



**PARIS CITY COMMISSION
REGULAR MEETING AGENDA**
525 High Street Paris, KY 40361
Commission Chambers – Room 121
Tuesday, November 26, 2024 - 9:00 AM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVE MINUTES

- A. Regular Meeting - November 12, 2024

5. SPECIAL PRESENTATIONS

- A. Citizens Police Academy Presentation

6. ORDINANCES

- A. Second Reading: Ordinance 2024-31; Adopting a 2024 Supplement to the Code of Ordinances
- B. Second Reading: Ordinance 2024-32; Bid Openings
- C. Second Reading: Ordinance 2024-33; Flood Damage Prevention
- D. First Reading: Ordinance 2024-34; Cannabis License Fees

7. CONSENT AGENDA

- A. Municipal Order 2024-89; Personnel Order: Recommendation to Hire - Firefighter/EMT
- B. Payment of Invoices: General and Utility Fund

8. REGULAR AGENDA

- A. Municipal Order 2024-90; Telephone System Upgrade
- B. Discussion Item: Legislative Priorities
- C. October Financials: General and Utility Fund

9. REPORTS

- A. Outside Agencies
- B. City Staff
- C. Mayor & Commissioners

10. ADJOURNMENT



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: November 26, 2024

AGENDA ITEM: Regular Meeting - November 12, 2024

DEPARTMENT: City Clerk

RECOMMENDED MOTION: Move to approve November 12, 2024 regular meeting minutes as presented.

DESCRIPTION: November 12, 2024 meeting minutes.

REQUESTED BY:

Name: Stephanie Settles, City Clerk

Paris City Commission
525 High Street Paris, KY 40361
Commission Chambers – Room 121
Meeting Minutes
November 12, 2024

CALL TO ORDER

The Paris City Commission met in regular session at 9:00 a.m. viewable on Facebook live at www.facebook.com/cityofparisky on Tuesday, November 12, 2024.

PLEDGE OF ALLEGIANCE

Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

ROLL CALL

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Tim Gray; Commissioner, Sharon Fields; Commissioner, Mike Withrow.

Others in attendance: City Manager, Jamie Miller; City Attorney, Bryan Beaman; CPA, Brad Oberlander; City Clerk & Treasurer, Stephanie Settles

APPROVE MINUTES

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving the special meeting minutes of November 1, 2024.

SPECIAL PRESENTATIONS

Jack Wallace provided a presentation related to Advanced Meter Infrastructure system, components, and technology related to electric and water meters. No action was taken.

ORDINANCES

Motion: Move to approve ordinance 2024-29; related to the Investment Policy.

By: Withrow

Seconded: Fields

Yes: Plummer, Brooks, Fields, Gray, Withrow

No: None

Abstain: None

Motion: Move to approve Municipal Order 2024-85 adopting Administrative Guidelines for Investments.

By: Withrow

Seconded: Brooks

Yes: Plummer, Brooks, Fields, Gray, Withrow

No: None

Abstain: None

Motion: Move to approve Municipal Order 2024-86 making an initial appointment of Stan Galbriath to the Investment Committee.

By: Withrow

Seconded: Gray

Yes: Plummer, Brooks, Fields, Gray, Withrow

No: None

Abstain: None

Motion: Move to approve ordinance 2024-30; relating to the first quarter amendment to the 2024-2025 Budget.

By: Withrow

Seconded: Plummer

Yes: Plummer, Brooks, Fields, Gray, Withrow

No: None

Abstain: None

No motion required. First reading of Ordinance 2024-31; Adopting a supplement to the Code of Ordinances was read by Jamie Miller.

No motion required. First reading of Ordinance 2024-32; related to Bid Openings was read by Jamie Miller.

No motion required. First reading of Ordinance 2024-33; related to Flood Damage Prevention was read by Jamie Miller.

CONSENT AGENDA

Motion by Plummer, seconded by Fields, the motion unanimously carried approving Municipal Order 2024-83 accepting Thornberry Way as a publicly maintained infrastructure.

Motion by Plummer, seconded by Fields, the motion unanimously carried approving Municipal Order 2024-84 allowing for the waiver of the future sewer tap fee for Thornberry Storage facility.

Motion by Plummer, seconded by Fields, the motion unanimously carried approving Municipal Order 2024-88 for a five-year contract with Qualus Services, LLC for yearly substation transformer testing and maintenance and authorize the Mayor, City Manager, City Attorney, and City Clerk to finalize the agreement and execute all required documents.

Motion by Plummer, seconded by Fields, the motion unanimously carried approving Resolution 2024-18 pending KIA final approval and authorizing the Mayor, City Manager, City Attorney, and City Clerk to execute all other necessary documentation for the supplemental acceptance of grant funding for the Cleaner Water Program.

Motion by Plummer, seconded by Fields, the motion unanimously carried approving Resolution 2024-19 authorizing the Assistance Agreement with KIA for Loan #F22-019 and authorizing the Mayor, City Manager, City Attorney, and City Clerk to execute all other necessary documents related to this loan and agreement.

Motion by Plummer, seconded by Fields, the motion unanimously carried approving to accept the bid from Dutch's Ford in the amount of \$79,990 for the purchase of a 2019 Ford Super Duty F750 Dump Truck and authorizing the Mayor, City Manager, and City Clerk to execute all necessary documents.

Motion by Plummer, seconded by Fields, the motion unanimously carried approving the street closure of Main St. from 5th St. to 2nd St. and around the Courthouse and Bank Row on November 22, 2024, from approximately 5:30 p.m. until 9 pm for Tourism's Holiday Kick Off Event. Further move to approve the use of Police and other staff to assist with the event.

Motion by Plummer, seconded by Fields, the motion unanimously carried approving the street closure of Main St. from Bourbon County High School to the Courthouse on December 7, 2024, from approximately 5:30 p.m. until the conclusion of the parade for the Chamber of Commerce Holiday Parade. Further move to approve the use of Police and other staff to assist with the event.

Motion by Plummer, seconded by Fields, the motion unanimously carried approving and ratify the listed contracts and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents.

Vendor	Contractual Item	Amount
NewGen Strategies	Net Metering Policy Review	\$1,800.00
Kentucky League of Cities	Supervisor Training - Effective Supervision	\$ 840.00

Motion by Plummer, seconded by Fields, the motion unanimously carried approving the payment of invoices for General Fund in the amount of \$333,543.63 and Utility Fund in the amount of \$271,531.96.

REGULAR AGENDA

Motion: Move to approve Municipal Order 2024-87 related to the closure of 3rd Street to vehicular traffic.

By: Withrow

Seconded: Plummer

Yes: Plummer, Brooks, Fields, Gray, Withrow

No: None

Abstain: None

Motion: Move to approve Resolution 2024-15 for an application to the State and Local Cybersecurity Grant Program (SLCGP) and authorize the Mayor, City Manager, and City Clerk to execute any necessary documents.

By: Brooks

Seconded: Withrow

Yes: Plummer, Brooks, Fields, Gray, Withrow

No: None

Abstain: None

Motion: Move to approve Resolution 2024-16 for applications to the County City Bridge Improvement Program and authorize the Mayor, City Manager, Public Works Superintendent, and City Clerk to execute any necessary documents.

By: Withrow

Seconded: Plummer

Yes: Plummer, Brooks, Fields, Gray, Withrow
No: None
Abstain: None

Motion: Move to approve Resolution 2024-17 initiating the process to become a Certified City of Ethics through the Kentucky League of Cities and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents.
By: Withrow
Seconded: Brooks
Yes: Plummer, Brooks, Fields, Gray, Withrow
No: None
Abstain: None

The Kentucky Utilities easement request was postponed for further discussions related to the agreement terms.

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving to award the bid and authorize the Electric Department to purchase a Dual Voltage substation transformer from T&R Electric in the amount of \$299,055 and authorize the Mayor, City Manager, City Attorney, and City Clerk to finalize any agreement and execute all required documents.

The commission agreed to move forward with a temporary position for collection for occupational license and tax compliance.

REPORTS

Lauren Biddle. Chamber of Commerce
- Christmas parade is now accepting applications for participation. The parade is December 7, 2024.

Kyle Boling, Public Works Department
- Transfer Station Depot is progressing the drywall and heaters are being installed this week.

Brad Oberlander, Finance Director
- Audit of FY 2023 has begun.
- Loan documents for Fire Truck are in process and to be signed next week.

Jamie Miller, City Manager
- Christian Care Communities met with staff. Jamie recommended creating a volunteer senior living taskforce, and a feasibility study.
- City Office will be closed November 28th and 29th in observance of Thanksgiving.
- FEMA flood mitigation grant information has been published. 1890 Rio Vista approached the City and requested the demolition of their property. The comment period will end at the end of the month.
- Notices related to the service line for the Lead and Copper line requirements will be mailed out this week.

Wallis Brooks, Commissioner
- Requested review of the Boone Street side street parking.

Mike Withrow, Commissioner
- Reported a street light out at Pleasant and 5th Street.

ADJOURNMENT

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving to adjourn the meeting at 10:15 a.m.

Attest:

Mayor, John A. Plummer

City Clerk, Stephanie Settles



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: November 26, 2024

AGENDA ITEM: Citizens Police Academy Presentation

DEPARTMENT: Police

RECOMMENDED MOTION: No motion required. Presentation item.

DESCRIPTION: Members of the Citizen Police Academy have requested an opportunity to make a presentation to the City for the Police Department.

REQUESTED BY:

Name: Paul Gibson thru Jamie Miller, City Manager.



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: November 26, 2024

AGENDA ITEM: Second Reading: Ordinance 2024-31; Adopting a 2024 Supplement to the Code of Ordinances

DEPARTMENT: City Clerk

RECOMMENDED MOTION: Move to approve Ordinance 2024-31 Adopting a 2024 supplement to the code of ordinances.

DESCRIPTION: The City of Paris Code of Ordinances is updated on an annual basis with newly adopted ordinances for the fiscal year and referred to as a "Supplement" to the City of Paris Code of Ordinances. Attached you will find a 2024 supplement that includes all ordinances adopted from April 2024, to June 2024. By adopting this ordinance, it keeps the city in compliance with KRS 83A.060 - Enactment of ordinances.

Periodically, we may have ordinances that are updated earlier than the typical year-end process, such as this supplement as it was related to rates, fees, fines, or other daily-used ordinances.

REQUESTED BY:

Name: Stephanie Settles, City Clerk

CITY OF PARIS
ORDINANCE 2024-31

AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE
CODE OF ORDINANCES OF THE CITY OF PARIS, KENTUCKY.

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio has completed a 2024 supplement to the Code of Ordinances of the City of Paris, Kentucky, which supplement contains all ordinances of a general nature enacted since the prior supplement to the Code of Ordinances of the City; and

WHEREAS, American Legal Publishing Corporation has recommended the revision or addition of certain sections of the Code of Ordinances which are based on or make references to sections of the Kentucky Revised Statutes;

WHEREAS, it is the intent of the Commission to accept these updated sections in accordance with the adopted Ordinances of the City or changes of the law of the Commonwealth of Kentucky;

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PARIS AS FOLLOWS:

The 2024 S-20 supplement to the Code of Ordinances of the City of Paris, Kentucky, as submitted by American Legal Publishing Corporation of Cincinnati, and attached to this Ordinance is adopted by reference as if set out in its entirety.

The foregoing ordinance shall take effect immediately upon execution and publication.

The foregoing ordinance was introduced and read for the first time at the City Commission's regular meeting of November 12, 2024. Read for the second time, adopted and approved at its regular meeting of November 26, 2024.

Mayor John A. Plummer

ATTEST:

City Clerk, Stephanie Settles



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: November 26, 2024

AGENDA ITEM: Second Reading: Ordinance 2024-32; Bid Openings

DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve ordinance 2024-32 related to bid openings.

DESCRIPTION: As staff continues periodic review of current ordinances, the ordinance for bid opening was identified as in need of minor clean up.

The proposed update to this ordinance provides administrative clean up and clarifies that the City Manager may designate a representative on their behalf in the bid opening process.

REQUESTED BY:

Name: Jamie Miller, City Manager

**CITY OF PARIS
ORDINANCE 2024-32**

AN ORDINANCE ADDRESSING OPENING OF BIDS

WHEREAS, the City of Paris Code of Ordinances contains provisions addressing the financial administration of the City,

WHEREAS, it is in the best interest to review and update ordinances to ensure administration is current with best practices;

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS FOR THE CITY OF PARIS THAT CHAPTER 23, ARTICLE III, SECTION 23.205 SHALL BE AMENDED AS FOLLOWS:

§ 23.205 OPENING OF BIDS

A due date and time for each bid shall be stated in any advertisement and invitation for bids. It is the bidder's responsibility to ~~insure~~ **ensure** any bid is in the office before the time set for bid openings. Bid openings shall be held at the time as announced by the City Manager **or their designee and** conducted in a location convenient for any interested party or the public to attend. At the set time, the City Manager **or their designee** shall declare bids to be closed. All bids shall be opened publicly and read aloud when the structure of the invitation for bids permits. The City Manager **or their designee** shall with reasonable promptness prepare a tabulation of all bids received and make the documents available to the public upon reasonable request.

The foregoing ordinance shall take effect immediately upon execution and publication.

The foregoing ordinance was introduced and read for the first time as the City Commission's regular meeting of November 12, 2024. Read for the second time, adopted and approved at its regular meeting of _____.

Mayor John A. Plummer

ATTEST:

City Clerk, Stephanie Settles



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: November 26, 2024

AGENDA ITEM: Second Reading: Ordinance 2024-33; Flood Damage Prevention

DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve ordinance 2024-33 related to Flood Damage Prevention

DESCRIPTION: The Federal Emergency Management Agency (FEMA) periodically makes a Flood Hazard Determination for a Community. As a part of this process, they update the Flood Insurance Rate Maps (FIRM). They have completed this process, including their required public comment period.

The FIS report and FIRM will become effective on February 28, 2025.

The updated maps have been provided to GIS and Planning and Zoning.

Alex VanPelt, the Kentucky National Flood Insurance Plan (NFIP) Coordinator, is assisting staff in a review of our local ordinance to ensure they meet federal and state minimum floodplain requirements. The attached Ordinance revision will assist with this compliance.

Commissioner Withrow mentioned a dug-out exemption at the first reading. Documents were located about a Board of Adjustment hearing on this topic. Staff will continue to review other documents to determine if additional updates are required to any policy or administrative guide.

REQUESTED BY:

Name: Jamie Miller, City Manager

**CITY OF PARIS
ORDINANCE 2024-33**

**AN ORDINANCE AMENDING THE FLOOD DAMAGE PREVENTION
ORDINANCE**

WHEREAS, the City of Paris in Paris, Kentucky has previously established a Flood Damage Prevention Ordinance, and

WHEREAS, an update has been completed by FEMA to update the Flood Insurance Study (FIS) and Flood Insurance Rate Maps (FIRMs) that require incorporation into the ordinance;

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS FOR THE CITY OF PARIS THAT CHAPTER 74, ARTICLE I, SECTION 74.007 SHALL BE AMMENDEED AS FOLLOWS:

§ 74.007 BASIS FOR ESTABLISHING THE SPECIAL FLOOD HAZARD AREAS AND CONSERVATION DISTRICTS

- (A) The areas of special flood hazard identified by the Federal Emergency Management Agency (FEMA) in the flood insurance study (FIS) for Bourbon County and incorporated areas, dated **February 28, 2025** ~~January 6, 2011~~, with the accompanying flood insurance rate maps (FIRMs), other supporting data and any subsequent amendments thereto, are hereby adopted by reference and declared to be a part of these regulations by Paris, and for those land areas acquired by Paris through annexation. This FIS and attendant mapping is the minimum area of applicability of this chapter and may be supplemented by studies for other areas which allow implementation of this chapter and which are recommended to the City Commission by the Floodplain Administrator and are enacted by City Commission pursuant to statutes governing land use management regulations. The FIS and/or FIRM are permanent records of Paris and are on file and available for review by the public during regular business hours at Paris City Hall at 525 High Street, Paris, Kentucky, 40361.
- (B) There are areas in Bourbon County where detailed hydrologic and hydraulic calculations may not have been performed. In these areas, a soils floodplain may be used to establish approximate floodplain boundaries. The soils floodplain consists of the alluvial soils listed below as defined by the U.S. Department of Agriculture Natural Resources Conservation Service:
- (1) Dunning Silty Clay Loam - Du;
 - (2) Lawrence Silt Loam - La;
 - (3) Lindside Silt Loam - Ln;
 - (4) Newark Silt Loam - Ne; and
 - (5) Nolin Silt Loam - No.

- (C) Some soils floodplains exist along streams that have a FEMA floodplain or post-development floodplain where detailed hydrologic and hydraulic calculations have been performed. In this case, the FEMA floodplain and post development floodplain shall take precedence over the soils floodplain.
- (D) Some soils floodplains exist along streams or low-lying areas that do not have a FEMA floodplain or post-development floodplain and where detailed hydrologic and hydraulic calculations have not been performed. In this case a structure can be constructed in the soils if:
 - (1) The property owner provides hydrologic and hydraulic calculations from a professional engineer licensed in Kentucky, proving that the proposed structure will not flood for the 100-year storm, will not create a drainage problem.
 - (2) A foundation design stamped by a professional engineer licensed in Kentucky, is submitted as part of the applications for a building permit.

The foregoing ordinance shall take effect immediately upon execution and publication.

The foregoing ordinance was introduced and read for the first time as the City Commission's regular meeting of November 12, 2024. Read for the second time, adopted and approved at its regular meeting of November 26, 2024.

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: November 26, 2024

AGENDA ITEM: First Reading: Ordinance 2024-34; Cannabis License Fees

DEPARTMENT: City Manager

RECOMMENDED MOTION: No motion required. First reading.

DESCRIPTION: In May 2024, Kentucky League of Cities Attorney Morgain Patterson made a presentation to the City Commission related to the new legislation in Kentucky related to Cannabis.

In August 2024, the City Commission passed Ordinance 2024-24 which allowed for cannabis businesses, applied the Kentucky Statutes and regulations to those businesses that would be operating in the City, adopted the statutory required buffer zone of 1000 feet from a school or daycare, assessed an annual fee to be determined in the future, and requested the Joint Planning and Zoning Commission to review all City ordinances, rules, and regulations for further necessary amendments.

The proposed Ordinance 2024-34 puts an additional framework in place related to annual fees. The City is not aware of any current businesses seeking a license in Paris, but is working to ensure the framework is in place in the event an application is received. The proposed Ordinance is modeled off of Lexington-Fayette Urban County Government, but modified to be more concise for the City of Paris' purposes. These fees may be further evaluated in the future.

REQUESTED BY:

Name: Jamie Miller, City Manager

**CITY OF PARIS
ORDINANCE 2024-34**

AN ORDINANCE ADDRESSING MEDICAL CANNABIS AND CREATING A SPECIAL
LICENSE AND SETTING THEIR FEES AND ADDRESSING RELATED PROCESSES FOR
SUCH LICENSE

WHEREAS, the Commonwealth of Kentucky has adopted KRS Chapter 218B providing for the legalization of the use of medical cannabis and the operation of medical cannabis facilities in the Commonwealth pursuant to the terms and conditions of state law,

WHEREAS, the Board of Commissioners of the City of Paris adopted Ordinance 2024-24 which codified the intent of the City to permit those entities operating and licensed in accordance with KRS Chapter 218B and other federal and Kentucky law to operate within the City of Paris pursuant to KRS 218B.130.

WHEREAS, Section 3 of Ordinance 2024-23 addressed a local fee for a license to be assessed at a later date and the City has determined it is appropriate to otherwise amend that recently enacted Ordinance.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS CITY COMMISSION THAT THE FOLLOWING SECTION OF ORDINANCE 2024-24 BE AMENDED AS FOLLOWS AND SEQUENTIALLY RE-NUMBERED:

Ordinance 2024-24 Section 3.

- A. A local fee is assessed to every cannabis business within the City to compensate for any additional costs caused by the operation of cannabis businesses. This fee shall be calculated and assessed regularly [~~annually and shall not exceed the additional costs caused by the operation of cannabis businesses~~]. The current fee for each applicable license type shall be:

<u>Cultivator:</u>	<u>\$500.00 per year</u>
<u>Dispensary</u>	<u>\$500.00 per year</u>
<u>Processor</u>	<u>\$500.00 per year</u>
<u>Producer</u>	<u>\$500.00 per year</u>
<u>Safety Compliance Facility</u>	<u>\$500.00 per year</u>

B. Definitions

For the purpose of this Article, the following definitions shall apply:

- a. Licensee shall mean any person who holds a special license for any Medicinal Cannabis Business pursuant to this Article.
- b. Operator shall mean any person who currently operates a Medicinal Cannabis Business, as defined in KRS Chapter 218B, as amended.
- c. Medicinal Cannabis Business shall mean either a cultivator, dispensary, processor, producer, or safety compliance facility as defined in KRS Chapter 218B, as amended.

C. Medicinal Cannabis Special License

- a. No person or entity shall operate a Medicinal Cannabis Business at any location in the City of Paris unless that entity also possesses valid City Business licenses and the required Special License under this section. Licensees are responsible for payment of occupational fees on net profits earned from the operation and on withholdings from employee compensation paid for work done or serviced performed within the City in accordance with City ordinances, as amended.
- b. The City Clerk is authorized to promulgate such forms and implement procedures as reasonably necessary and consistent with Kentucky laws for the orderly and efficient processing of this special license. At a minimum, the application shall include the following information:
 - i. Address of each proposed Medicinal Cannabis Business;
 - ii. Identification of each type of proposed Medicinal Cannabis Business operating at that location (cultivator, dispensary, producer, processor, safety compliance facility);
 - iii. Name, address, phone number, and email address of the applicant;
 - iv. Name, address, phone number, and email address of the operator, if different from the applicant;
 - v. Sufficient evidence that the location of the proposed medicinal cannabis business is not within one thousand (1000) feet of an existing child-care center, as defined by KRS Chapter 199.894(3), family child-care home, as defined by KRS Chapter 199.894(5), or a registered childcare provider in the Child Care Assistance Program, as regulated by 922 KAR 2:180;
 - vi. Confirmation from the Paris-Bourbon County Planning Commission that the proposed property is in compliance with zoning requirements; and
 - vii. An affidavit confirming that the applicant complies and shall continue to comply with all aspects of the applicable building codes, fire codes, and all other applicable state and local laws or regulations.
- c. All applications for a special license and their renewal shall be accompanied by the fee required under this Section and shall be conditioned upon issuance of a valid license issued by the appropriate Cabinet of the Commonwealth pursuant to KRS Chapter 218B, as amended and be in good standing with the City of Paris, including but not limited to compliant with City Code of Ordinances Section 60.014.
- d. The operator of the medicinal cannabis business may apply on behalf of the owner of the medicinal cannabis business, with the express written permission of the owners.
- e. All medicinal cannabis business special license fees and renewals shall expire upon the earlier of: (1) December 31 following the most recent application or renewal; or (2) the revocation of any licenses or permits issued by the Commonwealth of Kentucky.
- f. An application or renewal of a license may be denied by the City Manager, or their designee in the following circumstances:
 - i. When the applicant intentionally or knowingly makes a false statement as to a material matter in the application;
 - ii. When the applicant fails to complete any part of an applicant;
 - iii. When the licensee has failed to pay or is subject to an unsatisfied fee, tax,

- fine, penalty, or lien from the City of Paris for any reason;
 - iv. When the business cannot provide sufficient support to show the proposed location does not meet a required standard;
 - v. When the operator, owner, or the business fails to comply with any applicable state or local law or regulation, including, without limitation, mandatory zoning, building, safety, maintenance, health, sanitation, fire, electrical, plumbing, and mechanical codes; or
 - vi. When the operator, owner, or the business is otherwise found to be not in compliance with City Code of Ordinances §60.014.
 - g. A special license may be revoked when any of the following circumstances provided for in subsection (f) occurs or the licensee has been found in violation of any other portion of this Section two or more times during the relevant license term. A licensee whose special license is revoked is not eligible to apply for another medicinal cannabis business license at the location for which the special license was revoked for a period of one year.
 - h. Any person or entity that has been determined to have violated regulations regarding medicinal cannabis businesses in the City of Paris as determined by the City Manager, or their designee, is subject to civil penalties in the amount of \$500.00 per offense. Each day that the violation continues after notification of the offense has been served shall constitute a separate offense. The local government shall possess a lien on the property owned by the Licensee for all final citations issued under this section.
- D. Procedure to deny, revoke, fail to renew, or issue a citation related to a special license.
- a. Upon finding a condition exists to deny an application, revoke a license, fail to renew a license, or issue a citation the City Manager or their designee shall issue notice to the Licensee or Applicant requiring that it come forward and show cause why the above action should not be taken.
 - b. The licensee or applicant shall have ten (10) calendar days to respond to the notice in writing and present evidence showing that the proposed action should not be taken.
 - c. Within thirty (30) calendar days, the City Commission, or their designee shall review all evidence and hold a hearing at which the Licensee or Applicant shall be allowed to present witnesses on its behalf. A final decision will be made. The licensee or applicant may then pursue and appeal through the Circuit Court.
 - d. Failure to respond to the notice by the City Manager or their designee or otherwise failure to present evidence shall result in the City Manager or their designee taking the proposed action described in the notice.

The foregoing ordinance shall take effect immediately upon execution and publication.

The foregoing ordinance was introduced and read for the first time as the City Commission's regular meeting of November 26, 2024. Read for the second time, adopted and approved at its regular meeting of December 10, 2024.

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: November 26, 2024

AGENDA ITEM: Municipal Order 2024-89; Personnel Order: Recommendation to Hire - Firefighter/EMT

DEPARTMENT: Human Resources

RECOMMENDED MOTION: Move to approve Municipal Order 2024-XX for the full time hire of Robert Mcdowell as a Firefighter/EMT at the grade/step of F6-9.

DESCRIPTION: Hiring Mr Mcdowell will address a vacancy within the department caused by attrition.

Mr. Mcdowell is a career Firefighter who has held positions in Bourbon, Clark, and Nicholas Counties over the past 12 years. Mr Mcdowell brings a wealth of experience to the City, including various instructor certifications and current specialty certifications.

This job offer will be contingent upon successful completion of a background and drug screen, as well as Commission approval.

REQUESTED BY:

Name: Michael Duffy, Fire Chief
Jacob Barker, Director of Human Resources

**CITY OF PARIS
MUNICIPAL ORDER NO. 2024-89**

A MUNICIPAL ORDER APPROVING THE FULL-TIME HIRE OF ROBERT MCDOWELL TO THE POSITION OF FIREFIGHTER/EMT.

WHEREAS, Robert McDowell has applied to the position during an external application process;

WHEREAS, Robert McDowell stood out amongst those interviewed as a suitable fit for the department;

WHEREAS, Robert McDowell meets all qualifications required to be a member of the Fire Department of the City of Paris.

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky to approve the full-time hire of Robert McDowell to the position of Firefighter/EMT effective November 26th, 2024.

Enacted at the City Commission's regular meeting of November 26th, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: November 26, 2024

AGENDA ITEM: Payment of Invoices: General and Utility Fund

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve the payment of invoices for General Fund in the amount of \$132,824.45 and Utility Fund in the amount of \$787,182.14.

DESCRIPTION: Attached is the summary of invoices for the General Fund (\$132,824.45) and Utility Fund (\$787,182.14). Both claims reports cover the period from November 2 through November 17, 2024.

Notable disbursements in the General Fund include \$24,287.74 to Cockrell's Auto Center Inc. for police vehicle repairs. The City received \$22,885.63 in insurance proceeds related to the police vehicle repairs.

Notable disbursements in the Utility Fund include \$32,062.00 to Kenvirons, Inc. for engineering and design, \$453,150.00 to W Principles LLC for construction work performed, and \$10,000.00 to Bluegrass ADD for project administration fees; all of those costs were associated with the ongoing transfer station relocation project. Also noted was \$202,348.35 to Independent Excavating, Inc for waterline relocation as part of the US 460 project.

REQUESTED BY:

Name: Sheigh Hurst, Finance Coordinator



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: November 26, 2024

AGENDA ITEM: Municipal Order 2024-90; Telephone System Upgrade

DEPARTMENT: Assistant City Manager

RECOMMENDED MOTION: Approve Municipal Order 2024-90.

DESCRIPTION: Attached is a Municipal Order approving the creation of the City Telephone System Upgrade project (24AD01) and providing the expedited approval of items related to such project.

The City of Paris currently uses an AVAYA phone system that is increasingly difficult and costly to maintain. Modern voice over internet (VoIP) technology offers significant advantages, including:

Cost Savings: Reduced costs for maintenance, long-distance calls, and hardware upgrades.

Enhanced Features: Integration with digital tools such as email, video conferencing, and mobile applications.

Scalability: Easily accommodates future expansion of city departments.

Reliability: Improved call quality and reduced downtime. Allows for transfer to all city facilities

Customer service is also a consideration for the upgrade. Staff have experienced numerous concerns with the current phone system this year. These challenges are often met with obstacles related to customer service. In addition, service and repairs are an additional challenge due to the age of the infrastructure. This updated system will also provide telephone service to a department that currently does not have access to a desk telephone.

Staff worked diligently with different vendors reviewing the options available for VoIP systems and pricing. Staff posted a request for proposal (RFP) on August 2, 2024. Since the RFP, we received 4 proposals. Staff reviewed and met with all 4 vendors. After careful consideration, staff is recommending The Miller Company as our preferred vendor for this project based on price, features, onsite installation, and local support that is offered. The Miller Company has offices located in Lexington, Louisville, Campbellsville, and Lebanon, Kentucky, and will be onsite for installation and training.

The City pays approximately \$20,933 per year for the current phone system. The new system would have an estimated yearly cost of \$23,932. This is for landline telephone service for all City Departments. A portion of this yearly cost will be the responsibility of the joint agencies. Staff are also evaluating internet services provided throughout the City of Paris facilities and reviewing the current rates for any cost savings that may be available.

Attached are the preliminary quotes from all vendors. The project is part of the 2024-2024 Capital Improvement Budget.

REQUESTED BY:

Name: Kevin Mayhorn, Assistant City Manager

**CITY OF PARIS
MUNICIPAL ORDER 2024-90**

**A MUNICIPAL ORDER APPROVING CREATION OF THE
TELEPHONE SYSTEM UPGRADE PROJECT AND
PROVIDING FOR THE EXPEDITED APPROVAL OF
ITEMS RELATED TO SUCH PROJECT.**

WHEREAS, the City of Paris has determined that it is in the public interest to complete a project (24AD01) that includes upgrading the Telephone System;

WHEREAS the projects consists of upgrading AVAYA telephone system, licenses, hardware, and setup;

WHEREAS the total amount of the project is currently budgeted at \$30,000;

NOW THEREFORE be it resolved by the Board of Commissioners of the City of Paris Kentucky that the board hereby approves the above-subject project;

BE IT FURTHER RESOLVED that the board authorizes the purchase of items to complete this project, not to exceed budget authority for the project, and for up to a single item having a cost of \$25,000;

BE IT FURTHER RESOLVED that the board authorizes the Mayor, City Manager, City Clerk, to execute all necessary Agreements, or other documents on behalf of the City in connection with the project;

Enacted at the City Commission's meeting of November 26, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: November 26, 2024

AGENDA ITEM: Discussion Item: Legislative Priorities

DEPARTMENT: City Manager

RECOMMENDED MOTION: No motion required. Discussion item only.

DESCRIPTION: The 2025 Regular Legislative Session will begin January 7, 2025 and run through the end of March.

Attached is the Kentucky League of Cities Legislative Agenda, which identifies a number of priorities, including but not limited to:

- Modernizing and changing laws related to revenue, including the distribution of gas tax, restaurant revenues, revenue diversification, EMS collections, rules surrounding transient room taxes, and areas where direct funding distribution is limited by the state.
- Legislation related to employees and boards such as introducing programs for utility and dispatch worker incentives, adjusting training requirements, and regulations related to pension spiking.
- Legislation to allow the expansion of the use of the Opioid Funds
- Legislation to limit unfunded mandates such as increasing the cost of incarceration for cities.
- Legislation that would allow cities with their own Emergency Response Agencies to receive state funds directly from KYEM.

The staff is seeking feedback from the Commission and is requesting if the Commission would like to see any other information before the legislative session begins and the staff communicates with our representatives about the City's priorities. The legislative session often evolves based on what is proposed. Legislative updates will be periodically provided to the Commission. If there is an item the Commission would like to adopt a resolution expressing support or opposition to, it can come forward at a Commission meeting for approval.

Below is a tentative list for discussion, but it is not a full list. The commission may choose to add or remove items. The list is not in order of priority.

- Support for funding for local projects, including any support to waive partial or all funds to be solicited under the KYWWATERS funding program.
- Support for items that enhance the local government's ability to diversify our revenue stream, such as implementation of the restaurant tax in our community.
- Opposition to items that impact Home Rule and the City's ability to govern items of local concern at a local level.
- Opposition to items that are unfunded mandates at the local level.
- Support for items that allow for the more effective operation of local government.

REQUESTED BY:

Name: Jamie Miller, City Manager



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: November 26, 2024

AGENDA ITEM: October Financials: General and Utility Fund

DEPARTMENT: City Clerk

RECOMMENDED MOTION: Move to approve financial reports as presented reflecting General Fund revenues of \$4,435,069 with expenses of \$5,219,738 and Utility Fund revenues of \$6,792,486 with expenses of \$6,485,816.

DESCRIPTION: General Fund financial reports as presented reflect revenues of \$4,435,069 or 34.3% of budgeted revenues with expenses of \$5,219,738 or 41.9% of budgeted expenses. Expenses exceeded revenues by \$784,669. Current expenditures include the \$1,251,125 purchase for the new fire truck. In January 2025, the budget will be amended to reflect this purchase via financing, allowing revenues and expenses to equalize. Analyzing the City's main revenues for the General Fund, trailing twelve-month revenues, there is an overall increase year over year of approximately \$1,063,000, a 12.5% increase. Comparing monthly revenues between FY 25 and 24, the City saw an increase of approximately \$556,000. The significant driver for this increase was in occupational license revenues (payroll taxes). The quarter ending December 31, 2024, should continue to provide better guidance related to recent events impacting the overall economy, like recent cuts in interest rates by the Federal Reserve.

Utility Fund financial reports as presented reflect revenues of \$6,792,486 or 38.91% of budgeted revenues. Expenses total \$6,485,816 or 37.16% of budgeted expenses. Revenues exceed expenses by \$306,670. September is the first month implementing updated utility rates. Backing out grant revenues, billed revenues for FY2025 total \$3,132,076, approximately a \$313,000 increase in revenues compared to the same time last year. For construction related projects, the Depot is 50.7% complete compared to budget and all CDBG grant funds will be expended prior to the 12/31/24 deadline.

General fund operating cash at the end of September totaled \$7,222,539. Utility fund operating cash at the end of September totaled \$841,329.

Currently, the City has \$3,000,000 (general fund) and \$500,000 (utility fund) invested in CD's. The current value of the CD's, including accrued interest, totals \$3,059,133 (general fund) and \$515,643 (utility fund), respectively. Effective interest rates are still averaging 4.50%. Both funds cash and cash equivalent balances are stronger than at the same time as in the prior year.

REQUESTED BY:

Name: Brad Oberlander, Finance Director