



**PARIS CITY COMMISSION
REGULAR MEETING AGENDA**
525 High Street Paris, KY 40361
Commission Chambers – Room 121
Tuesday, April 9, 2024 - 9:00 AM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVE MINUTES

- A. Regular Meeting - March 26, 2024

5. SPECIAL PRESENTATIONS

6. ORDINANCES

- A. Second Reading: Ordinance 2024-5; Ordinance Enacting and Adopting a Supplement to the Code of Ordinances
- B. Second Reading: Ordinance 2024-6; Amendment to the Compensation Scale Re: Police Cadet
- C. Second Reading: Ordinance 2024-7; Budget Amendment
- D. First Reading: Ordinance 2024-8; Amendment to the Compensation Scale Re: Utility Generalist

7. CONSENT AGENDA

- A. Payment of Invoices - General and Utility Fund
- B. Municipal Order 2024-17; Personnel Order - New Hire: Full Time Firefighter/EMT
- C. Municipal Order 2024-18; Personnel Order - New Hire: Full Time Firefighter/EMT

8. REGULAR AGENDA

- A. Municipal Order 2024-19; Solid Waste and Recycling Convenience Center
- B. Municipal Order 2024-20; Personnel Order - Promotion

C. Discussion Item: NLC Service Line Warranty Program

9. REPORTS

- A. Outside Agencies
- B. City Staff
- C. Mayor & Commissioners

10. ADJOURNMENT

CALL TO ORDER

The Paris City Commission met in regular session at 9:00 a.m. viewable on Facebook live at www.facebook.com/cityofparisky on March 26, 2024.

PLEDGE OF ALLEGIANCE

Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

ROLL CALL

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Tim Gray; Commissioner, Sharon Fields; Commissioner, Mike Withrow.

Others in attendance: City Manager, Jamie Miller; City Attorney, Bryan Beaman; CPA, Brad Oberlander; City Clerk & Treasurer, Stephanie Settles

APPROVE MINUTES

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving March 12, 2024 meeting minutes.

SPECIAL PRESENATIONS

ORDINANCES

Motion: Move to approve Ordinance 2024-3 for an Ordinance related to parking in the city.

By: Plummer

Seconded: Withrow

Yes: Plummer, Brooks, Fields, Gray, Withrow

No: None

Abstain: None

Motion: Move to approve Ordinance 2024-4 an Ordinance related to Alcoholic Beverage Control.

By: Withrow

Seconded: Gray

Yes: Plummer, Brooks, Fields, Gray, Withrow

No: None

Abstain: None

First reading of an Ordinance 2024-5 Enacting and Adopting a Supplement to the Code of Ordinances was read by Jamie Miller.

First Reading of Ordinance 2024-6 Amendment to the Compensation Scale for Police Cadet's was read by Jamie Miller.

First Reading of Ordinance 2024-7 Budget Amendment for July 1, 2023 thru June 30, 2024 read by Jamie Miller and Brad Oberlander.

CONSENT AGENDA

Motion by Withrow, seconded by Gray, the motion unanimously carried approving payment of invoices for General Fund in the amount of \$238,738.76 and Utility Fund in the amount of \$158,299.09.

Motion by Withrow, seconded by Gray, the motion unanimously carried approving the Chamber of Commerce's request related to Friday's on Main for the street closure between 4 pm and 11:00 pm.
and Police Department assistance on June 7, July 12, August 2, and September 6 from 8th Street to the Courthouse.

Motion by Withrow, seconded by Gray, the motion unanimously carried approving Municipal Order 2024-14 an order authorizing an Engagement Letter for Legal services to assist with the update and renewal of Utility Agreements and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents.

Motion by Withrow, seconded by Gray, the motion unanimously carried approving Municipal Order 2024-15 for the promotion of Brandon Lizer to the position of Fire/EMT Lieutenant at a Grade/Step of F9-8. Further move to approve the

establishment of a promotion list of alternates valid for one year in the event of a future vacancy in the same position.

REGULAR AGENDA

Motion by Gray, seconded by Fields, the motion unanimously carried approving Resolution 2024-7 approving the acceptance of a private donation.

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving Municipal Order 2024-16 for the approval of a contract for License Plate Reader Flock Cameras.

Motion by Withrow, seconded by Brooks , the motion unanimously carried approving an additional payment for the sum of \$2,000.00 to Littrell Brothers Tree Service for an additional ten hours of work under the 2024 Tree Trimming Contract.

Motion by Withrow, seconded by Gray, the motion unanimously carried approving to reject all bids related to the purchase of police vehicles and authorize direct negotiations for the purchase and upfit of two police fleet vehicles with Bachman Commerical authorizing the Mayor, City Manager, Financial Director, and City Clerk to execute documents as necessary related to the payment/financing and purchase of the vehicles.

A workshop session for the budget preparations was not recommended at this time.

Motion by Withrow, seconded by Fields, the motion unanimously carried approving financials as presented reflecting general fund revenues of \$7,967,885.00 with expenses of \$6,952,685.00 and utility fund revenues of \$7,376,660.00 with expenses of \$7,116,842.00.

ADJOURNMENT

Motion by Withrow , seconded by Gray, the motion unanimously carried approving to adjourn the meeting at 9:59 a.m.

Mayor, John A. Plummer

Attest:

City Clerk, Stephanie Settles



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: April 9, 2024

AGENDA ITEM: Second Reading: Ordinance 2024-5; Ordinance Enacting and Adopting a Supplement to the Code of Ordinances

DEPARTMENT: City Clerk

RECOMMENDED MOTION: Move to approve Ordinance 2024-5 an Ordinance Enacting and Adopting a Supplement to the Code of Ordinances.

DESCRIPTION: The City of Paris Code of Ordinances is updated on an annual basis with newly adopted ordinances for the fiscal year and referred to as a "Supplement" to the City of Paris Code of Ordinances. Attached you will find the 2023 annual supplement that includes all ordinances adopted from January 1, 2023, to December 12, 2023. By adopting this ordinance, it keeps the city in compliance with KRS 83A.060 - Enactment of ordinances.

Periodically, we may have ordinances that are updated earlier than the typical year-end process, especially if they are related to fees, fines, or other daily-used ordinances.

REQUESTED BY:

Name: Stephanie Settles, City Clerk

**CITY OF PARIS
ORDINANCE 2024-5**

AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE
CODE OF ORDINANCES OF THE CITY OF PARIS, KENTUCKY.

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio has completed the 2024 supplement to the Code of Ordinances of the City of Paris, Kentucky, which supplement contains all ordinances of a general nature enacted since the prior supplement to the Code of Ordinances of the City; and

WHEREAS, American Legal Publishing Corporation has recommended the revision or addition of certain sections of the Code of Ordinances which are based on or make references to sections of the Kentucky Revised Statutes;

WHEREAS, it is the intent of the Commission to accept these updated sections in accordance with the adopted Ordinances of the City or changes of the law of the Commonwealth of Kentucky;

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PARIS AS FOLLOWS:

The 2024 S-18 supplement to the Code of Ordinances of the City of Paris, Kentucky, as submitted by American Legal Publishing Corporation of Cincinnati, and attached to this Ordinance is adopted by reference as if set out in its entirety.

The foregoing ordinance shall take effect immediately upon execution and publication.

The foregoing ordinance was introduced and read for the first time at the City Commission's regular meeting of March 26, 2024. Read for the second time, adopted and approved at its regular meeting of April 9, 2024.

Mayor John A. Plummer

ATTEST:

City Clerk, Stephanie Settles



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: April 9, 2024

AGENDA ITEM: Second Reading: Ordinance 2024-6; Amendment to the Compensation Scale Re: Police Cadet

DEPARTMENT: Human Resources

RECOMMENDED MOTION: Move to approve Ordinance 2024-6; Amendment to the Compensation Scale for a Police Cadet.

DESCRIPTION: The current City practice is to hire non-certified employees within the Police Department at the Grade of P4 - Police Cadet. After an internal discussion and a review of the pay scales of several other communities within the Commonwealth, it is clear this process puts the City behind other communities in regard to entry pay for Police Officers, and staff recommend the following changes:

- "Reserve" the grade of P4 and remove the Job Title of "Police Cadet" from the Police Compensation Payscale.
- Create a footnote to reserve the first two steps of the P6 Grade for new Officers that meet the following criteria; no experience or not currently in possession of an active Department of Criminal Justice (DOCJ) license.
- Any new Officers hired with little to no experience but that hold their DOCJ certification would be brought in at the rate of P6-3.
- If this recommendation meets the approval of the City Commission, there are two current employees that this change would impact and their rates and grade would be adjusted.
- This does not increase the pay of the Police Department as a whole. This is a single position change and will only impact two current employees and future new hires. This change would be implemented within the current budget levels because through the budget process when working with vacancies, it is assumed they will be filled with certified officers. The department is currently fully staffed. Any further adjustment beyond what is recommended would have an impact on the department as a whole and would need to be reviewed in the upcoming budget process.

In support of this request, Staff provides the below data from other communities.

Community	Uncertified Officer Rate
Paris	\$16.22 (Recommendation would be \$18.33)
Lawrenceburg	\$17.28
Cynthiana	\$19.59
Hopkinsville	\$20.00
Mt. Washington	\$21.44
Scott County	\$23.15
Nicholasville	\$24.80

Franklin	\$24.81
Georgetown	\$25.00

REQUESTED BY:

Name: Jacob Barker, Director of Human Resources

**CITY OF PARIS
ORDINANCE 2024-6**

**AN ORDINANCE RELATED TO THE AMENDMENT OF EMPLOYEE PAY
SCALE AND CLASSIFICATION RANGES**

WHEREAS, the City regularly reviews its system of personnel organization and management and those reviews periodically result in recommended revisions to its pay scales and grades;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF PARIS, KENTUCKY AS FOLLOWS:

The pay scales and grades attached as Exhibit A incorporated into this Ordinance as is set out in full are adopted as the governing pay scales, steps, and grades for all full time employees of the City of Paris, in accordance with KRS 83A.070, until such time as the City Commission may amend these pay scales, steps, and grades. This ordinance also adopts all positions outlined in the Exhibit.

This Ordinance shall be effective March 1, 2024 upon approval of the second reading.

The foregoing Ordinance was read for the first time March 26, 2024 and was read for the second time adopted and approved April 9, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: April 9, 2024

AGENDA ITEM: Second Reading: Ordinance 2024-7; Budget Amendment

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve Ordinance 2024-7 Budget Amendment for July 1, 2023 thru June 30, 2024.

DESCRIPTION: As we come to the final quarter of the fiscal year, annual budgets need to be amended to cover major expenditures approved by the Commission after the original budget was adopted or other changes that have occurred within the Fiscal Year.

Summaries that reflect changes by department and revenue type have been provided. The changes are not always an increase in needed funding, but can show movement within or between departments. Below is a summary of some of the items of note:

General Fund - Total change is an increase in expenditures of approximately \$278,000. Revenues have been increased for grants received from the Fire Department in the amount of \$20,000 and the Police Department for \$59,000 for a donor for Flock Cameras, insurance claims for damaged property and other line items to reflect current economic conditions like interest income. For the grant revenue outlined above, a corresponding increase to the expense lines have been included. Revenue has also been recategorized to be more in line with the Audit requirements.

Expense lines for the police department have been increased for the purchase additional police cruisers (one partially covered by insurance proceeds) for \$67,000 and \$95,000 to purchase Flock Cameras. Fire Department lines have been increased for expenses related to the Grant. Building Maintenance has been pulled from the General Administration and some from Public Works and a new Division has been created to track these expenses separately. Additional money has been allocated to Debt Services as well to finalize an outstanding debt payment.

Utility Fund - Total change in expenditures is approximately \$3.7M. Revenues have been increased by \$4,306,350 for recent bond issuance of \$6,880,000. Expenditures related to the subsequent payoff and consolidation of debt into the new bond issuance total \$3,804,135. Funds are being reallocated from Utility Admin to a few departments related to either increases in fees or unanticipated purchases of items like pumps, valves, and transformers.

REQUESTED BY:

Name: Brad Oberlander, Finance Director

CITY OF PARIS

ORDINANCE 2024 –7

AN ORDINANCE OF THE CITY OF PARIS, KENTUCKY AMENDING THE ANNUAL BUDGET FOR THE FISCAL YEAR JULY 1, 2023 THROUGH JUNE 30, 2024 ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF THE CITY OF PARIS.

WHEREAS, the Board of Commissioners has reviewed the budgetary revenues and expenses for the City of Paris for the 2024 fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PARIS, KENTUCKY, that the annual budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024 be amended as follows:

<u>Governmental Funds:</u>	<u>Year ended 6/30/2024 Amended Budget</u>
BEGINNING FUND BALANCE - JULY 1, 2023	\$ <u>10,184,257</u>
<u>Revenues:</u>	
Taxation	1,011,000
Licenses and Permits	7,620,000
Fines and Forfeitures	3,000
Intergovernmental	684,500
Municipal Road Aid	185,000
Fees for Services	375,000
Miscellaneous Revenues	448,125
Loan Proceeds	500,000
<i>Total Revenues:</i>	<u>10,826,625</u>
<i>TOTAL FUNDS AVAILABLE:</i>	<u>21,010,882</u>
<u>Expenditures:</u>	
Community Partners	1,276,070
Commission	317,525
General Admin	1,023,320
Police Department	4,321,463
Fire Department	2,791,106
Public Works	1,407,505
Maintenance Fund	634,300
<i>Total Expenditures:</i>	<u>11,771,289</u>
ESTIMATED ENDING FUND BALANCE - JUNE 30, 2024	\$ <u>9,239,593</u>

	Year ended 6/30/2024 <u>Amended Budget</u>
<u>Proprietary Fund:</u>	
BEGINNING FUND BALANCE - JULY 1, 2023	\$ <u>1,103,848</u>
<u>Revenues:</u>	
Electric	6,242,000
Sewer	2,003,750
Water	2,257,500
Grants:	
CDBG - Convenience/Transfer Station	2,000,000
Cleaner Water Project	<u>1,956,936</u>
Total Grants	<u>3,956,936</u>
Loan Proceeds:	
Convenience/Transfer Station	3,000,000
KIA Water Projects	3,775,000
Refinance Outstanding Debt	<u>3,880,000</u>
Total Loan Proceeds	<u>10,655,000</u>
Miscellaneous	458,500
Transfer Station	<u>155,000</u>
<i>Total Revenues:</i>	<u>25,728,686</u>
<i>TOTAL FUNDS AVAILABLE:</i>	<u>26,832,534</u>
<u>Expenditures:</u>	
Power Production	4,451,090
Electric Distribution	1,826,920
Distribution and Collections	1,326,595
Water Plant:	
Operating Expenditures	1,330,320
Capital Outlay - Water Projects	<u>4,451,936</u>
	<u>5,782,256</u>
Disposal Plant	1,623,740
Transfer Station	
Operating Expenditures	423,970
Capital Outlay - Convenience/Transfer Station	<u>4,600,000</u>
	<u>5,023,970</u>
Utility Administration:	706,125
Utility Fund	<u>4,670,135</u>
<i>Total Expenditures:</i>	<u>25,410,831</u>
ESTIMATED ENDING FUND BALANCE - JUNE 30, 2024	\$ <u>1,421,703</u>

Given first reading at the regular meeting on March 26, 2024.

Given second reading at the regular meeting on April 9, 2024.

Singed by Mayor: _____

Recorded by Clerk: _____

Published in Paper: _____

CITY OF PARIS, KENTUCKY

John Plummer, Mayor

Attest:

Stephanie Settles
City Clerk/Treasurer



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: April 9, 2024

AGENDA ITEM: First Reading: Ordinance 2024-8; Amendment to the Compensation Scale Re: Utility Generalist

DEPARTMENT: Human Resources

RECOMMENDED MOTION: No motion required, First Reading.

DESCRIPTION: In an effort to begin planning for succession within the Power Plant, Human Resources is recommending the creation of a new position within the Operations Compensation Payscale that will be graded at O5 titled, "Utility Generalist". The intent of this position is to develop an individual that will eventually take over Power Plant operations, as well as providing support to the other Utility Departments where appropriate. This will be a short term position with an estimated need not to exceed 2-3 years, unless there is a change in condition. The estimated annual total compensation cost is \$60,000 (compensation and benefits), with a current fiscal year impact of approximately \$15,000. The current year would require a budget transfer to moves funds into the appropriate line.

The individual placed into this position will report directly to the Assistant City Manager who will work with the Power Plant Foreman to develop a training routine as well as assigning duties to assist Water, Wastewater, Field Operations, and GIS as required.

REQUESTED BY:

Name: Jacob Barker, Director of Human Resources

**CITY OF PARIS
ORDINANCE 2024-8**

**AN ORDINANCE RELATED TO THE AMENDMENT OF EMPLOYEE PAY
SCALE AND CLASSIFICATION RANGES**

WHEREAS, the City regularly reviews its system of personnel organization and management and those reviews periodically result in recommended revisions to its pay scales and grades;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF PARIS, KENTUCKY AS FOLLOWS:

The pay scales and grades attached as Exhibit A incorporated into this Ordinance as is set out in full are adopted as the governing pay scales, steps, and grades for all full time employees of the City of Paris, in accordance with KRS 83A.070, until such time as the City Commission may amend these pay scales, steps, and grades. This ordinance also adopts all positions outlined in the Exhibit.

This Ordinance shall be effective upon approval of the second reading.

The foregoing Ordinance was read for the first time April 9, 2024 and was read for the second time adopted and approved _____.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: April 9, 2024

AGENDA ITEM: Payment of Invoices - General and Utility Fund

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve the payment of invoices for General Fund in the amount of \$221,144.30 and Utility Fund in the amount of \$160,887.25.

DESCRIPTION: Attached is the list of invoices for the General Fund and Utility Fund. Notable purchases include a vehicle replacement for the Fire Department, repairs to the Municipal Building including Heat/AC and Elevator work, and pump repairs.

REQUESTED BY:

Name: Brad Oberlander, Finance Director

CITY OF PARIS
CLAIMS REPORT - GENERAL FUND
04/09/2024

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
50317	Advance Auto Parts	3/22/2024	7.34
50318	Amazon Capital Services	3/22/2024	399.47
50319	At&t Mobility - (6463)	3/22/2024	579.46
50320	AT&T OneNet	3/22/2024	8.89
50321	Autozone	3/22/2024	151.96
50322	BACHMAN CHEVY COMMERCIAL	3/22/2024	54,292.00
50323	Bluegrass Kesco	3/22/2024	200.00
50324	Bourbon Community Hospital	3/22/2024	40.00
50325	CCP Industries	3/22/2024	706.80
50326	CivicPlus	3/22/2024	4,042.50
50327	Eads Hardware	3/22/2024	1,523.85
50328	Galls, Llc	3/22/2024	2,651.44
50329	Haix Usa	3/22/2024	219.00
50330	HDL COMPANIES	3/22/2024	974.49
50331	HUBBARD MECHANICAL	3/22/2024	11,003.00
50332	Johnson Controls Fire Protect	3/22/2024	1,840.00
50333	Kentucky Uniforms, Inc.	3/22/2024	404.23
50334	KOI	3/22/2024	372.37
50335	KU	3/22/2024	6,275.30
50336	Kevin Mayhorn	3/22/2024	54.27
50337	Mitchell's Garage Llc	3/22/2024	1,663.15
50338	PARIS-BOCO CHAMBER OF COMMERCE	3/22/2024	2,291.66
50339	PARIS-BOCO TOURISM	3/22/2024	2,083.33
50340	Public Agency Training Council	3/22/2024	1,300.00
50341	Riley Oil Company	3/22/2024	5,475.51
50342	RIVERLINK	3/22/2024	30.00
50343	SSC Lexington Cooperative Inc	3/22/2024	41.31
50344	SSC Lexington Cooperative Inc.	3/22/2024	107.77
50345	STANDARD INS. CO./LIFE	3/22/2024	2,318.31
50346	Stericycle Inc.	3/22/2024	77.11
50347	Unifirst Corporation	3/22/2024	153.66
50348	VALVOLINE	3/22/2024	100.69
50349	Visa	3/22/2024	3,946.56
50350	Stephen J & Lori L Wagoner	3/22/2024	93.34
50351	Amazon Capital Services	3/29/2024	296.68

CITY OF PARIS
CLAIMS REPORT - GENERAL FUND
04/09/2024

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
50352	American Fidelity Assurance	3/29/2024	145.00
50353	AT&T - 5019	3/29/2024	1,535.80
50354	At&t Mobility - (6463)	3/29/2024	2,043.80
50355	Autozone	3/29/2024	250.28
50356	Axon Enterprise, Inc	3/29/2024	18,911.85
50357	ITAI BEAR	3/29/2024	20.00
50358	CAPITAL ONE	3/29/2024	748.54
50359	CCP Industries	3/29/2024	306.02
50360	CHARTER COMMUNICATIONS	3/29/2024	234.97
50361	Crystal Springs	3/29/2024	205.84
50362	DELTA DENTAL OF KENTUCKY	3/29/2024	1,451.35
50363	Galls, Llc	3/29/2024	1,867.59
50364	Greatamerica Financial Svcs	3/29/2024	68.98
50365	HUBBARD MECHANICAL	3/29/2024	210.00
50366	Irving Materials, Inc	3/29/2024	854.00
50367	JOHN PRUITT	3/29/2024	440.00
50368	KENTUCKY GFOA	3/29/2024	50.00
50369	Kentucky Uniforms, Inc.	3/29/2024	2,567.58
50370	KOI	3/29/2024	130.24
50371	Mitchell's Garage Llc	3/29/2024	597.85
50372	Municipal Equipment Company	3/29/2024	58.54
50373	Murphy Elevator Company	3/29/2024	20,000.00
50374	SHORT, RYAN	3/29/2024	75.00
50375	AUSTIN SHORT	3/29/2024	75.00
50376	Sirchie Acquisition Company LLC	3/29/2024	141.82
50377	Smith, Michael	3/29/2024	100.00
50378	Sonitrol of Lexington, Inc.	3/29/2024	376.16
50379	Standard Business Machines	3/29/2024	130.22
50380	Terminix Processing Center	3/29/2024	244.00
50381	TEXAS LIFE	3/29/2024	61.74
50382	The Citizen Advertiser	3/29/2024	798.00
50383	TRANSUNION RISK DATA SOLUTIONS	3/29/2024	320.00
50384	UHS Premium Billing (Medical)	3/29/2024	58,345.51
50385	UHS Premium Billing (Vision)	3/29/2024	99.51
50386	Unifirst Corporation	3/29/2024	153.66

CITY OF PARIS
CLAIMS REPORT - GENERAL FUND
04/09/2024

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
50387	University Of Kentucky	3/29/2024	900.00
50388	W & H Legacy	3/29/2024	<u>900.00</u>
Total General Fund Claims Report -			<u><u>221,144.30</u></u>

CITY OF PARIS
CLAIMS REPORT - UTILITY FUND
04/09/2024

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
58151	Advance Auto Parts	3/22/2024	44.14
58152	Arista Information Systems, Inc	3/22/2024	4,074.79
58153	At&t Mobility - 6463	3/22/2024	90.12
58154	AT&T OneNet Service	3/22/2024	6.27
58155	Atlas Electric Motor Svc	3/22/2024	31,596.97
58156	Cape Electrical Supply Llc	3/22/2024	5,184.00
58157	CCP Industries	3/22/2024	276.16
58158	CHARTER COMMUNICATIONS	3/22/2024	292.97
58159	CITY OF PARIS UTILITIES	3/22/2024	17.68
58160	Culligan Water Conditioning	3/22/2024	188.53
58161	Eads Hardware	3/22/2024	1,571.84
58162	Fouser Environmental Services	3/22/2024	1,574.00
58163	Hach Company	3/22/2024	11,197.00
58164	Henry P. Thompson Co.	3/22/2024	40.08
58165	HOLSTON GASES	3/22/2024	58.85
58166	IDEXX DISTRIBUTION, INC	3/22/2024	477.49
58167	KOI	3/22/2024	363.14
58168	KU - KENTUCKY UTILITIES	3/22/2024	10,457.86
58169	Luttrell Staffing, Inc.	3/22/2024	810.25
58170	Snapco, Inc.	3/22/2024	315.00
58171	STANDARD INS. CO./LIFE	3/22/2024	808.92
58172	Steele, Andrew	3/22/2024	205.43
58173	Stuart C. Irby Co.	3/22/2024	3,236.50
58174	Unifirst Corporation	3/22/2024	331.04
58175	US DEPARTMENT OF ENERGY	3/22/2024	7,132.80
58176	Usa Blue Book	3/22/2024	559.03
58177	USALCO	3/22/2024	13,888.00
58178	Visa	3/22/2024	1,022.95
58179	AIRGAS USA, LLC	3/29/2024	31.52
58180	DEANNA ALFORD	3/29/2024	352.50
58181	Amazon Capital Services	3/29/2024	69.37
58182	Kenneth Arthur II	3/29/2024	384.66
58183	AT & T	3/29/2024	116.34
58184	CAPITAL ONE	3/29/2024	770.69
58185	CHARTER COMMUNICATIONS	3/29/2024	259.97

CITY OF PARIS
CLAIMS REPORT - UTILITY FUND
04/09/2024

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
58186	City Tire Of Paris	3/29/2024	863.00
58187	CORE & MAIN LP	3/29/2024	2,220.10
58188	Custom Metalworks	3/29/2024	182.50
58189	DELTA DENTAL OF KENTUCKY	3/29/2024	434.35
58190	GCP ENVIRONMENAL SOLUTIONS	3/29/2024	4,330.67
58191	GreatAmerica Financial Servs	3/29/2024	68.98
58192	ANTHONY HONEY	3/29/2024	60.00
58193	FITE, JEFFREY	3/29/2024	60.00
58194	John Geddes	3/29/2024	1,341.50
58195	John O. Smits	3/29/2024	1,798.78
58196	KOI	3/29/2024	162.28
58197	Cory Lincoln	3/29/2024	60.00
58198	LITTRELL BROTHERS TREE SERVICE	3/29/2024	3,400.00
58199	Luttrell Staffing, Inc.	3/29/2024	481.52
58200	O'reilly Auto Parts	3/29/2024	44.38
58201	Rumpke of Kentucky Inc.	3/29/2024	23,352.50
58202	The Citizen Advertiser	3/29/2024	224.00
58203	UHS Premium Billing (Medical)	3/29/2024	22,270.62
58204	UHS Premium Billing (Vision)	3/29/2024	31.78
58205	Unifirst Corporation	3/29/2024	227.46
58206	Usa Blue Book	3/29/2024	1,389.49
58207	VALVOLINE	3/29/2024	76.48
Total Utility Fund Claims -			<u>160,887.25</u>



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: April 9, 2024

AGENDA ITEM: Municipal Order 2024-17; Personnel Order - New Hire: Full Time Firefighter/EMT

DEPARTMENT: Human Resources

RECOMMENDED MOTION: Move to approve Municipal Order 2024-17 for the full-time hire of Forrest Vaughn to the position of Firefighter/EMT, pay scale F6-1. Move to also authorize the Mayor, City Manager, and City Clerk to execute necessary employment agreements.

DESCRIPTION: Hiring Mr. Vaughn will fill a full time position within the Fire Department caused by attrition.

Mr. Vaughn has no previous experience with Fire, but was a stand out graduate of the recent EMT course conducted by the Department and on his own initiative gained his CPAT before a position was offered.

If approved, Mr. Vaughn will become the second Firefighter from the City to participate in the 13-week Firefighter Academy located in Greenville, KY.

This approval is subject to successful completion of pre-employment checks.

REQUESTED BY:

Name: Michael Duffy, Fire Chief
Jacob Barker, Director of Human Resources

**CITY OF PARIS
MUNICIPAL ORDER NO. 2024-17**

**A MUNICIPAL ORDER APPROVING THE HIRE OF FORREST VAUGHN TO A
FULL TIME VACANT POSITION OF FIREFIGHTER/EMT WITHIN THE PARIS
FIRE DEPARTMENT.**

WHEREAS, Forrest Vaughn has gone through the interview process for Firefighter/EMT;

WHEREAS, Forrest Vaughn stood out within the interview process;

WHEREAS, Forrest Vaughn has obtained all required credentials to be considered for the position of Firefighter/EMT by the Paris Fire Department, City of Paris Policy, and by the State of Kentucky.

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky to approve the hiring of Forrest Vaughn to the position of full-time Firefighter/EMT effective 4/9/2024.

Enacted at the City Commission's regular meeting of April 9, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: April 9, 2024

AGENDA ITEM: Municipal Order 2024-18; Personnel Order - New Hire: Full Time Firefighter/EMT

DEPARTMENT: Human Resources

RECOMMENDED MOTION: Move to approve Municipal Order 2024-22 for the full-time hire of Jarrod Carter to the position of Firefighter/EMT, pay scale F6-12. Move to also authorize the Mayor, City Manager, and City Clerk to execute necessary employment agreements.

DESCRIPTION: Hiring Mr. Carter will fill a full-time position within the Fire Department caused by attrition.

Mr. Carter is an experienced Firefighter with over a decade of experience with the Bourbon County Fire Department. He has recently graduated from the Paris Fire Department EMT class and has been recommended for a position by his instructor and the Fire Chief.

This approval is subject to successful completion of pre-employment checks.

REQUESTED BY:

Name: Michael Duffy, Fire Chief
Jacob Barker, Director of Human Resources

**CITY OF PARIS
MUNICIPAL ORDER NO. 2024-18**

A MUNICIPAL ORDER APPROVING THE HIRE OF JARROD CARTER TO A FULL TIME VACANT POSITION OF FIREFIGHTER/EMT WITHIN THE PARIS FIRE DEPARTMENT.

WHEREAS, Jarrod Carter has gone through the interview process for Firefighter/EMT;

WHEREAS, Jarrod Carter stood out within the interview process;

WHEREAS, Jarrod Carter has obtained all required credentials to be considered for the position of Firefighter/EMT by the Paris Fire Department, City of Paris Policy, and by the State of Kentucky.

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky to approve the hiring of Jarrod Carter to the position of full-time Firefighter/EMT effective 4/9/2024.

Enacted at the City Commission's regular meeting of April 9, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: April 9, 2024

AGENDA ITEM: Municipal Order 2024-19; Solid Waste and Recycling Convenience Center

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve Municipal Order 2024-19 approving the Mayor, City Manager, and City Attorney to finalize and execute any and all necessary documents to carry out the acquisition and construction of the solid waste and recycling convenience center concerning the real property including, but not limited to any plat, easement, deed of correction, quitclaim deed, or lease.

DESCRIPTION: A final plat has been prepared for the new waste transfer station property. Impacted parties are the County, City, Hammond Broadcasting (the radio station), Ramset/ITT, and Thornberry Storage. The plat identified areas of encroachment which need to be addressed and will be done by Agreement. Temporary construction easements are necessary and permanent lease(s) will be adopted. This Order authorizes the City Attorney to complete this process and the Mayor to sign all needed documents to establish clear property lines and clean title and property interests. The City has been working on the Solid Waste and Recycling Convenience Center project for the relocation of this facility. Municipal Order 2022-15 establishes this project.

REQUESTED BY:

Name: Bryan Beaman, City Attorney

**CITY OF PARIS
MUNICIPAL ORDER NO. 2024-19**

**A MUNICIPAL ORDER CONCERNING THE NEW SOLID
WASTE AND RECYCLING CONVENIENCE CENTER SITE AND
AUTHORITY TO EXECUTE AGREEMENTS FOR ACQUISITION
OF REAL PROPERTY INTERESTS**

WHEREAS, the Board of Commissioners through various previous actions taken have approved the construction of a new waste transfer station, and

WHEREAS, the Board of Commissioners has approved a contractor to begin site construction and other improvements,

NOW THEREFORE be it ordered by the City Commission of the City of Paris, Kentucky that the Mayor, City Manager, and City Attorney are authorized to prepare and execute all documents concerning the real property in order to carry out the acquisition of interests and the construction of the waste transfer station including but not limited to any necessary plat, easement, deed of correction, quitclaim deed, or lease.

Dated this 9th day of April, 2024.

CITY OF PARIS, KENTUCKY

John A Plummer, Mayor

ATTESTED BY:

Stephanie Settles, Clerk/Treasurer



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: April 9, 2024

AGENDA ITEM: Municipal Order 2024-20; Personnel Order - Promotion

DEPARTMENT: Human Resources

RECOMMENDED MOTION: Move to approve Municipal Order 2024-20 which authorizes the double staffing of the position of EMS Major within the Fire Department and approves the promotion of Jason Taylor to the position of EMS Major at a Grade/Step of F11-9.

DESCRIPTION: Staff is recommending the double staffing of the position of EMS Major within the Fire Department to allow for training as Major Heather Proffitt has formally announced her retirement from the Paris Fire Service after 27.5 years of dedicated service.

Staff is recommending that if the above meets with the approval of the commission, Jason Taylor be promoted from Paramedic to the role of EMS Major. Mr. Taylor has served the Paris Fire Department with distinction for nearly five years and had an additional ten years of First Responder Service as a Paramedic prior to joining the Department.

Double staffing for this position will begin in May with the goal of identifying a backfill for Mr. Taylor's position prior to his advancement. Major Proffitt's official date of retirement will be 7/31/2024.

REQUESTED BY:

Name: Michael Duffy, Fire Chief
Jacob Barker, Director of Human Resources

**CITY OF PARIS
MUNICIPAL ORDER NO. 2024-20**

A MUNICIPAL ORDER APPROVING THE PROMOTION OF JASON TAYLOR TO THE POSITION OF EMS MAJOR AND ESTABLISHING APPROVAL FOR DOUBLE STAFFING THE POSITION OF EMS MAJOR FOR A PERIOD NOT TO EXCEED THREE MONTHS.

WHEREAS, Jason Taylor has gone through the promotion process for EMS Major;

WHEREAS, Jason Taylor ranked the highest in the promotion process;

WHEREAS, Major Heather Proffitt, active EMS Major, has provided notice in writing of her intent to resign from service with the Paris Fire Department effective 7/31/2024, Jason Taylor will be promoted and work alongside her to train for the position in which he is being recommended.

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky to approve the promotion of Jason Taylor to the rank of EMS Major effective in May 2024, a date to be identified by staff, and further authorize the creation of a duplicate position of EMS Major to exist from that date until 7/31/2024.

Enacted at the City Commission's regular meeting of April 9, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: April 9, 2024

AGENDA ITEM: Discussion Item: NLC Service Line Warranty Program

DEPARTMENT: Assistant City Manager

RECOMMENDED MOTION: No Motion Needed-Discussion Only

DESCRIPTION: The National League of Cities (NLC) service line warranty program by HomeServe is a program that offers protection plans for homeowners that assist in covering the cost to repair or replace broken, leaking or clogged external water lines, service lines, sewer lines and in-home plumbing and drainage lines.

The program includes educational outreach to citizens and is offered at no cost to the City. This would be an optional program for the homeowner and directly administered through HomeServe. The City would be required to provide a list of customers for the program. Attached are some examples of the templates of communication that may be sent to customers.

A representative from the program will be in attendance to discuss how the program works and answer any questions.

If there is consensus that this is a program of interest, a future item would be forward to approve any agreement.

REQUESTED BY:

Name: Kevin Mayhorn, Assistant City Manager