

Paris City Commission  
525 High Street Paris, KY 40361  
Commission Chambers – Room 121  
Meeting Minutes  
November 12, 2024

**CALL TO ORDER**

The Paris City Commission met in regular session at 9:00 a.m. viewable on Facebook live at [www.facebook.com/cityofparisky](http://www.facebook.com/cityofparisky) on Tuesday, November 12, 2024.

**PLEDGE OF ALLEGIANCE**

Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

**ROLL CALL**

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Tim Gray; Commissioner, Sharon Fields; Commissioner, Mike Withrow.

Others in attendance: City Manager, Jamie Miller; City Attorney, Bryan Beaman; CPA, Brad Oberlander; City Clerk & Treasurer, Stephanie Settles

**APPROVE MINUTES**

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving the special meeting minutes of November 1, 2024.

**SPECIAL PRESENATIONS**

Jack Wallace provided a presentation related to Advanced Meter Infrastructure system, components, and technology related to electric and water meters. No action was taken.

**ORDINANCES**

Motion: Move to approve ordinance 2024-29; related to the Investment Policy.

By: Withrow

Seconded: Fields

Yes: Plummer, Brooks, Fields, Gray, Withrow

No: None

Abstain: None

Motion: Move to approve Municipal Order 2024-85 adopting Administrative Guidelines for Investments.

By: Withrow

Seconded: Brooks

Yes: Plummer, Brooks, Fields, Gray, Withrow

No: None

Abstain: None

Motion: Move to approve Municipal Order 2024-86 making an initial appointment of Stan Galbriath to the Investment Committee.

By: Withrow

Seconded: Gray

Yes: Plummer, Brooks, Fields, Gray, Withrow

No: None

Abstain: None

Motion: Move to approve ordinance 2024-30; relating to the first quarter amendment to the 2024-2025 Budget.

By: Withrow

Seconded: Plummer

Yes: Plummer, Brooks, Fields, Gray, Withrow

No: None

Abstain: None

No motion required. First reading of Ordinance 2024-31; Adopting a supplement to the Code of Ordinances was read by Jamie Miller.

No motion required. First reading of Ordinance 2024-32; related to Bid Openings was read by Jamie Miller.

No motion required. First reading of Ordinance 2024-33; related to Flood Damage Prevention was read by Jamie Miller.

**CONSENT AGENDA**

Motion by Plummer, seconded by Fields, the motion unanimously carried approving Municipal Order 2024-83 accepting Thornberry Way as a publicly maintained infrastructure.

Motion by Plummer, seconded by Fields, the motion unanimously carried approving Municipal Order 2024-84 allowing for the waiver of the future sewer tap fee for Thornberry Storage facility.

Motion by Plummer, seconded by Fields, the motion unanimously carried approving Municipal Order 2024-88 for a five-year contract with Qualus Services, LLC for yearly substation transformer testing and maintenance and authorize the Mayor, City Manager, City Attorney, and City Clerk to finalize the agreement and execute all required documents.

Motion by Plummer, seconded by Fields, the motion unanimously carried approving Resolution 2024-18 pending KIA final approval and authorizing the Mayor, City Manager, City Attorney, and City Clerk to execute all other necessary documentation for the supplemental acceptance of grant funding for the Cleaner Water Program.

Motion by Plummer, seconded by Fields, the motion unanimously carried approving Resolution 2024-19 authorizing the Assistance Agreement with KIA for Loan #F22-019 and authorizing the Mayor, City Manager, City Attorney, and City Clerk to execute all other necessary documents related to this loan and agreement.

Motion by Plummer, seconded by Fields, the motion unanimously carried approving to accept the bid from Dutch's Ford in the amount of \$79,990 for the purchase of a 2019 Ford Super Duty F750 Dump Truck and authorizing the Mayor, City Manager, and City Clerk to execute all necessary documents.

Motion by Plummer, seconded by Fields, the motion unanimously carried approving the street closure of Main St. from 5th St. to 2nd St. and around the Courthouse and Bank Row on November 22, 2024, from approximately 5:30 p.m. until 9 pm for Tourism's Holiday Kick Off Event. Further move to approve the use of Police and other staff to assist with the event.

Motion by Plummer, seconded by Fields, the motion unanimously carried approving the street closure of Main St. from Bourbon County High School to the Courthouse on December 7, 2024, from approximately 5:30 p.m. until the conclusion of the parade for the Chamber of Commerce Holiday Parade. Further move to approve the use of Police and other staff to assist with the event.

Motion by Plummer, seconded by Fields, the motion unanimously carried approving and ratify the listed contracts and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents.

| Vendor                    | Contractual Item                            | Amount     |
|---------------------------|---------------------------------------------|------------|
| NewGen Strategies         | Net Metering Policy Review                  | \$1,800.00 |
| Kentucky League of Cities | Supervisor Training - Effective Supervision | \$ 840.00  |

Motion by Plummer, seconded by Fields, the motion unanimously carried approving the payment of invoices for General Fund in the amount of \$333,543.63 and Utility Fund in the amount of \$271,531.96.

**REGULAR AGENDA**

Motion: Move to approve Municipal Order 2024-87 related to the closure of 3rd Street to vehicular traffic.

By: Withrow

Seconded: Plummer

Yes: Plummer, Brooks, Fields, Gray, Withrow

No: None

Abstain: None

Motion: Move to approve Resolution 2024-15 for an application to the State and Local Cybersecurity Grant Program (SLCGP) and authorize the Mayor, City Manager, and City Clerk to execute any necessary documents.

By: Brooks

Seconded: Withrow

Yes: Plummer, Brooks, Fields, Gray, Withrow

No: None

Abstain: None

Motion: Move to approve Resolution 2024-16 for applications to the County City Bridge Improvement Program and authorize the Mayor, City Manager, Public Works Superintendent, and City Clerk to execute any necessary documents.

By: Withrow

Seconded: Plummer

Yes: Plummer, Brooks, Fields, Gray, Withrow  
No: None  
Abstain: None

Motion: Move to approve Resolution 2024-17 initiating the process to become a Certified City of Ethics through the Kentucky League of Cities and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents.  
By: Withrow  
Seconded: Brooks  
Yes: Plummer, Brooks, Fields, Gray, Withrow  
No: None  
Abstain: None

The Kentucky Utilities easement request was postponed for further discussions related to the agreement terms.

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving to award the bid and authorize the Electric Department to purchase a Dual Voltage substation transformer from T&R Electric in the amount of \$299,055 and authorize the Mayor, City Manager, City Attorney, and City Clerk to finalize any agreement and execute all required documents.

The commission agreed to move forward with a temporary position for collection for occupational license and tax compliance.

**REPORTS**

Lauren Biddle. Chamber of Commerce  
- Christmas parade is now accepting applications for participation. The parade is December 7, 2024.

Kyle Boling, Public Works Department  
- Transfer Station Depot is progressing the drywall and heaters are being installed this week.

Brad Oberlander, Finance Director  
- Audit of FY 2023 has begun.  
- Loan documents for Fire Truck are in process and to be signed next week.

Jamie Miller, City Manager  
- Christian Care Communities met with staff. Jamie recommended creating a volunteer senior living taskforce, and a feasibility study.  
- City Office will be closed November 28th and 29th in observance of Thanksgiving.  
- FEMA flood mitigation grant information has been published. 1890 Rio Vista approached the City and requested the demolition of their property. The comment period will end at the end of the month.  
- Notices related to the service line for the Lead and Copper line requirements will be mailed out this week.

Wallis Brooks, Commissioner  
- Requested review of the Boone Street side street parking.

Mike Withrow, Commissioner  
- Reported a street light out at Pleasant and 5th Street.

**ADJOURNMENT**

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving to adjourn the meeting at 10:15 a.m.

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Mayor, John A. Plummer

Attest:

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City Clerk, Stephanie Settles