



**PARIS CITY COMMISSION
REGULAR MEETING AGENDA**

525 High Street Paris, KY 40361
Commission Chambers – Room 121
Tuesday, October 8, 2024 - 9:00 AM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVE MINUTES

A. Regular Meeting - September 24, 2024

5. SPECIAL PRESENTATIONS

A. Planning and Zoning: Introduction to the Interim Planning Director thru BGADD

6. ORDINANCES

A. Second Reading: Ordinance 2024-25; Administrative Correction to Electric Rates Ordinance

B. First Reading: Ordinance 2024-26; Zone Map Amendment Request - ZMA 24-03

C. First Reading: Ordinance 2024-27; Zone Map Amendment Request - ZMA 24-04

D. First Reading: Ordinance 2024-28; Compensation Scales

7. CONSENT AGENDA

A. Municipal Order 2024-78; Contract Request - Standard Business Machine

B. Request to Purchase: Electric Department; Wire Tension Equipment

C. Fall Clean Up Month: Extension of Dates

D. Approval of Proclamation: Ten-4 Awareness Day

E. Payment of Invoices: General and Utility Fund

8. REGULAR AGENDA

- A. Public Power Recognition Week
- B. Request to Purchase: Fire Department; Pierce Custom Enforcer PUC Pumper
- C. Request to Purchase: Padmount Transformer for Water Treatment Plant
- D. Municipal Order 2024-79; Meter and Line Replacement Project Establishment and Grant Acceptance
- E. Project Update: Entertainment Destination Center

9. REPORTS

- A. Outside Agencies
- B. City Staff
- C. Mayor & Commissioners

10. ADJOURNMENT

CALL TO ORDER

The Paris City Commission met in regular session at 9:00 a.m. viewable on Facebook live at www.facebook.com/cityofparisky on September 24, 2024.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Brooks called the meeting to order, and the Pledge of Allegiance was recited.

ROLL CALL

Present: Commissioner, Wallis Brooks; Commissioner, Tim Gray; Commissioner, Sharon Fields; Commissioner, Mike Withrow.

Absent: Mayor, John Plummer; City Manager, Jamie Miller.

Others in attendance: Assistant City Manager, Kevin Mayhorn; City Attorney, Bryan Beauman; CPA, Brad Oberlander; City Clerk & Treasurer, Stephanie Settles.

APPROVE MINUTES

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving the regular meeting minutes of September 10, 2024 meeting minutes as presented.

ORDINANCES

First Reading of ordinance 2024-25 related to administrative corrections related to the electric rate ordinance was read by Kevin Mayhorn.

CONSENT AGENDA

Motion by Brooks, seconded by Fields, the motion unanimously carried approving Municipal Order 2024-75 for the appointment of ABC Deputies.

Motion by Brooks, seconded by Fields, the motion unanimously carried approving Municipal Order 2024-73 for the internal promotion of William "Bill" Giberson from Police Officer to Police Lieutenant at the grade/step of P8-6.

Motion by Brooks, seconded by Fields, the motion unanimously carried approving Municipal Order 2024-74 for the full-time hire of Stephen Morris to the position of Police Officer, pay scale P5-9. Further move to authorize the Mayor, City Manager, and City Clerk to execute any required employment contract.

Motion by Brooks, seconded by Fields, the motion unanimously carried approving Municipal Order 2024-76 for the reappointment of Wallis Brooks to the Joint Parks and Recreation Board.

Motion by Brooks, seconded by Fields, the motion unanimously carried approving the requested street closure for Trunk or Treat on Saturday, October 26, 2024, on Main Street between 2nd and 4th Street around the Court House Square, beginning at 4:00 p.m. and reopening at approximately 8:00 p.m. This will include Ardery place and Bank Row Street.

Motion by Brooks, seconded by Fields, the motion unanimously carried approving the requested street closure for the Dia De Los Muertos Festival on Sunday, November 3, 2024, around the Courthouse Square on Main Street between 4th Street and reopen at Bankers Row, as well as closure of Ardrey Place beginning at 11:00 a.m. and reopening at 10:00 p.m.

Motion by Brooks, seconded by Fields, the motion unanimously carried approving staff recommendation to award bid to GCP Environmental Solutions in the amount of \$3,576.00 per month for a 36-month subscription service and authorizing the Mayor, City Manager and City Clerk to execute any necessary documents.

Motion by Brooks, seconded by Fields, the motion unanimously carried approving Municipal Order 2024-72 and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents.

Motion by Brooks, seconded by Fields, the motion unanimously carried approving payment of invoices for General Fund in the amount of \$518,060.58 and Utility Fund in the amount of \$103,332.21.

REGULAR AGENDA

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving Municipal Order 2024-71 approving an Administrative Guide on Records Management.

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving Municipal Order 2024-77 related to revisions to job descriptions.

Motion by Withrow, seconded by Fields, the motion unanimously carried approving the Paris Animal Welfare Society (PAWS) as a Community Partner in the amount of \$ 4,500.00 for the FY24-25 Fiscal Year and authorize the City Manager and City Clerk to execute the necessary agreements. Further, authorize the City to take appropriate measures to show the unpaid amount as current in the Utility Billing System.

Motion by Fields, seconded by Withrow, the motion unanimously carried approving the City staff to take appropriate measures to adjust/write off the prior unpaid amount on this account to reflect only the current charges due the Utility Billing System for the Patrick Brannon Memorial Dog Park.

Motion by Fields, seconded by Withrow, the motion unanimously carried approving the road closure request of Saturday, October 12, 2024 from 6:00 a.m. - 11:00 p.m. from 6th Street to 4th Street. October 13, 2024 road closure from 9:00 a.m to 7:00 p.m. from 6th Street to Bank Row including use of three city parking lots and facilities and resources (staff and material) for the Legends of Bourbon County festival. Additional assistance above what is generally provided for other events will be billed to the festival. Authorizing the City Manager and or Assistant City Manager to make any other decisions deemed necessary related to this event.

No signups for public comment.

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving financial reports as presented reflecting general fund revenues of \$2,638,638 with expenses of \$2,080,730 and utility fund revenues of \$4,704,647 with expenses of \$2,831,100.

REPORTS

Lauren Biddle, Chamber of Commerce

- Christmas Parade street closure will be brought forward soon. The parade is the 1st Saturday of December.
- Dia de lo Muertos downtown event is November 3, 2024.

Mike Smith, Public Works

- Plumbers are almost complete at the Transfer Station, Structure is up with walls coming soon.

Michael Mynear, Water Distribution

- 10th Street water tank is back in service.

Kevin Mayhorn, Assistant City Manager

- In process of obtaining quotes for a new phone system for the City Municipal Building.
- The utility billing has upgraded their billing system.

Sharon Fields, Commissioner

- Inquired about how many applied for the Planning and Zoning position. Kevin stated that both himself and Jamie had received invitations to sit in on scheduled interviews for later in the week.

Tim Gray, Commissioner

- Inquired about disc golf at the park. Kevin stated that the project is on track and construction will begin next spring.

ADJOURNMENT

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving to adjourn the meeting at 9:35 a.m.

Mayor, John A. Plummer

Attest:

City Clerk, Stephanie Settles



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 8, 2024

AGENDA ITEM: Planning and Zoning: Introduction to the Interim Planning Director thru BGADD

DEPARTMENT: City Manager

RECOMMENDED MOTION: No motion required.

DESCRIPTION: The County has secured a contract with Linden Smith, through the Bluegrass Area Development District (BGADD), to serve in an interim Planning Director role while this position is being recruited for.

Mr. Smith will be introducing himself at this meeting.

REQUESTED BY:

Name: Linden Smith thru Jamie Miller, City Manager



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 8, 2024

AGENDA ITEM: Second Reading: Ordinance 2024-25; Administrative Correction to Electric Rates Ordinance
DEPARTMENT: Assistant City Manager

RECOMMENDED MOTION: Move to approve Ordinance 2024-25 related to administrative corrections on the electric rate ordinance.

DESCRIPTION: At the regular scheduled meeting held on June 11, 2024, the City Commission approved the first reading of ordinance 2024-14 relating to electricity rates and on June 25, 2024, the City Commission approved the second reading.

After reviewing the ordinance, staff discovered two errors in the ordinance that will need to be corrected.

The first area that will need to be corrected is in section 34.002 (E) Maximum load charge.

The Chart that is in this section had the current and proposed rates reversed and referenced kWh instead of kW, which is, and has been, used historically. What was presented stated the current rate for demand was \$2.85 per Kilowatt per hour (kWh) for both secondary and primary demand customers, and the new rate starting October 1, 2024, would be \$2.85 per kWh for secondary and \$2.55 per kWh for primary. This area should read the current rate for demand is \$2.85 per Kilowatt (kW) for secondary and \$2.55 for primary and the new rate starting October 1, 2024, would be \$2.85 per kW for both secondary and primary demand customers. The ordinance clearly states in the preceding paragraph that demand is billed in Kilowatts (kW) and not Kilowatts per hour (kWh). This change is only related to the chart listed in section 34.002 (E) that was inserted to show the change in rate.

The next area that needs correcting is in section 34.006 (A) Scope. What was presented read "This schedule applies to energy used and demand by both commercial and industrial computer, for a total lighting and power service if taken through a single meter or metering equipment." The word "computer" should be customers. The sentence should read: This schedule applies to energy used and demand by both commercial and industrial customers, for a total lighting and power service if taken through a single meter or metering equipment.

These changes will not affect the rates that were approved, as they were clear in the ordinance. This is merely just fixing some administrative errors that occurred when updating the ordinance. Staff has been conducting an audit of customer classifications as it applies to demand meters in the City and believes there may be some variance that will be brought forward for review and discussion in a future meeting.

REQUESTED BY:

Name: Kevin Mayhorn, Assistant City Manager

**CITY OF PARIS
ORDINANCE 2024-25**

AN ORDINANCE RELATING TO ELECTRICITY RATES

WHEREAS, the City previously adopted Ordinance 2024-14 which revised its rates charged to utility customers to maintain a solvent utilities operation and the Ordinance now requires further refinement;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PARIS, KENTUCKY:

That Title 3, Article IV, Chapter 34 of Code of Ordinances be amended as follows:

§ 34.001 RATES ESTABLISHED

The schedule set out in this chapter shall govern all billings to retail customers of the Paris Combined Utilities System after October 1, 2024.

§34.002 COMMERCIAL ELECTRIC, LARGE LIGHTING, POWER RATE; CE2

(A) *Scope.* The schedule in this section is available throughout the territory served by the system. This schedule applies to energy and demand used by large commercial and industrial customers for total lighting and power service, if taken through a single meter or metering equipment. The City reserves the right for contract of large commercial and industrial customers.

(B) *Character of service.* The character of service shall be single or three-phase, sixty (60) cycle alternating current at any standard voltage available.

(C) *Monthly energy rate.*

- a. Beginning with all billings for October 1, 2024 and due on October 15, 2024 and continuing for all billings through June 30, 2025, the monthly energy rate shall be \$.08090 per kWh for all energy consumed.
- b. Beginning with all billings after July 1, 2025 and continuing for all billings through June 30, 2026, the monthly energy rate shall be \$.08332 per kWh for all energy consumed.
- c. Beginning with all billings after July 1, 2026 and continuing through all billings thereafter, the monthly energy rate shall be \$.08582 per kWh for all energy consumed.

(A) *Monthly service charge.* There shall be a monthly service charge per meter.

Current	For Oct. 1, 2024	July 1, 2025	July 1, 2026
\$ 55.00	\$ 61.10	\$ 68.70	\$ 76.30

(E) *Maximum load charge.* The maximum load charge, per kW demand, shall be as follows, amended as follows:

<i>Service Type</i>	<i>Current per kWh</i>	<i>For Oct 1, 2024 Per kWh</i>
Secondary	\$2.85	\$ 2.85
Primary	\$2.55	\$ 2.552.85

§ 34.003 *CUSTOMER OUTDOOR LIGHTING; RATE 5*

(A) The rate for outdoor lighting shall be eight dollars (\$8.00) per lamp month for each one hundred seventy-five (175) watt mercury vapor lamp on an existing pole or a suitable pole location.

(B) The rate for High Pressure Sodium (HPS) bulbs for outdoor lighting shall be as follows:

One hundred fifty (150) watt GPS	\$ 8.00
Forty (40) watt LED	8.00
Seventy-five (75) watt LED	12.50
Two hundred fifty (250) watt HPS directional	12.50
Two hundred fifty (250) watt HPS COBRA	12.50
Four hundred (400) watt HPS directional and COBRA	12.50

(C) If a pole needs to be set, the rate shall be a one-time fee of two hundred and fifty dollars (\$250.00).

§34.004 *MUNICIPAL BUILDING; RATE 6*

Municipal building rates shall be the same as for commercial customers as set out in §§ 34.005 and 34.006.

§34.005 *STANDARD RESIDENTIAL ELECTRIC; RATE RS1*

(B) *Scope.* The schedule in this section is available throughout the territory served by the system. This schedule applies to energy supplied for all residence purposes including lighting, cooking, water heating, house heating, and all residential appliances. Single-phase meter installations with a total load not exceeding three (3) horsepower may be connected and served under this rate. If used for residential purposes, all of the electrical appliances to be served under this rate are subject to approval by management of the system.

(C) *Monthly rate.* The monthly energy rate shall be:

- Beginning with all billings for October 1, 2024 and due on October 15, 2024 and continuing for all billings through June 30, 2025, the monthly energy rate shall be \$.09794 per kWh for all energy consumed.
- Beginning with all billings after July 1, 2025 and continuing for all billings through June 30, 2026, the monthly energy rate shall be \$.10088 per kWh for all energy consumed.
- Beginning with all billings after July 1, 2026 and continuing through all billings thereafter, the monthly energy rate shall be \$.10390 per kWh for all energy consumed.

(D) *Monthly service charge.* There shall be a monthly service charge per meter

<u>Current</u>	<u>For Oct. 1, 2024</u>	<u>July 1, 2025</u>	<u>July 1, 2026</u>
\$ 10.80	\$ 12.00	\$ 13.50	\$ 15.00

§34.006 *COMMERCIAL ELECTRIC, GENERAL LIGHTING, POWER; RATE CE1*

(A) *Scope.* The schedule in this section is available throughout the territory served by the system. This schedule applies to energy used and demand by both commercial and industrial computers customers, for total lighting and power service, if taken through a single meter or metering equipment.

(B) *Character of service.* The character of service shall be single or three-phase, sixty (60) cycle alternating current at any standard voltage available.

(C) *Monthly energy rate.* The monthly energy rate shall be:

- a. Beginning with all billings for October 1, 2024 and due on October 15, 2024 and continuing for all billings through June 30, 2025, the monthly energy rate shall be \$.10318 per kWh for all energy consumed.
- b. Beginning with all billings after July 1, 2025 and continuing for all billings through June 30, 2026, the monthly energy rate shall be \$.10628 per kWh for all energy consumed.
- c. Beginning with all billings after July 1, 2026 and continuing through all billings thereafter, the monthly energy rate shall be \$.10947 per kWh for all energy consumed.

(D) *Minimum bill.*

- (1) The minimum monthly bill shall be the Monthly Service Charge, as defined in (E) below.
- (2) The minimum charge shall be billed on a monthly basis, starting on the month in which the meter was installed or service was first taken under this schedule.

(E) *Monthly service charge.* For all customers in this CE1 classification that average less than 2,000 kWh per month energy usage, there shall be a \$14.00 monthly service charge per meter. For all customers in this CE1 classification that average 2,000 or more kWh per month energy usage, there shall be a \$39.00 monthly service charge per meter. The monthly service charges shall increase once annually for a period of three (3) years as defined in the below table.

	Current	For Oct. 1, 2024	July 1, 2025	July 1, 2026
Average < 2,000 kWh	\$ 14.00	\$ 15.50	\$ 17.40	\$ 19.30
Average ≥ 2,000 kWh	\$ 39.00	\$ 40.00	\$ 41.00	\$ 42.00

§34.007 *POWER COST ADJUSTMENT*

All increases or decreases in the cost of electric power by the City's wholesale energy provider shall be applied as a charge or credit per kW and/or kWh.

§34.008 *FUTURE RATE ADJUSTMENTS*

Each energy rate, monthly service charge, outdoor lighting rate, and pole rate for all customer classifications shall automatically increase annually for billings on and after July 1, 2027 based on the unadjusted percent change for the "Electricity" expenditure category of the Consumer Price Index for All Urban Customers for most recent 12-month data available as of July 1 of that year. The adjustment factor expressed, as a percent change increase, will be used to recalculate the rates and charges annually.

The foregoing ordinance shall take effect upon execution and publication and in accordance with Kentucky law.

The foregoing ordinance was introduced and read for the first time at the City Commission's regular meeting on September 24, 2024. Read for the second time, adopted and approved at its regular meeting of October 8, 2024.

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 8, 2024

AGENDA ITEM: First Reading: Ordinance 2024-26; Zone Map Amendment Request - ZMA 24-03

DEPARTMENT: Planning and Zoning

RECOMMENDED MOTION: No motion required on a first reading

DESCRIPTION: Zone Map Amendment (ZMA 24-03) requests a 4.097 acre property located at 200 Bethlehem Road (Parcel ID 026-00-00-017.00) to change zoning from Agriculture A to Business B-2. This requested amendment is a companion ordinance to ZMA 24-04 and has been requested by the applicant to be considered together.

Assuming the City Commission follows typical, past procedure, an "argument-style" hearing on the requested zone change will be conducted on the second reading. No comment will be received on the first reading. The entire record of the proceedings from the Planning Commission will be provided by the City Attorney and the City Commission decision will be based upon the evidence of record before the Planning Commission, consideration of the City's zoning ordinance, and arguments heard from the applicant and citizens.

The Joint Planning Commission recommended disapproval of ZMA 24-03 and approval of 24-04. The applicant has informed that if the City Commission does not approve ZMA 24-03, then they desire ZMA 24-04 to be withdrawn.

NOTE FROM CITY ATTORNEY: The City Zoning Ordinance Section 80.201 A.2(a)(4) states that in agriculturally zoned property "Lots shall be no less than 5 acres and the lot width, at the building setback line, shall be no less than two hundred, fifty (250) feet." https://codelibrary.amlegal.com/codes/parisky/latest/paris_ky/0-0-0-34580

REQUESTED BY:

Name: Forwarded by Planning and Zoning Commission

**CITY OF PARIS
ORDINANCE 2024-26**

AN ORDINANCE AMENDING THE ZONING MAP FOR PROPERTY OWNED BY THE FIRST CHURCH OF GOD, LOCATED AT 200 BETHLEHEM ROAD, FROM AN EXISTING AGRICULTURAL (A) CLASSIFICATION TO A GENERAL COMMERCIAL (B-2) CONSISTING OF 4.097 ACRES, AS THE EXISTING ZONING IS INAPPROPRIATE AND THE PROPOSED ZONING IS APPROPRIATE. AFTER A PUBLIC HEARING THE JOINT PLANNING COMMISSION RECOMMENDED DENYING THE ZONE CHANGE.

WHEREAS, First Church of God is the owner of a 4.09 acres, more or less, parcel of property located at 200 Bethlehem Road (the “Property”);

WHEREAS, following a duly noticed Public Hearing before the Bourbon County Joint Planning Commission, said Commission recommended disapproval of the zone change;

WHEREAS, the recommendation of the Planning Commission is attached hereto and incorporated herein by reference; and

WHEREAS, the Board of Commissioners disagrees with the recommendation of the Planning Commission.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE CITY OF PARIS BOARD OF COMMISSIONERS AS FOLLOWS:

Section 1. Based upon review of the official zoning map of the City of Paris, the Property’s original zoning classification of Agricultural is inappropriate. The requested zone change is in agreement with the adopted comprehensive plan. The rezoning of the Property from Agricultural (A) to General Business (B-2) is hereby accepted and approved,
ZMA 24----.

Section 2. In accordance with KRS 100.211, the zoning map amendment of the Property is approved.

Section 3. The Zoning Ordinance shall be amended to show a change in the zoning classification for the Property from Agricultural (A) to General Commercial (B-2) and be reflected on the official zoning map of the City of Paris.

Section 4. The Property rezoned is more fully described as on the legal description attached as Exhibit A to this Ordinance.

Section 5. The Paris-Bourbon County Joint Planning Commission is hereby directed to show the zoning classification change on the official zone map and to make reference to the number of this Ordinance.

Section 6. If any provision of this Ordinance for any reason or to any extent, be invalid or unenforceable, the remainder of this Ordinance and the application of such provision to other persons or circumstances shall not be affected thereby, but rather shall be enforced to the greatest extent permitted by law.

This Ordinance was read for the first time on _____, 2024, and read for the second time _____, 2024.

CITY OF PARIS

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 8, 2024

AGENDA ITEM: First Reading: Ordinance 2024-27; Zone Map Amendment Request - ZMA 24-04

DEPARTMENT: Planning and Zoning

RECOMMENDED MOTION: No motion required for first reading.

DESCRIPTION: Zone Map Amendment (ZMA 24-04) requests a 4.198 acre property located at 200 Bethlehem Road to change zoning from Agriculture A to Residential R-2. This requested amendment is a companion ordinance to ZMA 24-03 and has been requested by the applicant to be considered together.

Assuming the City Commission follows typical, past procedure, an "argument-style" hearing on the requested zone change will be conducted on the second reading. No comment will be received on the first reading. The entire record of the proceedings from the Planning Commission will be provided by the City Attorney and the City Commission decision will be based upon the evidence of record before the Planning Commission, consideration of the City's zoning ordinance, and arguments heard from the applicant and citizens.

The Joint Planning Commission recommended disapproval of ZMA 24-03 and approval of 24-04. The applicant has informed that if the City Commission does not approve ZMA 24-03, then they desire ZMA 24-04 to be withdrawn.

REQUESTED BY:

Name: Forwarded by Planning and Zoning Commission

CITY OF PARIS
ORDINANCE 2024-_____

AN ORDINANCE AMENDING THE ZONING MAP FOR PROPERTY OWNED BY WEST MARTS, LLC, LOCATED AT WESTRIDGE LANE, FROM AN EXISTING AGRICULTURAL (A) CLASSIFICATION TO RESIDENTIAL (R-2) ONLY CONSISTING OF 4.198 ACRES, AS THE EXISTING ZONING IS INAPPROPRIATE AND THE PROPOSED ZONING IS APPROPRIATE, AND PURSUANT TO THE RECOMMENDATION OF THE JOINT PLANNING COMMISSION AFTER A PUBLIC HEARING.

WHEREAS, West Marts, LLC., is the owner of a 4.198 acres, more or less, parcel of property located on Westridge Lane (the “Property”);

WHEREAS, following a duly noticed Public Hearing before the Bourbon County Joint Planning Commission, said Commission recommended approval of the zone change;

WHEREAS, the recommendation of the Planning Commission is attached hereto and incorporated herein by reference; and

WHEREAS, the Board of Commissioners agrees with the recommendation of the Planning Commission.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE CITY OF PARIS BOARD OF COMMISSIONERS AS FOLLOWS:

Section 1. That on the hearing and recommendation for approval by the Planning Commission to rezone the Property of West Marts, LLC, located on vacant land of 4.198 acres, more or less, from Agricultural (A) to Residential (R-2) and the said Zoning Map Amendment be and hereby is accepted and approved, ZMA 24-----.

Section 2. Based upon a review of the official zoning map of the City of Paris, upon the Property’s original zoning classification, rezoning the Property to Residential (R-2) is in agreement with the adopted comprehensive plan.

Section 3. In accordance with KRS 100.211, the zoning map amendment of the Property is approved.

Section 4. The Zoning Ordinance shall be amended to show a change in the zoning classification for the Property from Agricultural (A) to Residential (R-2) and be reflected on the official zoning map of the City of Paris.

Section 5. The Property rezoned is more fully described as on the legal description attached as Exhibit A to this Ordinance.

Section 6. The Paris-Bourbon County Joint Planning Commission is hereby directed to show the zoning classification change on the official zone map and to make reference to the number of this Ordinance.

Section 7. If any provision of this Ordinance for any reason or to any extent, be invalid or unenforceable, the remainder of this Ordinance and the application of such provision to other persons or circumstances shall not be affected thereby, but rather shall be enforced to the greatest extent permitted by law.

This Ordinance was read for the first time on _____, 2024 and read for the second time _____, 2024.

CITY OF PARIS

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 8, 2024

AGENDA ITEM: First Reading: Ordinance 2024-28; Compensation Scales

DEPARTMENT: Human Resources

RECOMMENDED MOTION: No motion required for first reading.

DESCRIPTION: The staff periodically compares the City's compensation scales with a variety of data points that become available. The Kentucky League of Cities (KLC) has published their most recent compensation study results. This data, along with others, will be utilized in shaping upcoming budget discussions. In many positions, the City remains competitive at the entry rate but the mid-range of the pay scale falls slightly below average. However, in most positions, the City's top out rate is much lower than the KLC rate.

Staff is recommending extending the compensation scale by four steps, which adjusts the top out pay. The only adjustment that will occur at the employee level will be for those employees who are currently topped out. This affects five current employees. These employees did not receive an adjustment on their anniversary as most employees have. As the compensation scale was implemented as it was improved, no adjustment will be retroactive. However, employees will be slotted into the most appropriate step based on their length of time they have been topped out.

This change is within the current proposed budget.

Without extending the top out rate, provided no employee turn over, approximately 20 employees would reach the top out in the coming years based on the current scale. By extending this top out rate, the estimated impact on next year's budget is approximately \$25,000.00 considering wages, overtime, and benefits.

REQUESTED BY:

Name: Jacob Barker, Human Resources Director
Jamie Miller, City Manager

**CITY OF PARIS
ORDINANCE 2024-28**

**AN ORDINANCE RELATED TO THE AMENDMENT OF EMPLOYEE PAY
SCALE AND CLASSIFICATION RANGES**

WHEREAS, the City periodically reviews its system of personnel organization and management and that review results in recommended revisions to its pay scales and grades;

NOW THEREFORE, BE IT ORDERED BY THE CITY COMMISSION OF THE CITY OF PARIS, KENTUCKY AS FOLLOWS:

The pay scales and grades attached as Exhibit A incorporated into this Ordinance as is set out in full are adopted as the governing pay scales, steps, and grades for all full time employees of the City of Paris, in accordance with KRS 83A.070, until such time as the City Commission may amend these pay scales, steps, and grades. This ordinance also adopts all positions outlined in the Exhibit.

This Ordinance shall be effective the first full pay period following second reading.

The foregoing Ordinance was read for the first time October 8, 2024 and was read for the second time adopted and approved October 22, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 8, 2024

AGENDA ITEM: Municipal Order 2024-78; Contract Request - Standard Business Machine

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve Municipal Order 2024-78 and authorize the Mayor, City Manager, and City Clerk to finalize and execute any necessary agreements and authorize the Mayor to sign renewals on the agreement as needed.

DESCRIPTION: The City utilizes a multi-function printer currently on contract with Standard Business Machines in the mail room. This is used by most administrative personnel, including joint agencies like Planning and Zoning and EDA.

The current contract is scheduled to expire 11/1/2024. The current model is a 2011 model and replacement parts are becoming more challenging to find when completing repairs. The current machine has approximately 710K copies on it.

Staff is recommending this machine be replaced with a refurbished 2017 model that has 285K copies on it. The upfront cost will be \$2,450. The monthly maintenance cost will reduce by \$42/month. There is a slight functionality loss of stapling on the new machine but this item has been discussed with staff and that functionality is not highly used. There is funding for IT upgrades in the budget this fiscal year under project 24AD02 and that will be the source of this funding.

This item is below the Commission threshold, but Standard Business requires a contract. Staff is seeking approval for the Mayor's signature on the contract and the authority to renew this item as needed at the discretion of the City Manager.

REQUESTED BY:

Name: Jamie Miller, City Manager

**CITY OF PARIS
MUNICIPAL ORDER NO. 2024-78**

**A MUNICIPAL ORDER APPROVING A CONTRACT WITH STANDARD BUSINESS
MACHINES FOR A MAINTENANCE AGREEMENT**

WHEREAS, the City has a current maintenance agreement with Standard Business Machines that is set to expire 11/1/2024.

WHEREAS, staff recommending the 2011 equipment be upgraded to a 2017 piece of equipment, which requires a new maintenance agreement.

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky to approve the finalizing of the Maintenance Service Agreement with Standard Business Machines and that the Mayor, City Manager, and City Clerk are authorized to finalize and execute all necessary documents.

FURTHER THEREFORE, authorize the Mayor to sign renewals for the machine, if necessary, at the recommendation of the City Manager given substantially similar terms. The rate may slightly fluctuate on renewals but will not require additional commission approval if within the purchasing authority of the City Manager.

Enacted at the City Commission's regular meeting of October 8, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 8, 2024

AGENDA ITEM: Request to Purchase: Electric Department; Wire Tension Equipment

DEPARTMENT: Electric

RECOMMENDED MOTION: Move to authorize the Electric Department to directly negotiate with Stuart Irby for the purchase of used wire tensioning equipment and authorize the Mayor, City Manager, City Attorney, and City Clerk to execute all required documents.

DESCRIPTION: The City is required to formally publish and solicit for purchases over \$40,000.

The City advertised for wire tension equipment using the sealed bid process but did not receive any bid responses.

The Electric Department has identified a quality used piece of equipment and is requesting to negotiate directly with Stuart Irby to purchase the used wire tension equipment in the amount of \$74,000, including delivery cost.

This amount is below the approved budget for this project as budgeted for in CIP project 24EL01. The source of funding for this expense will be from Meter Fees.

REQUESTED BY:

Name: Aaron Sparkman Electric Superintendent



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 8, 2024

AGENDA ITEM: Fall Clean Up Month: Extension of Dates

DEPARTMENT: Public Works

RECOMMENDED MOTION: Move to approve curbside pickup provided by Rumpke for heavy trash on Thursday, October 24th. The City of Paris will pick up brush and limbs curbside the week of October 21st through October 25th

DESCRIPTION: On September 10, 2024 City Commission approved the Fall Clean Up Dates.

The month of October will be free drop off month for city residents at the transfer station. This will be limited to 2 loads per household with no construction debris included.

Contractors and businesses are exempt from free drop off. Paint, tires, batteries, and chemicals will not be collected.

Curbside pickup for heavy trash items will be provided by Rumpke for free on Thursday, October 24th.

Originally it was approved that the City of Paris will pick up brush and limbs curbside the week of October 21st through October 25th. This program is limited to city residents only. Whole trees will not be accepted curbside. Given recent storm impacts, staff is recommending extending this brush and limb pick up and starting it a week early, running October 14th through October 25.

The City of Paris reserves the right to reject all loads.

The estimated expense to the City not covered by revenue due to the free drop-off months being completed twice a year is approximately \$55,000 annually.

REQUESTED BY:

Name: Mike Smith, Public Works Superintendent



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 8, 2024

AGENDA ITEM: Approval of Proclamation: Ten-4 Awareness Day

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to authorize the Mayor to sign a proclamation related to the recognition of Ten-4 Awareness Day related to awareness and prevention of child abuse.

DESCRIPTION: At the request of the Mayor, a proclamation is attached in recognition of Ten-4 Awareness Day.

The Mayor received the request from Mountain Comprehensive Care Center.

Staff is seeking authority for the Mayor to execute the proclamation for its presentation.

REQUESTED BY:

Name: Jamie Miller, City Manager



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 8, 2024

AGENDA ITEM: Payment of Invoices: General and Utility Fund

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve the payment of invoices for General Fund in the amount of \$78,761.82 and Utility Fund in the amount of \$510,696.31.

DESCRIPTION: Attached is the summary of invoices for the General Fund (\$78,761.82) and Utility Fund (\$510,696.31). Both claims reports cover the period from September 14 through September 27, 2024. Notable disbursements for the Utility fund include fuel to run the power plant per the KYMEA agreement, invoices related to the construction of the new Solid Waste and Recycling Depot, and repairs related to the 10th St. water tank and associated valves.

REQUESTED BY:

Name: Brad Oberlander, Finance Director

CITY OF PARIS
CLAIMS REPORT - GENERAL FUND
10/08/2024

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
51077	Amazon Capital Services	9/20/2024	297.96
51078	American Fidelity Assurance	9/20/2024	5,099.35
51079	AMERICAN FIDELITY ASSURANCE	9/20/2024	2,865.60
51080	AT&T Mobility - (6463)	9/20/2024	2,671.88
51081	Autozone	9/20/2024	9.69
51082	BLUEGRASS BUSINESS HEALTH	9/20/2024	103.00
51083	Bob Sumerel Tire Company	9/20/2024	1,128.20
51084	BOYD COMPANY	9/20/2024	83.12
51085	CHARTER COMMUNICATIONS	9/20/2024	124.98
51086	CPI Computer Projects of Il., Inc.	9/20/2024	3,000.00
51087	Crystal Springs	9/20/2024	50.96
51088	Dapple Advertising	9/20/2024	1,437.43
51089	TAYLOR DAVIDSON	9/20/2024	53.10
51090	Eads Hardware	9/20/2024	1,567.38
51091	Fleetpride	9/20/2024	7.58
51092	Global Water Technology	9/20/2024	200.00
51093	Grainger	9/20/2024	1,035.80
51094	Greatamerica Financial Svcs	9/20/2024	68.98
51095	Hillyard Kentucky	9/20/2024	699.70
51096	HUBBARD MECHANICAL	9/20/2024	935.78
51097	Kentucky Law Enforcement Council	9/20/2024	65.00
51098	Raymond Kindig	9/20/2024	15.00
51099	KOI	9/20/2024	562.72
51100	KU	9/20/2024	6,164.97
51101	Lowes Business Acct/Syncb	9/20/2024	1,804.84
51102	Mistras Group Inc	9/20/2024	1,254.00
51103	Municipal Equipment Company	9/20/2024	129.49
51104	Murphy Elevator Company	9/20/2024	861.18
51105	ODP Business Solutions, LLC	9/20/2024	73.79
51106	Paris-Bo Co Senior Center	9/20/2024	1,750.00
51107	Riley Oil Company	9/20/2024	7,479.10
51108	Southern Communications & Consultants	9/20/2024	2,856.88
51109	Staples	9/20/2024	98.53
51110	Stericycle Inc.	9/20/2024	139.12

CITY OF PARIS
CLAIMS REPORT - GENERAL FUND
10/08/2024

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
51111	Sunbelt Rentals	9/20/2024	228.00
51112	The Citizen Advertiser	9/20/2024	867.00
51113	Tractor Supply Credit Plan	9/20/2024	676.93
51114	Unifirst Corporation	9/20/2024	361.26
51115	VALVOLINE	9/20/2024	612.73
51116	Visa	9/20/2024	3,274.56
51117	YMCA	9/20/2024	160.41
51118	AT&T - 5019	9/27/2024	1,505.02
51119	AT&T OneNet	9/27/2024	10.75
51120	Eads Hardware	9/27/2024	26.41
51121	KENTUCKY LEAGUE OF CITIES, INC	9/27/2024	5,637.40
51122	Kentucky State Treasurer	9/27/2024	10,123.71
51123	Mistras Group Inc	9/27/2024	1,750.00
51124	Standard Business Machines	9/27/2024	317.08
51125	VC3, INC.	9/27/2024	8,515.45
General Fund Claims Report Total -			<u>78,761.82</u>

CITY OF PARIS
CLAIMS REPORT - UTILITY FUND
10/08/2024

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
58895	Amazon Capital Services	9/20/2024	733.81
58896	American Fidelity Assurance	9/20/2024	164.10
58897	Arista Information Systems, Inc	9/20/2024	5,145.45
58898	Bluegrass Area Development District	9/20/2024	5,000.00
58899	BLUEGRASS BUSINESS HEALTH	9/20/2024	75.00
58900	Cape Electrical Supply LLC	9/20/2024	2,400.00
58901	CCP Industries	9/20/2024	476.72
58902	CHARTER COMMUNICATIONS	9/20/2024	204.99
58903	CHARTER COMMUNICATIONS	9/20/2024	25.00
58904	CITCO WATER	9/20/2024	2,371.35
58905	Culligan Water Conditioning	9/20/2024	188.53
58906	Eads Hardware	9/20/2024	981.19
58907	Fouser Environmental Services	9/20/2024	1,835.00
58908	GreatAmerica Financial Servs	9/20/2024	68.98
58909	Hardy Oil Co. Inc	9/20/2024	21,231.75
58910	Harris, Michael	9/20/2024	153.67
58911	IDEXX DISTRIBUTION, INC	9/20/2024	451.39
58912	John O. Smits	9/20/2024	1,739.71
58913	Kentucky811	9/20/2024	754.50
58914	Kenvirons, Inc.	9/20/2024	18,517.00
58915	KOI	9/20/2024	306.28
58916	KU - KENTUCKY UTILITIES	9/20/2024	10,390.13
58917	legacy mechanical LLC	9/20/2024	399.75
58918	Luttrell Staffing, Inc.	9/20/2024	5,575.55
58919	MS TN TRANSFORMERS, INC	9/20/2024	10,888.70
58920	New Pig Corporation	9/20/2024	718.93
58921	O'reilly Auto Parts	9/20/2024	166.64
58922	ERIC PUCKETT	9/20/2024	191.32
58923	Riley Oil Company	9/20/2024	1,655.82
58924	Rumpke of Kentucky Inc.	9/20/2024	183.53
58925	Standard Business Machines	9/20/2024	142.06
58926	Staples	9/20/2024	98.52
58927	STERICYCLE	9/20/2024	34.76
58928	Stuart C. Irby Co.	9/20/2024	3,757.50

CITY OF PARIS
CLAIMS REPORT - UTILITY FUND
10/08/2024

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
58929	T R Miller Mill Co Inc	9/20/2024	13,759.00
58930	The Citizen Advertiser	9/20/2024	90.00
58931	The Law Firm of Linda K Ain	9/20/2024	2,440.00
58932	Tractor Supply Credit Plan	9/20/2024	505.83
58933	Unifirst Corporation	9/20/2024	570.39
58934	US DEPARTMENT OF ENERGY	9/20/2024	7,177.81
58935	USA Blue Book	9/20/2024	1,583.68
58936	Visa	9/20/2024	1,409.10
58937	W PRINCIPLES LLC	9/20/2024	266,237.50
58938	Water Solutions Unlimited, Inc	9/20/2024	3,432.00
58939	WESCO RECEIVABLES CORP.	9/20/2024	415.00
58940	Workmans Water Services	9/20/2024	48,750.00
58941	Amazon Capital Services	9/27/2024	110.98
58942	AT&T - 5019	9/27/2024	137.52
58943	AT&T OneNet Service	9/27/2024	4.50
58944	Brenntag Mid-South, Inc	9/27/2024	2,382.00
58945	CITCO WATER	9/27/2024	752.76
58946	Fairbanks Scales	9/27/2024	991.00
58947	GCP ENVIRONMENAL SOLUTIONS	9/27/2024	3,874.67
58948	Hardy Oil Co. Inc	9/27/2024	21,549.35
58949	Harris, Michael	9/27/2024	159.38
58950	Hunt, Josh	9/27/2024	100.00
58951	Kentucky League Of Cities	9/27/2024	5,637.39
58952	KENTUCKY LEAGUE OF CITIES, INC	9/27/2024	25.00
58953	Kentucky State Treasurer	9/27/2024	17,419.29
58954	KU - KENTUCKY UTILITIES	9/27/2024	44.96
58955	Patterson & Dewar Engineers	9/27/2024	4,986.25
58956	Quill	9/27/2024	356.74
58957	Unifirst Corporation	9/27/2024	38.49
58958	VC3 INC	9/27/2024	4,650.13
58959	Water Solutions Unlimited, Inc	9/27/2024	3,432.00
58960	Summit Control	9/30/2024	645.96
Utility Fund Claims Report Total -			<u><u>510,696.31</u></u>



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 8, 2024

AGENDA ITEM: Public Power Recognition Week

DEPARTMENT: City Manager

RECOMMENDED MOTION: No motion required

DESCRIPTION: October 6-12, 2024 is Public Power Recognition Week.

This is an annual national observance coordinated by the American Public Power Association.

This week is intended to recognize the reliable, safe, and affordable electric services that are provided 24 hours a day, seven days a week by Public Power entities.

As such, the City Manager is requesting a moment to recognize their staff and their contributions.

There are over 2000 community-powered, not-for-profit electric utilities that collectively provide electricity to 54 million Americans across 49 states and five territories. Public Power employs 93,000 people nationally.

Public power thrives because we are community-owned and governed by local decision-making and because we are staffed with hardworking local employees that care about our community and take pride in serving friends and neighbors.

REQUESTED BY:

Name: Jamie Miller, City Manager



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 8, 2024

AGENDA ITEM: Request to Purchase: Fire Department; Pierce Custom Enforcer PUC Pumper
DEPARTMENT: Fire

RECOMMENDED MOTION: Move to approve the purchase of a Pierce Custom Enforcer PUC Pumper from Atlantic Emergency Solutions pending a financing decision from the City Commission on 10/22/2024 and authorize the Mayor, City Manager, City Attorney, and City Clerk to finalize and execute any necessary agreements.

DESCRIPTION: Attached is the bid information on the new Fire Apparatus. The commission authorized to start the bid process on this since delivery is so far out, at an anticipated 45-47 months (almost four years). Due to the extended delivery time, no funds were allocated in this fiscal year for replacement of the engine. This is project 23FD03 on the CIP schedule, which had a placeholder of \$660k in the upcoming fiscal year, recognizing it would likely need financing. The City only received one bid response in the amount of \$1,422,125, which significantly increases the amount required to be financed. The City has seen increased costs for Fire and EMS vehicles over historical costs and anticipated budget due to challenges involving inflation and extended production timing.

Due to the extended delivery times, staff recommends continuing the process and awarding the bid, subject to finalizing a decision on Financing, which will come before the City Commission on 10/22/2024.

They are offering a discount of \$171,000 if the item is prepaid up front. This is an approximate 12% discount. The contract also provides for a price increase if the PPI is greater than 5%. There is a cancellation fee of 30%. This price is effective until 11/1/24.

A preliminary analysis shows –

For the full purchase price of \$1,422,125 interest cost would be approximately \$354,755, the total financing equals \$1,776,900 over 10 years. Estimated annual payments would be \$177,720.

Considering the \$171,000 discount, if we prepay and finance \$1,251,125, then the total interest cost would be approximately \$312,100. The total financing equals \$1,563,200 over 10 years. Saving roughly \$213,700, \$43,000 in interest savings. Estimated annual payments would be \$156,360.

If we move forward with the prepayment option, Pierce will issue a performance or surety bond as collateral deposit with the financial institution. This bond will protect the City from the amount financed in the event Pierce is unable to fulfill its contractual obligations. This would allow the City or the financing institution to file a claim to recover any losses.

REQUESTED BY:

Name: Mike Duffy, Fire Chief



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 8, 2024

AGENDA ITEM: Request to Purchase: Padmount Transformer for Water Treatment Plant

DEPARTMENT: Electric

RECOMMENDED MOTION: Move to authorize the Electric Department to purchase a 1000kVA padmount transformer from MSTN Transformer within the allocated budget and authorize the Mayor, City Manager, City Attorney, and City Clerk to execute all required documents.

DESCRIPTION: The Electric Department published an RFP for a 1000kVA padmount transformer to be used to service the water treatment plant.

This item is part of the Water Plant Improvement project noted in the CIP 23WA01. The funding source for this project is KIA funds.

The City received a total of three sealed bids.

Sunbelt Solomon submitted a low bid of \$35,000 but sold the transformer to another utility before the sealed bids were opened and has withdrawn their bid.

T&R Electric submitted a bid for a used transformer that has new oil, painting and gaskets but the windings are used in the amount of \$32,600.

MSTN Transformer submitted a bid for a unit with new internal winding in the amount of \$54,267. This was the the only responsive bid that had new internal winding and the other two bids were reconditioned units.

Due to the critical service the water plant provides, the Electric Department is recommending awarding the bid for the purchase of the newer unit through MSTN.

This recommendation is within the budget allocated for this portion of the project.

Attached is the Bid Opening Summary Tab with the bid results. Full bid responses are available for inspection at the City Clerk's office upon request.

REQUESTED BY:

Name: Aaron Sparkman- Electric Superintendent



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 8, 2024

AGENDA ITEM: Municipal Order 2024-79; Meter and Line Replacement Project Establishment and Grant Acceptance

DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve Municipal Order 2024-79 regarding the project establishment and grant award for the Meter and Service Line Replacement project.

DESCRIPTION: The City has been awarded \$430,000 through the Community Project Funding (CPF) Grant administered by the US Department of Housing and Urban Development (HUD) for the replacement of meters and service lines in the Utility system. This is Grant number B-24-CP-KS-0889. The attached CIP project page is attached.

This project was submitted for consideration through Congressman Barr's office.

The Bluegrass Area Development District will continue to assist with administration of this grant due to the complexities surrounding HUD requirements.

This project will allow for the replacement of Halo Meters, which will complete the final phase of water meter change outs, not included in the prior project.

The attached Municipal Order establishes the projects and accepts the grant award.

Multiple agreements, documents, forms, and reports will need to be completed related to the grant funds. This Municipal Order allows the Mayor, City Manager and City Clerk to execute any documents to further the grant and project. The granting agency may require specific items to be approved by the Commission, which may come before you all at a later date. However any documents that do not require Commission approval will continue under this authority.

REQUESTED BY:

Name: Jamie Miller, City Manager
Michael Mynear, Field Operations Superintendent
Merissa Williamson, Purchasing/Grants Manager

**CITY OF PARIS
MUNICIPAL ORDER 2024-79**

**A MUNICIPAL ORDER APPROVING THE CREATION OF
THE METER AND SERVICE LINE REPLACEMENT
PROJECT, DESIGNATING AUTHORIZED
REPRESENTATIVES, AUTHORIZING THE ACCEPTANCE
OF GRANT FUNDS, AND PROVIDING FOR THE
EXPEDITED APPROVAL OF ITEMS RELATED TO SUCH
PROJECT.**

WHEREAS, the City of Paris has determined that it is in the public interest to complete a final phase of a full meter change out program for the City which includes the excavation and replacement of meters, setters, and service lines;

WHEREAS the project consists of the replacement of halo meters, setters, and service lines throughout the City of Paris as detailed in CIP Project 23FO13;

WHEREAS the City has been awarded a Community Project Fund Grant (B-24-CP-KS-0889) through the U.S. Department of Housing and Urban Development (HUD) in the amount of \$430,000.

WHEREAS the City is interested in continuing to seek additional grant opportunities, if required, related to the project;

WHEREAS the City of Paris recognizes that periodic modifications to the adopted budget for the fiscal year are necessary for fiscal management purposes;

NOW THEREFORE be it resolved by the Board of Commissioners of the City of Paris (“Board”) that the board hereby approves the above-subject project;

BE IT FURTHER RESOLVED that the City of Paris desires to accept the grant award from HUD and designates the Mayor and City Manager as Authorized Representatives and the Grants and Purchasing Manager and any other staff designated by the City Manager as Points of Contract;

BE IT FURTHER RESOLVED that the board authorizes the Mayor, City Manager, City Clerk, to execute all necessary Agreements, forms, certifications, reimbursement requests, ongoing reporting, or other documents on behalf of the City in connection with the advancement or approval of the project;

Enacted at the City Commission’s regular meeting of October 8, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: October 8, 2024

AGENDA ITEM: Project Update: Entertainment Destination Center

DEPARTMENT: City Manager

RECOMMENDED MOTION: No motion required. Staff to gain consensus and direction from the Commission on key topics.

DESCRIPTION: Staff will provide an update on the progress on establishing an Entertainment Destination Center (EDC) and seek guidance regarding a few key topics.

The staff has reviewed the Kentucky State Statutes that pertain to the EDC and has conferred with the Kentucky Department of Alcoholic Beverage Control. Staff met to discuss the various facets related to an EDC. This meeting included Police, Fire, Public Works, Administration, as well as supporting agencies such as Tourism and the Chamber of Commerce. City staff has requested some additional guidance from the State on a few items that are outstanding.

The staff has prepared a draft ordinance, which will come to the Commission for review at a later date. Staff have also drafted supporting documents, including a management plan and a mock-up FAQ for the website. These items are in draft format. The expenses related to the safety and security plan as drafted, including signage, crowd control, and patrol, will be able to be executed within current budget parameters. If the State Department of ABC requires additional measures such as security cameras, the budget for this program would need to be reevaluated.

The entertainment destination center license will have a cost of \$2,577.00 to the City annually, as amended. This annual cost should be considered when weighing some of the below topics that require guidance.

District Boundary: Attached is a map considering two potential boundaries to be considered. The first would be down Main St. starting at 8th St. and around the Court House. This is where most of the current events occur. An expanded boundary, looking to capture out to Pleasant and High St. has also been provided. In conversations, the state recommends starting small as it is easier to expand than contract. Therefore, the staff recommend starting with Main St. and the abutting properties. However, the Commission may elect to provide guidance on either of these options, or an alternative option as they see appropriate.

Hours of Operation: The Commission may elect to create an Entertainment Destination Center that is open and operable during specific times and/or during special designated events. Many communities have identified set times on Friday, Saturday, and Sunday in which the EDC will be in operation each week, in addition to special events. For example, Friday from 5pm-10pm, Saturday from 12pm-10pm, and Sunday 1pm-9pm.

The City of Paris Ordinance 62.006 allows licensees to operate from 6am until 1am Monday through Saturday and 11am until 10pm on Sunday. The City's noise ordinance has reduced decibels allowed after 10pm.

It should be noted that establishing this district will not modify a licensee's ability to serve outside their established premise under the ABC laws. In order to serve outside the established premise, a business downtown would still need to obtain a supplemental bar license or a special event license whichever is applicable. In addition, entities that do not have traveling rights under the ABC law such as caterers would still be required to obtain a special event license to serve at an approved event. This license will just allow consumers to leave establishments and consume their beverages in publicly shared spaces.

A public meeting to gather community input will be held related to this item.

Once public comment has been obtained and an ordinance has been adopted, staff can then make a formal application to the ABC Board.

If the ABC Board approves the application, staff will launch and promote the EDC.

REQUESTED BY:

Name: Jamie Miller, ABC Administrator