

Paris City Commission
525 High Street Paris, KY 40361
Commission Chambers – Room 121
Meeting Minutes
September 24, 2024

CALL TO ORDER

The Paris City Commission met in regular session at 9:00 a.m. viewable on Facebook live at www.facebook.com/cityofparisky on September 24, 2024.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Brooks called the meeting to order, and the Pledge of Allegiance was recited.

ROLL CALL

Present: Commissioner, Wallis Brooks; Commissioner, Tim Gray; Commissioner, Sharon Fields; Commissioner, Mike Withrow.

Absent: Mayor, John Plummer; City Manager, Jamie Miller.

Others in attendance: Assistant City Manager, Kevin Mayhorn; City Attorney, Bryan Beauman; CPA, Brad Oberlander; City Clerk & Treasurer, Stephanie Settles.

APPROVE MINUTES

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving the regular meeting minutes of September 10, 2024 meeting minutes as presented.

ORDINANCES

First Reading of ordinance 2024-25 related to administrative corrections related to the electric rate ordinance was read by Kevin Mayhorn.

CONSENT AGENDA

Motion by Brooks, seconded by Fields, the motion unanimously carried approving Municipal Order 2024-75 for the appointment of ABC Deputies.

Motion by Brooks, seconded by Fields, the motion unanimously carried approving Municipal Order 2024-73 for the internal promotion of William "Bill" Giberson from Police Officer to Police Lieutenant at the grade/step of P8-6.

Motion by Brooks, seconded by Fields, the motion unanimously carried approving Municipal Order 2024-74 for the full-time hire of Stephen Morris to the position of Police Officer, pay scale P5-9. Further move to authorize the Mayor, City Manager, and City Clerk to execute any required employment contract.

Motion by Brooks, seconded by Fields, the motion unanimously carried approving Municipal Order 2024-76 for the reappointment of Wallis Brooks to the Joint Parks and Recreation Board.

Motion by Brooks, seconded by Fields, the motion unanimously carried approving the requested street closure for Trunk or Treat on Saturday, October 26, 2024, on Main Street between 2nd and 4th Street around the Court House Square, beginning at 4:00 p.m. and reopening at approximately 8:00 p.m. This will include Ardery place and Bank Row Street.

Motion by Brooks, seconded by Fields, the motion unanimously carried approving the requested street closure for the Dia De Los Muertos Festival on Sunday, November 3, 2024, around the Courthouse Square on Main Street between 4th Street and reopen at Bankers Row, as well as closure of Ardrey Place beginning at 11:00 a.m. and reopening at 10:00 p.m.

Motion by Brooks, seconded by Fields, the motion unanimously carried approving staff recommendation to award bid to GCP Environmental Solutions in the amount of \$3,576.00 per month for a 36-month subscription service and authorizing the Mayor, City Manager and City Clerk to execute any necessary documents.

Motion by Brooks, seconded by Fields, the motion unanimously carried approving Municipal Order 2024-72 and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents.

Motion by Brooks, seconded by Fields, the motion unanimously carried approving payment of invoices for General Fund in the amount of \$518,060.58 and Utility Fund in the amount of \$103,332.21.

REGULAR AGENDA

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving Municipal Order 2024-71 approving an Administrative Guide on Records Management.

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving Municipal Order 2024-77 related to revisions to job descriptions.

Motion by Withrow, seconded by Fields, the motion unanimously carried approving the Paris Animal Welfare Society (PAWS) as a Community Partner in the amount of \$ 4,500.00 for the FY24-25 Fiscal Year and authorize the City Manager and City Clerk to execute the necessary agreements. Further, authorize the City to take appropriate measures to show the unpaid amount as current in the Utility Billing System.

Motion by Fields, seconded by Withrow, the motion unanimously carried approving the City staff to take appropriate measures to adjust/write off the prior unpaid amount on this account to reflect only the current charges due the Utility Billing System for the Patrick Brannon Memorial Dog Park.

Motion by Fields, seconded by Withrow, the motion unanimously carried approving the road closure request of Saturday, October 12, 2024 from 6:00 a.m. - 11:00 p.m. from 6th Street to 4th Street. October 13, 2024 road closure from 9:00 a.m to 7:00 p.m. from 6th Street to Bank Row including use of three city parking lots and facilities and resources (staff and material) for the Legends of Bourbon County festival. Additional assistance above what is generally provided for other events will be billed to the festival. Authorizing the City Manager and or Assistant City Manager to make any other decisions deemed necessary related to this event.

No signups for public comment.

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving financial reports as presented reflecting general fund revenues of \$2,638,638 with expenses of \$2,080,730 and utility fund revenues of \$4,704,647 with expenses of \$2,831,100.

REPORTS

Lauren Biddle, Chamber of Commerce

- Christmas Parade street closure will be brought forward soon. The parade is the 1st Saturday of December.
- Dia de lo Muertos downtown event is November 3, 2024.

Mike Smith, Public Works

- Plumbers are almost complete at the Transfer Station, Structure is up with walls coming soon.

Michael Mynear, Water Distribution

- 10th Street water tank is back in service.

Kevin Mayhorn, Assistant City Manager

- In process of obtaining quotes for a new phone system for the City Municipal Building.
- The utility billing has upgraded their billing system.

Sharon Fields, Commissioner

- Inquired about how many applied for the Planning and Zoning position. Kevin stated that both himself and Jamie had received invitations to sit in on scheduled interviews for later in the week.

Tim Gray, Commissioner

- Inquired about disc golf at the park. Kevin stated that the project is on track and construction will begin next spring.

ADJOURNMENT

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving to adjourn the meeting at 9:35 a.m.

Mayor, John A. Plummer

Attest:

City Clerk, Stephanie Settles