer of 2025. Awards are not anticipated until Winter 2025.

Brownfield Assessment Coalition Grant: The City has partnered with the Bluegrass Area Development District and Estill County to complete a FY25 EPA Brownfield Assessment Coalition grant. The requested funding is \$1,200,000, which would be shared among the involved communities if awarded. The grant determination has not been awarded and are not anticipated to be awarded until Summer 2025.

National Parks Service: The City continues to collaborate with the National Parks Service on four master plans. One of them included the visioning of the redevelopment of the old Transfer Site location. Attached is the most recent rendering they have proposed based on community feedback. The City is seeking this project to continue through the National Parks Service process and anticipates the National Parks Service staff to be back on site in Spring or Summer.

Technical Assistance: Funding and Financing: The EPA has recently funded Technical Assistance for the City of Paris to identify Funding and Financing Sources for future needs for the redevelopment of the old Transfer Station site. Attached is a report they have compiled including a list of potential funding sources to be used in future consideration of the project. This work was completed by EPA consultants, Adaapta.

Redevelopment Website: The City has been working with ICMA, a consultant with EPA to create a Brownfields & Redevelopment website to highlight the City's efforts on these projects. This website is intended to assist with securing Assessment and Clean up grants. A preview of the site can be seen at [www.paris-ky-redevelopment.org](http://www.paris-ky-redevelopment.org). Once finalized, this will be linked to the City's main website. This page will also include a link to the recent documentary about the relocation of the Transfer Station created by Meerkat Media.

Motion by Galbraith, seconded by Plummer, the motion unanimously carried, approving the December financial reports as presented, reflecting General Fund revenues of \$8,667,482 with expenses of \$8,154,090 and Utility Fund revenues of \$11,544,434 with expenses of \$11,204,354.

**REPORTS**

Betty Ann Allen, Tourism

- Artwalk is April 25, 2025 hosted by Bluegrass Federal.
- A new event is coming to downtown April 1st thru May 15th called Bourbon County Horses on Main.
- October 10th and 11th is the Legends of Bourbon County Festival.

Allyson Wellman, Chamber of Commerce

- Meeting with organizations, and getting accustomed to her new position, and participating in a Kentucky Chamber of Commerce mentorship program.
- The Youth Leadership program is being restructured to include more grade levels and focus on workforce development.
- Leadership Bourbon County meeting is next week.

Commissioner Wallis Brooks exited the meeting at 10:14 a.m.

Gordon Wilson, EDA

- Send Cut Send business is expanding and hiring more employees.
- Green Lighting Liquid Nitrogen Fertilizer is starting operations with 50 employees, with plans to grow to a full staff of approximately 150.

Mike Smith, Public Works

- Spring Clean-up will forgo drop-off at the current transfer station due to the timing of the transition to the new facility. Brush and Limb Pick up by the City March 24 thru March 28th. Curbside pickup by Rumpke is scheduled for March 27th.
- Transfer Station project continues to move forward.
- KYTC is working on a plan for Locuts Drive to make traffic one way. The turn onto Cynthiana Road from the Bypass has been turned over to Frankfort on what to do to prohibit fatal and critical accidents.

Jamie

- In need of a Community Ambassador to work with citizens and provide input towards a six-county initiative to develop a Comprehensive Climate Action Plan.
- March 18th - The Utility window will be closing early for training.

Sharon Fields, Commissioner

- It was her to our attention that Rumpke may have missed picking up trash on certain streets last week. Jamie mentioned that she would pass along these concerns to Rumpke for follow-up.
- Additionally, there were observations about trash cans being left at the curb for extended periods. Jamie suggested that these concerns should be directed to Code Enforcement for further action.

Tim Gray, Commissioner

- Inquired about the recent panhandling on city streets. Bryan provided an update on the current laws and the challenges involved, mentioning that he is working on an ordinance update.

**ADJOURNMENT**

Motion by Galbraith, seconded by Gray, the motion unanimously carried to adjourn the meeting at 10:33 a.m.

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Mayor, John A. Plummer

Attest:

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City Clerk, Stephanie Settles