



**PARIS CITY COMMISSION
REGULAR MEETING AGENDA**
525 High Street Paris, KY 40361
Commission Chambers – Room 121
Tuesday, February 13, 2024 - 9:00 AM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVE MINUTES

- A. Regular Meeting - January 23, 2024

5. SPECIAL PRESENTATIONS

- A. Farmers Market Update

6. ORDINANCES

- A. First Reading; Ordinance 2024-1: Financing of a Project through Kentucky Bond Corporation
- B. First Reading; Ordinance 2024-2: Solid Waste Convenience Center Fees

7. CONSENT AGENDA

- A. Street Closure/Event Request: Artwalk
- B. Street Closure/Event Request: Tour De Paris 5K
- C. Municipal Order 2024-7; Contract Renewal: Tower 1 Storage
- D. Spring Clean Up Month
- E. Recommendation to Hire: Field Operations Trainee
- F. Recommendation to Hire: Police Cadet
- G. Payment of Invoices: General and Utility Fund
- H. Payment of Invoice: Local Government Corporation Service
- I. Payment of Invoice: Layne Christensen Company
- J. Change Order: Kentucky Transportation Cabinet

8. REGULAR AGENDA

- A. Municipal Order 2024-8; Lease Renewal: Commonwealth of Kentucky
- B. November Utility Fund Financials
- C. December Utility Fund Financials
- D. Resolution 2024-3: SWIFR Grant Application
- E. Resolution 2024-4: KIA Fund B/C
- F. Resolution 2024-5: Investment in Certificates of Deposit
- G. Resolution 2024-6: AFG (Assistance to Firefighters Grant) Application

9. REPORTS

- A. Outside Agencies
- B. City Staff
- C. Mayor & Commissioners

10. ADJOURNMENT

Paris City Commission
525 High Street Paris, KY 40361
Commission Chambers – Room 121
Meeting Minutes
January 23, 2024

CALL TO ORDER

The Paris City Commission met in regular session at 9:00 a.m. viewable on Facebook live at www.facebook.com/cityofparisky on Tuesday, January 23, 2024.

PLEDGE OF ALLEGIANCE

Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

ROLL CALL

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Sharon Fields; Commissioner, Mike Withrow.

Absent: Commissioner, Tim Gray.

Others in attendance: City Attorney, Bryan Beaman; CPA, Brad Oberlander; City Clerk & Treasurer, Stephanie Settles.

APPROVE MINUTES

Motion by Fields, seconded by Brooks, the motion unanimously carried to approve January 9, 2024, regular meeting minutes.

SPECIAL PRESENTATIONS

Dalton Belcher, Planning and Zoning provided an update on the overlay district with revitalization of the West Side Neighborhood district. The overlay purpose is to preserve existing neighborhood characters such as front porch and window appearances for properties located at 619-623 Atlas Street; 788-795 Connelly’s Alley; 211-316 Curtis Avenue; 711-1200 Cypress Street; 211-316 Fields Avenue; 430-625 Gano Street; 507-610 Gorey Avenue; 303-543 Hanson Street; 714-751 Henderson Street; 502-694 Higgins Avenue; 803-863 Horton Drive; 310-616 Lilleston Avenue; 511-521 Lincoln Avenue; 810-875 Lylesville Street; 302-324 Marshall Heights; 314-621 Marshall Street; 301-326 Patterson Street; 508-520 Patton Street; 232-238 Pearl Street; 106-150 Pinecrest Avenue; 210-424 Short Street; 757-779 Singers Alley; 521-522 Spaulding Street; 301-316 Stearns Avenue; 506-717 Thomas Avenue; 227-560 West 7th Street; 200-585 West 8th Street; 702-1024 Walker Avenue; 602-606 Western Way; 411-744 Williams Street; 626-652 Windsor Way. No action was taken.

CONSENT AGENDA

Motion by Plummer, seconded by Withrow, the motion unanimously carried approving Municipal Order 2024-5 approving the Mayor’s appointment of Melissa Jurgensen to the Paris Pike Corridor Commission for a Term Ending November 8, 2026.

Motion by Plummer, seconded by Withrow, the motion unanimously carried approving the payment of invoices for the General Fund in the amount of \$208,698.55 and the Utility Fund in the amount of \$138,186.57.

REGULAR AGENDA

Motion by Fields, seconded by Withrow, the motion unanimously carried approving Resolution 2024-2 Concerning Freedom of Speech at The Paris-Bourbon County Public Library.

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving the five-year contract with Qualus Services, LLC for yearly electric system infrared testing and authorize the Mayor, City Manager, and City Clerk to execute the contract once Legal has finalized any necessary terms.

Motion by Withrow, seconded by Fields, the motion unanimously carried approving to authorize the Mayor, City Manager, and City Clerk to execute the [QX](#) Networking & Design Inc. contract reassignment subject to the finalization of any contract terms by legal.

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving Municipal Order 2024-6 related to Water Tap Fees.

Motion by Withrow, seconded by Plummer, the motion unanimously carried approving November General Fund financial reports as presented reflecting general fund revenues of \$4,978,292 with expenses of \$4,660,867 with revenues exceeding expenses by \$317,425. Operating cash at the end of November totaled \$10,292,955.

Motion by Withrow, seconded by Fields, the motion unanimously carried approving the December General Fund financial reports as presented reflecting general fund revenues of \$5,445,598 with expenses of \$5,373,959 with revenues exceeding expenses by \$71,639. Operating cash at the end of December totaled \$9,691,377.

REPORTS

Gordon Wilson, EDA

- AGTech building has been purchased, and an addition is planned for the building.
- Bluegrass Tool is considering Paris for a new location.
- Woodford Spears property purchase for a potential distillery.

Lauren Biddle, Chamber of Commerce

- Health and Human Services Group has begun a partnership with Bourbon County Health Department.
- Tour De Paris 5K is scheduled for April 20, 2024.
- February 8, 2024 will be the first podcast for the Chamber of Commerce. The podcast will be called "Lets talk Bourbon County."

Dalton Belcher, Planning and Zoning

- Reporting that permits are maintaining the same volume as 2021.

Brad Oberlander, CPA

- Documents were finalized today for the police car loan.
- Looking at investment options.

Jamie Miller, City Manager

- Transfer Station bid opening is February 21, 2024.
- Capital Improvement Plan budgets are being drafted by department heads for the 2025-26 budget.

ADJOURNMENT

Motion by Withrow, seconded by Fields, the motion unanimously carried approving to adjourn the meeting at 10:19 a.m.

Mayor, John A. Plummer

Attest:

City Clerk, Stephanie Settles



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 13, 2024

AGENDA ITEM: Farmers Market Update

DEPARTMENT: City Manager

RECOMMENDED MOTION: No motion required; Information Only

DESCRIPTION: As a community partner, the Farmer's Market will be providing a brief update on the activities of the agency.

Holli Hatmaker will be attending to make the presentation.

REQUESTED BY:

Name: Jamie Miller, City Manager



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 13, 2024

AGENDA ITEM: First Reading; Ordinance 2024-1: Financing of a Project through Kentucky Bond Corporation
DEPARTMENT: Finance

RECOMMENDED MOTION: No motion required for a First Reading; Direction provided to staff as needed.

DESCRIPTION: The City has been working on the Solid Waste and Recycling Convenience Center project for the relocation of this facility. Municipal Order 2022-15 establishes this project.

The City has been awarded a CDBG grant in the amount of \$2M.

The original budget for this project was \$4.605M. Initial bids were opened on 10/27/2023. The project budget was revised and would be a total of \$6.784M based on the bids. The project has been redesigned and put out for new bids. The bid opening is scheduled for late February.

Staff has been evaluating different financing options available to fund the City portion of the project.

RSA Advisors will present a summary of the City's current debt and discuss action items related to current debt that is maturing and how it can be structured to provide potential funding for the Solid Waste and Recycling Convenience Center relocation project, or other projects if other funding is secured for that project at a lower rate.

Action is required at a minimum to convert the \$2.5M 2021 Series Revenue BAN (Bond Anticipation Note) which matures 04/01/2024 and would be due for repayment.

RSA Advisors has prepared two options to convert the 2021 Series BAN into long term debt, and issue an amount not to exceed \$4.0M towards the Transfer Station. The reason this is structured with a "not to exceed" on the first reading is to begin the process in order to align with the timing of the 2021 Series coming due but to allow for the Transfer Station bids to be opened to try and issue as little debt as possible to proceed with the project.

If funding is secured outside the bond, the funding for the bond could be applied to other priority utility projects. The revenue from the bond could be invested in a manner to attempt to cover any interest on the bond until the funds are ready to be spent on such a project. Staff will be recommending later in the meeting proceeding with a KIA funding application, which if accepted will provide funds at a lower rate. Staff will also be recommending additional grant applications. Staff evaluated other options which rates were in the mid 5-6% interest rates.

The first option prepared by RSA is structured so that there is minimal principal paid in the first few years to try and level the debt repayment schedule with other debt payments. The current total debt schedule is at approximately \$240K a year. Under this schedule, the next year debt schedule will go up to approximately

\$490K a year. The schedule can be found on page 9 of the RSA attachment.

The second option prepared by RSA converts the 2021 series but also restructures the 2014A Kentucky Bond Corporation (KBC) issue. This method keeps the total debt schedule at a lower amount for a few more years, and escalates it further in the out years of the debt. Under this plan, the current debt schedule payment is about \$240K a year and escalates to approximately \$350K in the next year. This schedule can be found on page 11 of the RSA attachment.

Under both plans, the rate study will need to account for the increased debt and will need to result in adjusted utility rates.

The staff prefers the second option of the presented items, but additional scenarios can be requested, if needed.

REQUESTED BY:

Name: Brad Oberlander, Finance Director and Jamie Miller, City Manager

**CITY OF PARIS
ORDINANCE NO. 2024-1**

**AN ORDINANCE OF THE CITY OF PARIS, KENTUCKY APPROVING
A LEASE AGREEMENT FOR THE FINANCING OF A PROJECT;
PROVIDING FOR THE PAYMENT OF AND SECURITY FOR THE LEASE;
AFFIRMING THE MAINTENANCE OF THE EXISTING SINKING FUND;
AND AUTHORIZING THE EXECUTION OF VARIOUS DOCUMENTS
RELATED TO THE LEASE.**

WHEREAS, in accordance with Sections 65.940 through 65.956, inclusive, of the Kentucky Revised Statutes, the City of Paris, Kentucky, a municipal corporation and political subdivision of the Commonwealth of Kentucky (the "Lessee"), has the power to enter into lease agreements with any person, with or without the option to purchase, in order to provide for the use of property for public purposes; and

WHEREAS, the Lessee has found and determined, and hereby further finds and determines, that the Lessee is in need of the Project, as defined in the hereinafter described Lease; and

WHEREAS, the Lessee has found and determined, and hereby further finds and determines, that it will be in the best interests of the Lessee to enter into a Lease Agreement (the "Lease") with the Kentucky Bond Corporation, a nonprofit corporation incorporated and existing under the laws of the Commonwealth of Kentucky (the "Lessor"), for the leasing by the Lessee from the Lessor of the Project.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PARIS, KENTUCKY, AS FOLLOWS:

Section 1. Affirmation of Recitals. It is hereby found, determined, and declared that the facts, declarations, and definitions set forth in the recitals of this Ordinance are all true and correct, and such facts, declarations, and definitions are hereby affirmed, adopted, and incorporated as a part of this Ordinance, and all acts described in the recitals of this Ordinance are hereby ratified.

Section 2. Approval. Authorization. Necessity. and Purpose of the Lease. The Lessee hereby approves the Lease, in substantially the form presented to the Lessee. It is hereby found and determined that the Project identified in the Lease is property to be used for public purposes. It is hereby further found and determined that it is necessary and desirable and in the best interests of the Lessee to enter into the Lease for the purposes specified therein, and the execution and delivery of the Lease by the Lessee and all of the representations, certifications, and other matters contained in the documents to be executed and delivered in connection with the Lease, or as may be required by the Lessor before the delivery of the Lease, are hereby approved, ratified, and confirmed. The Mayor and the City Clerk of the Lessee are each hereby authorized to execute, in the name and on behalf of the Lessee, the Lease and any other documents, agreements, or certifications that may be necessary in order to accomplish the transaction contemplated by the Lease.

Section 3. General Obligation Pledge. In accordance with the Constitution and laws of the Commonwealth of Kentucky, including, particularly, Sections 66.011 to 66.191, inclusive, of the Kentucky Revised Statutes, as amended (the "General Obligation Act"), the obligation of the Lessee to pay the Lease Rental Payments under (and as defined in) the Lease shall constitute a full general obligation of the Lessee, and the full faith, credit, and taxing power of the Lessee are hereby pledged

for the prompt payment of such Lease Rental Payments. During the period the Lease is outstanding, there shall be and there hereby is levied, annually, on all taxable property in the Lessee, in addition to all other taxes, without limitation as to rate, a direct tax in an amount sufficient to pay such Lease Rental Payments as and when due and payable, it being hereby found and determined that the current tax rates of the Lessee are within all applicable limitations. The tax shall be, and hereby is, ordered to be computed, certified, levied, and extended upon the tax duplicate, and shall be collected by the same officers, in the same manner, and at the same time that taxes for general purposes for each of the years are certified, extended, and collected. The tax shall be placed before and in preference to all other items and for the full amount thereof; provided, however, that in each year, to the extent that any other lawfully available funds of the Lessee are available for the payment of such Lease Rental Payments and are appropriated for such purpose, the amount of such tax on all taxable property in the Lessee shall be reduced by the amount of such other funds so available and appropriated.

Section 4. Maintenance of Sinking Fund. The sinking fund previously established by the Lessee (the "Sinking Fund") is hereby ordered to be continued and maintained as long as the Lease remains outstanding. The funds derived from the tax levy required by Section 3 hereof and any other lawfully available funds of the Lessee shall be deposited into the Sinking Fund and, together with the interest collected on the same, are hereby irrevocably pledged for the payment of the principal of and interest on all bonds issued by the Lessee under the General Obligation Act and all Tax-Supported Leases, as defined in the General Obligation Act, including the Lease, as and when the same become due and payable. The Lessee shall transfer the funds on deposit in the Sinking Fund to the Lessor at the times and in the amounts required by Section 9 of the Lease.

Section 5. Severability. If any section, paragraph, or provision of this Ordinance shall be determined by a court of competent jurisdiction to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any remaining sections, paragraphs, or provisions of this Ordinance.

Section 6. Open Meetings Compliance. The Lessee hereby finds and determines that all formal actions relating to the adoption of this Ordinance and the execution and delivery of the Lease were taken in open meetings of the Board of Commissioners of the Lessee, and that all deliberations of the Board of Commissioners of the Lessee and of its committees, if any, which resulted in such formal actions were held in meetings open to the public, in full compliance with all applicable legal requirements, including Sections 61.810 to 61.850, inclusive, of the Kentucky Revised Statutes.

Section 7. Conflicts. All prior ordinances, resolutions, or orders of the Lessee, or parts thereof, that conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed, and the provisions of this Ordinance shall prevail and be given effect.

Section 8. Effective Date. This Ordinance shall become effective immediately upon the adoption and publication of a summary hereof, as provided by law.

[Signature page to follow]

SIGNATURE PAGE TO ORDINANCE

INTRODUCED, SECONDED, AND ADOPTED at a duly convened meeting of the Board of Commissioners of the City of Paris, Kentucky held on February 27, 2024, after first reading held on February 13, 2024, signed by the Mayor, attested by the City Clerk, and filed and indexed as provided by law.

CITY OF PARIS, KENTUCKY

By: _____
John A. Plummer, Mayor

Attest:

By: _____
Stephanie Settles, City Clerk

CERTIFICATION

I, the undersigned, hereby certify that I am the duly qualified and acting City Clerk of the City of Paris, Kentucky, and as City Clerk, I hereby further certify that the foregoing is a true, correct, and complete copy of an Ordinance duly adopted by the Board of Commissioners of the City at a duly convened meeting held on February 27, 2024, signed by the Mayor, and duly filed, recorded, and indexed in my office and now in full force and effect, and that all action taken by the City in connection with the Ordinance was in compliance with all applicable requirements of the laws of the Commonwealth of Kentucky, all as appears from the official records of the City in my possession and under my control.

IN WITNESS WHEREOF, I have hereunto set my hand this February 27, 2024.

Stephanie Settles, City Clerk

SUMMARY OF ORDINANCE

At meetings held on February 13, 2024 and February 27, 2024, the Board of Commissioners of the City of Paris, Kentucky (hereinafter referred to as the “Lessee”) adopted an ordinance (the “Ordinance”) titled as follows:

AN ORDINANCE OF THE CITY OF PARIS, KENTUCKY APPROVING A LEASE AGREEMENT FOR THE FINANCING OF A PROJECT; PROVIDING FOR THE PAYMENT OF AND SECURITY FOR THE LEASE; AFFIRMING THE MAINTENANCE OF THE EXISTING SINKING FUND; AND AUTHORIZING THE EXECUTION OF VARIOUS DOCUMENTS RELATED TO THE LEASE.

The Ordinance provides for the approval of a lease agreement (the “Lease”) to be entered into by and between the Lessee and the Kentucky Bond Corporation (the “Lessor”) for the purpose of financing and refinancing certain public improvements for the Lessee. The Ordinance contains provisions providing for (i) a general obligation pledge of the Lessee to levy and assess sufficient taxes to comply with its obligation to pay lease rental payments to the Lessor under the Lease, and (ii) the maintenance of a sinking fund to be pledged as further security for the payment of the lease rental payments and certain other obligations of the Lessee. As required by KRS Section 83A.060, the section of the Ordinance containing the Lessee’s pledge to levy and assess a tax to pay the obligations under the Lease is set forth in its entirety:

“Section 3. General Obligation Pledge. In accordance with the Constitution and laws of the Commonwealth of Kentucky, including, particularly, Sections 66.011 to 66.191, inclusive, of the Kentucky Revised Statutes, as amended (the “General Obligation Act”), the obligation of the Lessee to pay the Lease Rental Payments under (and as defined in) the Lease shall constitute a full general obligation of the Lessee, and the full faith, credit, and taxing power of the Lessee are hereby pledged for the prompt payment of such Lease Rental Payments. During the period the Lease is outstanding, there shall be and there hereby is levied, annually, on all taxable property in the Lessee, in addition to all other taxes, without limitation as to rate, a direct tax in an amount sufficient to pay such Lease Rental Payments as and when due and payable, it being hereby found and determined that the current tax rates of the Lessee are within all applicable limitations. The tax shall be, and hereby is, ordered to be computed, certified, levied, and extended upon the tax duplicate, and shall be collected by the same officers, in the same manner, and at the same time that taxes for general purposes for each of the years are certified, extended, and collected. The tax shall be placed before and in preference to all other items and for the full amount thereof; provided, however, that in each year, to the extent that any other lawfully available funds of the Lessee are available for the payment of such Lease Rental Payments and are appropriated for such purpose, the amount of such tax on all taxable property in the Lessee shall be reduced by the amount of such other funds so available and appropriated.”

The undersigned, as the City Clerk of the City of Paris, Kentucky, hereby certifies that the Ordinance summarized herein was approved by the Board of Commissioners of the Lessee for first reading on February 13, 2024, and for second reading on February 27, 2024, and was further



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 13, 2024

AGENDA ITEM: First Reading; Ordinance 2024-2: Solid Waste Convenience Center Fees

DEPARTMENT: City Manager

RECOMMENDED MOTION: No motion required for a First Reading; Direction provided to staff as needed.

DESCRIPTION: Ordinance section 31.250 addresses the charges for the Solid Waste Convenience Center and was most recently codified in 2019.

In July 2020, the City Commission voted to adjust the rate schedule for the Solid Waste Convenience Center to \$80/ton, with a \$10 minimum charge for solid waste under 250lbs. This is what has been in practice since that time (see attached minutes).

An analysis of the Net Position of Sanitation Revenue over Expenses shows a loss in this Division year over year (see attached analysis). The analysis also shows comparison data for other facilities in the region. The current City per ton rate is comparable to other facilities, so the recommended adjustment to the per ton rate of \$85/per ton will increase revenue, but not cause a major change to how the City compares to other facilities. However, the structure of other facilities has a higher minimum charge, so the recommended adjustment is to move from a \$10.00 minimum to a \$30.00 minimum.

If the usage of the facility is maintained at the same tonnage as the prior year, the anticipated additional revenue from the proposed changes is approximately \$35,000 - \$39,000 annually. The proposed changes will still result in a net position loss for the current operations of the facility. The debt for the new facility would not be covered by these changes and will still need to be funded by adjusting rates through the rate study.

Additional items that could be available to increase revenue for this facility are to evaluate the free drop-off events, evaluate interdepartment transfers to account for other city department use, or to evaluate if changes should be made to any community partner arrangements for use of the facility. For reference, if each ton disposed of was ticketed, to cover all the expenses of FY23-24, the rates would be approximately \$150/ton.

REQUESTED BY:

Name: Jamie Miller, City Manager ; Brad Oberlander, Finance Director ; Mike Smith, Public Works Superintendent

**CITY OF PARIS
ORDINANCE 2024-2**

**AN ORDINANCE RELATED TO THE RATES AND
CHARGES FOR DISPOSAL AT THE SOLID WASTE
CONVENIENCE CENTER**

WHEREAS, the City periodically reviews ordinances and regulations to recommended revisions to remain current;

WHEREAS, a review has been completed of parts of Chapter 31, City Trash Collection Services and there amendments are being recommended to section 31.250 Schedule of Classifications and Charges;

WHEREAS, the City of Paris has determined that it is in the public interest to complete a project that includes the movement of the Paris Solid Waste and Recycling Convenience Center;

WHEREAS, the current revenue collected for use of the Solid Waste Convenience Center does not cover the cost to operate the center and there is a desire to reduce that loss;

WHEREAS, a comparison of other centers and the rates have been reviewed;

NOW THEREFORE, BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PARIS, KENTUCKY THAT THE FOLLOWING SECTIONS OF THE CODE OF ORDINANCES BE AMENDED AS FOLLOWS:

§ 31.250 SCHEDULE OF CLASSIFICATIONS AND CHARGES

The following charges shall be made for disposal of solid waste at the solid waste convenience center shall be \$85 per ton, with a \$30 minimum charge. compactor station or inert landfill.

Compact pickup truck	\$15
Full-size truck	\$25
Bagged trash/brush	\$1 per bag
16 ft. trailer	\$40
Dump trailer	\$50
Tandem or twin axle dump or straight truck	\$50
Triplex or three axle dump or straight truck	\$100
Tractor trailer or sem-truck	\$150
Demo material	\$12 per cubic yard
Shingles	\$40 per cubic yard

Concrete	\$30 per cubic yard
Chair	\$10
Love seat	\$15
Couch	\$20
Box springs	\$5
Mattress	\$10—\$20 depending on size

This Ordinance shall take effect immediately upon execution and publication.

The foregoing Ordinance was introduced and read for the first time at the City Commission's regular meeting of February 13, 2024. Read for the second time, adopted, and approved February 27, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 13, 2024

AGENDA ITEM: Street Closure/Event Request: Artwalk

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve Tourism's request related to Artwalk for the street closure on April 19, 2024 between 8th Street and 2nd Street from 3:00 p.m. to 10:00 p.m. to include Police Department assistance.

DESCRIPTION: Tourism is requesting to close Main Street between 8th St and 2nd St for Artwalk.

The date is April 19, 2024. The Tourism Commission has voted not to do an Artwalk in the Fall this year and will focus on the event in April. The time of the requested closure is between 3pm to 10pm. The event will be from 6pm-9pm, but this allows for set up and tearing down.

Tourism is also requesting police presence from the beginning of the street closure, during the event, and running until the street is reopened.

This request is conditional upon a certificate of insurance being provided, a City permit for the event being completed, and any applicable encroachment or other necessary permits through the State being approved.

The staff had an opportunity to review the request.

REQUESTED BY:

Name: Betty Ann-Allen, Tourism thru Jamie Miller



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 13, 2024

AGENDA ITEM: Street Closure/Event Request: Tour De Paris 5K

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve the Chamber of Commerce's request related to Tour de Paris 5K on April 20th, 2024 for a temporary street closure at the crossing of Pleasant Street and 3rd Street., at the crossing of 2nd Street and Main Street, at the crossing of High Street and 8th Street. Putting cones out down Pleasant Street from Duncan to 2nd Street, on 2nd Street from Mt. Airy to Houston Ave, and on 8th Street from Houston Avenue to High Street and to include Police Department assistance.

DESCRIPTION: The Chamber of Commerce is requesting street and crossing closures for the Tour de Paris 5K. Please see the attached request that contains the map and impacted crossings. There is no change to the route from previous years. However, they are requesting additional cones be placed on Pleasant St., 2nd St., and 8th St.

The date is April 20th. The event will begin at 9:00am. They are requesting assistance with clearing out the parking lot near the Eiffel Tower the morning of the event.

The Chamber is also requesting police presence from the beginning of the street closure, during the event, and running until the street is reopened.

This request is conditional upon a certificate of insurance being provided, a City permit for the event being completed, and any applicable encroachment or other necessary permits through the State being approved.

The staff had an opportunity to review the request.

REQUESTED BY:

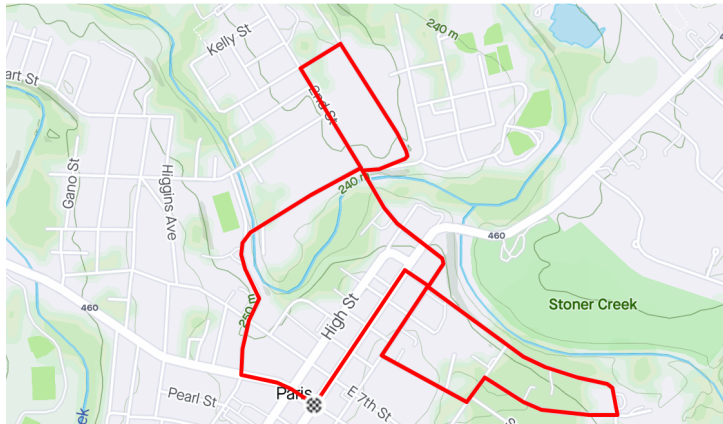
Name: Lauren Biddle, Chamber of Commerce thru Jamie Miller



Dear Paris City Commission:

We are in the planning stages of our third annual Tour de Paris 5k on April 20 at 9:00 AM. There have been no changes to the route or the starting location from previous years. We are asking for assistance clearing out cars in the Eiffel Tower Parking Lot (on the corner of 8th and Main Street) the morning of the event. We would need all cars out of the lot by 8:00 AM the morning of the event.

Secondly, we are asking for temporary street closures during the 5k. Please reference the map below:



The Chamber needs assistance from police in the following areas:

1. To lead the race with a vehicle
2. At the crossing of Pleasant Street and 3rd Street
3. At the crossing of 2nd Street and Main Street
4. At the crossing of High Street and 8th Street.

The presence at the street crossing is to allow runners to safely cross the street. We

will have volunteers helping out for directional purposes to direct runners where to go.

All street closures will be very temporary encroachments. Some of the small streets in neighborhoods don't require closure. Race participants are very aware that the streets are not fully closed, except on Main Street at the start of the race.

I would like to request assistance this year with putting cones out down Pleasant Street from Duncan to 2nd Street, on 2nd Street from Mt. Airy to Houston Ave, and on 8th Street from Houston Ave. to High Street. This would allow race/participants a space on the side of the street to run and walk safely.

We are excited to coordinate this event the same weekend of the Artwalk! to kick off spring in Paris, Kentucky! This event brings about 120 participants, most from other communities.

Thank you for your consideration,

Lauren Biddle

Lauren Biddle, Executive Director

Paris-Bourbon County Chamber of Commerce



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 13, 2024

AGENDA ITEM: Municipal Order 2024-7; Contract Renewal: Tower 1 Storage

DEPARTMENT: Fire

RECOMMENDED MOTION: Move to approve Municipal Order 2024-7 approving a lease of storage space with Fairway Farms LLC and authorize the Mayor, City Manager, and City Clerk to execute all necessary contracts, and authorize the Mayor to execute renewals in accordance with the order.

DESCRIPTION: The city has been utilizing Fairway Farms, LLC to park and store Tower 1 since 2019 at the same rate originally agreed to.

Staff has evaluated other storage location options and recommends Fairway Farms, LLC to continue to be the most appropriate arrangement. Staff has verified the vendor holds appropriate insurance coverage. This piece of fire apparatus is required to maintain the ISO Class 3 rating.

Municipal Order 2022-12 was executed in September 2022 that authorized the City Manager to renew the agreements given substantially similar terms. The state requires the Mayor to be the signer of all contracts. The attached Municipal Order is revising the authority.

Staff is requesting the renewal of the contract with the ability for the Mayor to renew it on an annual basis given the same terms and conditions if it is in the best interest of the City.

REQUESTED BY:

Name: Jamie Miller, City Manager ; Michael Duffy, Fire Chief

**CITY OF PARIS
MUNICIPAL ORDER 2024-7**

**A MUNICIPAL ORDER CONCERNING AN AGREEMENT
FOR LEASE OF STORAGE SPACE**

WHEREAS, it is appropriate for the City to secure indoor storage for fire apparatus;

NOW THEREFORE be it resolved by the Board of Commissioners of the City of Paris (“Board”) that the Agreement with Fairway Farms LLC is approved, and the Mayor is authorized to execute the agreement. After the expiration of the Agreement, the Mayor is authorized to renew the Agreement upon the same or substantially similar terms.

Enacted at the City Commission’s regular meeting of February 13, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 13, 2024

AGENDA ITEM: Spring Clean Up Month

DEPARTMENT: Public Works

RECOMMENDED MOTION: Move to approve curbside pickup provided by Rumpke for heavy trash on Thursday, March 28th. The City of Paris will pick up brush and limbs curbside the week of March 25th through March 29th.

DESCRIPTION: The month of March will be free drop off month for city residents at the transfer station. This will be limited to 2 loads per household with no construction debris included.

Contractors and businesses are exempt from free drop off. Paint, tires, batteries, and chemicals will not be collected.

Curbside pickup for heavy trash items will be provided by Rumpke for free on Thursday, March 28th. The City of Paris will pick up brush and limbs curbside the week of March 25th through March 29th. (A list of streets will be included in the publication notice in the newspaper). This also will be limited to city residents only. Whole trees will not be accepted curbside.

The City of Paris reserves the right to reject all loads.

The estimated expense to the City not covered by revenue due to the free drop-off months being completed twice a year is approximately \$55,000 annually.

REQUESTED BY:

Name: Mike Smith, Public Works Superintendent



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 13, 2024

AGENDA ITEM: Recommendation to Hire: Field Operations Trainee

DEPARTMENT: Human Resources

RECOMMENDED MOTION: Move to approve the full-time hire of Eric Puckett to the position of Field Operations Trainee, pay scale O2-12.

DESCRIPTION: Hiring Mr. Puckett will fill a vacant position caused by the voluntary resignation of an employee.

Mr. Puckett comes to the City with over 20 years experience in the Wastewater Treatment/Collections field, and is a seasoned heavy equipment operator. However, he is not hold a distribution or collection license, so he is slated as a trainee.

This approval will be conditional upon successful completion of all pre-employment background screenings.

REQUESTED BY:

Name: Jacob Barker, Director of Human Resources
Micheal Myneer, Field Operations Superintendent



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 13, 2024

AGENDA ITEM: Recommendation to Hire: Police Cadet

DEPARTMENT: Human Resources

RECOMMENDED MOTION: Move to approve the full-time hire of Itia Bear to the position of Police Cadet, payscale P4-1 and authorize the Mayor, City Manager, and City Clerk to execute the employment contract.

DESCRIPTION: Hiring Mr. Bear will fill a vacant position within the Police Department caused by employee attrition.

Mr. Bear has no prior experience and will be brought onboard as a contracted Cadet that will require enrollment and graduation from the DOCJ Academy in Richmond, KY. Mr. Bear was selected from a field of over 80 applicants.

This approval will be conditional upon successful completion of all pre-employment background screenings and execution of any appropriate contract.

REQUESTED BY:

Name: Jacob Barker, Human Resources
Myron Thomas, Police Chief



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 13, 2024

AGENDA ITEM: Payment of Invoices: General and Utility Fund

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve the payment of invoices for General Fund in the amount of \$361,442.76 and Utility Fund in the amount of \$172,505.97.

DESCRIPTION: Attached is the list of invoices for the General Fund in the amount of \$361,442.76 and the Utility Fund in the amount of \$172,505.97. Notable General Fund purchases include payment to Murphy Elevator for the continued elevator project and Paul Miller Truck Collision Center for repairs to a Fire Truck, which was reimbursable under insurance. Notable Utility Fund purchases were to Citgo for a valve repair.

REQUESTED BY:

Name: Brad Oberlander, CPA



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 13, 2024

AGENDA ITEM: Payment of Invoice: Local Government Corporation Service

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve payment of an invoice from Local Government Corporation related to their annual service agreement for the amount of \$49,012.64 for the City's hardware and software general ledger system.

DESCRIPTION: Since the invoice amount exceeds \$40,000, staff is seeking commission approval before processing the payment. Local Government Corporation is the system used for the general ledger and financial reporting. This annual agreement covers the period 7/12/2024 - 6/30/2025. This is a budget item for both funds. The total invoice breaks down as follows - General Fund \$19,814.32 and Utility Fund \$29,198.32 for a total of \$49,012.64. Prior year invoice totaled \$45,231. The increase from prior year is the added features to prepare for moving the utility billing systems to a Windows based format.

REQUESTED BY:

Name: Brad Oberlander, CPA / Finance



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 13, 2024

AGENDA ITEM: Payment of Invoice: Layne Christensen Company

DEPARTMENT: Water Treatment

RECOMMENDED MOTION: Approve payment of invoice to Layne Christensen Company for \$9,216.00 for High service pump number 2 at the Water Treatment plant.

DESCRIPTION: In early January 2024, the High Service Pump #2 at the Water Treatment Plant went down. Early indications were leaning toward a broken pump shaft. Crews contacted Layne Christensen Company to come on site and evaluate the pump for repairs. The pump had to be removed from its base in order to access the shaft. The impellers had to be replaced. On January 11, 2024, the Water Treatment Plant received a quote for repairs. The quote was \$18,737 for repairs, not including labor to remove and install. The audit committee approved a Purchase Order in the amount of \$18,737 for the repairs and a purchase order was issued.

The pump was repaired and reinstalled on January 29, 2024. On February 7, 2024, Layne sent an invoice for the removal and re-installation of the pump. This invoice is in the amount of \$9,216 for the labor. Since the total of both invoices is \$27,953, staff is requesting commission approval to process the second invoice in the amount of \$9,216.

REQUESTED BY:

Name: Chad Smart



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 13, 2024

AGENDA ITEM: Change Order: Kentucky Transportation Cabinet

DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve the Mayor, City Manager, and City Clerk to execute all necessary documents for Change Order #1 for the amount of \$188,800 and for field changes and the City for waterline damages that are required for house repairs for approximately \$3,000 related to the US-460 project.

DESCRIPTION: In January 2021, City Commission approved Order 2021-1 which approved the Contract with HMB Professional Engineers, Inc. to conduct engineering services for Utility Relocation for the US-460 Project.

A Utility Relocation Keep Cost Agreement was executed with the Kentucky Transportation Cabinet in January 2021. The project is for the improvement of US-460 from Russell Cave Road to US-27 Bypass from mile point 1.394 to 7.696. The project was authorized under TC10-01, Auth # 87688005, which utilized funds from the Federal Highway Administration/Cabinet in the amount of \$1,739,502.36. The work is 100% reimbursed by the Cabinet with 0% of the costs borne by the City of Paris.

In July 2023, a Keep Cost Agreement was approved and completed for additional required work due to roadway plan changes. The additional amount was \$68,000. This work will also be 100% reimbursed by the Cabinet with 0% of the costs borne by the City of Paris.

Change Order #1 is being requested for approval in the amount of \$188,800 for field changes, property owner negotiations, as well as reimbursement to the City for waterline damages that required in house repairs for approximately \$3,000. This work will also be 100% reimbursed by the Cabinet with 0% of the costs borne by the City of Paris.

REQUESTED BY:

Name: Jamie Miller, City Manager



3 HMB Circle
US 460
Frankfort, KY 40601
Office: (502) 695-9800
Fax: (502) 695-9810
www.hmbpe.com

January 26, 2024

Mr. Bradley Derickson
District 7 - Utilities
800 Newtown Ct
Lexington, KY 40511

RE: Change Order 01
US 460 Utilities Relocation
Bourbon County, KY
HMB Project No. 4307.00/.15

Dear Mr. Derickson,

This letter is to clarify the need for the following change order for the water line relocation project associated with the US 460 project in Bourbon County, KY.

As you know, HMB Professional Engineers, Inc. (HMB) designed and provided field construction observation for this project. Since the original relocation was accomplished, several field changes as a part of the roadway project have led to the need for further relocation efforts. In particular, the Elizabeth Station Road intersection and storm ditching revision has caused this road crossing to need relocation. Also, a property owner concession at the Brenda and Austin Paul property has led to the need for another section of water line to be relocated.

Please find attached a change order for the necessary relocation so the highway project may be completed.

Should you have any questions, or if additional information is required, please do not hesitate to contact me at (502) 695-9800 or dbrown@hmbpe.com. Thank you.

Sincerely,
HMB Professional Engineers, Inc.

David K. Brown, PE
Project Manager

Highway Engineering

Structural Engineering

Water & Wastewater

Site Development

Right-of-Way

Master Planning

Environmental Planning

Surveying

Project Management

Cost Estimation

Construction Inspection

Aviation Services

Environmental Remediation



Kentucky Transportation Cabinet
Division of Right of Way & Utilities
CHANGE ORDER

TC 69-004
05/25/2023

GENERAL ROAD PROJECT INFORMATION

(This section is as defined in the contract as executed)

County: Bourbon

Federal Number (if applicable): 00STP4601053

State Number: FD52 009 8768801U

Route/Road Name: US 460

Item or AAR-DOT Number: 7 - 8705.00

COMPANY INFORMATION

Company: City of Paris

Contact: Jamie Miller – Jmiller@paris.ky.gov

Address: 525 High Street
Paris, KY 40361

Change Order No. 01 **Contract Number:** 2300001861 **Contract Type:** KRS 177 Keep Cost Agreement

PROPOSED CHANGES IN CONNECTION WITH UTILITY/RAIL AGREEMENT (use page two for more than three proposed changes):

Line	Description of item needed	Units	Quantity	Unit Price	Increase	Decrease
1	Remobilization	EA	1	\$10,000.00	\$10,000.00	\$
2	16" Steel Casing Bore and Jack	LF	180	\$250.00	\$45,000.00	\$
3	8" C900 Water Line	LF	320	\$65.00	\$20,800.00	\$
Totals from page 2					\$113,000.00	\$
Net increase or decrease					\$188,800.00	\$
Utility Company participating percentage 0 % applied					\$0.00	
Kentucky Transportation Cabinet participating percentage 100 % applied					\$188,800.00	\$

REASON FOR PROPOSED CHANGES: In order to approve this change order, the Cabinet needs documentation justifying the additional expense. This section is intended to provide a summary. Fully detailed backup documentation must be provided and attached to this form. (Additional space is provided on Page 2 for explanation): This Change Order is due to roadway field changes that have been made AFTER water line original relocation was complete. These changes were due to general alignment improvements or property owner negotiations.

IF APPROVED BY THE TRANSPORTATION CABINET, THE UNDERSIGNED COMPANY AGREES TO DO THE WORK OUTLINED ABOVE, AND TO ACCEPT, AS PAYMENT IN FULL, THE BASIS OF PAYMENT SET FORTH HEREIN.

COMPANY NAME: City of Paris

Authorized Representative Signature

Date

FOR CABINET USE ONLY:

Recommended: District Utility Agent / Rail Coordinator Date

Recommended: Chief District Engineer (N/A for Rails) Date

Recommended: T.E.B.M, Utilities and Rail Branch Date

Approved: Director, Division of Right of Way & Utilities Date

SUBMIT THIS FORM TO DISTRICT UTILITY SUPERVISOR/RAIL COORDINATOR
(<http://transportation.ky.gov/district.htm>)

SUPPLEMENTARY LIST OF PROPOSED CHANGES IN CONNECTION WITH UTILITY/RAIL AGREEMENT:

Line	Description of item needed	Units	Quantity	Unit Price	Increase	Decrease
4	8" Tapping Sleeve and Valve	EA	4	\$5,000.00	\$20,000.00	\$
5	8" Insertavalve	EA	4	\$12,000.00	\$48,000.00	\$
6	Cleanup and Restoration	LS	1	\$10,000.00	\$10,000.00	\$
7	Additional Engineering	LS	1	\$25,000.00	\$25,000.00	\$
8	Additional Owner Cost	LS	1	\$10,000.00	\$10,000.00	\$
9				\$	\$	\$
10				\$	\$	\$
11				\$	\$	\$
12				\$	\$	\$
13				\$	\$	\$
14				\$	\$	\$
15				\$	\$	\$
16				\$	\$	\$
17				\$	\$	\$
18				\$	\$	\$
TOTALS					\$113,000.00	\$

SUPPLEMENTARY REASON FOR PROPOSED CHANGES: *The changes are on the Brenda and Austin Paul property as well as at the Elizabeth Station Road intersection. These changes have been coordinated with KYTC personnel. The need for water line relocation has been reiterated by KYTC staff and the highway contractor currently performing the work.*

Initials Required

COMPANY VALIDATION:

I accept the certification terms on page 1 in reference to the work performed as defined on page 1.

Initial: _____

Date: _____



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 13, 2024

AGENDA ITEM: Municipal Order 2024-8; Lease Renewal: Commonwealth of Kentucky

DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve Municipal Order 2024-8 authorizing a lease renewal with the Commonwealth of Kentucky and authorizing the Mayor, City Manager, and City Clerk to execute all necessary documents.

DESCRIPTION: The Cabinet for Health and Family Services is currently under Lease with the City of Paris for building space on the Second Floor of 525 High St. The current lease is a two-year renewal from July 1, 2022 thru June 30, 2024.

The Finance and Administration Cabinet, Department for Facilities and Support Services has sent the City a notice indicating their desire to remain at this location. The annual amount of the revenue is \$109,230.00. The cabinet is requesting the renewal be at the same rate, and the initial term of this renewal could be considered for between one and eight years.

Our intent has to be delivered to the State by the end of February, so if we are requesting a rate adjustment or choosing not to renew, they have sufficient time to go through their processes by June. The staff recommend the lease agreement be renewed.

The staff is recommending a maximum of a two-year renewal term, which is the same as what was done in the prior agreement on the current terms and conditions. This will allow for continued review of the future of the use of the building.

REQUESTED BY:

Name: Jamie Miller, City Manager

**CITY OF PARIS
MUNICIPAL ORDER 2024-8**

**A MUNICIPAL ORDER APPROVING THE FILING OF AN
LEASE AGREEMENT RENEWAL WITH THE
COMMONWEALTH OF KENTUCKY FOR 525 HIGH ST.
PARIS, KY. 40361**

WHEREAS, the City of Paris has determined that it is in the public interest to renew a lease agreement with the Commonwealth of Kentucky for office space at 525 High St. for the operations of the Cabinet for Health and Family Services;

WHEREAS, the rate is to be set at \$109,230.00 annually for a period of two years;

NOW THEREFORE be it resolved by the Board of Commissioners of the City of Paris (“Board”) that the Mayor is hereby authorized to execute the lease renewal with the Commonwealth of Kentucky.

Enacted at the City Commission’s regular meeting of February 13, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 13, 2024

AGENDA ITEM: November Utility Fund Financials

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve the November Utility Fund financial reports as presented reporting revenues of \$4,450,081 with expenses of \$4,876,377 with expenses exceeding revenues by \$426,296. Operating cash at the end of November totaled \$1,056,297.

DESCRIPTION: Included in the packet are the November financial reports for the Utility Fund.

REQUESTED BY:

Name: Brad Oberlander, CPA



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 13, 2024

AGENDA ITEM: December Utility Fund Financials

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve the December Utility Fund financial reports as presented reporting revenues of \$5,444,767 with expenses of \$5,597,352 with expenses exceeding revenues by \$152,585. Operating cash at the end of November totaled \$1,108,165.

DESCRIPTION: Included in the packet are the December financial reports for the Utility Fund.

REQUESTED BY:

Name: Brad Oberlander, CPA



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 13, 2024

AGENDA ITEM: Resolution 2024-3: SWIFR Grant Application

DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve Resolution 2024-3 and authorize the Mayor, City Manager, City Clerk, and City Attorney to execute all required documents.

DESCRIPTION: The City has been working on the Solid Waste and Recycling Convenience Center project for the relocation of this facility. Municipal Order 2022-15 establishes this project.

The City has been awarded a CDBG grant in the amount of \$2M.

The original budget for this project was \$4.605M. Initial bids were opened on 10/27/2023. The project budget was revised and would be a total of \$6.784M based on the bids. The project has been redesigned and put out for new bids. The bid opening is scheduled for late February.

Staff has been evaluating different financing options available to fund the City portion of the project.

In February 2023, the Bluegrass Area Development District (BGADD) assisted in writing an application for the Solid Waste Infrastructure for Recycling (SWIFR) Grant. This grant was to assist with the cost of the Recycling portion of the building, as well as additional necessary equipment. The grant request was in the amount of \$1,215,500. The City was not awarded this Grant. It is anticipated that future grant windows may be opening for the next round of this funding. Staff is recommending to solicit feedback on the original application to amend and resubmit for funding consideration.

REQUESTED BY:

Name: Jamie Miller, City Manager

**CITY OF PARIS
RESOLUTION 2024-3**

**A RESOLUTION APPROVING THE FILING OF THE
APPLICATION TO REQUEST FUNDING THROUGH US
ENVIRONMENTAL PROTECTION AGENCY’S SOLID
WASTE INFRASTRUCTURE FOR RECYCLING (SWIFR)
GRANT**

WHEREAS, the City of Paris has determined that it is in the public interest to complete a project that includes the movement of the Paris Solid Waste and Recycling Convenience Center;

WHEREAS, Kenvirons, Inc is serving as the Engineer on the project;

WHEREAS, the City has contracted with Bluegrass Area Development District to administer a CDBG awarded Grant;

WHEREAS, the City needs to continue to seek additional grant and funding opportunities related to the project;

WHEREAS, in February of 2023 the Bluegrass Area Development District assisted in writing a Solid Waste Infrastructure for Recycling (SWIFR) grant in the amount of \$1,240,000, for equipment and the recycling center building, which was not awarded to the City.

NOW THEREFORE be it resolved by the Board of Commissioners of the City of Paris (“Board”) that the Mayor and Successors-in-Title are hereby authorized to work with staff and the Bluegrass Area Development District or other identified partners to execute and submit an application the Environmental Protection Agency when the new window for the SWIFR grant becomes available.

Enacted at the City Commission’s regular meeting of February 13, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 13, 2024

AGENDA ITEM: Resolution 2024-4: KIA Fund B/C

DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve Resolution 2024-4 approving the filing of the letter of intent to request funding through the Kentucky Infrastructure Authority and authorize the Mayor, City Manager, City Clerk, and City Attorney to execute all necessary documents.

DESCRIPTION: The City has been working on the Solid Waste and Recycling Convenience Center project for the relocation of this facility. Municipal Order 2022-15 establishes this project.

The City has been awarded a CDBG grant in the amount of \$2M.

The original budget for this project was \$4.605M. Initial bids were opened on 10/27/2023. The project budget was revised and would be a total of \$6.784M based on the bids. The project has been redesigned and put out for new bids. The bid opening is scheduled for late February.

Staff has been evaluating different financing options available to fund the City portion of the project.

Staff recommends executing a Letter of Intent with KIA for an amount of between \$4.4M - \$2.55M for a portion of this funding. The goal would be to fund as much of this project through KIA due to the low interest rate, however staff is requesting clarification of the level of funding that would most likely be considered for approval. The signature would be for an application for funding, and is not the final award. City Commission would have additional action if the request is accepted.

Attached is the program summary for Fund B and C.

REQUESTED BY:

Name: Jamie Miller, City Manager

**CITY OF PARIS
RESOLUTION 2024-4**

**A RESOLUTION APPROVING THE FILING OF THE
LETTER OF INTENT TO REQUEST FUNDING THROUGH
THE KENTUCKY INFRASTRUCTURE AUTHORITY**

WHEREAS, the City of Paris has determined that it is in the public interest to complete a project that includes the movement of the Paris Solid Waste and Recycling Convenience Center;

WHEREAS, Kenvirons, Inc is serving as the Engineer on the project;

WHEREAS, the City has contracted with Bluegrass Area Development District to administer a CDBG awarded Grant;

WHEREAS, the City needs to continue to seek additional grant and funding opportunities related to the project;

WHEREAS, the proposed improvements may be considered eligible for Fund B or Fund C Loan through the Kentucky Infrastructure Authority.

NOW THEREFORE be it resolved by the Board of Commissioners of the City of Paris (“Board”) that the Mayor and Successors-in-Title are hereby authorized to execute and submit a letter of intent and application to Kentucky Infrastructure Authority with such assurances and required supporting data as is necessary to obtain loan assistance from the Fund B or C program for the proposed Solid Waste and Recycling Convenience Center project. The submittal will not exceed \$4.4M but may be for less if that level of funding is unlikely to be approved through Fund B or C.

Enacted at the City Commission’s regular meeting of February 13, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 13, 2024

AGENDA ITEM: Resolution 2024-5: Investment in Certificates of Deposit

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve Resolution 2024-5 approving funding for certificates of deposits and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents.

DESCRIPTION: In March 2023, the City's Financial Advisors, RSA Advisors, presented to the City a discussion of Debt and Investment.

At that time, it was discussed that additional revenue may be available with some conservative investment strategies. While normally a longer term solution has a greater yield, given the current environment, short term options are trending to yield a higher rate.

Staff is recommending applying \$3M in General Fund fund balance towards short-term CDs, tiered between 6-9-12 months (\$1.5M @ 6 Months, \$500K @ 9 Months, and \$1M @ 12 Months).

This would still leave sufficient funds available in the operating account for the General Fund.

Additionally, staff recommend applying \$500,000 from the Utility Fund construction accounts towards short-term CDs with \$250K at 6 Months and \$250K at 12 Months.

The funding in this account is designated towards electric department vehicles, which are not anticipated to be delivered until the end of 2024 and into 2025.

Staff is also requesting a review of the current rates with all accounts with our Financial Institutions.

The rates are figured based on current Federal Funds rates. Current interest income projections are approximately \$259,000 for both funds combined. Given no major adjustments throughout the year, staff believes an additional \$200,000 in revenue may be possible through these changes. The majority of these gains would be in the General Fund.

The use of CD's is consistent with City Ordinance 23.400-23.412 governing investment and staff is recommending proceeding with a reputable agency to issue these CDs in line with City Ordinance.

REQUESTED BY:

Name: Bad Oberlander, Finance Director and Jamie Miller, City Manager

**CITY OF PARIS
RESOLUTION 2024-5**

**A RESOLUTION APPROVING THE FUNDING OF
CERTIFICATES OF DEPOSIT**

WHEREAS, the City of Paris has determined that it is in the public interest to invest funds in a conservative and fiscally responsible manner;

WHEREAS, in the current market short term CDs provide an anticipated increase in the investment returns currently being gained on City funds;

NOW THEREFORE be it resolved by the Board of Commissioners of the City of Paris (“Board”) that the Mayor, City Manager, and City Clerk are authorized to execute all necessary documents to fund CDs on a rolling schedule for up to \$3M in General Fund and \$500,000 in Utility Fund.

Enacted at the City Commission’s regular meeting of February 13, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: February 13, 2024

AGENDA ITEM: Resolution 2024-6: AFG (Assistance to Firefighters Grant) Application

DEPARTMENT: Fire

RECOMMENDED MOTION: Move to approve Resolution 2024-6 approving the filing of an application to request funding through FY23 for assistance to Firefighters grant and authorize the Mayor, City Manager, City Clerk, and City Attorney to execute all required documents.

DESCRIPTION: The window for the Fiscal Year 2023 Assistance to Firefighter Grant (AFG) window is now open.

The staff is recommending submitting an application for approximately \$1.4M to assist in funding for the replacement of a Pumper apparatus. This is the same apparatus staff recently obtained authority to issue an RFP on that the anticipated delivery time is 30+ months.

If awarded, the required match will be between 5-10%.

REQUESTED BY:

Name: Michael Duffy, Fire Chief

**CITY OF PARIS
RESOLUTION 2024-6**

**A RESOLUTION APPROVING THE FILING OF AN
APPLICATION TO REQUEST FUNDING THROUGH THE
FISCAL YEAR 2023 ASSISTANCE TO FIREFIGHTERS
GRANT**

WHEREAS, the City of Paris has determined that it is in the public interest to identify funding to assist for continued vehicle acquisition for the Fire Services;

WHEREAS, the estimated cost of a new Pumper Engine is approximately \$1.4M;

WHEREAS, vehicle and equipment acquisition may be considered an eligible cost under the Department of Homeland Security (DHS) Assistance to Firefighters Grant (AFG);

WHEREAS, the required match, if awarded is between 5-10% of the federal award;

NOW THEREFORE be it resolved by the Board of Commissioners of the City of Paris (“Board”) that the Mayor, City Manager, Fire Chief, and City Clerk are hereby authorized to execute and submit an application for the AFG grant.

Enacted at the City Commission’s regular meeting of February 13, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk