



**PARIS CITY COMMISSION  
REGULAR MEETING AGENDA**

525 High Street Paris, KY 40361  
Commission Chambers – Room 121  
Tuesday, December 10, 2024 - 9:00 AM

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. APPROVE MINUTES**

A. Regular Meeting - November 26, 2024

**5. SPECIAL PRESENTATIONS**

**6. ORDINANCES**

- A. Second Reading: Ordinance 2024-34; Cannabis License and Fees
- B. First Reading: Ordinance 2024-35; Entertainment Destination Center
- C. First Reading: Ordinance 2024-36; Text Amendment: Neighborhood Revitalization Design Character Overlay Zone

**7. CONSENT AGENDA**

- A. Municipal Order 2024-91; Change Order (Deduct): Akins Excavating - Water Distribution Upgrades
- B. Municipal Order 2024-92; Change Order (Deduct): W Principles - Solid Waste and Recycling Depot
- C. Municipal Order 2024-93; Project Establishment: 3rd Street - Public Community Gathering Space
- D. Resolution 2024-20; Grant Application: Assistance to Firefighters Grant (AFG)
- E. Contract Approvals and Ratification
- F. Payment of Invoices: General and Utility Fund

**8. REGULAR AGENDA**

- A. Municipal Order 2024-94; Agreement with Granite for Internet

- B. Resolution 2024-21; Comprehensive Plan Goals and Objectives
- C. Commission Member Board and Committee Appointments

## **9. REPORTS**

- A. Outside Agencies
- B. City Staff

Discussion Item: Chapter 54 - False Alarms

- C. Mayor & Commissioners

## **10. ADJOURNMENT**



## PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: December 10, 2024

---

**AGENDA ITEM:** Regular Meeting - November 26, 2024

**DEPARTMENT:** City Clerk

---

**RECOMMENDED MOTION:** Move to approve the November 26, 2024 minutes as presented.

---

**DESCRIPTION:** November 26, 2024 regular meeting minutes.

---

**REQUESTED BY:**

Name: Stephanie Settles, City Clerk

**CALL TO ORDER**

The Paris City Commission met in regular session at 9:00 a.m. viewable on Facebook live at [www.facebook.com/cityofparisky](http://www.facebook.com/cityofparisky) on November 26, 2024.

**PLEDGE OF ALLEGIANCE**

Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

**ROLL CALL**

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Tim Gray; Commissioner, Sharon Fields; Commissioner, Mike Withrow.

Others in attendance: City Manager, Jamie Miller; City Attorney, Bryan Beaman; CPA, Brad Oberlander; City Clerk & Treasurer, Stephanie Settles

**APPROVE MINUTES**

Motion by Brooks, seconded by Fields, the motion unanimously carried to approve the regular meeting minutes of November 12, 2024.

**SPECIAL PRESENTATIONS**

Paul Gibson discussed the fundraising of the Citizens Police Academy noting that the academy has collected approximately \$1,200 and will have a formal presentation ceremony prior to the Christmas Parade and present the check to Todd Mayle for Shop with Hero.

**ORDINANCES**

Motion: Move to approve Ordinance 2024-31 Adopting a 2024 supplement to the code of ordinances.

By: Withrow

Seconded: Plummer

Yes: Plummer, Brooks, Fields, Gray, Withrow

No: None

Abstain: None

Motion: Move to approve Ordinance 2024-32 related to bid openings.

By: Fields

Seconded: Withrow

Yes: Plummer, Brooks, Fields, Gray, Withrow

No: None

Abstain: None

Motion: Move to approve Ordinance 2024-33 related to Flood Damage Prevention

By: Withrow

Seconded: Plummer

Yes: Plummer, Brooks, Fields, Gray, Withrow

No: None

Abstain: None

First Reading of Ordinance 2024-34 related to Cannabis license fees was read by Jamie Miller.

**CONSENT AGENDA**

Motion by Brooks, seconded by Plummer, the motion unanimously carried approving Municipal Order 2024-89 for the full-time hire of Robert Mcdowell as a Firefighter/EMT at the grade/step of F6-9.

Motion by Brooks, seconded by Plummer, the motion unanimously carried approving payment of invoices for General Fund in the amount of \$132,824.45 and Utility Fund in the amount of \$787,182.14.

**REGULAR AGENDA**

Motion: Approve Municipal Order 2024-90 approving the creation of the City Telephone System Upgrade project 24AD01 and providing the expedited approval of items related to the project.  
By: Withrow  
Seconded: Plummer

Yes: Plummer, Brooks, Fields, Gray, Withrow  
No: None  
Abstain: None

Jamie Miller discussed a few of the 2025 legislative priorities identified by Kentucky League of Cities.

- Modernizing and changing laws related to revenue, including the distribution of gas tax, restaurant revenues, revenue diversification, EMS collections, rules surrounding transient room taxes, and areas where direct funding distribution is limited by the state.
- Legislation related to employees and boards, such as introducing programs for utility and dispatch worker incentives, adjusting training requirements, and regulations related to pension spiking.
- Legislation to allow the expansion of the use of Opioid Funds.
- Legislation to limit unfunded mandates such as increasing the cost of incarceration for cities.
- Legislation that would allow cities with their own Emergency Response Agencies to receive state funds directly from KYEM.

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving the financial reports as presented reflecting General Fund revenues of \$4,435,069 with expenses of \$5,219,738 and Utility Fund revenues of \$6,792,486 with expenses of \$6,485,816.

**REPORTS**

Betty Ann Allen, Tourism  
- Small Business Saturday is November 30, 2024.

Sabrina Gordon, YMCA  
- The YMCA will have a meet and greet reception on December 12, 2024, at 10:00 a.m.

Lauren Biddle, Chamber of Commerce  
- Stated her last day will be December 7, 2024, after the Christmas parade, and will be assisting on as needed basis until a new director is hired.

Mike Smith, Public Works  
-The transfer station is moving forward, electricity is currently being installed.

Brad Oberlander, Finance Director  
- The Investment Committee had their first meeting, and have arranged to meet monthly until the committee is established.

Jamie Miller, City Manager  
- Public comment will be held on December 3, 2024, related to the Entertainment District to discuss what the district will do.  
- Joint Fiscal Court meeting will be on January 28, 2025, at 10:30 a.m. following the City Commission meeting.  
- Review of the Ethics Policy will take place in January, with a planned virtual meeting.

Tim Gray, Commissioner  
- Expressed his appreciation to Jamie Miller for the coordination of the Thanksgiving meal arranged for staff and her continued support of Paris, expressing a job well done.

**ADJOURNMENT**

Motion by Withrow, seconded by Brooks, the motion unanimously carried to adjourn the meeting at 9:45 a.m.

Attest: 

\_\_\_\_\_  
Mayor, John A. Plummer

\_\_\_\_\_

  
City Clerk, Stephanie Settles



## PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: December 10, 2024

---

**AGENDA ITEM:** Second Reading: Ordinance 2024-34; Cannabis License and Fees

**DEPARTMENT:** City Manager

---

**RECOMMENDED MOTION:** Move to approve Ordinance 2024-34 for the regulations and fees related to a cannabis special license.

---

**DESCRIPTION:** In May 2024, Kentucky League of Cities Attorney Morgain Patterson made a presentation to the City Commission related to the new legislation in Kentucky related to Cannabis.

In August 2024, the City Commission passed Ordinance 2024-24 which allowed for cannabis businesses, applied the Kentucky Statutes and regulations to those businesses that would be operating in the City, adopted the statutory required buffer zone of 1000 feet from a school or daycare, assessed an annual fee to be determined in the future, and requested the Joint Planning and Zoning Commission to review all City ordinances, rules, and regulations for further necessary amendments.

The proposed Ordinance 2024-34 puts an additional framework in place related to annual fees. The City is not aware of any current businesses seeking a license in Paris, but is working to ensure the framework is in place in the event an application is received. The proposed Ordinance is modeled off of Lexington-Fayette Urban County Government, but modified to be more concise for the City of Paris' purposes. These fees may be further evaluated in the future.

---

**REQUESTED BY:**

Name: Jamie Miller, City Manager

**CITY OF PARIS  
ORDINANCE 2024-34**

**AN ORDINANCE ADDRESSING MEDICAL CANNABIS AND CREATING A SPECIAL  
LICENSE AND SETTING THEIR FEES AND ADDRESSING RELATED PROCESSES FOR  
SUCH LICENSE**

WHEREAS, the Commonwealth of Kentucky has adopted KRS Chapter 218B providing for the legalization of the use of medical cannabis and the operation of medical cannabis facilities in the Commonwealth pursuant to the terms and conditions of state law,

WHEREAS, the Board of Commissioners of the City of Paris adopted Ordinance 2024-24 which codified the intent of the City to permit those entities operating and licensed in accordance with KRS Chapter 218B and other federal and Kentucky law to operate within the City of Paris pursuant to KRS 218B.130.

WHEREAS, Section 3 of Ordinance 2024-23 addressed a local fee for a license to be assessed at a later date and the City has determined it is appropriate to otherwise amend that recently enacted Ordinance.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS CITY COMMISSION THAT THE FOLLOWING SECTION OF ORDINANCE 2024-24 BE AMENDED AS FOLLOWS AND SEQUENTIALLY RE-NUMBERED:

**Ordinance 2024-24 Section 3.**

- A. A local fee is assessed to every cannabis business within the City to compensate for any additional costs caused by the operation of cannabis businesses. This fee shall be calculated and assessed regularly ~~[annually and shall not exceed the additional costs caused by the operation of cannabis businesses]~~. The current fee for each applicable license type shall be:

|                                   |                          |
|-----------------------------------|--------------------------|
| <u>Cultivator:</u>                | <u>\$500.00 per year</u> |
| <u>Dispensary</u>                 | <u>\$500.00 per year</u> |
| <u>Processor</u>                  | <u>\$500.00 per year</u> |
| <u>Producer</u>                   | <u>\$500.00 per year</u> |
| <u>Safety Compliance Facility</u> | <u>\$500.00 per year</u> |

**B. Definitions**

For the purpose of this Article, the following definitions shall apply:

- a. Licensee shall mean any person who holds a special license for any Medicinal Cannabis Business pursuant to this Article.
- b. Operator shall mean any person who currently operates a Medicinal Cannabis Business, as defined in KRS Chapter 218B, as amended.
- c. Medicinal Cannabis Business shall mean either a cultivator, dispensary, processor, producer, or safety compliance facility as defined in KRS Chapter 218B, as amended.

C. Medicinal Cannabis Special License

- a. No person or entity shall operate a Medicinal Cannabis Business at any location in the City of Paris unless that entity also possesses valid City Business licenses and the required Special License under this section. Licensees are responsible for payment of occupational fees on net profits earned from the operation and on withholdings from employee compensation paid for work done or serviced performed within the City in accordance with City ordinances, as amended.
- b. The City Clerk is authorized to promulgate such forms and implement procedures as reasonably necessary and consistent with Kentucky laws for the orderly and efficient processing of this special license. At a minimum, the application shall include the following information:
  - i. Address of each proposed Medicinal Cannabis Business;
  - ii. Identification of each type of proposed Medicinal Cannabis Business operating at that location (cultivator, dispensary, producer, processor, safety compliance facility);
  - iii. Name, address, phone number, and email address of the applicant;
  - iv. Name, address, phone number, and email address of the operator, if different from the applicant;
  - v. Sufficient evidence that the location of the proposed medicinal cannabis business is not within one thousand (1000) feet of an existing child-care center, as defined by KRS Chapter 199.894(3), family child-care home, as defined by KRS Chapter 199.894(5), or a registered childcare provider in the Child Care Assistance Program, as regulated by 922 KAR 2:180;
  - vi. Confirmation from the Paris-Bourbon County Planning Commission that the proposed property is in compliance with zoning requirements; and
  - vii. An affidavit confirming that the applicant complies and shall continue to comply with all aspects of the applicable building codes, fire codes, and all other applicable state and local laws or regulations.
- c. All applications for a special license and their renewal shall be accompanied by the fee required under this Section and shall be conditioned upon issuance of a valid license issued by the appropriate Cabinet of the Commonwealth pursuant to KRS Chapter 218B, as amended and be in good standing with the City of Paris, including but not limited to compliant with City Code of Ordinances Section 60.014.
- d. The operator of the medicinal cannabis business may apply on behalf of the owner of the medicinal cannabis business, with the express written permission of the owners.
- e. All medicinal cannabis business special license fees and renewals shall expire upon the earlier of: (1) December 31 following the most recent application or renewal; or (2) the revocation of any licenses or permits issued by the Commonwealth of Kentucky.
- f. An application or renewal of a license may be denied by the City Manager, or their designee in the following circumstances:
  - i. When the applicant intentionally or knowingly makes a false statement as to a material matter in the application;
  - ii. When the applicant fails to complete any part of an applicant;
  - iii. When the licensee has failed to pay or is subject to an unsatisfied fee, tax,

- fine, penalty, or lien from the City of Paris for any reason;
    - iv. When the business cannot provide sufficient support to show the proposed location does not meet a required standard;
    - v. When the operator, owner, or the business fails to comply with any applicable state or local law or regulation, including, without limitation, mandatory zoning, building, safety, maintenance, health, sanitation, fire, electrical, plumbing, and mechanical codes; or
    - vi. When the operator, owner, or the business is otherwise found to be not in compliance with City Code of Ordinances §60.014.
  - g. A special license may be revoked when any of the following circumstances provided for in subsection (f) occurs or the licensee has been found in violation of any other portion of this Section two or more times during the relevant license term. A licensee whose special license is revoked is not eligible to apply for another medicinal cannabis business license at the location for which the special license was revoked for a period of one year.
  - h. Any person or entity that has been determined to have violated regulations regarding medicinal cannabis businesses in the City of Paris as determined by the City Manager, or their designee, is subject to civil penalties in the amount of \$500.00 per offense. Each day that the violation continues after notification of the offense has been served shall constitute a separate offense. The local government shall possess a lien on the property owned by the Licensee for all final citations issued under this section.
- D. Procedure to deny, revoke, fail to renew, or issue a citation related to a special license.
- a. Upon finding a condition exists to deny an application, revoke a license, fail to renew a license, or issue a citation the City Manager or their designee shall issue notice to the Licensee or Applicant requiring that it come forward and show cause why the above action should not be taken.
  - b. The licensee or applicant shall have ten (10) calendar days to respond to the notice in writing and present evidence showing that the proposed action should not be taken.
  - c. Within thirty (30) calendar days, the City Commission, or their designee shall review all evidence and hold a hearing at which the Licensee or Applicant shall be allowed to present witnesses on its behalf. A final decision will be made. The licensee or applicant may then pursue and appeal through the Circuit Court.
  - d. Failure to respond to the notice by the City Manager or their designee or otherwise failure to present evidence shall result in the City Manager or their designee taking the proposed action described in the notice.

The foregoing ordinance shall take effect immediately upon execution and publication.

The foregoing ordinance was introduced and read for the first time as the City Commission's regular meeting of November 26, 2024. Read for the second time, adopted and approved at its regular meeting of December 10, 2024.

---

John A. Plummer, Mayor

ATTEST:

---

Stephanie Settles, City Clerk



## PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: December 10, 2024

---

**AGENDA ITEM:** First Reading: Ordinance 2024-35; Entertainment Destination Center

**DEPARTMENT:** City Manager

---

**RECOMMENDED MOTION:** No motion required. First reading.

---

**DESCRIPTION:** The City Commission has had prior discussions to establish an Entertainment Destination Center (EDC). Staff provided a project update at the October 8, 2024 Commission meeting to seek feedback on some decision points for the application.

A notice has been published in the newspaper in accordance with application requirements to notify the public about the intent to apply for this license through the Commonwealth. A meeting was also held on December 3, 2024, to provide any interested parties with an opportunity to provide feedback.

The attached ordinance formally outlines the parameters of the EDC, which will be used in the application to the Commonwealth. Attached are also some draft documents regarding the management plan and communication tools that will be amended by the ABC Administrator as needed through the application process with the State.

After adoption of this ordinance, the application will be made with the State. The EDC will not be activated until they have approved the application.

The proposed EDC is on Main St. from 8th to around the Courthouse and is limited to Special Events approved by the City Commission or ABC Administrator.

The EDC license has a cost to the City of \$2,577.00 annually, as amended. It should be noted that vendors that do not have traveling privileges, such as caterers, will still be required to obtain a Special Event License (which has a cost of \$166 locally and \$266.66 at the State) to serve. If a licensed premise within the EDC wishes to have a location that is not within their licensed spot, additional licenses would also apply. The EDC does not eliminate these individual license requirements and only allows for the travel of beverages off premise for related events.

---

**REQUESTED BY:**

Name: Jamie Miller, ABC Administrator

**CITY OF PARIS  
ORDINANCE 2024-35**

**AN ORDINANCE RELATED TO THE CREATION OF AN ENTERTAINMENT DESTINATION CENTER LICENSED PREMISE IN THE DOWNTOWN OF PARIS; AND FURTHER DIRECTING THE CITY OF PARIS TO APPLY FOR AN ENTERTAINMENT DESTINATION CENTER (EDC) LICENSE FROM THE KENTUCKY DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL; AND FURTHER ESTABLISHING THE REQUIREMENTS FOR A LICENSEE TO SELL ALCOHOLIC BEVERAGES WITHIN THE COMMON AREAS OF THE DESTINATION CENTER.**

WHEREAS, KRS 243.030(21) authorizes the issuance of an Entertainment Destination Center (EDC) License by the Kentucky Department of Alcoholic Beverage Control; and

WHEREAS, in accordance with 804 KAR 4:370 the City of Paris is a wet city and has determined an entertainment destination center licensed premise would aid in economic growth and tourism in the City; and

WHEREAS, the City seeks to create an EDC within its downtown for which it shall obtain a license from the Kentucky Department of Alcoholic Beverage Control; and

WHEREAS, the City further seeks to establish the requirements for a licensee to sell alcoholic beverages within the common areas of the EDC.

NOW THEREFORE, BE IT ORDERED BY THE BOARD OF COMMISSION OF THE CITY OF PARIS, KENTUCKY THAT THE FOLLOWING ARTICLE BE ADDED TO CHAPTER 62 OF THE PARIS CODE OF ORDINANCES AS FOLLOWS:

**ARTICLE III. ENTERTAINMENT DESTINATION CENTER**

**62.200 Boundaries**

The geographical boundaries of the Entertainment Destination Center (EDC) in the City of Paris lies within and adjacent to the following description:

The Entertainment Destination Center is a geographic area that is on Main St. between 8th Street and Bank Row Street. This will encompass the length of Main St. between these areas and the area surrounding Courthouse Square, which will run up Ardery Place, to High St., and back down Bank Row Street.

A map is attached to Ordinance 2024-25 and incorporated herein by reference,

**62.201 Licensing**

(a) The City of Paris shall apply for an EDC license with the Kentucky Department of Alcoholic Beverage Control; the City shall not purchase nor sell alcoholic beverages to provide revenue.

(b) A business that is located within the EDC that sells alcoholic beverages shall hold the necessary alcoholic beverage license or licenses for its premises. A licensee within or adjacent to

the EDC may sell alcoholic beverages from one or more non-permanent locations within any common area within the EDC if the licensee holds a supplemental bar license for each non-permanent location and the licensee holds written permission for these sales from the City. All other vendors seeking to sell during special events must hold appropriate licensing with the State to do so.

(c) This ordinance does not exclude outside vendors. Outside vendors are only permitted to set up during civic events when properly registered through the City and the State ABC.

(d) During hours of special events approved by the City for the operation of the EDC, patrons may leave the premises of a properly licensed businesses that sells alcoholic beverages with alcoholic beverages and consume those drinks in any EDC common area or other participating premises within the EDC if permitted by the business and the City based upon the following:

- (1) Possesses the common area;
- (2) Provides adequate security for the common area;
- (3) Ensures that public streets are controlled in a manner that ensures public safety and pedestrian protection from vehicular traffic; and
- (4) Has granted written permission for the conduct and has a signed agreement with the City to conduct these activities.
- (5) Prohibits patrons from taking alcoholic beverages outside the physical boundaries of the EDC.
- (6) Requires any drinks that are removed from the licensed premise within the EDC shall be in a clear cup with City approved markings and notating the vendor in which it is from.

(e) All licensed premises shall be required to sign a participation contract with the City and hold the City and its employees harmless for any untoward actions that may be instigated on said premises. If the participating licensed business is found to be in violation of the participation contract, the City reserves the right to revoke the participation contract. All requirements of 804 KAR 4:370 must be met before the participation contract is approved. The City ABC Administrator has the authority to temporarily suspend the entire EDC if issues arise that dictate such action.

(f) Those premises not selling alcoholic beverages in the EDC and wish to not participate in the acceptance of alcoholic beverages on/in their premises are required to provide the City with written acknowledgement of their non-participation and to post signage on their premises showing same.

(g) The hours of operation for the EDC is by request for events approved by the Board of Commissioners or the City's ABC Administrator.

(h) It shall be incumbent on all vendors participating in the EDC to make sure all alcohol purchased in their establishment shall be purchased by those of legal drinking age of the State of Kentucky. The City of Paris and its employees shall be held harmless if the vendor has failed to act in accordance with laws and regulations governing the consumption of alcohol. Nothing in this ordinance shall be construed to authorize noncompliance with any law governing vehicle-related open container restrictions or any other state statute or local ordinance or policy.

This Ordinance shall be in full force and effect from and after its adoption, readoption, and publication, as required by law. The EDC shall not be in effect until the license is granted by the State.

The foregoing Ordinance was read for the first time on December 10, 2025, and was read for the second time adopted and approved \_\_\_\_\_.

CITY OF PARIS, KENTUCKY

\_\_\_\_\_  
John A. Plummer, Mayor

ATTEST:

\_\_\_\_\_  
Stephanie Settles, City Clerk



## PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: December 10, 2024

---

**AGENDA ITEM:** First Reading: Ordinance 2024-36; Text Amendment: Neighborhood Revitalization Design Character Overlay Zone

**DEPARTMENT:** Planning and Zoning

---

**RECOMMENDED MOTION:** No motion required. First reading.

---

**DESCRIPTION:** The Paris Bourbon County Joint Planning Agency has worked extensively with the Westside Neighborhood Association over the last few years. Through numerous community engagement sessions, there has been a desire to establish enhanced design standards for the neighborhood.

Before any type of map amendment can be considered to enhance these design standards, the City is required to amend their Planning Ordinance through a Text Amendment to add the ability to adopt "Neighborhood Revitalization Design Character Overlays".

This overlay is being inserted into the current existing ordinance in a similar manner as the Historic District Overlay. Some language is being added. However, future comprehensive updates of the ordinance should further clarify the structure that overlay districts are not stand-alone zones and are layered on top of other appropriate zones.

By creating Neighborhood Revitalization Design Character Overlays in the ordinance, this will permit the City Commission to designate additional regulatory requirements for specific areas to help conserve or promote certain visual characteristics. This is intended to improve the quality of the City's environment through identification, conservation, and maintenance. The protection of these areas promotes public welfare by making the city a more attractive and desirable place in which to live and work.

The ordinance sets for the purpose of these overlay districts, the criteria for which an area may be considered, the process of establishing an overlay, and addresses what standards may be addressed through the overlay.

Planning and Zoning heard Zone Text Amendment 23-01 establishing the Neighborhood Revitalization Design Character Overlay Zone (NR) on 06/15/2023 and recommended approval. The City Staff has made minor modifications to what was recommended by Planning and Zoning. However, the majority of the substance remains the same.

---

**REQUESTED BY:**

Name: Planning and Zoning through Jamie Miller, City Manager

**CITY OF PARIS  
ORDINANCE 2024-36**

**AN ORDINANCE AMENDING THE TEXT OF THE CITY’S ZONING  
ORDINANCE CREATING A NEIGHBORHOOD REVITALIZATION DESIGN  
CHARACTER OVERLAY**

WHEREAS, there have been several public meetings, neighborhood meetings, and discussions on the topic of establishing overlay districts which allow for additional regulatory requirements to conserve or promote certain visual aesthetics of a neighborhood or designated non-residential or mixed use area,

WHEREAS, the City of Paris agrees that the individual character of the City cannot be properly maintained or enhanced unless there is an ability to protect, conserve, and preserve its distinctive neighborhoods and nonresidential/commercial areas,

WHEREAS, the City of Paris agrees that the protection of neighborhoods and these areas promote public welfare by making the city a more attractive and desirable place in which to live and work.

WHEREAS, the Board of Commissioners of the City of Paris desires to make certain amendments to the text of the City’s zoning ordinance,

WHEREAS, the Paris-Bourbon County Planning Commission having considered the proposed text amendment and forwarded a recommendation for approval to the City Commission;

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS BOARD OF COMMISSIONERS THAT SECTION 80.100 OF THE CODE OF ORDINANCES BE AMENDED AND A NEW SUBSECTION OF SECTION 80.201 OF THE CODE OF ORDINANCES BE ADDED AND SUBSEQUENTLY RENUMBERED:

**Section 80.100 Establishment of Districts; Provisions for Official Zoning Map**

*A. Districts.*

1. For the purpose of these regulations, the Paris area is hereby divided into the following districts:

- A- Agricultural
- R-1 Residential
- R-2 Residential
- R-3 Residential
- R-4 Residential
- R-5 Residential
- R-6 Residential
- R-7 Residential
- R-8 Residential

B-1 Central Business  
B-2 General Commercial  
B-3 Neighborhood Commercial  
I-1 Light Industrial  
I-2 Heavy Industrial  
C- Conservation\*  
H-M Hospital/Medical  
H Historic\*  
PUD Planned Unit Development  
**NR Neighborhood Revitalization Design Character Overlay\***

**\*These designations are not stand-alone districts and are overlays which may provide for enhanced or modified regulation requirements but do not eliminate the underlying base zoning.**

Section 80.201 District Regulations

#### **10. NR - Neighborhood Revitalization Design Character Overlay Zone**

- (a) **Intent.** In order to promote the economic and general welfare of the people of the City of Paris and of the general public; and to ensure complementary, orderly, and efficient redevelopment, the City of Paris has determined that qualities relating to the visual characteristics that give a distinct identity to an area and a harmonious appearance of structures that stabilize an area, either residential, nonresidential or mixed use areas, may require additional requirements to redevelop, maintain, protect, conserve or preserve those qualities.
- (b) **Purpose.** It is the purpose of this Article to permit the City of Paris Board of Commissioners the opportunity to adopt additional regulatory requirements in order to help conserve or promote certain visual characteristics.
- (c) **Goals.** The goal of this Article is to affect the purpose and intent, as set forth in the above; and specifically, but not exclusively, to:
- (1) **Give such designations and to enact such regulations as are needed to protect against destruction, degradation, or encroachment upon neighborhoods, areas or places having a special, unique or distinctive character of aesthetic, architectural or cultural significance that serves as the identity of either a residential neighborhood or a non-residential area.**
  - (2) **Encourage the use of existing buildings through adaptive rehabilitation to enhance the diversity and interest of the city. Such encouragement shall not imply a particular zoning designation.**
  - (3) **Encourage construction that will lead to continuation, conservation and improvement in a manner appropriate to the scale and physical character of the original buildings. Ensure that new construction is in harmony with the scale and physical character of the original buildings of the neighborhood**

through the use of design standards.

- (4) Prevent the creation of environmental influences adverse to such purposes.
  - (5) Foster civic pride in the value of accomplishments of the past.
  - (6) Promote the educational, cultural, economic, and general welfare of the people; or
  - (7) Create new character in an area that has been designated for redevelopment.
- (d) Regulations. The classifications and regulations hereunder shall be established in addition to the overlay classification as shown on the Zoning Map for the subject areas. The uses, dimensions and other requirements for said zones, as provided in the Zoning Ordinance, shall apply, except where modified as conditional zoning restrictions determined under these regulations. The rezoning of an underlying zone does not automatically remove NR standards, and the applicant would need to request that the overlay restrictions either be removed or revised as conditions appropriate to the use. Where there are conflicts between the procedures and regulations within the Zoning Ordinance, the more restrictive shall apply.
- (e) Overlay district designation criteria. An area, neighborhood or place meeting one (1) or more of the following criteria may be eligible for designation as a Neighborhood Revitalization Design Character Overlay (NR):
  - (1) It is an older area that, if placed under an NR classification, may result in sufficient improvement to qualify as an H Historic District in the future.
  - (2) It is a newer area that does not have historic significance. In such case, if residential, the overall character of the surrounding neighborhood(s) would be maintained, and if nonresidential, the overall character would be determined by an urban or other design study that creates a unified design;
  - (3) There is a need to protect the visual characteristics that give a neighborhood or area its distinct identity;
  - (4) The existing neighborhood or area is characterized by a variety of building types that establish a significant and distinguishable identity;
  - (5) It has distinguishing characteristics of an architectural style valuable for the study of a period, method of construction, or use of indigenous materials;
  - (6) It has character as a geographically definable area possessing a significant concentration of buildings or structures united by past events or by its plan or physical development; or
  - (7) It has character as an established definable residential neighborhood, agricultural area or business district, united by culture, architectural style or physical plan and development.

Nothing in this Section shall be construed to designate an NR classification to regulate standards traditionally enforced through a deed restriction, a restrictive covenant, private contractual right or term, or regulations by any homeowner association, neighborhood association, or similar association or entity.

- (f) Designation of zones protected by Neighborhood Revitalization Design Character

Overlays. To further the goals and purposes of this Article and the preservation, protection, conservation and use of neighborhood design character districts, the City of Paris Board of Commissioners shall have the authority to designate zones protected by a Neighborhood Revitalization Design Character Overlay, whether residential or nonresidential in nature.

(g) Procedure. The procedure for the City of Paris Board of Commissioners to initiate the designation of a Neighborhood Revitalization Design Character Overlay District are as follows:

(1) Design Standards Analysis. Any party advocating for the designation of Neighborhood Revitalization Design Character Overlay District shall prepare a design analysis of the proposed overlay district by one (1) of the following methods, depending on whether the proposed neighborhood design character zone is for a residential or a non-residential area:

i. For Residential

1. Establish a clear, decipherable set of neighborhood features to describe the character of individual building types. This set shall define the relationships among features and shall serve as a tool to identify common elements in a neighborhood.
2. Identify and project future character, based on potential change from present-day trends and regulations, relying on predominant existing characteristics within the neighborhood; on characteristics that are seen as desirable but not yet existing; or on a combination of the two (2).
3. Conduct architectural surveys to define present and/or early character of the neighborhood. The requesting party shall conduct a field survey containing, as a minimum, the following criteria: distinctive building features; represented building styles; typical building components; finishing materials; placement of building(s) on a site; landscape treatment; degree of visual continuity; degree of density; and degree of compatibility of new structures within historical context.

ii. For Nonresidential. Depending on the intent of the Neighborhood Design Character Overlay, one (1) of the two (2) following methods of design analysis shall be used by the requesting party:

1. Define New Character. Establish a clear, decipherable set of standards that describe the desired character of the area. These criteria shall define the relationships among existing and future features and shall serve as a tool to identify common elements in a nonresidential area so as to create a unified design.
2. Retain Existing Character.
  - a. Conduct architectural surveys to define early and

present character of the area. The requesting party shall conduct a field survey containing, as a minimum, the following criteria: distinctive building features; represented building styles; typical building components; finishing materials; placement of building(s) on the site; landscape treatment; degree of visual continuity; degree of density; and degree of compatibility of new structures within historical context.

- b. Develop preservation goals for the area and identify important characteristics to be respected by comparing the degree of change between early and present-day character.
- c. Identify and project future character as it relates to potential change from present-day trends and regulations. Based on the present-day scenario, identify if the area will preserve its integrity and meet its design goals for the community.

(h) *Design Standards.* The following criteria for new construction or additions shall be based on the design standards analysis within each district. The following are categories of design standards that shall be eligible for overlay regulations and may modify existing zoning or as conditional zoning restrictions. It is not required that each of the following be addressed; instead, to utilize only those elements as applicable or desirable to conserve the character of the neighborhood or surrounding area, and as determined in the design standards analysis. All proposed standards should be specific and measurable.

- (1) Exterior building material restrictions.
- (2) Roof lines and shape requirements.
- (3) Repeating elements.
- (4) Landscaping requirements.
- (5) Minimum window and door opening requirements.
- (6) Front building features.
- (7) Garage door restrictions.
- (8) Lot widths.
- (9) Building orientation.
- (10) Building heights.
- (11) Building setbacks.
- (12) Rear yard building setback
- (13) Accessory structures.
- (14) Bulk plane restrictions.
- (15) Off-street parking design.
- (16) Floor area ratios.
- (17) Signs.

- (i) *Proposal of new overlay district.* A proposal for the establishment of a Neighborhood Revitalization Design Character Overlay District may be initiated only by the City of Paris Board of Commissioners who shall then refer the matter to the Paris-Bourbon County Joint Planning Commission to analyze the criteria within this Section as applied to any potential overlay zone. The Planning Commission shall make a recommendation to the City of Paris Board of Commissioners within 180 days after receiving the request from the City of Paris Board of Commissioners, which time may be extended for good cause by subsequent act of the City of Paris Board of Commissioners. The recommendation of the Planning Commission shall not be binding on the City of Paris Board of Commissioners. Nothing in this Section shall be construed to prohibit any person or entity from advocating to the City of Paris Board of Commissioners about any overlay district. The City of Paris Board of Commissioners shall be the sole decision-making body to create any Neighborhood Revitalization Design Character Overlay District.
- (j) *Owner Notification.* When any proposal to establish a Neighborhood Revitalization Design Character Overlay District is initiated, the Planning Commission shall then hold at least one (1) public hearing, after notice, as required by KRS Chapter 424 and KRS Chapter 100.
- (1) Notice of the time, place and reason for the required public hearing shall be given by one publication in the newspaper of general circulation in the County, not earlier than twenty-one (21) days or later than seven (7) days before the public hearing in accordance with KRS 100.211.
  - (2) Any published notice shall include boundary or the proposed overlay district or a geographic description sufficient to locate and identify the property, and the names of two (2) streets on either side of the property which intersect the street on which the property is located; and when the property in question is located at the intersection of two (2) streets, the notice shall designate the intersection by name of both streets rather than name two (2) streets on either side of the property.
  - (3) Written notice of the public hearing shall be given at least thirty (30) days in advance of the hearing by first class mail to an owner of every parcel of property the classification of which is proposed to be changed. Records by the Property Valuation Administrator may be relied upon to determine the identity and address of said owners. The notice shall state that the subject property has been identified within the proposed overlay district; the time, place and date of the hearing before the Planning Commission; and the proposed specific design standards as determined desirable and recommended for each proposed district.
  - (4) The Planning Commission staff, or other officer, of the Planning Commission shall certify that the notice was mailed to an owner of every parcel of property withing the proposed overlay district. Records maintained by the Property Valuation Administrator may be relied upon conclusively to determine the identity and address of said owners. In the event such property is in condominium or cooperative forms of ownership, then the person

notified by mail shall be the president, or chairman, of the owner group which administers property commonly owned by the condominium or cooperative owners. A joint notice may be mailed to two (2) or more co-owners of an adjoining property who are listed in the Property Valuation Administrator's records as having the same address.

- (k) *Building Permit Review Process.* All building permit applications will be required to comply with adopted design standards for applicable building improvements on property located within a designated Neighborhood Revitalization Design Character Overlay District and as approved by the Planning Commission.

The foregoing ordinance shall take effect immediately upon execution and publication.

The foregoing ordinance was introduced and read for the first time at the City Commission's regular meeting of December 10, 2024. Read for the second time, adopted, and approved at its regular meeting of \_\_\_\_\_.

\_\_\_\_\_  
John A. Plummer, Mayor

ATTEST:

\_\_\_\_\_  
Stephanie Settles, City Clerk



## PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: December 10, 2024

---

**AGENDA ITEM:** Municipal Order 2024-91; Change Order (Deduct): Akins Excavating - Water Distribution Upgrades

**DEPARTMENT:** Field Operations

---

**RECOMMENDED MOTION:** Move to approve Municipal Order 2024-91 for Change Order #2 to Akins Excavating and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents for a total decrease in the contracted amount of \$76,135.00.

---

**DESCRIPTION:** On June 11, 2024, the Commission approved the award of Contract 1 for Water Distribution Improvements to Adkins Excavating in the amount of \$820,393. A deduct change order was approved on August 27, 2024, through Municipal Order 2024-61 which reduced the contract total to \$579,545. These changes were made to reduce the cost of the project in line with the KIA funding available.

As the project has progressed, there have been additional changes identified to the project that are resulting in another proposed deduct change order. Some of these changes are additions and some are removals, but the net result is a deduction. These changes do not change the overall scope of the project. The changes are outlined below:

It is the staff's recommendation to reduce item 3 -666 LF 6" PVC Water Line. This would decrease that line by \$46,620.

It is the staff's recommendation to reduce item 5 -52 LF 10" HDPE Casing. This would decrease that line by \$17,680.

It is the staff's recommendation to reduce item 9 -1 Fire Hydrant. This would decrease that line by \$3,925.

It is the staff's recommendation to reduce item 10 -92 LF 12" Encasement. This would decrease that line by \$18,860.

It is the staff's recommendation to reduce item 14 -1 6" cap. This would decrease that line by \$3,600.

It is the staff's recommendation to remove item 17 -1 6" insert valve. This would decrease that line by \$15,000.

It is the staff's recommendation to reduce item 21 -67 LF Pavement. This would decrease that line by \$12,060.

The total reduction and removal of items for this change order is \$122,720.

It is the staff's recommendation to increase item 7 +1 Bypass meter. This would increase that line by \$3,925.

It is the staff's recommendation to add item 24 +60 LF 4" Casing. This would increase that line by \$8,400.

It is the staff's recommendation to add item 25 +40 LF 2" HDPE Directional Bore. This would increase that line by \$4,000.

It is the staff's recommendation to add item 26 +321 LF 2" open cut. This would increase that line by \$19,260.

It is the staff's recommendation to add item 27 +1 LF Flush Hydrant. This would increase that line by \$8500.

It is the staff's recommendation to add item 28 +1 LF 2" gate valve and connection. This would increase that

line by \$2,500.

The total additions and increases in items for this change order 02 is \$46,585.

The net change in contract price was a decrease of \$76,135.

The new contract total will be \$503,410.

---

**REQUESTED BY:**

Name: Kevin Mayhorn, Assistant City Manager  
Micheal Mynear, Field Operations Superintendent

**CITY OF PARIS  
MUNICIPAL ORDER NO. 2024-91**

**A MUNICIPAL ORDER APPROVING A CHANGE ORDER TO THE 2024  
AGREEMENT WITH AKINS EXCAVATING, INC**

**WHEREAS**, the City has entered into an agreement for distribution system upgrades with Akins Excavating, Inc. on June 11, 2024.

**WHEREAS**, Municipal Order 2024-61 approved Change Order #1 as a deduct to the contract.

**WHEREAS**, The City of Paris is requesting Change Order #2 as a deduct to the contract in the amount of \$76,135.00 based on reduction of line items in the project.

**NOW THEREFORE**, be it ordered by the City Commission of the City of Paris, Kentucky to approve the finalizing of the Change Order 2 with Akins Excavating, Inc. and that the Mayor, City Manager, and City Clerk are authorized to finalize and execute all necessary documents.

Enacted at the City Commission's regular meeting of December 10, 2024.

CITY OF PARIS, KENTUCKY

\_\_\_\_\_  
John A. Plummer, Mayor

ATTEST:

\_\_\_\_\_  
Stephanie Settles, City Clerk



## PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: December 10, 2024

---

**AGENDA ITEM:** Municipal Order 2024-92; Change Order (Deduct): W Principles - Solid Waste and Recycling Depot

**DEPARTMENT:** Public Works

---

**RECOMMENDED MOTION:** Move to approve Municipal Order 2024-92 for Change Order #1 to W. Principles and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents for a total decrease in the contracted amount of \$16,928.25.

---

**DESCRIPTION:** On February 27, 2024, the Commission approved the award of the construction of the Solid Waste and Recycling Depot to W. Principles in the amount of \$3,758,000.

As the project has progressed, there have been changes identified to the project that are resulting in a proposed deduct change order. Some of these changes are additions and some are removals, but the net result is a deduction. These changes do not change the overall scope of the project. The changes are outlined below:

Add hardware at the aluminum storefront entrance for key fob operation. \$1,144.25  
Add electrical wiring and controls for the automated aluminum storefront entrance. \$948.75  
Add boulders to prevent driving around the fence. \$1,725.00  
Extend a 2" gas line to the building. \$7,906.25  
Add a window between the clerk's office and the entrance foyer. \$747.50  
Credit for not relocating the waterline. (\$29,400.00)

The net change in contract price was a decrease of \$16,928.25

The new contract total will be \$3,741,071.75

---

### REQUESTED BY:

Name: Mike Smith, Public Works Superintendent  
Jamie Miller, City Manager

**CITY OF PARIS  
MUNICIPAL ORDER NO. 2024-92**

**A MUNICIPAL ORDER APPROVING A CHANGE ORDER TO THE 2024  
AGREEMENT WITH W. PRINCIPLES**

**WHEREAS**, the City approved entering into an agreement for construction of the solid waste and recycling depot with W. Principles on February 27, 2024.

**WHEREAS**, The City of Paris is requesting Change Order #1 as a deduct to the contract in the amount of \$16,928.25 based on modifications of line items in the project.

**NOW THEREFORE**, be it ordered by the City Commission of the City of Paris, Kentucky to approve the finalizing of Change Order 1 with W. Principles. and that the Mayor, City Manager, and City Clerk are authorized to finalize and execute all necessary documents.

Enacted at the City Commission's regular meeting of December 10, 2024.

CITY OF PARIS, KENTUCKY

\_\_\_\_\_  
John A. Plummer, Mayor

ATTEST:

\_\_\_\_\_  
Stephanie Settles, City Clerk



## PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: December 10, 2024

---

**AGENDA ITEM:** Municipal Order 2024-93; Project Establishment: 3rd Street - Public Community Gathering Space

**DEPARTMENT:** Administration

---

**RECOMMENDED MOTION:** Move to approve Municipal Order 2024-93 to establish a project related to the 3rd street area that is closed to vehicular traffic. Further move to approve and authorize the Mayor, City Manager, and City Clerk to execute all documents necessary for continuation on this project.

---

**DESCRIPTION:** Municipal Order 2024-87 was approved on November 12, 2024, to close 3rd Street to vehicle traffic to create a pedestrian-friendly gathering space downtown. The vision for this project is to transform the area of 3rd street into a public gathering space which fosters multipurpose connectivity. This concept for this area tentatively includes a public seating area with ADA-accessible tables and shaded canopies, benches, public Wi-Fi access, and public art and decoration. The goal is to also work towards obtaining a mobile stage and seating for festivals or micro-concerts during downtown events, to be used near this location or another area depending on the event.

This project was not outlined in the current budget allocations, but staff is continually seeking out funding options through grants, etc. Until grant funds are awarded, departmental budget allocations may be used to start to slowly build this area up in phases. Equipment such as sound systems, portable lights, and public charging stations may also be purchased.

The attached Municipal Order approves this as an established project by Commission, recognizing the intent to apply for grant funds, and to authorize signatures as appropriate for other related purchases. Current purchasing requirements will still apply with single purchases over \$25,000 needing Commission approval.

---

**REQUESTED BY:**

Name: Mike Smith, Public Works Superintendent  
Merissa Williamson, Purchasing and Grants Manager

**CITY OF PARIS  
MUNICIPAL ORDER 2024-93**

**A MUNICIPAL ORDER APPROVING THE CREATION OF  
THE PUBLIC COMMUNITY GATHERING SPACE  
PROJECT AND PROVIDING FOR THE EXPEDITED  
APPROVAL OF ITEMS RELATED TO SUCH PROJECT.**

WHEREAS, the City of Paris has determined that it is in the public interest to continue to create attractive public gathering spaces to enhance community and quality of life;

WHEREAS the City has closed part of 3<sup>rd</sup> Street to vehicular traffic and have identified this as a potential area of public community gathering;

WHEREAS the City is working to identify grant funding available for this project, including but not limited to a grant through TMobile;

WHEREAS the City is interested in continuing to seek additional grant opportunities related to the project;

WHEREAS if sufficient funding is secured the City desires to proceed with this project;

WHEREAS the City of Paris recognizes that periodic modifications to the adopted budget for the fiscal year are necessary for fiscal management purposes;

NOW THEREFORE be it resolved by the Board of Commissioners of the City of Paris (“Board”) that the board hereby approves the above-subject project;

BE IT FURTHER RESOLVED that once funding is identified the board authorizes RFPs to be published related to this project, if needed;

BE IT FURTHER RESOLVED that the board authorizes the Mayor, City Manager, City Clerk, to execute all necessary applications, agreements, certifications or reimbursement requests or other documents on behalf of the City in connection with the advancement or approval of the project;

Enacted at the City Commission’s special meeting of December 10, 2024.

CITY OF PARIS, KENTUCKY

---

John A. Plummer, Mayor

ATTEST:

---

Stephanie Settles, City Clerk



## PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: December 10, 2024

---

**AGENDA ITEM:** Resolution 2024-20; Grant Application: Assistance to Firefighters Grant (AFG)

**DEPARTMENT:** Fire

---

**RECOMMENDED MOTION:** Move to approve Resolution 2024-20 approving the filing of an application to request funding through FY24 for Assistance to Firefighters Grant and authorize the Mayor, City Manager, City Clerk, and City Attorney to execute all required documents. If awarded, further move to authorize the Mayor, City Manager, City Clerk, and City Attorney to execute all required reporting documents.

---

**DESCRIPTION:** The Department of Homeland Security (DHS) through Federal Emergency Management Agency (FEMA) has announced the funding window for the Fiscal Year 2024 Assistance to Firefighter Grant (AFG) is now open.

The staff is recommending submitting an application for approximately \$750,000 to assist in funding the purchase of Self Contained Breathing Apparatus (SCBA). Replacing outdated SCBA equipment reduces the risk of equipment failure during response to emergency calls. This is vital equipment that helps protect the safety of our firefighters.

If awarded, the required match will be 5% as a jurisdiction of less than 20,000, which totals \$37,500. In accordance with AG 2-1, Grants Administration, staff is requesting approval for this application because it requires a match and ongoing reporting.

This item was identified in the CIP as project number 24FD01 which has an allocated balance of \$300,000 in the current budget year. The required match would come from this allocation.

The notice of funding opportunity (NOFO) is available for review in the Purchasing and Grants Manager's office.

---

### REQUESTED BY:

Name: Michael Duffy, Fire Chief  
Merissa Williamson, Grants & Purchasing Manager

**CITY OF PARIS  
RESOLUTION 2024-20**

**A RESOLUTION APPROVING THE FILING OF AN  
APPLICATION TO REQUEST FUNDING THROUGH THE  
ASSISTANCE TO FIREFIGHTERS GRANT FY 24**

WHEREAS, the City of Paris has determined that it is in the public interest to identify funding to assist with equipment upgrades to firefighters' self-contained breathing apparatus;

WHEREAS, the U.S Department of Homeland Security through the Federal Emergency Management Association (FEMA) has announced funding for the 2025-2026 biennium for the Assistance to Firefighters Funding;

WHEREAS, the required match, if awarded is 5% to the federal award;

WHEREAS, continuous reporting is required, if awarded.

NOW THEREFORE be it resolved by the Board of Commissioners of the City of Paris ("Board") that the Mayor, City Manager, Fire Chief, and City Clerk are hereby authorized to execute and submit an application and execute all necessary documents for Assistance to Firefighters grant opportunities.

NOW THEREFORE, be it further resolved by the Board of Commissioners of the City of Paris ("Board") that the Mayor, City Manager, Fire Chief, and City Clerk are hereby authorized to execute all necessary documents for continuous reporting.

Enacted at the City Commission's regular meeting of December 10, 2024.

CITY OF PARIS, KENTUCKY

---

John A. Plummer, Mayor

ATTEST:

---

Stephanie Settles, City Clerk



## PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: December 10, 2024

---

**AGENDA ITEM:** Contract Approvals and Ratification

**DEPARTMENT:** City Manager

---

**RECOMMENDED MOTION:** Move to approve and ratify the listed contracts and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents.

---

**DESCRIPTION:** The contracts or agreements below are under the threshold that would require City Commission approval, or are authorized under a prior project, order, or policy. The staff is seeking approval or ratification of such agreements.

Contracts are available for inspection at the City Clerk's office upon request.

| Vendor           | Contractual Item                                                                            | Amount       |
|------------------|---------------------------------------------------------------------------------------------|--------------|
| Traditional Bank | Renewal of CD Investments - GF                                                              | \$517,453.42 |
| Traditional Bank | Renewal of CD Investments - UF                                                              | \$258,726.71 |
| Hach             | Maintenance and Calibration for the Water Plant - Renewal - Authorization approved 1/9/2024 | \$11,467.00  |

---

**REQUESTED BY:**

Name: Jamie Miller, City Manager



## PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: December 10, 2024

---

**AGENDA ITEM:** Payment of Invoices: General and Utility Fund

**DEPARTMENT:** Finance

---

**RECOMMENDED MOTION:** Move to approve the payment of invoices for General Fund in the amount of \$76,604.99 and Utility Fund in the amount of \$434,367.82.

---

**DESCRIPTION:** Attached is the summary of invoices for the General Fund (\$76,604.99) and Utility Fund (\$434,367.82). Both claims reports cover the period from November 18 through November 30, 2024.

Notable disbursements in the General Fund include \$11,420.67 to Richards Electric Supply Co for repairs to the Municipal Building transformer as a result of the crash that occurred on August 27, 2024. Additionally, there was \$8,635.71 to Morton Salt, Inc. for road salt due to inclement weather.

Notable disbursements in the Utility Fund include \$79,990.00 to Dutch Ishmael Chevrolet for a new dump truck in the water distribution department, \$76,373.55 to Stuart C. Irby Co. for a new wire tensioner for the electric department, \$15,218.40 to USALCO for treatment chemicals at the water plant.

---

**REQUESTED BY:**

Name: Brad Oberlander, Finance Director

**CITY OF PARIS**  
**General Fund - Claims Report**  
**12/10/2024**

| <u>CK Number</u> | <u>Vendor</u>                  | <u>CK Date</u> | <u>CK Amount</u> |
|------------------|--------------------------------|----------------|------------------|
| 51328            | STOCK YARDS BANK               | 11/20/2024     | 66.00            |
| 51329            | Advance Auto Parts             | 11/22/2024     | 285.50           |
| 51330            | American Fidelity Assurance    | 11/22/2024     | 9,376.88         |
| 51331            | ARISTA INFORMATION SYSTEMS INC | 11/22/2024     | 2,011.09         |
| 51332            | AT&T Mobility - (6463)         | 11/22/2024     | 2,792.95         |
| 51333            | AT&T OneNet                    | 11/22/2024     | 11.41            |
| 51334            | BLUEGRASS BUSINESS HEALTH      | 11/22/2024     | 228.00           |
| 51335            | Bme Inc                        | 11/22/2024     | 920.00           |
| 51336            | Bourbon Community Hospital     | 11/22/2024     | 110.00           |
| 51337            | CHARTER COMMUNICATIONS         | 11/22/2024     | 124.98           |
| 51338            | Crystal Springs                | 11/22/2024     | 31.73            |
| 51339            | Directcare Family Health Pllc  | 11/22/2024     | 60.00            |
| 51340            | Eads Hardware                  | 11/22/2024     | 694.13           |
| 51341            | ERIC JOHNSON                   | 11/22/2024     | 230.00           |
| 51342            | Galls, LLC                     | 11/22/2024     | 561.14           |
| 51343            | Global Water Technology        | 11/22/2024     | 200.00           |
| 51344            | Grainger                       | 11/22/2024     | 220.39           |
| 51345            | Kentucky Uniforms, Inc.        | 11/22/2024     | 186.90           |
| 51346            | KIMBALL MIDWEST                | 11/22/2024     | 285.41           |
| 51347            | KOI                            | 11/22/2024     | 223.36           |
| 51348            | KRONOS SAASHR, INC             | 11/22/2024     | 2,567.00         |
| 51349            | KU                             | 11/22/2024     | 6,140.72         |
| 51350            | Lowes Business Acct/Syncb      | 11/22/2024     | 914.88           |
| 51351            | Pro Chem                       | 11/22/2024     | 666.98           |
| 51352            | Richards Electric Supply Co    | 11/22/2024     | 11,420.67        |
| 51353            | Riley Oil Company              | 11/22/2024     | 2,625.95         |
| 51354            | Stericycle Inc.                | 11/22/2024     | 60.80            |
| 51355            | TEXAS LIFE                     | 11/22/2024     | 1,041.79         |
| 51356            | The Citizen Advertiser         | 11/22/2024     | 252.00           |
| 51357            | TRANSUNION RISK DATA SOLUTIONS | 11/22/2024     | 360.00           |
| 51358            | Unifirst Corporation           | 11/22/2024     | 176.95           |
| 51359            | United Rentals Inc             | 11/22/2024     | 495.00           |
| 51360            | AT&T - 5019                    | 11/27/2024     | 1,446.41         |
| 51361            | Bme Inc                        | 11/27/2024     | 2,444.20         |

**CITY OF PARIS**  
**General Fund - Claims Report**  
**12/10/2024**

| <u>CK Number</u> | <u>Vendor</u>                               | <u>CK Date</u> | <u>CK Amount</u> |
|------------------|---------------------------------------------|----------------|------------------|
| 51362            | CHARTER COMMUNICATIONS                      | 11/27/2024     | 114.99           |
| 51363            | Corelogic Centralized Refunds               | 11/27/2024     | 752.54           |
| 51364            | Crown Trophy                                | 11/27/2024     | 113.75           |
| 51365            | DELTA DENTAL OF KENTUCKY                    | 11/27/2024     | 5,278.03         |
| 51366            | Grainger                                    | 11/27/2024     | 205.62           |
| 51367            | Greatamerica Financial Svcs                 | 11/27/2024     | 68.98            |
| 51368            | JERRY GUINN                                 | 11/27/2024     | 99.18            |
| 51369            | Kentucky City/County Management Association | 11/27/2024     | 390.00           |
| 51370            | KOI                                         | 11/27/2024     | 41.71            |
| 51371            | KRONOS SAASHR, INC                          | 11/27/2024     | 1,261.27         |
| 51372            | LINS GARDEN CHINESE RESTAURANT              | 11/27/2024     | 268.50           |
| 51373            | Meade Tractor                               | 11/27/2024     | 288.35           |
| 51374            | Mitchell's Garage LLC                       | 11/27/2024     | 1,542.77         |
| 51375            | Morton Salt, Inc.                           | 11/27/2024     | 8,635.71         |
| 51376            | Riley Oil Company                           | 11/27/2024     | 5,514.84         |
| 51377            | Standard Business Machines                  | 11/27/2024     | 144.04           |
| 51378            | Transamerica Employee Benefits              | 11/27/2024     | 1,765.40         |
| 51379            | Unifirst Corporation                        | 11/27/2024     | 176.95           |
| 51380            | VALVOLINE                                   | 11/27/2024     | 223.14           |
| 51381            | YMCA                                        | 11/27/2024     | 486.00           |

**Total General Fund Claims - \$ 76,604.99**

**CITY OF PARIS**  
**Utility Fund - Claims Report**  
**12/10/2024**

| <u>CK Number</u> | <u>Vendor</u>                   | <u>CK Date</u> | <u>CK Amount</u> |
|------------------|---------------------------------|----------------|------------------|
| 59194            | Advance Auto Parts              | 11/22/2024     | 44.14            |
| 59195            | AMERICAN FIDELITY ASSURANCE     | 11/22/2024     | 4,816.91         |
| 59196            | Arista Information Systems, Inc | 11/22/2024     | 358.09           |
| 59197            | AT&T OneNet Service             | 11/22/2024     | 3.60             |
| 59198            | BLUEGRASS BUSINESS HEALTH       | 11/22/2024     | 103.00           |
| 59199            | Burdine Security Group Inc.     | 11/22/2024     | 180.00           |
| 59200            | Cape Electrical Supply LLC      | 11/22/2024     | 442.00           |
| 59201            | CHARTER COMMUNICATIONS          | 11/22/2024     | 204.99           |
| 59202            | CHARTER COMMUNICATIONS          | 11/22/2024     | 199.99           |
| 59203            | CITCO WATER                     | 11/22/2024     | 843.58           |
| 59204            | City of Paris                   | 11/22/2024     | 188.75           |
| 59205            | CORE & MAIN LP                  | 11/22/2024     | 98.23            |
| 59206            | Crystal Springs                 | 11/22/2024     | 31.73            |
| 59207            | Dutch Ishmael Chevrolet         | 11/22/2024     | 79,990.00        |
| 59208            | Eads Hardware                   | 11/22/2024     | 1,311.75         |
| 59209            | Gates, Darren                   | 11/22/2024     | 75.00            |
| 59210            | IDEXX DISTRIBUTION, INC         | 11/22/2024     | 273.36           |
| 59211            | Kentucky811                     | 11/22/2024     | 885.00           |
| 59212            | KOI                             | 11/22/2024     | 11.27            |
| 59213            | KRONOS SAASHR, INC              | 11/22/2024     | 421.32           |
| 59214            | KU - KENTUCKY UTILITIES         | 11/22/2024     | 10,768.27        |
| 59215            | Linville Electric Service       | 11/22/2024     | 190.00           |
| 59216            | Lowe's Business Acct/SYNCB      | 11/22/2024     | 160.55           |
| 59217            | Luttrell Staffing, Inc.         | 11/22/2024     | 1,092.80         |
| 59218            | Lynn Imaging                    | 11/22/2024     | 59.58            |
| 59219            | Pro Chem, Inc                   | 11/22/2024     | 618.52           |
| 59220            | Riley Oil Company               | 11/22/2024     | 1,482.70         |
| 59221            | Southeast Mail Service LLC      | 11/22/2024     | 833.12           |
| 59222            | SSC Lexington Cooperative       | 11/22/2024     | 24.98            |
| 59223            | STERICYCLE                      | 11/22/2024     | 15.20            |
| 59224            | Stuart C. Irby Co.              | 11/22/2024     | 76,373.55        |
| 59225            | TEXAS LIFE                      | 11/22/2024     | 575.32           |
| 59226            | The Citizen Advertiser          | 11/22/2024     | 959.00           |
| 59227            | The Law Firm of Linda K Ain     | 11/22/2024     | 680.00           |

**CITY OF PARIS**  
**Utility Fund - Claims Report**  
**12/10/2024**

| <u>CK Number</u> | <u>Vendor</u>                  | <u>CK Date</u> | <u>CK Amount</u>  |
|------------------|--------------------------------|----------------|-------------------|
| 59228            | Unifirst Corporation           | 11/22/2024     | 286.84            |
| 59229            | US DEPARTMENT OF ENERGY        | 11/22/2024     | 7,184.95          |
| 59230            | USA Blue Book                  | 11/22/2024     | 877.71            |
| 59231            | YMCA                           | 11/22/2024     | 117.00            |
| 59232            | AT&T - 5019                    | 11/27/2024     | 138.42            |
| 59233            | CHARTER COMMUNICATIONS         | 11/27/2024     | 119.99            |
| 59234            | CITCO WATER                    | 11/27/2024     | 752.76            |
| 59235            | Culligan Water Conditioning    | 11/27/2024     | 188.53            |
| 59236            | DELTA DENTAL OF KENTUCKY       | 11/27/2024     | 2,036.12          |
| 59237            | Gates, Darren                  | 11/27/2024     | 100.00            |
| 59238            | GreatAmerica Financial Servs   | 11/27/2024     | 68.98             |
| 59239            | IDEXX DISTRIBUTION, INC        | 11/27/2024     | 487.39            |
| 59240            | KONECRANES INC                 | 11/27/2024     | 1,539.25          |
| 59241            | KRONOS SAASHR, INC             | 11/27/2024     | 212.82            |
| 59242            | KU - KENTUCKY UTILITIES        | 11/27/2024     | 43.94             |
| 59243            | Luttrell Staffing, Inc.        | 11/27/2024     | 324.53            |
| 59244            | O'reilly Auto Parts            | 11/27/2024     | 17.52             |
| 59245            | Snapp Fab LLC                  | 11/27/2024     | 325.00            |
| 59246            | Transamerica Employee Benefits | 11/27/2024     | 581.44            |
| 59247            | Unifirst Corporation           | 11/27/2024     | 300.33            |
| 59248            | USALCO                         | 11/27/2024     | 15,218.40         |
| 59249            | Water Solutions Unlimited, Inc | 11/27/2024     | 3,432.00          |
| 112124           | Amazon Capital Services        | 11/21/2024     | 233.03            |
| 112524           | KYMEA                          | 11/25/2024     | <u>215,464.57</u> |

**Total Utility Fund Claims - \$ 434,367.82**



## PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: December 10, 2024

---

**AGENDA ITEM:** Municipal Order 2024-94; Agreement with Granite for Internet

**DEPARTMENT:** Assistant City Manager

---

**RECOMMENDED MOTION:** Move to approve Municipal Order 2024-94 to finalize an agreement with Granite and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents. Further, to authorize the Mayor, City Manager, and City Clerk to approve future renewals provided that there are no substantial changes to terms and conditions, and if the renewal amount does not exceed the current purchasing threshold set for City Commission approval at that time.

---

**DESCRIPTION:** Currently, internet services in all city departments are set up with a total of 9 separate internet accounts totaling an estimated amount of \$2,421.68 monthly. This is an annual cost of slightly over \$29,000. Over the past several months, staff have met with different vendors looking at options that would allow a single provider to provide internet service at all city locations. This would help be more efficient when processing monthly invoices, more reliable connections, better internet security, and allow for timely support in the event of an outage.

The staff is recommending moving forward with Granite Government Solutions for internet service at all City locations. Granite offers a single point of contact for service and maintenance. A dedicated relationship management with clear escalation paths supported by 24/7 US-based customer service. Consolidated billing will assist in the accounts payable process. An intuitive portal that provides a centralized view of circuits, bills, network traffic and service tickets, and 24/7 network monitoring for potential threats and speed loss.

The monthly cost for this service is \$2,127.68 per month and is locked in for 3 years. This is an estimated saving of \$294 per month. This would provide the same speed of internet service we currently have at all 9 locations, billed and managed by one provider, and on one bill monthly. This would be an estimated annual savings of \$3,528.00

Also, as part of the telephone system upgrade, the city is required to maintain 1 POTS line for the emergency telephone inside the City Hall elevators. Currently, we pay approximately \$75.00 per month for that line. With Granite, the cost would be \$59.95 per month.

---

**REQUESTED BY:**

Name: Kevin Mayhorn, Assistant City Manager

**CITY OF PARIS  
MUNICIPAL ORDER 2024-94**

**A MUNICIPAL ORDER APPROVING AN AGREEMENT  
WITH GRANITE FOR INTERNET SERVICE AND  
SUPPORT**

WHEREAS, the City of Paris has determined that it is in the public interest to combine all City internet accounts onto one invoice and enter into an agreement for 3 years with Granite.

WHEREAS the consists of merging City internet accounts, licenses, hardware, and setup;

WHEREAS the total amount of the project is to save approximately \$3,528 annually.

NOW THEREFORE be it resolved by the Board of Commissioners of the City of Paris ("Board") that Mayor, City Manager, and City Attorney finalize the terms of the Agreement with Granite, and the Mayor, City Manager, and City Clerk is authorized to execute the agreement. After the expiration of the Agreement, the Mayor is authorized to renew the Agreement upon the same or substantially similar terms.

Enacted at the City Commission's meeting of December 10, 2024.

CITY OF PARIS, KENTUCKY

---

John A. Plummer, Mayor

ATTEST:

---

Stephanie Settles, City Clerk



## PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: December 10, 2024

---

**AGENDA ITEM:** Resolution 2024-21; Comprehensive Plan Goals and Objectives

**DEPARTMENT:** Planning and Zoning

---

**RECOMMENDED MOTION:** Move to approve Resolution 2024-21 adopting the Comprehensive Plan Goals and Objectives

---

**DESCRIPTION:** Over the last few years, the Paris Bourbon County Joint Planning Office has been working on proposed updates to the Comprehensive Plan. This process included community input and soliciting feedback from multiple stakeholders.

On April 27, 2021, the prior Planning and Zoning Director presented the draft goals and objectives for the Envision 2040 Comprehensive Plan to the City Commission, but no formal action to adopt them was taken.

These goals and objectives were derived from community input and with assistance from the University of Kentucky Center for Economic Development.

In order to continue to move forward with finalizing the updates of the Comprehensive Plan, the Joint Agency is seeking a resolution adopting the Goals and Objectives. These goals are County-wide and have also been adopted by the Fiscal Court.

---

**REQUESTED BY:**

Name: Planning and Zoning thru Jamie Miller, City Manager

**CITY OF PARIS  
RESOLUTION 2024-21**

**A RESOLUTION AUTHORIZING THE PARIS BOURBON  
COUNTY JOINT PLANNING AND ZONING COMMISSION  
PROPOSED ENVISION 2040 COMPREHENSIVE PLAN  
GOALS AND OBJECTIVES**

WHEREAS, the City of Paris recognizes the importance for planning for the future growth and development of the City of Paris community;

WHEREAS, the Paris Bourbon County Joint Planning office has solicited input from the public and other stakeholders to craft a vision for the City’s future;

WHEREAS, the Paris Bourbon County Joint Planning office, working in concert with the University of Kentucky Center for Economic Development Initiative of Kentucky developed goals and objectives to serve as a guide for the Community’s future growth and development, based on examining existing and future conditions, examples of planning practices from around the region, and input from stakeholders;

WHEREAS, achieving the Community’s vision for the future will be accomplished through the implementation of the comprehensive plan;

NOW THEREFORE be it resolved that the Board of Commissioners of the City of Paris does hereby approve the “Envision 2040” Comprehensive Plan Goal and Objectives.

Approved at the December 10, 2024 City Commission regular meeting.

CITY OF PARIS, KENTUCKY

\_\_\_\_\_  
John A. Plummer, Mayor

ATTEST:

\_\_\_\_\_  
Stephanie Settles, City Clerk



## PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: December 10, 2024

---

**AGENDA ITEM:** Commission Member Board and Committee Appointments

**DEPARTMENT:** City Manager

---

**RECOMMENDED MOTION:** Move to approve the proposed slate of appointments.

---

**DESCRIPTION:** A representative from the City Commission serves on the boards of several community partners and joint agencies. At the beginning of each election term, the seats are reappointed for the period of the election term.

Additionally, the City has work groups that are temporarily created for projects where Commissioners are assigned to work with staff and stakeholders on topics before they come to the Commission at large. These work groups may be ongoing or sunset after a specific project. These work groups may be subject to public meeting laws, depending on their function. For example, the Audit Committee does not meet as a group and will not have any public meetings. They serve as additional layers of purchasing approval. The Audit Committee and Investment Committee are created via ordinance and must remain.

There are also some appointments, such as seats on the Parks and Recreation Board that have been assigned to a Commission Member, but those are not terms dedicated to an elected official seat and are assigned to the individual for the duration of the appointment. The Code Enforcement Board does not allow dual offices and a new appointment will need to come to the City Commission at a future meeting to assign someone to the Code Enforcement Board in place of Commissioner Elect Stan Galbraith.

Lastly, those members assigned to the Audit Committee generally also serve as check signers for the City, in addition to the Mayor. Staff is seeking confirmation to continue under this practice and to ensure the bank signers are appropriately on file with the bank.

Here are the current assignments:

Chamber of Commerce: Sharon Fields  
E911 Board: Mayor Plummer and Tim Gray  
EMS Board: Mayor Plummer and Tim Gray  
Tourism Commission: Sharon Fields  
EDA: Mayor Plummer (as an Ex-Officio member)  
Audit Committee: Wallis Brooks and Mike Withrow  
Investment Committee: Stan Galbraith  
Ethics Ordinance Revision Work Group: Sharon Fields

The upcoming proposed slate of appointments are:

Chamber of Commerce: \_\_\_\_\_

E911 Board: \_\_\_\_\_ and \_\_\_\_\_  
EMS Board: \_\_\_\_\_ and \_\_\_\_\_  
Tourism Commission: \_\_\_\_\_  
EDA: Mayor Plummer (as an Ex-Officio member)  
Audit Committee: \_\_\_\_\_ and \_\_\_\_\_  
Investment Committee: \_\_\_\_\_  
Ethics Ordinance Revision Work Group: \_\_\_\_\_

---

**REQUESTED BY:**

Name: Jamie Miller, City Manager