



**PARIS CITY COMMISSION
REGULAR MEETING AGENDA**
525 High Street Paris, KY 40361
Commission Chambers – Room 121
Tuesday, January 28, 2025 - 9:00 AM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVE MINUTES

A. Regular Meeting - January 14, 2025

5. SPECIAL PRESENTATIONS

A. Legislative Update

6. PUBLIC COMMENT

A. Requested Public Comment: Snow Response

**7. PUBLIC HEARING AND SECOND READING FOR A ZONING MAP
AMENDMENT**

A. Second Reading: Ordinance 2025-1; Zoning Map Amendment Located at Bethlehem Road and Westridge Lane

Public Comment Related to a Zoning Map Amendment Located at Bethlehem Road and Westridge Lane

8. ORDINANCES

A. First Reading: Ordinance 2025-2; Flood Damage Prevention

B. First Reading: Ordinance 2025-3; Fiscal Year 2024-2025 Budget Amendment

C. First Reading: Ordinance 2025-4; Amendment to Wastewater Surcharge Rates

D. First Reading: Ordinance 2025-5 Amendment to Compensation Scale

9. CONSENT AGENDA

- A. Resolution 2025-1; Paris-Bourbon County Library 120th Anniversary
- B. Municipal Order 2025-4: Appointment - Joint Code Enforcement Board
- C. Surplus Request: Police Department Vehicles
- D. Payment of Invoices: General and Utility Fund

10. REGULAR AGENDA

- A. December Financials: General and Utility Fund

11. REPORTS

- A. Outside Agencies
- B. City Staff
- C. Mayor & Commissioners

12. ADJOURNMENT



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 28, 2025

AGENDA ITEM: Regular Meeting - January 14, 2025

DEPARTMENT: City Clerk

RECOMMENDED MOTION: Move to approve January 14, 2025 regular minutes as presented.

DESCRIPTION: January 14, 2025 regular meeting minutes.

REQUESTED BY:

Name: Stephanie Settles, City Clerk

CALL TO ORDER

The Paris City Commission met in regular session at 9:00 a.m. viewable on Facebook live at www.facebook.com/cityofparisky on January 14, 2025.

PLEDGE OF ALLEGIANCE

Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

ROLL CALL

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Tim Gray; Commissioner, Sharon Fields; Commissioner, Stan Galbraith.

Others in attendance: City Manager, Jamie Miller; City Attorney, Bryan Beaman; CPA, Brad Oberlander; City Clerk & Treasurer, Stephanie Settles

APPROVE MINUTES

Motion by Brook , seconded by Plummer, the motion unanimously carried approving December 10, 2024, meeting minutes. Commissioner Galbraith abstained from the vote.

ORDINANCES

Motion: Move to approve Ordinance 2024-35 related to the establishment of an Entertainment Destination Center.
By: Fields
Seconded: Brooks

Yes: Plummer, Brooks, Fields, Gray, Galbraith
No: None
Abstain: None

Motion: Move to approve ordinance 2024-36 Text Amendment related to a neighborhood revitalization design character overlay zone.
By: Fields
Seconded: Plummer

Yes: Plummer, Brooks, Fields, Gray, Galbraith
No: None
Abstain: None

Ordinance 2025-1 Zoning Map Amendment request for Westridge Lane was read by Bryan Beaman, a public hearing and second reading will be at the next regular scheduled meeting on January 28, 2025.

CONSENT AGENDA

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-1 for the appointment of Mark Offutt to the Joint Parks and Recreation Board.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-2 for the appointment of the Floodplain Administrator.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving Municipal Order 2025-3 for the full time hire of Christina Humphries to the position of Paramedic, pay scale F7-6.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving the payment of invoices for General Fund in the amount of \$421,024.39 and Utility Fund in the amount of \$2,040,280.88.

Motion by Plummer, seconded by Brooks, the motion unanimously carried approving and ratify the listed contracts and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents.

Vendor	Contractual Item	Amount
CornerStone Protection	Security Camera Upgrade and Monitoring (CIP	Installation \$10,590.00
	Project 24PW01)	Monitoring \$139.45/Month

REGULAR AGENDA

Chris and Darrell Poynter presented their new project Hotel Thoroughbred, requesting dedication of downtown parking spaces for the Hotel projected to open in 2026. The commission took the request under advisement, no action was taken.

Motion: Move to approve a FY'25 funding agreement of \$ 10,000 with Paris-Bourbon County YMCA and authorizing the Mayor, City Manager, and City Clerk to execute documents as necessary related to the agreement.

By: Brooks
Seconded: Plummer

Yes: Plummer, Brooks, Fields, Gray, Galbraith
No: None
Abstain: None

Motion by Fields, seconded by Plummer, the motion unanimously carried approving the 2025 city commission regular meeting schedule in accordance with adopted ordinance § 20.150, to include the cancelation of the July 8, 2025, and December 23, 2025, meetings, and to move November 11, 2025 meeting to a Special Meeting on Wednesday, November 12, 2025, due to observance of Veterans Day.

Motion by Gray, seconded by Galbraith, the motion unanimously carried approving the traffic pattern change for Locust Drive to right turn only onto the Bypass.

Commission did not agree to the price increase proposed by USIC, staff will move forward with the contract termination process.

Motion by Brooks, seconded by Fields, the motion unanimously carried approving to ratify the purchase and approve payment of L&W Emergency Equipment (L&W) invoice with additional costs of \$ 8,500.00 associated with up fit of two (2) police vehicles purchased in August 2024.

The commission discussed creating a Mission and Vision statement for the Strategic Plan suggestions and ideas are requested to be submitted to Jamie by January 24, 2025.

Motion by Galbraith, seconded by Brooks, the motion unanimously carried approving November financial reports as presented reflecting General Fund revenues of \$ 5,743,373 with expenses of \$ 6,122,082 and Utility Fund revenues of \$9,088,839 with expenses of \$ 8,075,927.

REPORTS

Betty Ann Allen, Tourism
- "THRACK" meeting was held at Mustard Seed Hill in December.
- Downtown merchant meeting is scheduled for early February.
- February 13th mystery excursion guests are expected in Paris.

Michelle Thornsburg, Planning and Zoning
- Presented December report of 8 Building permits, 11 electrical permits, 1 street cut permit, 3 water/sewer taps, and 13 code enforcement violations were issued.

Mike Smith, Public Works
- Transfer Station is making progress spite of the weather conditions. Painting has begun; lighting is being installed, and the project is moving forward on schedule.

Jamie Miller, City Manager
- Offices closed on Monday, January 20th.
- January 28th will be the joint meeting with the Fiscal Court following the city commission meeting.
- Strategic planning workshop January 29th and 30th.
- Clearing of four of the nine areas for disc golf has begun and the project is moving forward.

Sharon Fields, Commissioner
- Vehicle fire at Fairview raised concern with having one way in and out of the subdivision.

Stan Galbraith, Commissioner
- Extended his appreciation to all city staff for the removal of snow and winter storm preparations.

ADJOURNMENT

Motion by Galbraith, seconded by Brooks, the motion unanimously carried to adjourn the meeting at 10:27 a.m.

Attest:

Mayor, John A. Plummer

City Clerk, Stephanie Settles



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 28, 2025

AGENDA ITEM: Legislative Update

DEPARTMENT: City Manager

RECOMMENDED MOTION: No motion required. Discussion item only.

DESCRIPTION: Representative Koch and Senator West will provide an update on the current legislative session and provide the Commission with an opportunity to express priorities.

Some of the City priorities discussed at the November 26, 2024 meeting include:

- Support for funding for local projects, including road and bridge funding, and support to waive partial or all funds to be solicited under the KYWWATERS funding program.
 - Support for items that enhance the local government's ability to diversify our revenue stream, such as implementing the restaurant tax in our community.
 - Opposition to items that impact Home Rule and the City's ability to govern items of local concern at a local level.
 - Opposition to items that are unfunded mandates at the local level.
 - Support for items that allow for the more effective operation of local government.
-

REQUESTED BY:

Name: Jamie Miller, City Manager



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 28, 2025

AGENDA ITEM: Second Reading: Ordinance 2025-1; Zoning Map Amendment Located at Bethlehem Road and Westridge Lane

DEPARTMENT: Planning and Zoning

RECOMMENDED MOTION: Move to approve Ordinance 2025-1 approving the proposed Zone Map Amendment.

DESCRIPTION: A Zoning Map amendment is proposed for the property located at Bethlehem Road and Westridge Lane (the Church of God property) to change the zoning of the "rear portion" of the property designation from Agriculture (A) to Residential (R-2).

Last year, you considered zoning Map Amendments for the property on Bethlehem Road and Westridge Lane (the Church of God property) to change the zoning from Agriculture A to a portion to Residential R-2 and a portion to Business B-2. The matter was returned to the Planning and Zoning Commission due to procedural deficiencies. The applicant has re-designed the proposal and submitted a new application. The remaining church portion of the property is more than 5 acres and does not need re-zoning. The "rear" portion of the property has fewer proposed lots.

The Planning Commission recommended approval of the zone change.

The record of the Planning Commission has been submitted to the Board of Commissioners.

An "argument-style" hearing will be conducted allowing the applicant and the public to speak on the requested zone change.

The Board of Commissioner's decision will be based on the evidence contained in the record before the Planning Commission, consideration of the City's zoning ordinance, and the arguments presented by the applicant and the public.

REQUESTED BY:

Name: Michelle Thornsburg, Planning Administrator thru Jamie Miller, City Manager

**CITY OF PARIS
ORDINANCE 2025-1**

AN ORDINANCE AMENDING THE ZONING MAP FOR PROPERTY OWNED BY FIRST CHURCH OF GOD AND UPON APPLICATION BY WEST MARTS, LLC, AND LOCATED AT WESTRIDGE LANE, FROM AN EXISTING AGRICULTURAL (A) CLASSIFICATION TO RESIDENTIAL (R-2) ONLY CONSISTING OF 3.295 ACRES, MORE OR LESS, AS THE EXISTING ZONING IS INAPPROPRIATE AND THE PROPOSED ZONING IS APPROPRIATE, AND PURSUANT TO THE RECOMMENDATION OF THE JOINT PLANNING COMMISSION AFTER A PUBLIC HEARING.

WHEREAS, the First Church of God is the owner of property located on Bethlehem Road and Westridge Lane (the “Property”);

WHEREAS, the First Church of God through application of West Marts, LLC, proposes to subdivide the entirety of the Property and seek to re-zone a 3.295 acres, more or less, parcel of property located on Westridge Lane

WHEREAS, following a duly noticed Public Hearing before the Bourbon County Joint Planning Commission, said Commission recommended approval of the zone change;

WHEREAS, the recommendation of the Planning Commission is attached hereto and incorporated herein by reference; and

WHEREAS, the Board of Commissioners agrees with the recommendation of the Planning Commission.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE CITY OF PARIS BOARD OF COMMISSIONERS AS FOLLOWS:

Section 1. That on the hearing and recommendation for approval by the Planning Commission to rezone the Property located on vacant land of 3.295 acres, more or less, from Agricultural (A) to Residential (R-2) and the said Zoning Map Amendment be and hereby is accepted and approved.

Section 2. Based upon a review of the official zoning map of the City of Paris, upon the Property’s original zoning classification, rezoning the Property to Residential (R-2) is in agreement with the adopted comprehensive plan.

Section 3. In accordance with KRS 100.211, the zoning map amendment of the Property is approved.

Section 4. The Zoning Ordinance shall be amended to show a change in the zoning classification for the Property from Agricultural (A) to Residential (R-2) and be reflected on the official zoning map of the City of Paris.

Section 5. The Property rezoned is more fully described as on the legal description and proposed plat attached as Exhibit A to this Ordinance.

Section 6. The Paris-Bourbon County Joint Planning Commission is hereby directed to show the zoning classification change on the official zone map and to make reference to the number of this Ordinance.

Section 7. If any provision of this Ordinance for any reason or to any extent, be invalid or unenforceable, the remainder of this Ordinance and the application of such provision to other persons or circumstances shall not be affected thereby, but rather shall be enforced to the greatest extent permitted by law.

This Ordinance was read for the first time on January 14, 2025 and read for the second time _____, 2025.

CITY OF PARIS

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 28, 2025

AGENDA ITEM: First Reading: Ordinance 2025-2; Flood Damage Prevention

DEPARTMENT: City Manager

RECOMMENDED MOTION: No motion is required on the first reading.

DESCRIPTION: The Federal Emergency Management Agency (FEMA) periodically conducts a Flood Hazard Determination for each community. As part of this process, FEMA updates the Flood Insurance Rate Maps (FIRM). The most recent update has been completed, including the required public comment period.

This item was previously heard in November 2024 under Ordinance 2024-33, however the incorrect date was adopted.

The Flood Insurance Study (FIS) report and the updated FIRM will become effective on February 24, 2025. The updated maps have been provided to the Geographic Information Systems (GIS) and Planning and Zoning departments for review.

Alex VanPelt, the Kentucky National Flood Insurance Program (NFIP) Coordinator, is assisting staff in reviewing our local ordinance to ensure compliance with federal and state minimum floodplain management requirements. The attached ordinance revision is intended to facilitate compliance with these requirements.

REQUESTED BY:

Name: Jamie Miller, City Manager

**CITY OF PARIS
ORDINANCE 2025-2**

**AN ORDINANCE AMENDING THE FLOOD DAMAGE PREVENTION
ORDINANCE**

WHEREAS, the City of Paris in Paris, Kentucky has previously established a Flood Damage Prevention Ordinance, and

WHEREAS, an update has been completed by FEMA to update the Flood Insurance Study (FIS) and Flood Insurance Rate Maps (FIRMs) that require incorporation into the ordinance;

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF
COMMISSIONERS FOR THE CITY OF PARIS THAT CHAPTER 74, ARTICLE
I, SECTION 74.007 SHALL BE AMMENDED AS FOLLOWS:

**§ 74.007 BASIS FOR ESTABLISHING THE SPECIAL FLOOD HAZARD AREAS AND
CONSERVATION DISTRICTS**

- (A) The areas of special flood hazard identified by the Federal Emergency Management Agency (FEMA) in the flood insurance study (FIS) for Bourbon County and incorporated areas, dated February 24, 2025 with the accompanying flood insurance rate maps (FIRMs), other supporting data and any subsequent amendments thereto, are hereby adopted by reference and declared to be a part of these regulations by Paris, and for those land areas acquired by Paris through annexation. This FIS and attendant mapping is the minimum area of applicability of this chapter and may be supplemented by studies for other areas which allow implementation of this chapter and which are recommended to the City Commission by the Floodplain Administrator and are enacted by City Commission pursuant to statutes governing land use management regulations. The FIS and/or FIRM are permanent records of Paris and are on file and available for review by the public during regular business hours at Paris City Hall at 525 High Street, Paris, Kentucky, 40361.
- (B) There are areas in Bourbon County where detailed hydrologic and hydraulic calculations may not have been performed. In these areas, a soils floodplain may be used to establish approximate floodplain boundaries. The soils floodplain consists of the alluvial soils listed below as defined by the U.S. Department of Agriculture Natural Resources Conservation Service:
 - (1) Dunning Silty Clay Loam - Du;
 - (2) Lawrence Silt Loam - La;
 - (3) Lindside Silt Loam - Ln;
 - (4) Newark Silt Loam - Ne; and
 - (5) Nolin Silt Loam - No.

- (C) Some soils floodplains exist along streams that have a FEMA floodplain or post-development floodplain where detailed hydrologic and hydraulic calculations have been performed. In this case, the FEMA floodplain and post development floodplain shall take precedence over the soils floodplain.
- (D) Some soils floodplains exist along streams or low-lying areas that do not have a FEMA floodplain or post-development floodplain and where detailed hydrologic and hydraulic calculations have not been performed. In this case a structure can be constructed in the soils if:
 - (1) The property owner provides hydrologic and hydraulic calculations from a professional engineer licensed in Kentucky, proving that the proposed structure will not flood for the 100-year storm, will not create a drainage problem.
 - (2) A foundation design stamped by a professional engineer licensed in Kentucky, is submitted as part of the applications for a building permit.

The foregoing ordinance shall take effect immediately upon execution and publication.

The foregoing ordinance was introduced and read for the first time as the City Commission's regular meeting of January 28, 2025. Read for the second time, adopted and approved at its regular meeting of February 11, 2025.

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 28, 2025

AGENDA ITEM: First Reading: Ordinance 2025-3; Fiscal Year 2024-2025 Budget Amendment

DEPARTMENT: Finance

RECOMMENDED MOTION: No motion required for first reading.

DESCRIPTION: Throughout the fiscal year the staff reviews the budget. As the second quarter comes to a close staff is bringing recommendations forward to amend the annual budget. The proposed amendment includes major expenditures approved by the Commission after the original budget was adopted, recognition of unanticipated revenues such as insurance reimbursement or grant awards, or other changes that have occurred during the fiscal year.

Summaries that reflect changes by department and revenue type have been provided. The changes are not always an increase in needed funding, but can show movement within or between departments. Below is a summary of some of the items of note:

General Fund: The total increase to revenues equals \$1,305,864. The Fire Department saw an increase of \$1,251,125 in loan proceeds related to the purchase of a new fire apparatus approved via municipal order 2024-82. Additionally, the Fire Department received \$47,400 in grant revenues from the Kentucky Fire Commission. The Police Department budget is being amended for insurance proceeds in the amount of \$7,339 associated with vehicle damage repairs. The associated expense and revenue lines have been adjusted for these items.

Utility Fund: The total increase to revenues is approximately \$1,123,294. This amendment captures the reclassification of \$906,990 in credits received from KYMEA on the City's monthly power purchasing invoices. Historically, the revenues remained unrecognized while the Power Plant paid only the net amount of the bill. This amendment recognizes those revenues and allows the Power Plant to record the gross cost of power purchased. Additionally, reimbursements totaling \$205,205 for expenses related to the ongoing US 460 project were received. Insurance proceeds in the amount of \$11,099 associated with Electric Department repairs to a pole damaged by a vehicle collision have been received.

REQUESTED BY:

Name: Brad Oberlander, Finance Director

**CITY OF PARIS
ORDINANCE 2025-3**

AN ORDINANCE OF THE CITY OF PARIS, KENTUCKY AMENDING THE ANNUAL BUDGET FOR THE FISCAL YEAR JULY 1, 2024 THROUGH JUNE 30, 2025 ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF THE CITY OF PARIS.

WHEREAS, the Board of Commissioners has reviewed the budgetary revenues and expenses for the City of Paris for the 2025 fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PARIS, KENTUCKY, that the annual budget for the fiscal year beginning July 1, 2024 and ending June 30, 2025 be amended as follows:

	Year ended 6/30/2025 <u>As of 9/30/2024</u>	Year ended 6/30/2025 <u>Amended Budget</u>
<u>Governmental Funds:</u>		
BEGINNING FUND BALANCE - JULY 1, 2024	\$ <u>10,013,154</u>	\$ <u>9,846,884</u>
<u>Revenues:</u>		
Taxation	1,179,600	1,179,600
Licenses and Permits	7,778,000	7,778,000
Fines and Forfeitures	1,500	1,500
Intergovernmental	644,500	644,500
Municipal Road Aid	215,000	215,000
Fees for Services	495,000	495,000
Miscellaneous Revenues	1,413,510	1,468,249
Loan Proceeds	-	1,251,125
Traditional Bank Note	730,000	730,000
Total Revenues:	<u>12,457,110</u>	<u>13,762,974</u>
TOTAL FUNDS AVAILABLE:	<u>22,470,264</u>	<u>23,609,858</u>
<u>Expenditures:</u>		
Community Partners	1,575,881	1,575,881
Commission	237,200	237,200
General Admin	833,528	833,528
Police Department	4,616,407	4,623,746
Fire Department	3,383,812	4,682,337
Public Works	1,512,452	1,512,452
Maintenance Fund	297,830	297,830
Total Expenditures:	<u>12,457,110</u>	<u>13,762,974</u>
ESTIMATED ENDING FUND BALANCE - JUNE 30, 2025	\$ <u>10,013,154</u>	\$ <u>9,846,884</u>

The foregoing ordinance was introduced and read for the first time ~~6/29/2025~~ ^{6/30/2025} City Commission's ~~Proprietary Fund~~ ^{As of 9/30/2024} regular meeting of January 28, 2025. Read for the second time, adopted and approved at its regular meeting of February 11, 2025.

~~BEGINNING FUND BALANCE - JULY 1, 2024~~ ^{BEGINNING FUND BALANCE - JULY 1, 2024}

Revenues:

Electric	5,745,000	6,651,990
Sewer	2,228,750	2,228,750
Water	2,383,500	2,383,500
Grants:		
CDBG - Convenience/Transfer Station	2,000,000	2,000,000
Commonwealth of Kentucky Appropriation/Transfer Station	1,500,000	1,500,000
Cleaner Water Project	1,956,936	1,956,936
Federal Appropriation / Halo Meters	430,000	430,000
Total Grants	5,886,936	5,886,936
Loan Proceeds:		
CDBG - Convenience/Transfer Station Grant	3,000,000	3,000,000
KIA Water Plant Projects	4,085,000	4,085,000
Fund B KIA - Sanitary Sewer Projects	1,500,000	1,500,000
2025 Potential Fleet Note	155,000	155,000
Additional KIA Request - Water Plant	1,400,000	1,400,000
US 460 Reimbursements	-	205,205
Total Loan Proceeds	10,140,000	10,345,205
Miscellaneous	1,288,929	1,300,028
Transfer Station	140,000	140,000
<i>Total Revenues:</i>	27,813,115	28,936,409

TOTAL FUNDS AVAILABLE:

30,201,872 31,283,963

Expenditures:

CITY OF PARIS, KENTUCKY

Power Production	4,302,042	5,209,032
Electric Distribution	2,289,354	2,300,453
Field Operations:		
Operating Expenditures	1,467,697	1,467,697
Capital Outlay - Millersburg Sanitary Sewer Ext	3,478,248	3,478,248
Capital Outlay - Halo Meters	366,300	366,300
	5,312,245	5,312,245
Water Plant:		
Operating Expenditures	1,338,729	1,338,729
Capital Outlay - Water Plant Projects	4,750,080	4,750,080
	6,088,809	6,088,809
Disposal Plant	1,449,021	1,449,021
Transfer Station		
Operating Expenditures	410,421	410,421
Capital Outlay - Convenience/Transfer Station	4,347,000	4,347,000
	4,757,421	4,757,421
Utility Administration:	1,713,152	1,713,152
Utility Fund	1,901,071	2,106,276
<i>Total Expenditures:</i>	27,813,115	28,936,409

ESTIMATED ENDING FUND BALANCE - JUNE 30, 2025

\$ 2,388,757 \$ 2,347,554 Page 15 of 36

John Plummer, Mayor

Attest:

Stephanie Settles
City Clerk/Treasurer



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 28, 2025

AGENDA ITEM: First Reading: Ordinance 2025-4; Amendment to Wastewater Surcharge Rates

DEPARTMENT: Waste Water

RECOMMENDED MOTION: No Motion required on first reading.

DESCRIPTION: Permitted industries in the City of Paris that discharge waste in exceedance of what is outlined by the city's sewer use ordinance for Biochemical oxygen demand, total suspended solids, and ammonia (B.O.D., T.S.S., and NH₃N) are assessed surcharges. These surcharges are calculated using 3 factors:

1. The total water used or discharged by the permittee during the month.
2. The severity of the exceedance (how much they are over)
3. The surcharge rate for each pollutant exceeded

The wastewater treatment plant (WWTP) is designed to treat these conventional pollutants. The EPA has set average waste levels for these pollutants. The City of Paris accepted the high end of each of these averages for the sewer use ordinance with the following limits and surcharge rates:

POLLUTANT	LIMIT	CURRENT SURCHARGE RATE
1. C.B.O.D.	250 mg/l	.20 per pound over limit
2. T.S.S.	300 mg/l	.20 per pound over limit
3. NH ₃ N	30 mg/l	.17 per pound over limit

The current surcharge rates were established when the WWTP began operation in 1989. The surcharge rates were based on the cost to treat B.O.D., T.S.S. and NH₃N in waste streams at that time. The surcharge rates have not been re-evaluated since 1989. The cost of treatment chemicals, electricity, water, employee salaries and fuel required to treat these same pollutants have all increased considerably in the last 35 years.

In addition to these pollutants, Oil & Grease, and pH discharge are limited by the City of Paris sewer use ordinance. These pollutants had previously been enforced through the state Division of Water-approved pretreatment local limits. The city would order a Notice of Violation and a retest per exceedance following the Code of Federal Regulations (CFR 40). Upon approving the most recent pretreatment local limits, the DOW stated that the city's sewer use ordinance already limited these pollutants, and the City is required to enforce them. Adding a surcharge rate for Oil and Grease and pH will provide additional tools to staff to enforce and ensure permitted industries stay within the limits.

The pH of the wastewater entering the WWTP has a major impact on the treatment. The average pH of the WWTP influent (raw sewer coming in) since June 2024 has been 7.44. The average pH for the WWTP effluent (processed discharge to the creek) was 7.48. The ideal range for excellent treatment is 7.0-7.5. The City has set parameters of pH between 5.5 and 10.0 and if an industry's discharge result is outside of those parameters, staff is recommending a surcharge.

Staff are proposing several amendments to the rates associated with the items discussed above. These adjustments include increasing the surcharge rates for B.O.D, T.S.S., and Nh3N and that Oil & Grease be added to the surcharge list of pollutants. Staff is also proposing adding a flat fee of \$25.00 for any pH discharge outside of the established range by a permitted industry.

These adjustments are intended to reflect the effects of inflation and adjustments to the cost of the treatment over the last 35 years. Attached are the average rates from 15 cities in our region for these pollutants.

Our proposed additions, fees and surcharge rate increases for the City of Paris sewer use ordinance are as follows.

POLLUTANT	PROPOSED ENFORCEMENT
C.B.O.D.	From .20 to .40 per pound over limit
T.S.S	From .20 to .40 per pound over limit
NH3N	From .17 to .75 per pound over limit
Oil & Grease	.29 per pound over limit
Ph	\$25 flat fee per violation

The City currently has 10 industries that are permitted, and this rate only applies to industries that exceed their permitted limits.

Staff is also recommending updating the example formula in 33.603 (D) to reflect the actual formula used by the City of Paris

If approved staff recommends the rates to go into effect March 1, 2025 to allow proper notification to all permitted industries.

REQUESTED BY:

Name: Michael Harris, WWTP Superintendent
Kevin Mayhorn, Assistant City Manager

CITY OF PARIS
ORDINANCE NO. 2025-4

**AN ORDINANCE AMENDING THE RATES AND CHARGES FOR USERS OF
WASTEWATER TREATMENT WORKS**

WHEREAS, user rate charges for the wastewater treatment works have not been assessed in over 20 years and are in need of periodic updating;

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS CITY COMMISSION THAT SECTION 33.603 OF THE CODE OF ORDINANCES BE AMENDED AS FOLLOWS:

§ 33.603 RATES AND CHARGES

(A) The following schedule of user charge rates shall apply to each user of the wastewater treatment works. This schedule includes rates for OM&R and rates for debt service charges, each based on the volume of metered or estimated water consumption.

WASTEWATER SERVICES

*MONTHLY RATE SCHEDULE**

(*To Become Effective with the 1/1/99 Billing)

<i>OM&R</i>	<i>Debt Service</i>	<i>Total User Chg.</i>	<i>Minimum Bill</i>
<i>Total Gallons</i>	<i>1000 gal.</i>	<i>1000 gal.</i>	<i>1000 gal. = \$10.66</i>

<u>Water Consumption</u>		<u>Rate</u>	<u>Service</u>	<u>Rate</u>	<u>(2,000) gal.</u>
FROM	TO				
0-2,000 gal.		\$2.52	\$2.81	\$5.33	
2,001	5,000 gal.	\$2.52	\$2.81	\$5.33	
5,001	10,000 gal.	\$2.52	\$2.81	\$5.33	
10,0001	25,000 gal.	\$2.52	\$2.81	\$5.33	
25,001	over	\$2.52	\$2.81	\$5.33	

(B) For residential, industrial, institutional, and commercial users, monthly user charges will be based on actual water usage. If a residential, commercial, institutional, or industrial user has a consumptive use of water, or, in some other manner, uses water which is not discharged into the wastewater collection system, the user charge for that contributor may be based on readings of a wastewater meter(s) or separate water meter(s) installed and maintained at the user's expense.

(C) For those users whose wastewater has a greater strength than normal domestic wastewater, a surcharge, in addition to the normal user charge, will be collected.

(1) *Surcharge rates.* The following surcharge rates shall apply to each user of the treatment works that has received permission from the Superintendent or designated authority to contribute excessive strength sewage:

	<u>Surcharge Rates</u>
<u>BOD</u>	<u>\$.20 per pound</u>
<u>SS</u>	<u>\$.20 per pound</u>

— Other pollutants (NH ₃ N) —	\$.17 per pound
<u>C.B.O.D.</u>	<u>\$.40 per pound over limit</u>
<u>T.S.S</u>	<u>\$.40 per pound over limit</u>
<u>NH₃N</u>	<u>\$.75 per pound over limit</u>
<u>Oil & Grease</u>	<u>\$.29 per pound over limit</u>

In addition, a \$25.00 fee shall be imposed for any Ph. This fee shall be imposed for each violation.

(2) *Method of billing surcharges.* The excessive strength surcharge shall be based on a formula pursuant to subsection (D) below, with the total applied to the monthly bill of affected users.

(D) *Example formula.* $(A(D-250) + B(E-250) + c(F-25)) \times .00834 \times G = \text{surcharge payment } (\$/\text{Mo.})$
(Pollutant concentration-pollutant limit) x 8.34 x surcharge rate for that pollutant x monthly flow in million gallons

- (1) Where formula components are as follows:
 - (a) Surcharge rate for ~~BOD~~ **CBOD**, in \$/pound.
 - (b) Surcharge rate of ~~SS~~ **TSS**, in \$/pound.
 - (c) Surcharge rate for other pollutant(s) in \$/pound.
 - (d) User's average ~~BOD~~ **CBOD** concentration in mg/l.
 - (e) User's average ~~SS~~ **TSS** concentration, in mg/l.
 - (f) User's average other pollutants concentration, in mg/l.
 - (g) User's monthly flow to wastewater works, per 1,000 gallons.

(2) No reduction in wastewater service charges, fees, or taxes shall be permitted because of the fact that certain wastes discharged to the wastewater works contain less than 250 mg/l of CBOD, 300 mg/l of TSS, or 30 mg/l of other pollutant(s) (NH₃N).

The foregoing ordinance shall take effect on March 1, 2025, upon execution and publication.

The foregoing ordinance was introduced and read for the first time as the City Commission's regular meeting of January 28, 2025. Read for the second time, adopted and approved at its regular meeting of February 11, 2025.

Mayor John A. Plummer

ATTEST:

City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 28, 2025

AGENDA ITEM: First Reading: Ordinance 2025-5 Amendment to Compensation Scale

DEPARTMENT: Human Resources

RECOMMENDED MOTION: First reading, no motion required

DESCRIPTION: Staff is making a recommendation of two items related to the Compensation Schedule under Ordinance 2025-5.

Staff is recommending the Operations Compensation Schedule be amended to create a role of Field Operations Equipment Operator in a grade O-4. A proposed job description is attached.

Currently, this function is being borne mainly by the Foreman, with a backup being pulled from other departments, as needed. Staff is making preparations for the future anticipated retirement of the current incumbent, and using this as an opportunity to review the organizational structure to continue to prepare for success. The staff has identified that the creation of a standalone position would be a benefit to ensure this critical function is appropriately covered. The goal would be to have this new position serve as the primary equipment operator while the Foreman/Crew Leader(s) serve as the secondary back up. The staff has compared this proposed organizational structure to other organizations. This position is being slotted equivalent to a Laborer II position in Public Works, which would perform the same level of Equipment Operation tasks. Market conditions of surrounding cities with this same position have also been considered when slotting this role into the pay scale.

Currently, the only structural progression in this Department, outside of moving to a supervisory role, is accomplished through obtaining higher levels of Collections and/or Distribution Licenses. The skills required of an Equipment Operator role are not tied to a certification. Having this position will allow the City to recruit the skill sets needed to perform this function. The current organizational structure has resulted in recruitment challenges for filling this function.

This is not a request for an updated headcount and staff will work within the current budgeted number of full-time positions to fill this need. The estimated annual cost (salary and benefits) of this change is approximately \$8,000 per year as we are seeking to convert a currently approved operator headcount to staff this new position. The current year's anticipated impact of approximately \$3,500, which would be covered in the current year's salary savings.

The second item being recommended is related to the Electric Distribution Department. This proposal does not change the current structure of the Electric Pay Scale but utilizes the current framework, however, future adjustments may be needed to the scales.

The City periodically reviews our compensation levels for various positions in the organization. It has been several years since the City has completed an outside compensation study. However, staff has reviewed the

Kentucky League of Cities surveys, compensation studies completed by other local communities, and has completed some of their own data gathering.

There is a desire to work on addressing compensation holistically for the City but two areas have been identified as having a larger gap compared to current market trends. These two areas include the Electric Distribution and Police. The city has challenges with recruitment and retention with positions at the lower end of the compensation scale and highly technical positions. The below item is being proposed based on various factors, including staffing level and risk, market position, and an identified funding solution.

Based on current staffing within the Electric Distribution department funding can be utilized for a vacant position to adjust the compensation level of the linemen to get closer to the market demand. Employees within this role would be advanced through the current compensation schedule. The future filling of this role would be subject to the annual budget development process and the reconciliation of various priorities. A set timeline for refilling this role has not been identified. There is currently one open position within the department, and by taking this action it will not be filled. There is no proposal to eliminate current staff.

Utilizing the 2024 KLC Survey, the City's current compensation schedule is approximately \$5.00/hr. under the average entry-level rate, and \$4.00/hr. under the average midpoint. In general, the City focuses on other municipalities to serve as our traditional comparison. For roles in this department, the City has additional challenges based on the amount of private-sector competition for this position. Other municipal electric agencies are similarly struggling with staffing challenges based on private sector demands. It is not feasible for the City to judge all of our operations against private sector entities, but in order to continue to attract and retain talent, we must still make efforts to remain as competitive as possible. The private sector is running approximately \$15.00-\$25.00/hr. ahead of the City's rates.

One of the areas for continued review, as we look at the industry standards for this position, is a review of how the compensation scale is structured. In prior discussions related to other roles within the City, there has been a discussion of expanding top-out pay for employees to continue to see progression as years of service and satisfactory performance continue. In the electric industry, there is less of a focus on the longevity factor and more of a focus on "top out" reflecting full performance for a role. There are often much fewer steps in a structure with this focus. Even given the City's current scale, due to market pressure, mainly the top half of the scale is being utilized. This shows a lack of the current structure being suitable for this role, however, staff feels this can be assessed further in a future study.

Using the current scale, if all staff were to "top out" at their current level of performance (Lineman I, II, III, etc.), the current budget could support that adjustment for the remainder of the fiscal year. However, as staff progresses through the levels of expertise in the department, the anticipated annual impact for subsequent fiscal years, even with the elimination of a role, is approximately \$50,000 in salary and benefits. However, it takes staff multiple years to progress through all of the levels in the department.

It is being recommended that staff be slotted further in the current compensation scale as a first step to addressing the market concerns for this position. Any staff member who reaches a maximum of their pay scale is not eligible for any adjustment on their anniversary as other employees receive. Due to the recent storm response and an increase in running the power plant, the overtime for this department is over budget for the year. Projecting overtime in the Electric Department can be challenging and given standard operations and no future major anomalies, staff should be able to address the overtime overage, but this is an area that may need readdressed as the fiscal year finalizes.

REQUESTED BY:

Name: Jacob Barker, Director of Human Resources
Jamie Miller, City Manager

**CITY OF PARIS
ORDINANCE 2025-5**

**AN ORDINANCE RELATED TO THE AMENDMENT OF COMPENSATION
SCHEDULE AND CREATION OF A NEW JOB TITLE.**

WHEREAS, the City regularly reviews its system of personnel organization and management that may result in recommended revisions to its job titles and grades;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF PARIS, KENTUCKY AS FOLLOWS:

The proposed pay scale and grades attached as Exhibit A incorporated into this Ordinance as is set out in full are adopted as the governing pay scales, steps, and grades for all full time employees of the City of Paris, in accordance with KRS 83A.070, until such time as the City Commission may amend these pay scales, steps, and grades. This ordinance also adopts all positions outlined in the Exhibit.

This Ordinance shall be effective upon the first day of the first pay period following adoption and approval by the Board of Commissioners.

The foregoing Ordinance was read for the first time January 28, 2025 and was read for the second time adopted and approved February 15, 2025.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 28, 2025

AGENDA ITEM: Resolution 2025-1; Paris-Bourbon County Library 120th Anniversary

DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve Resolution 2025-1 recognizing the 120th Anniversary of the Paris-Bourbon County Library.

DESCRIPTION: On February 1, 2025, the Paris-Bourbon County Library is celebrating its 120th anniversary.

The attached resolution recognizes and celebrates this significant milestone and expresses the City Commission's gratitude for the Library's ongoing service to our community.

REQUESTED BY:

Name: Jamie Miller, City Manager

**CITY OF PARIS
RESOLUTION 2025-1**

**THE CITY OF PARIS BOARD OF COMMISSIONERS RECOGNIZES THE 120TH
ANNIVERSARY OF THE PARIS-BOURBON COUNTY LIBRARY**

WHEREAS, the Paris-Bourbon County Library was established on February 1, 1905, and has served as a cornerstone of education, enrichment, and community engagement for 120 years;

WHEREAS, the Library has continuously provided resources, programs, and services that promote literacy, lifelong learning, and the sharing of knowledge among residents of Paris and Bourbon County;

WHEREAS, the Library has evolved over the years to meet the changing needs of the community, embracing technology, enhancing its collections, and fostering an inclusive environment for all individuals;

WHEREAS, the Paris-Bourbon County Library has played an integral role in preserving the history and heritage of our community through its archives, partnerships, and cultural initiatives;

WHEREAS, the Library's dedicated staff and volunteers have worked tirelessly to ensure its success, embodying the values of service, innovation, and commitment to community well-being;

NOW THEREFORE be it resolved that the Board of Commissioners of the City of Paris, Kentucky hereby recognize and celebrate the 120th anniversary of the Paris-Bourbon County Library on February 1, 2025 and we commend the library for its outstanding contributions to our community and express our gratitude for its continued commitment to serving our residents.

ENACTED AND ADOPTED at the regular meeting of the Board of Commissioners of the City of Paris, KY on January 28, 2025.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 28, 2025

AGENDA ITEM: Municipal Order 2025-4: Appointment - Joint Code Enforcement Board

DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve Municipal Order 2025-4 for the appointment of Shannon Jones to the Joint Code Enforcement Board.

DESCRIPTION: The City Commission is authorized to appoint a member and an alternate to the Joint Code Enforcement Board.

Municipal Order 2024-56 appointed Mr. Stan Galbraith as a member of the Joint Code Enforcement Board with a term expiring 06/30/2027.

With the election of Mr. Galbraith to the City Commission, The Mayor is recommending the appointment of Shannon Jones to serve the remainder of the term expiring 6/30/2027.

REQUESTED BY:

Name: Mayor Plummer thru Jamie Miller

**CITY OF PARIS
MUNICIPAL ORDER 2025-4**

**A MUNICIPAL ORDER APPROVING THE APPOINTMENT
OF SHANNON JONES TO THE TO THE JOINT CODE
ENFORCEMENT BOARD FOR A TERM ENDING JUNE 30,
2027.**

WHEREAS, the interlocal agreement between the City of Paris, City of North Middletown, and Bourbon County related to the Joint Code Enforcement Board authorizes the appointment of two positions to the board by the City Commission;

WHEREAS, the interlocal agreement indicates that a member and an alternate will be appointed;

WHEREAS, the appointments shall be for terms of three (3) years;

WHEREAS, the City has adopted Ordinance No 2019-13 which establishes limits for consecutive terms;

WHEREAS, the prior incumbent was elected to City Commission and there is a need to make an appointment to fill the remainder of the current term;

NOW THEREFORE be it resolved by the Board of Commissioners of the City of Paris that the appointment of Shannon Jones as a regular member to the Joint Code Enforcement Board is approved for a term ending June 30, 2027.

Enacted at the City Commission's regular meeting of January 28, 2025.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 28, 2025

AGENDA ITEM: Surplus Request: Police Department Vehicles

DEPARTMENT: Police

RECOMMENDED MOTION: Move to approve the surplus of vehicles by using GovDeals and authorize the Mayor, City Clerk, and City Manager to execute any necessary documents.

DESCRIPTION: The City of Pairs has two (2) vehicles from the Police Department that staff is recommending be sent for surplus using GovDeals.com. These vehicles have outlived their useful life with the City and have either been replaced or are no longer in use or needed. Transfer of unneeded items avoids waste so it is in the public's interest to dispose of these items. This auction site is for government entities to advertise their equipment for sale to the general public and has been used by the City of Paris over the last several years with positive results.

Electronic Auction is an approved method of sale or disposition of City property under KRS82.083(4)(d).

The staff is requesting approval to sell these items through the online auction, and approval for the City Clerk to transfer titles as necessary once the auction is complete.

It is anticipated that after the current year's fleet purchase is completed, additional vehicles will be available for surplus.

REQUESTED BY:

Name: Myron Thomas, Chief of Police
Kevin Mayhorn, Assistant City Manager



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 28, 2025

AGENDA ITEM: Payment of Invoices: General and Utility Fund

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve the payment of invoices for General Fund in the amount of \$225,691.39 and Utility Fund in the amount of \$194,667.09.

DESCRIPTION: Attached is the summary of invoices for the General Fund (\$225,691.39) and Utility Fund (\$194,667.09). Both claims reports include data from the period of January 5, 2025 through January 18, 2025.

Notable disbursements from the General Fund include: \$52,989.84 to L&W Emergency Equipment for computers and upfit of two police vehicles (ratified at 1/14/25 Commission) and \$11,600.00 to Stoermer-Anderson Inc for 5 new HVAC units at City Hall.

Notable disbursements from the Utility Fund include: \$16,600.00 to Littrell Brothers Tree Service for December tree trimming, \$15,245.60 to USALCO for DelPAC 2020 treatment chemicals at the Water Plant, and \$54,267.00 to MSTN Transformers for the new Water Plant transformer associated with the Water Plant Improvements project.

REQUESTED BY:

Name: Brad Oberlander, Finance Director

City of Paris
General Fund - Claims Report
January 28, 2025

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
11025	Amazon Capital Services	1/10/2025	79.99
11025	Amazon Capital Services	1/10/2025	1,402.50
11025	Amazon Capital Services	1/10/2025	7.37
11025	Amazon Capital Services	1/10/2025	55.96
11025	Amazon Capital Services	1/10/2025	297.50
11025	Amazon Capital Services	1/10/2025	445.22
11025	Amazon Capital Services	1/10/2025	19.75
11025	Amazon Capital Services	1/10/2025	4.55
11025	Amazon Capital Services	1/10/2025	1,336.00
11025	Amazon Capital Services	1/11/2025	66.72
11725	Amazon Capital Services	1/17/2025	116.00
11725	Amazon Capital Services	1/17/2025	24.49
11725	Amazon Capital Services	1/17/2025	29.46
51530	Achilles Excavation	1/10/2025	3,900.00
51531	Autozone	1/10/2025	87.62
51532	BMS	1/10/2025	61.75
51533	Burnett Roofing	1/10/2025	435.00
51534	City Of Paris Utilities	1/10/2025	11,726.05
51535	Columbia Gas Of Kentucky	1/10/2025	3,196.02
51536	Directcare Family Health Pllc	1/10/2025	140.00
51537	EGUNCO	1/10/2025	4,979.00
51538	ERIC JOHNSON	1/10/2025	850.00
51539	Samantha Faoro	1/10/2025	68.82
51540	Galls, LLC	1/10/2025	404.92
51541	Greatamerica Financial Svcs	1/10/2025	68.97
51542	Christopher Harris	1/10/2025	126.00
51543	Highbridge Spring Water Co.	1/10/2025	156.15
51544	Kentucky Law Enforcement Council	1/10/2025	65.00
51545	Kentucky League of Cities Insurance	1/10/2025	42,442.89
51546	Kentucky Uniforms, Inc.	1/10/2025	100.83
51547	Konica Minolta Business Solutions	1/10/2025	2.36
51548	KRONOS SAASHR, INC	1/10/2025	1,252.63
51549	LUTTRELL STAFFING GROUP	1/10/2025	1,374.48
51550	BARRY MAGGARD	1/10/2025	126.00
51551	PARIS-BOCO PARKS & RECREATION BOARD	1/10/2025	11,670.00
51552	Riley Oil Company	1/10/2025	10,124.21

City of Paris
General Fund - Claims Report
January 28, 2025

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
51553	Rumpke Of Kentucky, Inc.	1/10/2025	1,193.93
51554	Terminix	1/10/2025	271.00
51555	Unifirst Corporation	1/10/2025	146.40
51556	VC3, INC.	1/10/2025	8,992.31
51557	L&W EMERGENCY EQUIPMENT	1/14/2025	52,989.84
51558	KENTUCKY LEAGUE OF CITIES	1/15/2025	1,271.37
51559	American Fidelity Assurance	1/17/2025	9,430.22
51560	AMERICAN FIDELITY ASSURANCE	1/17/2025	1,490.12
51561	AT&T	1/17/2025	196.89
51562	AT&T Mobility - (6463)	1/17/2025	390.12
51563	ATLANTIC EMERGENCY SOLUTIONS	1/17/2025	880.27
51564	BLUEGRASS MUNICIPAL CLERKS ASSOCIATION	1/17/2025	20.00
51565	CAPITAL ONE	1/17/2025	1,089.21
51566	Carrot-Top Industries Inc	1/17/2025	409.42
51567	Cockrell's Auto Center Inc	1/17/2025	7,839.20
51568	Kevin Crump	1/17/2025	503.39
51569	DAN CUMMINS CHRYSLER DODGE JEEP RAM	1/17/2025	1,150.75
51570	DELTA DENTAL OF KENTUCKY	1/17/2025	5,264.21
51571	Eads Hardware	1/17/2025	682.60
51572	Galls, LLC	1/17/2025	259.10
51573	Grainger	1/17/2025	422.64
51574	Kentucky Chamber Of Commerce	1/17/2025	199.00
51575	KEVIN HENSLEY PLUMBING	1/17/2025	460.00
51576	LUTTRELL STAFFING GROUP	1/17/2025	458.16
51577	BARRY MAGGARD	1/17/2025	205.96
51578	Mitchell's Garage LLC	1/17/2025	1,638.16
51579	Murphy Elevator Company	1/17/2025	861.18
51580	O'reilly Auto Parts	1/17/2025	230.85
51581	PARIS SUPPLY	1/17/2025	127.08
51582	Prolift Toyota Material Handling	1/17/2025	176.54
51583	Riley Oil Company	1/17/2025	9,220.55
51584	Sonitrol of Lexington, Inc.	1/17/2025	411.20
51585	Southern Communications & Consultants	1/17/2025	2,369.12
51586	Standard Business Machines	1/17/2025	130.80
51587	Stoermer-Anderson Inc	1/17/2025	11,600.00
51588	Sturgill, Turner, Barker &	1/17/2025	2,260.00

City of Paris
General Fund - Claims Report
January 28, 2025

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
51589	TEXAS LIFE	1/17/2025	1,041.79
51590	Transamerica Employee Benefits	1/17/2025	1,780.47
51591	Unifirst Corporation	1/17/2025	282.64
51592	VALVOLINE	1/17/2025	<u>100.69</u>
Total General Fund Claims -			<u><u>\$ 225,691.39</u></u>

City of Paris
Utility Fund - Claims Report
January 28, 2025

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
11025	Amazon Capital Services	1/10/2025	763.10
11025	Amazon Capital Services	1/10/2025	133.13
11025	Amazon Capital Services	1/10/2025	52.46
11025	Amazon Capital Services	1/10/2025	19.75
11725	Amazon Capital Services	1/17/2025	253.76
59375	BMS	1/10/2025	22.75
59376	CHARTER COMMUNICATIONS	1/10/2025	259.97
59377	CITCO WATER	1/10/2025	1,880.00
59378	CITY OF PARIS UTILITIES	1/10/2025	17,245.78
59379	CORE & MAIN LP	1/10/2025	2,762.00
59380	Faust Electric LLC	1/10/2025	1,901.00
59381	Fouser Environmental Services	1/10/2025	190.00
59382	GCP ENVIRONMENAL SOLUTIONS	1/10/2025	3,863.00
59383	GreatAmerica Financial Servs	1/10/2025	68.97
59384	Kentucky League Of Cities-Ins	1/10/2025	29,674.50
59385	KOI	1/10/2025	27.76
59386	KRONOS SAASHR, INC	1/10/2025	212.82
59387	LITTRELL BROTHERS TREE SERVICE	1/10/2025	16,600.00
59388	Luttrell Staffing, Inc.	1/10/2025	1,584.46
59389	Mastin's Auto Service	1/10/2025	100.00
59390	Microbiologics	1/10/2025	240.66
59391	Neptune Equipment Co.	1/10/2025	1,036.15
59392	Strand Associates Inc	1/10/2025	6,500.00
59393	Unifirst Corporation	1/10/2025	234.58
59394	USALCO	1/10/2025	15,245.60
59395	VC3 INC	1/10/2025	5,126.96
59396	KENTUCKY LEAGUE OF CITIES	1/15/2025	471.34
59397	American Fidelity Assurance	1/17/2025	164.10
59398	AMERICAN FIDELITY ASSURANCE	1/17/2025	4,816.91
59399	AT&T	1/17/2025	65.63
59400	AT&T Mobility - 6463	1/17/2025	825.13
59401	Boyd Company	1/17/2025	865.00
59402	Brownstown Electric Supply Co.	1/17/2025	575.25

City of Paris
Utility Fund - Claims Report
January 28, 2025

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
59403	CAPITAL ONE	1/17/2025	284.66
59404	CHARTER COMMUNICATIONS	1/17/2025	119.99
59405	DELTA DENTAL OF KENTUCKY	1/17/2025	1,768.17
59406	James Greene	1/17/2025	89.38
59407	KOI	1/17/2025	15.99
59408	legacy mechanical LLC	1/17/2025	1,173.00
59409	Living Waters Co., Inc.	1/17/2025	4,586.16
59410	Luttrell Staffing, Inc.	1/17/2025	1,827.82
59411	MSTN TRANSFORMERS	1/17/2025	54,267.00
59412	Newgen Strategies & Solutions	1/17/2025	47.07
59413	Quill	1/17/2025	403.41
59414	Riley Oil Company	1/17/2025	1,749.55
59415	STURGILL, TURNER, BARKER & MOLONEY	1/17/2025	920.00
59416	TEXAS LIFE	1/17/2025	575.32
59417	The Law Firm of Linda K Ain	1/17/2025	3,880.00
59418	Transamerica Employee Benefits	1/17/2025	581.44
59419	Unifirst Corporation	1/17/2025	486.65
59420	US DEPARTMENT OF ENERGY	1/17/2025	7,184.95
59421	USA Blue Book	1/17/2025	924.01
Total Utility Fund Claims - \$			<u>194,667.09</u>



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: January 28, 2025

AGENDA ITEM: December Financials: General and Utility Fund

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve December financial reports as presented reflecting General Fund revenues of \$7,358,235 with expenses of \$6,940,415 and Utility Fund revenues of \$10,341,313 with expenses of \$10,593,407.

DESCRIPTION: General Fund financial reports as presented reflect revenues of \$7,358,235 or 59% of budgeted revenues with expenses of \$6,940,415 or 56% of budgeted expenses. Revenues exceed expenses by \$417,820.

Utility Fund financial reports as presented reflect revenues of \$10,341,313 or 36% of budgeted revenues. Expenses total \$10,593,407 or 37% of budgeted expenses. Expenses exceed revenues by \$252,904.

General fund operating cash at the end of December totaled \$7,010,703. In addition, the General Fund is holding \$3,039,144 in CDs, factoring in accrued interest CD values of approximately \$3,078,500. The year-to-date rate of return on savings equals approximately 1.87%.

Utility fund operating cash at the end of December totaled \$962,139. In addition, the Utility Fund is holding \$514,149 in CDs, factoring in accrued interest CD values of approximately \$520,500. The Utility Fund also maintains approximately \$2,988,000 in bond proceeds funds with the Bank of New York. The year-to-date rate of return on savings equals approximately 2.31%.

The City's current interest rate is 3.50% on checking and savings accounts. CD rates vary from 4.30 - 4.65%. Included within the financial packet is a chart showing trends in U.S. Treasury rates for 2024, used as a benchmark when analyzing the City's rate of return. Based on the prior twelve (12) months period ending December 31, 2024, the general fund's rate of return equals 2.89% and the utility fund's rate of return equals 3.74%.

Analyzing the General Fund's trailing twelve-month revenues, there is an overall increase year over year of approximately \$539,000, a 6% increase. Comparing second-quarter revenues between FY2025 and 2024, there is an increase of approximately \$251,000, a 9.6% increase. The first quarter of FY2025 only showed an increase of 3.9%. The second quarter showed a slight rebound from the first quarter. Property taxes had the largest increase for the second quarter by approximately \$140,500 or a 17.5% increase. Insurance fees increased by approximately \$109,600 or 20.5% in the second quarter compared to the same period in the prior year.

Both occupational (payroll taxes) .61% increase and net profits 3% decrease had minimal changes during the second quarter. The trailing twelve-month statistics show a .71% increase in payroll taxes and a 5.8% decrease in net profits. In comparison Kentucky's unadjusted GDP for 2024 grew by 2.1%.

Utility revenues for Water 3.58% and Sewer 4.18% increase, respectively, are trending in line with projections based on new rates implemented in September. Electric revenues are showing a 1.52% increase, which is trending behind projections based on a decrease in demand. Currently, it takes the utility fund 56 days to collect outstanding receivables.

Outstanding debt for the general fund totals \$2,149,108, this includes the financing for the new fire truck of \$1,251,125. Reduction in debt since the beginning of the fiscal year totals \$184,182. Currently, the general fund's annual principal and interest payments on retiring outstanding debt totals \$536,020. Current debt service is approximately 8.5% of the general fund's year-to-date revenues.

Outstanding debt for the utility fund totals \$7,218,478. Reduction in debt since the beginning of the fiscal year totals \$28,008. Currently, the utility fund's annual principal and interest payments on retiring outstanding debt totals \$350,919. Current debt service is approximately 5.35% of the utility fund's year-to-date revenues.

REQUESTED BY:

Name: Brad Oberlander, Finance Director