



**PARIS CITY COMMISSION
REGULAR MEETING AGENDA**

525 High Street Paris, KY 40361
Commission Chambers – Room 121
Tuesday, September 10, 2024 - 9:00 AM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVE MINUTES

A. Special Meeting: September 6, 2024

5. SPECIAL PRESENTATIONS

A. Discussion Item: Kentucky League of Cities Investment Pool

6. CONSENT AGENDA

- A. Municipal Order 2024-62; Personnel Order - Internal Transfer: E911 Dispatch
- B. Municipal Order 2024-68; Personnel Order - Recommendation to Hire: Police Recruit
- C. Municipal Order 2024-70; Personnel Order - Recommendation to Hire: Police Officer Lateral
- D. Municipal Order 2024-64; Appointment - Bourbon County Joint Planning and Zoning Commission
- E. Municipal Order 2024-66; Use Agreement - Paris Independent School Board
- F. Municipal Order 2024-63; Contract - Personnel Policy Service Agreement
- G. Municipal Order 2024-65; Renewal of Agreement - U.S. Geological Survey
- H. Street Closure Request: High and Main St.; Fire Department 150th Celebration
- I. Fall Clean Up Month: Designation of Dates
- J. Trick-or-Treat: Designation of Dates

- K. Resolution 2024-14; Millersburg Sanitary Sewer Extension Grant Documents
- L. Payment of Invoices: General and Utility Fund

7. REGULAR AGENDA

- A. Resolution 2024-13; Declaration of City Government Month
- B. Discussion Item: Service Line Warranty Program
- C. Municipal Order 2024-67; Participation Agreement - KYMEA

8. REPORTS

- A. Outside Agencies
- B. City Staff
- C. Mayor & Commissioners

9. ADJOURNMENT

Paris City Commission
525 High Street Paris, KY 40361
Commission Chambers – Room 121
Meeting Minutes
September 6, 2024

CALL TO ORDER

The Paris City Commission met in regular session at 9:00 a.m. viewable on Facebook live at www.facebook.com/cityofparisky on September 6, 2024.

ROLL CALL

Present: Mayor, John Plummer; Commissioner, Tim Gray; Commissioner, Sharon Fields; Commissioner, Mike Withrow.

Absent: Commissioner, Wallis Brooks.

Others in attendance: City Manager, Jamie Miller; City Attorney, Bryan Beauman; CPA, Brad Oberlander; City Clerk & Treasurer, Stephanie Settles.

APPROVE MINUTES

Motion by Withrow, seconded by Fields, the motion unanimously carried approving the regular meeting minutes of August 27, 2024 as presented.

PUBLIC HEARING FOR THE PURPOSE OF OBTAINING COMMENTS FROM THE PUBLIC REGARDING THE LEVY OF REAL AND PERSONAL TAX RATES FOR FY 2024-2025 AS DEFINED IN KRS 132.027 (b) (6).

Motion by Withrow, seconded by Plummer, the motion unanimously carried to enter into a public hearing for the purpose of obtaining comments from the public regarding the levy of real and personal tax rates for FY 2024-2025 as defined in KRS 132.027(b)(6) at 9:01 a.m.

There were no written or verbal comments spoken or received related to the levy of 2024-2025 tax rates. The hearing met the requirements of KRS 132.027. Motion by Fields, seconded by Withrow, the motion unanimously carried to close the proposed tax rate public hearing at 9:03 a.m.

ORDINANCES

Motion: Move to approve ordinance 2024-20 Levying AD Valorem Taxes for the Fiscal Year 2024-2025 on Real Property
By: Withrow
Seconded: Plummer

Yes: Plummer, Fields, Gray, Withrow
No: None
Abstain: None

Motion: Move to approve Ordinance 2024-21 Levying AD Valorem Taxes for Fiscal year 2024-2025 on Personal Property
By: Fields
Seconded: Plummer

Yes: Plummer, Fields, Gray, Withrow
No: None
Abstain: None

Motion: Move to approve Ordinance 2024-22 Leving Ad Valorem Taxes for the calendar year 2025 on Motor Vehicles and Watercraft.
By: Plummer
Seconded: Fields

Yes: Plummer, Fields, Gray, Withrow
No: None
Abstain: None

Motion: Move to approve Ordinance 2024-23 providing a discount on real property tax.

By: Withrow

Seconded: Fields

Yes: Plummer, Fields, Gray, Withrow

No: None

Abstain: None

ADJOURNMENT

Motion by Withrow, seconded by Fields, the motion unanimously carried approving to adjourn the meeting at 9:08 a.m.



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: September 10, 2024

AGENDA ITEM: Discussion Item: Kentucky League of Cities Investment Pool

DEPARTMENT: Finance

RECOMMENDED MOTION: No motion required, discussion item. City Commission to provide direction for future agenda items.

DESCRIPTION: The City's current investment policy is dated 2008.

Resolution 2024-5 was passed in February 2024 and allowed for investment in certificates of deposit consistent with the current investment ordinance. This is the first investment action that has been taken in an extended period of time.

Staff are continuing to monitor and investigate various options to ensure the City's investments are done in a conservative, productive, and compliant manner.

The Kentucky League of Cities offers an investment pool program. William Seifrit, CFA will be at the City Commission meeting to make a presentation on this program. This presentation is designed to be educational and for discussion purposes. Staff is not recommending any action at this meeting and approvals of any documents would come forward at a future meeting, if necessary. Staff is looking to pursue additional investment vehicles to generate better returns.

Staff are also working on an update to the Investment Ordinance as well as an accompanying Administrative Guideline. Any update to the ordinance will align the City with current KRS policies. Staff will also likely be recommending to create an investment committee to monitor investment earnings. These updates will be brought before Commission, as needed.

REQUESTED BY:

Name: Jamie Miller, City Manager
Brad Oberlander, Finance Director

ARTICLE V. INVESTMENT POLICY

§ 23.400 GENERAL POLICY

It is the policy of the city to invest public funds in a manner which will provide the highest investment return with the maximum security of principal while meeting the daily cash flow demands of the city and conforming to all state statutes and city regulations governing the investment of public funds.

(Ord. 94-38, passed 11-8-94)

§ 23.401 INVESTMENT POLICY ADOPTION

(A) The city's investment policy shall be adopted by order of the governing body and shall become effective on the date set forth in the order. The policy shall be reviewed annually and revised, as appropriate. Any amendments to this policy must be made by order of the governing body.

(B) Any investment held on the date of initial adoption of this policy which does not meet the guidelines of this policy shall be exempted from its provisions. At maturity or liquidation, the monies so invested, if reinvested, shall be reinvested only in accordance with this policy. The City Clerk/Treasurer may take a reasonable period of time to adjust the existing portfolio to the provisions of this policy in order to avoid the premature liquidation of any current investment.

(Ord. 94-38, passed 11-8-94)

Statutory reference:

Governing bodies required to adopt investment policy, KRS 66.480

§ 23.402 SCOPE

(A) This investment policy applies to all financial assets held directly by the city. These financial assets are accounted for in the city's annual financial report and include all monies in the following funds:

- (1) General Fund;
- (2) Combined Utility Fund;
- (3) Special Revenue Fund;
- (4) Municipal Road Aid Fund;
- (5) Debt Service Fund;
- (6) Capital Projects Fund;
- (7) Enterprise Fund;
- (8) Utility Depreciation Fund;
- (9) Agency Fund;
- (10) Any other funds created by the city.

(B) Financial assets of the entity held and invested by trustees or fiscal agents are excluded from these policies; however, such assets shall be invested in accordance with state laws applicable to the investment of local government funds in accordance with the city's primary investment objectives.

(Ord. 94-38, passed 11-8-94)

§ 23.403 INVESTMENT OBJECTIVES

The city's primary investment objectives, in order of priority, are the following:

(A) *Safety.* Safety of principal is the foremost objective of the city's investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

(B) *Liquidity.* The city's investment portfolio shall remain sufficiently liquid to enable the city to meet all operating requirements which might be reasonably anticipated.

(C) *Return on investment.* The city's investment portfolio shall be designed with the objective of attaining a market rate of return throughout the budgetary and economic cycles, taking into account the city's investment risk constraints and the cash flow characteristics of the portfolio. (Ord. 94-38, passed 11-8-94)

§ 23.404 INVESTMENT AUTHORITY

(A) Management responsibility for the city investment program is hereby delegated to the City Clerk/Treasurer.

(B) The City Clerk/Treasurer shall have the authority, subject to the disapproval of the governing body, to establish additional specific written procedures for the operation of the investment program which are consistent with this investment policy.

(C) The procedures shall include explicit delegation of authority, if any, to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the City Clerk/Treasurer.

(D) The City Clerk/Treasurer shall be ultimately responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials and employees. The controls shall be designed to prevent and control losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by officers and employees.

(E) The City Clerk/Treasurer shall maintain all records related to the entity's investment program.

(Ord. 94-38, passed 11-8-94)

§ 23.405 PRUDENT PERSON RULE

(A) The actions of the City Clerk/Treasurer in the performance of his or her duties as manager of the city's funds shall be evaluated using the "prudent person" standard. Investments shall be made with judgment and care under prevailing circumstances which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment considering the probable safety of their capital as well as the probable income to be derived.

(B) The City Clerk/Treasurer, acting in accordance with written procedures and exercising due diligence, shall be relieved of personal responsibility for an individual security's performance, provided that deviations from expectations are reported in a timely fashion to the governing body and appropriate action is taken to control adverse developments.

(Ord. 94-38, passed 11-8-94)

§ 23.406 AUTHORIZED INVESTMENTS

The funds of the city available for investment shall be invested in accordance with this policy and all applicable state statutes only in the following types of investment instruments:

(A) *Authorized investment instruments.*

(1) Obligations of the United States and of its agencies and instrumentalities, including obligations subject to repurchase agreements, provided that delivery of these obligations subject to repurchase agreement is taken either directly or through an authorized custodian.

(2) Obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States or a United States government agency, including, but not limited to:

- (a) United States Treasury;
- (b) Export-Import Bank of the United States;
- (c) Farmers Home Administration;
- (d) Government National Mortgage Corporation; and
- (e) Merchant Marine bonds.

(3) Obligations of any corporation of the United States government, including, but not limited to:

- (a) Federal Home Loan Mortgage Corporation;
- (b) Federal Farm Credit Banks;
- (c) Bank for Cooperatives;
- (d) Federal Intermediate Credit Banks;
- (e) Federal Land Banks;
- (f) Federal Home Loan Banks;
- (g) Federal National Mortgage Association; and
- (h) Tennessee Valley Authority.

(4) Certificates of deposit issued by or other interest-bearing institution which are insured by the Federal Deposit Insurance Corporation or similar entity or which are collateralized, to the extent uninsured, by any obligations permitted by KRS 41.240(4).

- (5) Uncollateralized certificates of deposit issued by any bank or savings and loan institution rated in one (1) of the three (3) highest categories by a nationally recognized rating agency.
- (6) Bankers' acceptances for banks rated in one (1) of the three (3) highest categories by a nationally recognized rating agency.
- (7) Commercial paper rated in the highest category by a nationally recognized rating agency.
- (8) Bonds or certificates of indebtedness of the Commonwealth of Kentucky and of its agencies and instrumentalities.
- (9) Securities issued by a state or local government, or any instrumentality or agency thereof, in the United States, and rated in one (1) of the three (3) highest categories by a nationally recognized rating agency.
- (10) Shares of mutual funds, each of which shall have the following characteristics:
 - (a) The mutual fund shall be an open-end diversified investment company registered under the Federal Investment Company Act of 1940, as amended.
 - (b) The management company of the investment company shall have been in operation for at least five (5) years.
 - (c) All of the securities in the mutual fund shall be eligible investments under this section.

(B) *Limitations on investment transactions.* With regard to the investments authorized in this section, the following limitations shall apply:

- (1) The amount of the city funds invested at any one (1) time in the categories of investments authorized in subsections (A)(5), (A)(6), (A)(7), and (A)(9) of this section shall not exceed twenty percent (20%) of the total amount of funds invested on behalf of the city.
- (2) No investment shall be purchased for the city on a margin basis or through the use of any similar leveraging techniques.

(Ord. 94-38, passed 11-8-94)

§ 23.407 DIVERSIFICATION OF INVESTMENTS

(A) The city recognizes that some level of risk is inherent in any investment transaction. Losses may be incurred due to issuer default, market price changes, or closing investments prior to maturity due to unanticipated cash flow needs. Diversification of the city's investment portfolio by institution, type of investment instrument, and term to maturity is the primary method to minimize investment risk.

(B) The city funds shall be diversified by security type and institution. With the exception of fully insured or fully collateralized investments, and except for authorized investment pools, no more than forty percent (40%) of the city's total investment portfolio shall be invested in a single security type or with a single financial institution.

(C) To the extent possible, the city will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow need, the city's funds should not, in general be invested in securities maturing more than three (3) years from the date of purchase. However, the city may collateralize its repurchase agreements using longer-dated investments not to exceed three (3) years to maturity. Reserve funds may be invested in securities exceeding three (3) years, if maturity of the investments are made to coincide as nearly as practicable with the expected use of the funds.

(Ord. 94-38, passed 11-8-94)

§ 23.408 AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

(A) The City Clerk/Treasurer shall maintain a list of financial institutions authorized to provide investment services to the city. In addition, a list shall be maintained of approved security brokers/dealers selected by creditworthiness, who maintain an office in the Commonwealth of Kentucky.

(B) All financial institutions and broker/dealers who desire to provide investment services to the city shall supply the City Clerk/Treasurer with information sufficient to adequately evaluate the institution and answer any and all inquiries posted by the City Clerk/Treasurer or the governing body, including the following information:

- (1) Audited financial statements;
- (2) Regulatory reports on financial condition;
- (3) Written memorandum of agreement for the deposit of public funds or trading resolution, as appropriate;
- (4) Proof of National Association of Security Dealers certification and proof of state registration;
- (5) Any additional information considered necessary to allow the City Clerk/Treasurer to evaluate the creditworthiness of the institution.

(C) No financial institution shall be selected as a depository of the city's funds if the city funds on deposit at any time will exceed five percent (5%) of the institution's capital stock and surplus.

(D) The City Clerk/Treasurer shall evaluate the financial capacity and creditworthiness of financial institutions and

broker/dealers prior to the placement of the city's funds. The City Clerk/Treasurer shall conduct an annual review of the financial condition and registrations of financial institutions and broker/dealers and, based on the review, make any recommendations regarding investment policy or program changes determined to be necessary.

(Ord. 94-38, passed 11-8-94)

§ 23.409 SAFEKEEPING; CUSTODY

To protect against potential fraud and embezzlement, investment assets shall be secured through third-party custody and safekeeping procedures. Bearer instruments shall be held only through third-party institutions. The City Clerk/Treasurer and any other officers or employees of the city authorized to engage in investment transactions shall be bonded in an amount established by the governing body. Collateralized securities, such as repurchase agreements, shall be purchased using the delivery versus payment procedure. Money market mutual funds used for investments must provide for independent custodians of their portfolios and delivery versus payment on their portfolio securities. The safekeeping procedures utilized in the city's investment program shall be reviewed annually by the independent auditor.

(Ord. 94-38, passed 11-8-94)

§ 23.410 COLLATERAL

(A) Except as set forth in subsection (B) of this section, it is the policy of the city to require that all cash and investments maintained in any financial institution named as a depository be collateralized. In order to anticipate market changes and provide a level of security for all funds, the collateralization level shall be one hundred percent (100%) of the market value of principal, plus accrued interest. Collateral shall be limited to all types of instruments authorized as collateral for safe funds in KRS 41.240.

(B) Collateral shall always be held by an independent third-party custodian with whom the city has a current custodial agreement. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the city and retained by the City Clerk/Treasurer. The right of collateral substitution is hereby granted.

(C) Subject to the following conditions, the City Clerk/Treasurer may invest funds in uncollateralized certificates of deposit:

- (1) Only with the specific approval of the governing body;
- (2) The uncollateralized certificates of deposit must be issued by a bank or savings and loan institution rated in one (1) of the three (3) highest categories by a nationally recognized rating agency;
- (3) The amount of funds invested in uncollateralized certificates of deposit shall not exceed zero percent (0%) of the city's total investment portfolio; and
- (4) The maximum term to maturity of uncollateralized certificates of deposit shall not exceed zero percent (0%).

(Ord. 94-38, passed 11-8-94)

§ 23.411 INVESTMENT REPORTING

(A) The City Clerk/Treasurer shall prepare and submit to the governing body a quarterly report regarding the status of the entity's investment program. As to each investment, the report shall include the following information:

- (1) Name of financial institution from which the investment was purchased or in which assets are deposited;
- (2) Type of investment;
- (3) Certificate or other reference number, if applicable;
- (4) Percentage yield on an annualized basis;
- (5) Purchase date, purchase price, and maturity date; and
- (6) Current market value of the investment.

(B) In addition, the report shall explain the quarter's total investment return and compare the return with budgetary expectations.

(C) The quarterly report shall also summarize recent market conditions, economic developments and anticipated investment conditions, and indicate any areas of policy concern and suggested revisions of investment strategies. Copies of the report shall be submitted to each member of the governing body and the chief executive officer of the city.

(Ord. 94-38, passed 11-8-94)

§ 23.412 AUDIT

In connection with the audit of city funds conducted by an independent certified public accountant, the auditor shall conduct a review of the city's investment program, including internal controls and procedures, and the results of the review, including recommended changes, shall be included in the city's audit.

(Ord. 94-38, passed 11-8-94)



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: September 10, 2024

AGENDA ITEM: Municipal Order 2024-62; Personnel Order - Internal Transfer: E911 Dispatch

DEPARTMENT: Human Resources

RECOMMENDED MOTION: Move to approve Municipal Order 2024-62 for the internal transfer of Dakota Ginter to the position of E911 Dispatcher, compensation scale P3-1.

DESCRIPTION: Mr. Ginter will be transferring to fill a position created due to attrition in 2024 within the Dispatch Department.

Mr. Ginter was named as an alternate during the last round of interviews for E911 Dispatch, which occurred in July of 2024. Due to this and his continued interest in the position, he has accepted a transfer into the department.

His current supervisor is aware of the transfer. Mr. Ginter has worked with the Paris Public Works Department for 14 months and has shown himself to be a dependable and hard-working employee. It is expected that this behavior will serve him well as he transitions into a new role within the City.

Mr. Ginter is not certified and will not receive the certification pay until such time as he has met all appropriate requirements.

As this is an internal transfer, this job offer is contingent only upon the approval of this Commission.

REQUESTED BY:

Name: Bradley Toadvine, Captain, Police Department
Jacob Barker, Director of Human Resources

**CITY OF PARIS
MUNICIPAL ORDER NO. 2024-62**

A MUNICIPAL ORDER APPROVING THE INTERNAL TRANSFER OF DAKOTA GINTER FROM PUBLIC WORKS TO E911 DISPATCH.

WHEREAS, Dakota Ginter has gone through the interview process for E911 Dispatcher and been named an alternate within the past two months;

WHEREAS, Dakota Ginter has maintained contact with the department and continued to express his interest in a position if one were to come available;

WHEREAS, Dakota Ginter is undertaking this transfer of his own free will and is voluntary moving from his current position Public Works Laborer I to E911 Dispatcher, Uncertified with the understanding that his position within Public Works will be backfilled.

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky to approve the transfer of Dakota Ginter to the position of E911 Dispatcher effective September 16, 2024.

Enacted at the City Commission's regular meeting of September 10, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: September 10, 2024

AGENDA ITEM: Municipal Order 2024-68; Personnel Order - Recommendation to Hire: Police Recruit
DEPARTMENT: Human Resources

RECOMMENDED MOTION: Move to approve Municipal Order 2024-68 for the full-time hire of Keith Karkoski to the position of Police Officer, Recruit, pay scale P5-1. Further move to authorize the Mayor, City Manager, and City Clerk to execute any required employment contract.

DESCRIPTION: The hiring of Mr. Karkoski will fill a position created by attrition in 2024.

Mr. Karkoski was selected from a large pool of candidates to fill one of the vacant positions within the Police Department. The manner in which he conducted himself and the performance he achieved in his pre-hire assessments made him the first choice from a large pool of recruit candidates. It is felt that Mr. Karkoski's attitude and work ethic will be a benefit to the department as he joins us as a new officer.

Mr. Karkoski will proceed to the DOCJ Training Academy in Richmond at the first opportunity and will train alongside current Paris Police staff until that time. His hire is contingent upon completion of a drug screen, background assessment, and Police Department assessments. He will be required to sign the standard contract for a Police Officer new hire with no experience.

REQUESTED BY:

Name: Myron Thomas, Police Chief
Jacob Barker, Director of Human Resources

**CITY OF PARIS
MUNICIPAL ORDER NO. 2024-68**

**A MUNICIPAL ORDER APPROVING THE FULL TIME HIRE OF KEITH KARKOSKI
TO THE POSITION OF POLICE OFFICER.**

WHEREAS, Keith Karkoski has applied to the position during an external application process;

WHEREAS, Keith Karkoski stood out amongst those interviewed as a suitable fit for the department;

WHEREAS, Keith Karkoski will be required to sign a contract as a new recruit for the Paris Police Department for costs associated with training and the DOCJ Training Academy.

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky to approve the full time hire of Keith Karkoski to the position of Police Officer effective September 11th, 2024.

Enacted at the City Commission's regular meeting of September 10th , 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: September 10, 2024

AGENDA ITEM: Municipal Order 2024-70; Personnel Order - Recommendation to Hire: Police Officer Lateral
DEPARTMENT: Human Resources

RECOMMENDED MOTION: Move to approve Municipal Order 2024-70 for the full-time hire of Samantha Faoro to the position of Police Officer, pay scale P5-7. Further move to authorize the Mayor, City Manager, and City Clerk to execute any required employment contract.

DESCRIPTION: The hiring of Ms. Faoro will fill a position created by attrition in 2024.

Ms. Faoro was selected from a large pool of candidates to fill one of the vacant positions within the Police Department. She will be a lateral hire and is currently serving as a Police Officer with another agency. Her prior experience is with Kentucky Department Fish and Wildlife.

Her hire is contingent upon completion of a drug screen, background assessment, and Police Department assessments. She will be required to sign the standard contract for a Police Officer lateral with experience.

REQUESTED BY:

Name: Myron Thomas, Police Chief
Jacob Barker, Director of Human Resources

**CITY OF PARIS
MUNICIPAL ORDER NO. 2024-70**

A MUNICIPAL ORDER APPROVING THE FULL TIME HIRE OF SAMANTHA FAORO TO THE POSITION OF POLICE OFFICER.

WHEREAS, Samantha Faoro has applied to the position during an external application process;

WHEREAS, Samantha Faoro stood out amongst those interviewed as a suitable fit for the department;

WHEREAS, Samantha Faoro will be required to sign a contract as a lateral hire for the Paris Police Department for costs associated with training and equipping a new Officer.

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky to approve the full time hire of Samantha Faoro to the position of Police Officer effective September 11th, 2024.

Enacted at the City Commission's regular meeting of September 10th , 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: September 10, 2024

AGENDA ITEM: Municipal Order 2024-64; Appointment - Bourbon County Joint Planning and Zoning Commission

DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve Municipal Order 2024-64 for the reappointment of Jason Dailey to the Bourbon County Joint Planning and Zoning Commission.

DESCRIPTION: The Mayor is authorized to recommend the appointment of individuals to the Joint Planning and Zoning Commission.

Municipal Order 2023-20 appointed Mr. Dailey as an initial term to the Bourbon County Joint Planning and Zoning Commission.

The attached Municipal Order reappoints Jason Dailey to the Planning and Zoning Board with a term expiring December 31, 2028.

REQUESTED BY:

Name: Mayor John A. Plummer thru Jamie Miller, City Manager

**CITY OF PARIS
MUNICIPAL ORDER NO. 2024-62**

A MUNICIPAL ORDER APPROVING THE INTERNAL TRANSFER OF DAKOTA GINTER FROM PUBLIC WORKS TO E911 DISPATCH.

WHEREAS, Dakota Ginter has gone through the interview process for E911 Dispatcher and been named an alternate within the past two months;

WHEREAS, Dakota Ginter has maintained contact with the department and continued to express his interest in a position if one were to come available;

WHEREAS, Dakota Ginter is undertaking this transfer of his own free will and is voluntary moving from his current position Public Works Laborer I to E911 Dispatcher, Uncertified with the understanding that his position within Public Works will be backfilled.

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky to approve the transfer of Dakota Ginter to the position of E911 Dispatcher effective September 16, 2024.

Enacted at the City Commission's regular meeting of September 10, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: September 10, 2024

AGENDA ITEM: Municipal Order 2024-66; Use Agreement - Paris Independent School Board

DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve Municipal Order 2024-66 and authorize the Mayor, City Manager, and City Clerk to execute the Use Agreement with Paris Independent School Board for the temporary, limited use of the Vacant Lots located at 286, 290, 302, and 306 Houston Ave. for overflow parking.

DESCRIPTION: The Superintendent of Paris Independent Schools has been in contact with staff about parking issues at popular extracurricular activities, currently focused on football games. The current parking, including their nearby lots, occasionally fill to capacity, resulting in excessive overflow parking on the streets. This is causing a disturbance to some of the neighboring areas and traffic/safety concerns. There has been reported towing of vehicles, including one that has been confirmed was blocking a driveway.

The City owns vacant lots at 286, 290, 302, and 306 Houston Ave. The attached Facility Use Agreement allows for the use of this vacant lot during this school year as overflow parking for such events. This Use Agreement is substantially similar to what was utilized last year. There were not any express issues based on this Agreement in the prior year.

The date of the remaining home games are:

September 13, 2024

October 11, 2024

October 18, 2024

Playoff Potential - November 8 - December 6, 2024

Staff is requesting at the expiration of the agreement, the Mayor is authorized to renew the Agreement upon the same or substantially similar terms if the renewal is in the best interest of the City.

REQUESTED BY:

Name: Mike Smith, Public Works Superintendent

Jamie Miller, City Manager

**CITY OF PARIS
MUNICIPAL ORDER 2024-66**

**A MUNICIPAL ORDER CONCERNING AN AGREEMENT
FOR USE OF THE CITY’S FACILITY**

WHEREAS, it is appropriate for the City to allow this Use of a City Facility by an appropriate agreement;

WHEREAS, the Paris Independent School Board of Education is requesting to utilize four City lots for the use of overflow parking during high volume events;

WHEREAS, the use of such lots reduces excessive street parking which can cause a disturbance to some of the neighboring areas and a traffic and safety concern.

NOW THEREFORE be it resolved by the Board of Commissioners of the City of Paris (“Board”) that the Agreement with Paris Independent Board of Education is approved, and the Mayor is authorized to execute the agreement. After the expiration of the Agreement, the Mayor is authorized to renew the Agreement upon the same or substantially similar terms.

Enacted at the City Commission’s regular meeting of September 10, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: September 10, 2024

AGENDA ITEM: Municipal Order 2024-63; Contract - Personnel Policy Service Agreement

DEPARTMENT: Human Resources

RECOMMENDED MOTION: Move to approve Municipal Order 2024-63 and authorize the Mayor, City Manager, and City Attorney to execute contract with the Kentucky League of Cities for the updating of the written City Personnel Policy.

DESCRIPTION: The City's written Personnel Policy is due for a review and update which will bring the Policy document compliant with all current laws and regulations. The Kentucky League of Cities offers a service where they will work with the City to bring the personnel policy current and provide legal updates for four years from the date of completion. The total cost is \$18,750, with a discount of 40% due to our City's status as a Kentucky League of Cities Insurance Customer. The amount due upon initiation of the contract will be \$11,274.79.

As a further discount to the total cost, the City will be able to apply for a Liability Grant before the end of October 2024 that will award \$3,000 to this project, making the final cost to the City \$8,274.79 once all payments and grants have been applied.

The contract includes two onsite meetings to discuss the process and five draft revisions. The final draft will be approved by the City Attorney prior to submitting to the City Commission for approval. This contract does not include personnel training or physical copies of the personnel policy.

REQUESTED BY:

Name: Jacob Barker, Director of Human Resources

**CITY OF PARIS
MUNICIPAL ORDER NO. 2024-63**

**A MUNICIPAL ORDER EXECUTING A CONTRACT AGREEMENT WITH THE
KENTUCKY LEAGUE OF CITIES FOR THE REVIEW OF THE CITY OF PARIS
PERSONNEL POLICY.**

WHEREAS, the City will enter into an agreement with the Kentucky League of Cities to provide review and revisions to the City personnel policy.

WHEREAS, the City and Kentucky League of Cities will have a partnership for four years following the final approved draft of the personnel policy for league updates and revision.

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky to approve the finalizing of the agreement with the Kentucky League of Cities and that the Mayor, City Manager, and City Clerk are authorized to finalize and execute all necessary documents.

Enacted at the City Commission's regular meeting of September 10, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: September 10, 2024

AGENDA ITEM: Municipal Order 2024-65; Renewal of Agreement - U.S. Geological Survey

DEPARTMENT: Assistant City Manager

RECOMMENDED MOTION: Move to approve Municipal Order 2024-65 and authorize the Mayor, City Manager, and City Attorney to execute an agreement with the U.S. Geological Survey for operations and maintenance of Stoner Creek and Houston Creek Streamgage and authorize the subsequent renewals.

DESCRIPTION: Enclosed is a standard joint-funding agreement 25NFJFA00000113 for the operation and maintenance of the (03251900) Stoner Creek streamgage at Water Plant and (03251980) Houston Creek streamgage near Paris, KY, during the period November 1, 2024, through October 31, 2025, in the amount of \$20,400.

Federal law requires that we have a signed agreement before the start or continue work. The agreement needs to be signed and returned by November 1, 2024.

This is a fixed cost agreement. The results of all work performed under this agreement will be available for publication by the U.S. Geological Survey.

These gauges provide essential data related to flood control and water levels for the City of Paris and its residents. This data is available live online to the public.

REQUESTED BY:

Name: Kevin Mayhorn, Assistant City Manager

**CITY OF PARIS
MUNICIPAL ORDER NO. 2024-65**

**A MUNICIPAL ORDER EXECUTING A CONTRACT AGREEMENT WITH THE U.S
GEOLOGICAL SURVEY FOR THE OPERATIONS AND MAINTENANCE OF THE
STONER CREEK STREAMGAGE AND HOUSTON CREEK STREAMGAGE.**

WHEREAS, the City will enter into an agreement with the U.S. Geological Survey for the operations and maintenance of the Stoner Creek Streamgage and Houston Creek Streamgage.

WHEREAS, the City and U.S. Geological Survey will have an agreement from November 1, 2024 to October 31, 2025 for the operations and maintenance of the Stoner Creek Streamgage and Houston Creek Streamgage in the amount of \$20,400.

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky to approve the finalizing of the agreement with the U.S. Geological Survey and that the Mayor, City Manager, and City Clerk are authorized to finalize and execute all necessary documents. After the expiration of the agreement, the Mayor is authorized to renew the Agreement upon the same or substantially similar terms.

Enacted at the City Commission's regular meeting of September 10, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: September 10, 2024

AGENDA ITEM: Street Closure Request: High and Main St.; Fire Department 150th Celebration
DEPARTMENT: Fire

RECOMMENDED MOTION: Move to approve the requested street closure for the Paris Fire Department 150th Celebration on Saturday, October 5, 2024, on High Street between 2nd and 4th Street and Main St. southbound at the light of Main and 2nd St., beginning at 8:00 a.m. and reopening after the cleanup of the event, which ends at 2pm. The approval is subject to approval from the state and the encroachment permit being obtained.

DESCRIPTION: The Fire Department is requesting a Street Closure for the 150th Celebration of the Fire Department.

The event will be held Saturday October 5, 2024 between 11am-2pm. Staff is requesting to close the street beginning at 8am to allow for set up and the street will reopen once the event has been cleaned up.

The request is to close High Street between 2nd and 4th St. and Main St. southbound at the light of Main and 2nd St. Northbound would remain open.

This approval is subject to approval from the state and the encroachment permit being obtained.

The staff had an opportunity to review the request.

REQUESTED BY:

Name: Michael Duffy, Fire Chief



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: September 10, 2024

AGENDA ITEM: Fall Clean Up Month: Designation of Dates

DEPARTMENT: Public Works

RECOMMENDED MOTION: Move to approve curbside pickup provided by Rumpke for heavy trash on Thursday, October 24th. The City of Paris will pick up brush and limbs curbside the week of October 21st through October 25th

DESCRIPTION: The month of October will be free drop off month for city residents at the transfer station. This will be limited to 2 loads per household with no construction debris included.

Contractors and businesses are exempt from free drop off. Paint, tires, batteries, and chemicals will not be collected.

Curbside pickup for heavy trash items will be provided by Rumpke for free on Thursday, October 24th. The City of Paris will pick up brush and limbs curbside the week of October 21st through October 25th. A list of streets will be included in the publication notice in the newspaper. This program is limited to city residents only. Whole trees will not be accepted curbside.

The City of Paris reserves the right to reject all loads.

The estimated expense to the City not covered by revenue due to the free drop-off months being completed twice a year is approximately \$55,000 annually.

REQUESTED BY:

Name: Mike Smith, Public Works Superintendent



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: September 10, 2024

AGENDA ITEM: Trick-or-Treat: Designation of Dates

DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve Trick-or-Treat hours from 6:00 p.m. to 8:00 p.m. on Thursday, October 31, 2024, for the City of Paris.

DESCRIPTION: Annual designation of Trick-or-Treating within the City limits of Paris on Halloween Day from 6:00 p.m. to 8:00 p.m.

REQUESTED BY:

Name: Jamie Miller, City Manager



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: September 10, 2024

AGENDA ITEM: Resolution 2024-14; Millersburg Sanitary Sewer Extension Grant Documents

DEPARTMENT: Assistant City Manager

RECOMMENDED MOTION: Move to approve Resolution 2024-14 and authorize the Mayor, City Manager, City Attorney, and City Clerk to execute all other necessary documentation for the supplemental acceptance of grant funding for the Cleaner Water Program.

DESCRIPTION: In September 2022, Municipal Order 2022-16 approved the establishment of the Millersburg Road Sanitary Sewer Extension Project. Numerous documents related to this project were approved. The City received a Cleaner Water Program Grant award in the amount of \$726,735 as a Phase I award and was accepted by Resolution 2022-17.

In October 2022, Municipal Order 2022-17 approved the intent to use part of the Phase II funding of the Cleaner Water Funds for the Millersburg Road Sanitary Sewer Extension in the amount of \$573,265. The use of this funding had to be agreed upon between the City and the County.

In April 2024, the Commission approved to request the reallocation of funds from Phase II previously designated for the Water Tower Project to assist in closing the funding gap on this project. This would allocate an additional \$656,936 to the Sanitary Sewer Extension project. This would bring Phase II funding to \$1,230,201 and the total between Phase I and II to \$1,956,936.

Municipal Order 2022-16 authorizes the Mayor to sign documents related to the grant. However, various documents are required from the Granting Agency.

KIA has approved the reallocation of the funds to this project and requires new documents to be executed, including an Amended and Restated Supplemental Grant Assistance Agreement and newly dated Exhibits 4 and 5 related to the Amended Agreement. The approval of Resolution 2024-XX approves the grant assistance agreement, authorizes the amendment of the budget if necessary, and designates an authorized representative. Staff is also requesting approval of all related exhibits. This is an administrative clean-up to ensure all documents are to KIA's requirements.

In addition, in accordance with Municipal Order 2022-16 which indicates the City has the intent to seek additional grant funding related to this project, the staff has submitted a supplemental increase to request additional grant funding that may be available under this program. If approved, these documents will need revised and approved by the Commission in accordance with KIA requirements.

REQUESTED BY:

Name: Kevin Mayhorn, Assistant City Manager

EXHIBIT 4**CITY OF PAIRS
RESOLUTION 2024-14****RESOLUTION OF THE CITY OF PARIS ACCEPTING THE GRANT,
APPROVING THE GRANT ASSISTANCE AGREEMENT, AUTHORIZING
THE AMENDMENT OF THE CITY OF PARIS'S ANNUAL BUDGET, AND
AUTHORIZING A REPRESENTATIVE TO SIGN ALL
RELATED DOCUMENTS**

WHEREAS, the Kentucky General Assembly has appropriated funds for infrastructure projects in House Bill 1 of the 2022 Regular Session of the Kentucky General Assembly for the Cleaner Water Program; and

WHEREAS, the City of Paris (the "Grantee") has previously determined that it is in the public interest to acquire and construct certain facilities and improvements to the Grantee's utility system (the "Project"); and

WHEREAS, the Grantee desires funding from the Kentucky Infrastructure Authority (the "Authority") for the purpose of acquisition and construction of the Project; and

WHEREAS, in order to obtain a grant from the Cleaner Water Program for the Project, and administered by the Authority, the Grantee is required to enter into an assistance agreement (the "Agreement") with the Authority.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Paris as follows:

SECTION 1. The Grantee hereby accepts the grant award and approves the Agreement between the Grantee and the Authority to provide the necessary funds to the Grantee for the Project.

SECTION 2. That John A. Plummer is hereby designated to be the Grantee's "Authorized Official" for this Project and is hereby directed and empowered by the Grantee to execute the Agreement, related documents and agreements, and to otherwise act on behalf of the Grantee to effect such grant award, and to engage a qualified Project Administrator.

SECTION 3. That the Grantee hereby agrees and commits to include, by amendment to its annual budget and audit process, the receipts and expenditures of funds subject to the Agreement up to and including the date of Project closeout.

SECTION 4. That this resolution shall take effect at the earliest time provided by law.

ADOPTED on September 10, 2024.

CITY OF PARIS

Authorized Signatory



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: September 10, 2024

AGENDA ITEM: Payment of Invoices: General and Utility Fund

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve the payment of invoices for General Fund in the amount of \$75,985.54 and Utility Fund in the amount of \$151,621.05.

DESCRIPTION: Attached is the summary of invoices for the General Fund (\$75,985.54) and Utility Fund (\$151,621.05). Both claims reports cover the period from August 17 through August 31, 2024. There were no notable disbursements for the General Fund. Notable disbursements for the Utility fund include \$20,604.55 for Hardy Oil Co. Inc for operating fuel at the Power Plant and \$20,400.00 for the annual US Geological Survey, which the correlating contract is to be approved at this Commission meeting.

REQUESTED BY:

Name: Sheigh Hurst, Finance Coordinator

CITY OF PARIS
General Fund - Claims Report
08/31/2024

<u>Check Number</u>	<u>Vendor</u>	<u>Check Date</u>	<u>Check Amount</u>
50956	Amazon Capital Services	8/23/2024	8.49
50957	AT&T Mobility - (6463)	8/23/2024	2,639.12
50958	AT&T OneNet	8/23/2024	11.14
50959	Ats Construction	8/23/2024	1,026.48
50960	Autozone	8/23/2024	140.95
50961	BLUEGRASS BUSINESS HEALTH	8/23/2024	50.00
50962	Bme Inc	8/23/2024	775.00
50963	Central KY Veterinary Service	8/23/2024	674.26
50964	CHARTER COMMUNICATIONS	8/23/2024	124.98
50965	Christopher Hall	8/23/2024	172.33
50966	Directcare Family Health Pllc	8/23/2024	20.00
50967	Eads Hardware	8/23/2024	750.95
50968	ERIC JOHNSON	8/23/2024	450.00
50969	WILLIAM GIBERSON	8/23/2024	11.99
50970	Global Water Technology	8/23/2024	200.00
50971	Grainger	8/23/2024	240.48
50972	J.R. Hoe And Sons Inc	8/23/2024	827.70
50973	KOI	8/23/2024	283.82
50974	KU	8/23/2024	6,269.70
50975	Lilly's Auto Care	8/23/2024	175.00
50976	Lowes Business Acct/Synch	8/23/2024	691.60
50977	LUTTRELL STAFFING GROUP	8/23/2024	763.60
50978	Meade Tractor	8/23/2024	158.96
50979	ODP Business Solutions, LLC	8/23/2024	9.19
50980	Riley Oil Company	8/23/2024	8,692.06
50981	AUSTIN SHORT	8/23/2024	75.00
50982	Standard Business Machines	8/23/2024	28.00
50983	Stericycle Inc.	8/23/2024	69.56
50984	Transamerica Employee Benefits	8/23/2024	1,807.70
50985	TRANSUNION RISK DATA SOLUTIONS	8/23/2024	320.00
50986	Unifirst Corporation	8/23/2024	138.95
50987	VALVOLINE	8/23/2024	312.95
50988	Amazon Capital Services	8/30/2024	93.36
50989	American Fidelity Assurance	8/30/2024	19,043.53

CITY OF PARIS
General Fund - Claims Report
08/31/2024

<u>Check Number</u>	<u>Vendor</u>	<u>Check Date</u>	<u>Check Amount</u>
50990	AMERICAN FIDELITY ASSURANCE	8/30/2024	1,247.56
50991	ASSOCIATED PATHOLOGISTS, LLC	8/30/2024	56.58
50992	AT&T - 5019	8/30/2024	1,500.15
50993	BOYER, LEWIS	8/30/2024	155.00
50994	Cmrs-Fp	8/30/2024	500.00
50995	COBRA AUTO SALES, INC.	8/30/2024	7,200.00
50996	Columbia Gas Of Kentucky	8/30/2024	558.32
50997	DELTA DENTAL OF KENTUCKY	8/30/2024	3,636.61
50998	WILLIAM GIBERSON	8/30/2024	240.50
50999	BOBBY GRAY	8/30/2024	155.00
51000	Greatamerica Financial Svcs	8/30/2024	68.97
51001	James Greene	8/30/2024	75.00
51002	Haix USA	8/30/2024	864.75
51003	Hamilton -Hinkle Paving	8/30/2024	313.21
51004	Christopher Harris	8/30/2024	101.00
51005	Hinkle Contracting Co, LLC	8/30/2024	1,323.84
51006	James Berryman	8/30/2024	800.00
51007	KOI	8/30/2024	367.88
51008	KRONOS SAASHR, INC	8/30/2024	915.31
51009	LUTTRELL STAFFING GROUP	8/30/2024	610.88
51010	Michael Hurt	8/30/2024	932.42
51011	Riley Oil Company	8/30/2024	381.97
51012	Standard Business Machines	8/30/2024	178.73
51013	Sturgill, Turner, Barker &	8/30/2024	2,636.00
51014	The Citizen Advertiser	8/30/2024	3,001.00
51015	Unifirst Corporation	8/30/2024	149.95
51016	YMCA	8/30/2024	502.42
51017	Kentucky State Treasurer	8/30/2024	455.64

Total General Fund Claims - \$ 75,985.54

CITY OF PARIS
Utility Fund - Claims Report
08/31/2024

<u>Check Number</u>	<u>Vendor</u>	<u>Check Date</u>	<u>Check Amount</u>
58782	Amazon Capital Services	8/23/2024	84.78
58783	Arista Information Systems, Inc	8/23/2024	4,407.93
58784	AT&T OneNet Service	8/23/2024	3.56
58785	BIO CHEM, INC.	8/23/2024	3,334.50
58786	BLUEGRASS BUSINESS HEALTH	8/23/2024	25.00
58787	Cape Electrical Supply LLC	8/23/2024	3,541.21
58788	CHARTER COMMUNICATIONS	8/23/2024	204.99
58789	CITCO WATER	8/23/2024	752.76
58790	Directcare Family Health Pllc	8/23/2024	20.00
58791	Eads Hardware	8/23/2024	775.07
58792	Fouser Environmental Services	8/23/2024	1,664.00
58793	Hayes Pipe Supply, Inc	8/23/2024	10,323.30
58794	J Horton Contracting LLC	8/23/2024	900.00
58795	John O. Smits	8/23/2024	1,236.40
58796	Kentucky Utilities	8/23/2024	11,209.33
58797	Kentucky811	8/23/2024	619.50
58798	KU - KENTUCKY UTILITIES	8/23/2024	135.63
58799	LightChange, LLC	8/23/2024	2,949.58
58800	Lowe's Business Acct/SYNCB	8/23/2024	121.96
58801	Luttrell Staffing, Inc.	8/23/2024	1,926.00
58802	Lynn Imaging	8/23/2024	59.58
58803	Meade Tractor	8/23/2024	287.54
58804	MIKE DUFFY FIRE PROTECTION	8/23/2024	606.00
58805	O'reilly Auto Parts	8/23/2024	20.79
58806	Patterson & Dewar Engineers	8/23/2024	198.00
58807	Pro Chem, Inc	8/23/2024	972.85
58808	Riley Oil Company	8/23/2024	2,899.74
58809	STERICYCLE	8/23/2024	17.38
58810	Stuart C. Irby Co.	8/23/2024	382.00
58811	Transamerica Employee Benefits	8/23/2024	636.02
58812	Unifirst Corporation	8/23/2024	216.58
58813	US DEPARTMENT OF ENERGY	8/23/2024	7,177.81
58814	USA Blue Book	8/23/2024	107.41

CITY OF PARIS
Utility Fund - Claims Report
08/31/2024

<u>Check Number</u>	<u>Vendor</u>	<u>Check Date</u>	<u>Check Amount</u>
58815	Amazon Capital Services	8/30/2024	266.64
58816	AMERICAN FIDELITY ASSURANCE	8/30/2024	5,065.70
58817	AT&T - 5019	8/30/2024	135.62
58818	Autozone Inc	8/30/2024	27.82
58819	Brenntag Mid-South, Inc	8/30/2024	2,382.00
58820	CHARTER COMMUNICATIONS	8/30/2024	379.96
58821	CITCO WATER	8/30/2024	7,145.52
58822	Columbia Gas Of Kentucky, Inc.	8/30/2024	91.20
58823	DELTA DENTAL OF KENTUCKY	8/30/2024	686.91
58824	GreatAmerica Financial Servs	8/30/2024	68.97
58825	Hardy Oil Co. Inc	8/30/2024	20,604.55
58826	KENTUCKY RURAL WATER ASSOCIATION	8/30/2024	1,525.00
58827	KOI	8/30/2024	264.70
58828	KRONOS SAASHR, INC	8/30/2024	204.18
58829	KU - KENTUCKY UTILITIES	8/30/2024	47.85
58830	Luttrell Staffing, Inc.	8/30/2024	1,528.56
58831	Rumpke of Kentucky Inc.	8/30/2024	23,901.01
58832	S4 Water	8/30/2024	491.26
58833	Stuart C. Irby Co.	8/30/2024	587.80
58834	The Citizen Advertiser	8/30/2024	3,262.00
58835	Unifirst Corporation	8/30/2024	231.52
58836	US Geological Survey	8/30/2024	20,400.00
58837	USA Blue Book	8/30/2024	954.70
58838	Water Solutions Unlimited, Inc	8/30/2024	3,432.00
58839	Division of Child Support	8/30/2024	118.38
Total Utility Fund Claims -			<u>\$ 151,621.05</u>



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: September 10, 2024

AGENDA ITEM: Resolution 2024-13; Declaration of City Government Month

DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve Resolution 2024-13 declaring September as City Government Month

DESCRIPTION: City Government provides core services that enhance our communities quality of life.

The City believes in the importance of educating and engaging students with local government.

September is City Government Month, as designated by the Governor of the Commonwealth (proclamation attached).

The city staff participates in numerous events throughout the year, such as participating on days throughout the year like career or reading days, being involved in back-to-school events, and involvement with the Youth Leadership group with the Chamber.

Staff will be sending this resolution to each school superintendent requesting their continued support by celebrating City Government Month, educating the youth in civics education, and continuing to build the relationship between the City and the schools.

REQUESTED BY:

Name: Jamie Miller, City Manager

**CITY OF PARIS
RESOLUTION 2024-13**

WHEREAS, the City provides essential services to the community that enhance safety and quality of life.

WHEREAS, civics is an important topic in education ensure Kentucky children develop an interest and understanding of local government and their role in the community;

WHEREAS, Kentucky Academic Standards for Social Studies require instruction on citizenship and local government for entry-level elementary school children;

WHEREAS, involving and informing students of local government programs and duties can provide an opportunity for entire families to connect with vital city services and programs;

WHEREAS, there are 416 cities in Kentucky and 56% of the state's population lives in a city;

WHEREAS, "City Government Month" is a civics awareness campaign; and

WHEREAS, "City Government Month" is an opportunity for the City to continue to be involved in their local schools;

NOW THEREFORE be it resolved that the Board of Commissioners of the City of Paris does hereby designate September 2024 as "City Government Month."

BE IT FURTHER RESOLVED that City staff and officials are encouraged to collaborate with local elementary schools to educate students about their city government and to engage them in city services.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: September 10, 2024

AGENDA ITEM: Discussion Item: Service Line Warranty Program

DEPARTMENT: Assistant City Manager

RECOMMENDED MOTION: No Action Required-Discussion Item

DESCRIPTION: The National League of Cities (NLC) service line warranty program by HomeServe is a program that offers protection plans for homeowners that assist in covering the cost to repair or replace broken, leaking or clogged external water lines, service lines, sewer lines and in-home plumbing and drainage lines. The program includes educational outreach to citizens and is offered at no cost to the City. This is an optional program for the homeowner and directly administered through HomeServe.

The commission approved Municipal Order 2024-21 on May 28, 2024, at the regularly scheduled meeting to enter into a Marketing Agreement with Service Line Warranties of America, Inc. One or more Commission members has requested to review the program and marketing materials before they are mailed to residents, which are attached. This material has been reviewed by staff and the City Attorney.

Staff will also provide a brief overview of the program.

REQUESTED BY:

Name: Kevin Mayhorn, Assistant City Manager



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: September 10, 2024

AGENDA ITEM: Municipal Order 2024-67; Participation Agreement - KYMEA

DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve Municipal Order 2024-67, authorizing the Mayor, City Manager, and City Clerk to execute any necessary agreements for participation in the Energy Center I Project through KYMEA.

DESCRIPTION: In September 2023 staff highlighted the Energy Center I Project (formally referred to as RICE) in progress at Kentucky Municipal Energy Agency (KYMEA).

At the May 14, 2024 Commission meeting, Doug Buresh, President and CEO of KYMEA presented information on the reciprocating internal combustion engine (RICE) project. At the May 28, 2024 meeting, the Commission was provided a draft Participation Agreement and voted to approve the City of Paris participating in the RICE generation project group.

The project is intended to fill a need for capacity beginning in 2027 due to the expiration of Power Purchase Agreements. The KYMEA staff has previously issued RFPs for other purchase power agreements, but the results have not been as favorable as desired. Therefore, KYMEA is moving forward with plans to be able to generate power. Through resource planning, RICE technology was identified as the preferable option.

KYMEA will construct, own, and operate the RICE power plant. The primary benefit of becoming a RICE generation participant is that the participants will reap the long-term investment benefit of participation in an asset with a useful life of at least 50 years, financed by bonds which will be paid for in 30-years or less. To fund the investment, KYMEA will issue approximately \$180 million in a 30-year revenue bond. The RICE participant members will not issue bonds. The participants shall enter into a Participation Agreement with KYMEA for the life of the project.

The Participation Agreement and Energy Center I Project Power Purchase Agreements are substantially complete and are ready for participating agencies' signature. The Attached Municipal Order authorizes the signature of these documents.

REQUESTED BY:

Name: Aaron Sparkman, Electric Superintendent
Jamie Miller, City Manager

**CITY OF PARIS
MUNICIPAL ORDER NO. 2024-67**

**A MUNICIPAL ORDER EXECUTING A CONTRACT AGREEMENT WITH
KENTUCKY MUNICIPAL ENERGY AGENCY (KYMEDIA) FOR THE PARTICIPATION
AGREEMENT AND THE POWER PURCHASE AGREEMENT FOR THE RICE UNITS
UNDER THE ENERGY CENTER I PROJECT.**

WHEREAS, the City is a member of the Kentucky Municipal Energy Agency.

WHEREAS, KYMEA has identified that a Power Generation project, the Energy Center I Project, is necessary to fill a capacity gap beginning in 2027.

WHEREAS, the City and has elected to be a participant in the project;

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky to approve the finalizing of the agreement with KYMEA and that the Mayor, City Manager, and City Clerk are authorized to finalize and execute all necessary documents.

Enacted at the City Commission's regular meeting of September 10, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk