



**PARIS CITY COMMISSION
REGULAR MEETING AGENDA**
525 High Street Paris, KY 40361
Commission Chambers – Room 121
Tuesday, May 14, 2024 - 9:00 AM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVE MINUTES

- A. Regular Meeting - April 23, 2024
- B. Workshop Session - May 7, 2024

5. SPECIAL PRESENTATIONS

- A. Presentation Item: Cannabis Legislation
- B. Presentation Item: KYMEA RICE Project
- C. Presentation Item: Main and High Street Asphalt Paving

6. ORDINANCES

- A. First Reading: Ordinance 2024-9; Text Amendment to B2 and I Zones

7. CONSENT AGENDA

- A. Municipal Order 2024-26; Personnel Order - Promotion Wastewater Treatment Plant - Pre-Treatment Lab Technician
- B. Municipal Order 2024-27; Personnel Order - New Hire: Firefighter/Paramedic
- C. Municipal Order 2024-28; Renewal of Lease Agreement with DirectCare Family Health
- D. Resolution 2024-8; Supplemental Grant Acceptance: Cleaner Water Program
- E. Street Closure & Event Request - Main Street - Friday's on Main
- F. Street Closure & Event Request - Main Street - Eternal Flame Lighting
- G. Ratification of Proclamation

H. Payment of Invoices; General and Utility Fund

8. REGULAR AGENDA

- A. Municipal Order 2024-29; Economic Incentive re: Send Cut Send, Inc.
- B. Purchase of Backyard Machine
- C. Amendment to Audit Fee
- D. Millersburg Road Sanitary Sewer Project; Engineering Option
- E. Millersburg Road Sanitary Sewer Project; Funding

9. REPORTS

- A. Outside Agencies
- B. City Staff
- C. Mayor & Commissioners

10. ADJOURNMENT



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: May 14, 2024

AGENDA ITEM: Regular Meeting - April 23, 2024

DEPARTMENT: City Clerk

RECOMMENDED MOTION: Move to approve April 23, 2024 minutes as presented.

DESCRIPTION: Approval of April 23, 2024 regular meeting minutes.

REQUESTED BY:

Name: Stephanie Settles

CALL TO ORDER

The Paris City Commission met in regular session at 9:00 a.m. viewable on Facebook live at www.facebook.com/cityofparisky on April 23, 2024.

PLEDGE OF ALLEGIANCE

Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

ROLL CALL

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Tim Gray; Commissioner, Sharon Fields; Commissioner, Mike Withrow.

Others in attendance: City Manager, Jamie Miller; City Attorney, Bryan Beaman; CPA, Brad Oberlander; City Clerk & Treasurer, Stephanie Settles.

APPROVE MINUTES

Motion by Plummer, seconded by , the motion unanimously carried approving April 9, 2024 regular meeting minutes.

SPECIAL PRESENTATIONS

State Representative Matt Koch presented the 2024 Legislative update. Transfer station will receive 1.5M with the budget approval. The city commission will need to make a decision related to House bill 589 related to Cannabis.

ORDINANCES

Motion: Move to approve Ordinance 2024-8 for the creation of the "Utility Generalist" job position.

By: Withrow

Seconded: Brooks

Yes: Plummer, Brooks, Fields, Gray, Withrow

No: None

Abstain: None

CONSENT AGENDA

Motion by Fields, seconded by Gray, the motion unanimously carried approving the payment of invoices for General Fund in the amount of \$196,848.01 and Utility Fund in the amount of \$150,069.04.

Motion by Fields, seconded by Gray, the motion unanimously carried approving the surplus of miscellaneous items for sale, recycling, or scrap and authorize the Mayor, City Clerk, and City Manager to execute any necessary documents.

REGULAR AGENDA

Motion by Withrow, seconded by Brooks, the motion unanimously carried approving to reallocate funding for the Electric department back yard machine within the budget.

Motion by Withrow, seconded by Plummer, the motion unanimously carried approving and authorize the Mayor, City Manager, and City Clerk to execute the reallocation request form for the Millersburg Road Sanitary Sewer Extension.

Motion: Move to approve Municipal Order 2024-22 regarding a partial sewer tap fee waiver and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents.

By: Withrow

Seconded: Fields

Yes: Plummer, Brooks, Fields, Gray, Withrow

No: None

Abstain: None

Motion: Move to approve Municipal Order 2024-23 regarding the amendment to the member owned resource contract with KYMEA and authorize the Mayor, City Manager, and City Clerk to execute all necessary documents.

By: Withrow

Seconded: Brooks

Yes: Plummer, Brooks, Fields, Gray, Withrow
No: None
Abstain: None

Motion: Move to approve Municipal Order 2024-24 approving an Inclement Weather Administrative Guideline.
By: Plummer
Seconded: Withrow

Yes: Plummer, Brooks, Fields, Gray, Withrow
No: None
Abstain: None

Motion: Move to approve Municipal Order 2024-25 regarding direction on personnel orders and ratification of prior appointments.
By: Withrow
Seconded: Brooks

Yes: Plummer, Brooks, Fields, Gray, Withrow
No: None
Abstain: None

Jacob Barker advised the commission that the City Manager reviews are due to human resources by May 20, 2024.

City Manager Jamie Miller presented the FY'25 Budget message.

Motion by Withrow, seconded by Fields, the motion unanimously carried approving financial reports as presented reflecting general fund revenues of \$8,317,535 with expenses of \$8,041,971 and utility fund revenues of \$15,067,255 with expenses of \$11,385,684.

Workshop for rate study will be May 7th, 2024 at 9:00 a.m.

REPORTS

Betty Ann Allen, Tourism

- Expressed appreciation to City staff for assisting with Artwalk. 57 vendors participated, an estimated 1,000 in attendance.

Dalton Belcher, Planning and Zoning

- Cannabis regulations are under review by the Planning department. City and County will need to discuss their vision of approving or denying cannabis.
- Map amendment may be needed for a distillery looking to locate in Paris.

Lauren Biddle, Chamber of Commerce

- 1st meeting in June - Government Day
- Festival on Fifth will be July 12th, 2024.

Mayor, John Plummer

- Ryan Davis a former Paris Indepenent School baseball player is now a player for the Lexington Legends.

Commissioner, Fields

- Hopewell Musuem - Jazz Event
- West Side community block party

Commissioner, Tim Gray

- Expressed appreciation to all for another successful Artwalk.

City Manager, Jamie Miller

- Monday, April 29th Ground breaking for Transfer station.
- Employee apprcation lunch is Tuesday May 30, 2024 at Legion Park.
- May 2, 2024 at 2pm is the bid opening for Water Plant.
- Discussed if the Commission had interest in developing an Entertainment District. Consensus was to move forward with exploring the creation of a Entertainment District.

ADJOURNMENT

Motion by Withrow, seconded by Gray, the motion unanimously carried to adjourn the meeting.

Attest:

Mayor, John A. Plummer

City Clerk, Stephanie Settles



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: May 14, 2024

AGENDA ITEM: Workshop Session - May 7, 2024

DEPARTMENT: City Clerk

RECOMMENDED MOTION: Move to approve May 7, 2024 Workshop Session minutes as presented.

DESCRIPTION: Approval of May 7, 2024 Workshop Minutes

REQUESTED BY:

Name: Stephanie Settles

Paris City Commission
525 High Street Paris, KY 40361
Commission Chambers – Room 121
Meeting Minutes
May 7, 2024

CALL TO ORDER

The Paris City Commission met in workshop session at 9:00 a.m. on May 7, 2024.

ROLL CALL

Present: Mayor Pro Tem, Wallis Brooks; Commissioner, Tim Gray; Commissioner, Sharon Fields; Commissioner, Mike Withrow.

Absent: Mayor, John Plummer.

Others in attendance: City Manager, Jamie Miller; Assistant City Manager, Kevin Mayhorn; CPA, Brad Oberlander; City Clerk & Treasurer, Stephanie Settles.

REGULAR AGENDA

City Manager Jamie Miller recognized May 5-11th, 2024 as Public Service Recognition week, recognizing all staff and their contributions.

Zak Wright and Nick Coomer of NewGen Strategies and Solutions presented a combined utility financial review that included the City of Paris Financial Review and Rate Plan, Proposed Rates for the next three consecutive years, and a rate impact analysis. No decisions were made, a formal request will be presented to the commission at a future regular scheduled meeting.

ADJOURNMENT

Motion by Gray, seconded by Withrow, the motion unanimously carried to adjourn the work session at 10:36 a.m.

Attest:

Mayor, John A. Plummer

City Clerk, Stephanie Settles



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: May 14, 2024

AGENDA ITEM: Presentation Item: Cannabis Legislation

DEPARTMENT: Administration

RECOMMENDED MOTION: No motion required. Discussion item only.

DESCRIPTION: Morgain Patterson, Attorney with the Kentucky League of Cities will provide a brief presentation on the newest legislation related to Cannabis.

After the discussion, Bryan Beaman will assist with any further discussion with the Commission.

Attached are documents from Kenton County Planning and Development Services office and their summary of the topic, including their timeline of needed actions.

REQUESTED BY:

Name: Bryan Beaman, City Attorney



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: May 14, 2024

AGENDA ITEM: Presentation Item: KYMEA RICE Project

DEPARTMENT: Electric

RECOMMENDED MOTION: No motion required. Presentation only.

DESCRIPTION: Doug Buresh, President and CEO of Kentucky Municipal Energy Agency (KYMEA) will provide a presentation for the reciprocating internal combustion engine (RICE) project that is going to be happening in this year.

City staff provided an overview of this project in September 2023. This project is intended to fill a need for capacity beginning in 2027 due to expiration of Power Purchase Agreements. The KYMEA staff has issued RFP for other purchase power agreements, but the results have not been as favorable as desired. Therefore, KYMEA has moved forward with plans to be able to generate power.

At the second meeting in May, staff will be seeking approval from Commission to participate in this project as part of KYMEA.

REQUESTED BY:

Name: Aaron Sparkman, Electric Superintendent
Jamie Miller, City Manager



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: May 14, 2024

AGENDA ITEM: Presentation Item: Main and High Street Asphalt Paving

DEPARTMENT: Assistant City Manager

RECOMMENDED MOTION: No motion. Presentation item.

DESCRIPTION: A representative from Hinkle will be present to discuss the upcoming paving project on Main and High Street.

REQUESTED BY:

Name: Kevin Mayhorn, Assistant City Manager



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: May 14, 2024

AGENDA ITEM: First Reading: Ordinance 2024-9; Text Amendment to B2 and I Zones

DEPARTMENT: Planning and Zoning

RECOMMENDED MOTION: No motion required. This is a first reading and the matter must proceed next to the Planning Commission for its recommendation

DESCRIPTION: This text amendment has two purposes.

First, the City's current zoning ordinance allows as a permitted use in the B-2 zoning district uses such as a microbrewery and a winery. Absent from the list of permitted uses are microdistilleries. All three entities are defined by Kentucky law which the City adopted into its zoning ordinance. It is believed that in the mid-2010 re-writing of the zoning ordinance the classification of a microdistillery was intended to be classified similar to wineries and microbreweries. This amendment harmonizes that principle. Under Kentucky law, a microdistillery produces less than 50,000 gallons per year (roughly 1,000 barrels).

Second, given the recent growth of these industries, many businesses operate a restaurant attendant to the winery, brewery, or distillery. If those businesses are located in industrial zones, a restaurant may not currently be allowed without seeking additional variances. This text amendment allows a restaurant to be operated on the premises of an industrial use as an accessory to the permitted use.

REQUESTED BY:

Name: Bryan Beaman, City Attorney
Dalton Belcher, Planning Administrator

ORDINANCE NO. 24-_____

AN ORDINANCE AMENDING THE TEXT OF THE CITY'S ZONING ORDINANCE ADDRESSING PERMITTED USES IN THE B-2 GENERAL COMMERCIAL BUSINESS ZONE AND ACCESSORY USES IN INDUSTRIAL ZONES

WHEREAS, the Board of Commissioners of the City of Paris desires to make certain amendments to the text of the zoning ordinance,

WHEREAS, the Paris-Bourbon County Planning Commission having considered the proposed text amendment;

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS CITY COMMISSION THAT THE SECTION 80.201 OF THE CODE OF ORDINANCES BE AMENDED AS FOLLOWS:

Section 80.201 District Regulations

- A. No land shall be used or occupied and no structure shall be designed, erected, altered, used, or occupied except for the following primary permitted uses for each of the several following districts, together with lawfully permitted home occupations and temporary uses as listed below and permitted accessory uses.

...

4. *Commercial districts, B-1, B-2, B-3.*

...

(b) *B-2 General Commercial.* The B-2 General Commercial District is established to provide locations for retail activity which, if located in the central business district, would be a rather low economic level of land use as well as creating unnecessary traffic congestion of major streets or highways.

(1) *Uses permitted.*

- i. Any retail business, or service use excluding service stations.
- ii. Public, semi-public uses, such as public libraries, schools, municipal, county, state or federal uses; pumping stations, substations, utilities and utilities offices; churches and other places of worship; parish houses; dry cleaning establishments; souvenir or gift shops; sporting equipment sales; funeral homes; cemeteries; nursing homes; wineries; micro-breweries; **micro-distilleries**, hospitals for human care; philanthropic institutions and clubs; radio broadcasting; offices of doctors, optometrists, ophthalmologists, realtors, and lawyers; institutional, cultural and recreational facilities, hotels, motels, financial institutions; any other business office, professional and non professional; state-approved child care service.
- iii. Any accessory use or building customarily incidental to the above uses .
- iv. Apartment units above the first floor level.
- v. Restaurants, drive-in restaurants, liquor stores, ice cream sales, and other food and drink service establishments.

- vi. Service stations.
- vii. Garages for repair of motor vehicles within closed buildings.
- viii. Drive-in theaters.
- ix. Automobile (new and used), truck, mobile home, and boat sales and service.
- x. Recreational uses and places of amusement.
- xi. Outdoor commercial advertising.
- xii. Animal hospitals.
- xiii. Mini-warehouses as defined in Section 80.008.

...

5. *General Industrial Districts, I-1, I-2.* The industrial districts are intended primarily for manufacturing and assembly plants and warehousing conducted so the noise, odor, dust, and glare of such operation is not objectionable to neighboring uses.

(a) *I-1, Light Industrial.*

(1) *Uses permitted.*

i. Manufacturing, fabrication, and/or processing of any commodity, except as set out in Section (2) below, the uses being conditionally permitted there being expressly prohibited here.

ii. Retail sales of any commodity manufactured, fabricated or processed on the premises, or of any commodity designed especially for use in agriculture, mining, industry, business, transportation, or construction, including, but not limited to, the following uses:

(i) Building material sales yard and lumberyard, including the sale of rock, sand, gravel, and the like as an incidental part of the main business.

(ii) Contractor's equipment storage yard or plant, or rental of equipment commonly used by contractors.

(iii) Freightling or trucking yard or terminal.

iii. Wholesale sale, or storage, of any article.

(2) *Conditional uses.* Any use, which in the opinion of the Board of Adjustment would not emit detrimental or obnoxious noise, vibration, smoke, odors, dust, and/or other objectionable conditions beyond the confines of its property.

(3) Any accessory use or building structure customarily incidental to the above permitted and conditionally permitted uses and the following uses: restaurants.

~~(4)~~(3) *Nameplates and signs.* All nameplates and signs must conform to Section [80.202](#).

~~(5)~~(4) *Required lot area, height and setback requirements.* The following minimum lot area, and setbacks shall apply within a light industrial zone. Setbacks are to be measured from the property lines (or R-O-W) to the furthestmost projection of the principal structure:

Height: 60 feet (maximum)

Lot Area: 1 acre

Lot Width: 125 feet

Front Setback: 100 feet

Side Setback: 50 feet

Rear Setback: 75 feet

Except that lots of record zoned industrial and occupied by several buildings erected for and used for industrial purposes by a single industry prior to the adoption of the Paris Zoning

Ordinance may, with the approval of the Bourbon County Joint Planning Commission, be subdivided so as to permit separate ownership of one (1) or more of the buildings and the operation of two (2) or more different industries on the original lot of record even though the separate new lots do not meet the above listed specifications as to lot area, frontage, and yards. The height limit may be raised with the written approval of the Planning Commission.

(b) *I-2, Heavy Industry.*

(1) *Uses permitted.*

i. Manufacturing, fabrication, and/or processing of any commodity, except as set out in Section (2) below, the uses being conditionally permitted there being expressly prohibited here.

ii. Retail sales of any commodity manufactured, fabricated or processed on the premises, or of any commodity designed especially for use in agriculture, mining, industry, business, transportation, or construction, including, but not limited to, the following uses:

(i) Building material sales yard and lumberyard, including the sale of rock, sand, gravel, and the like as an incidental part of the main business.

(ii) Contractor's equipment storage yard or plant, or rental of equipment commonly used by contractors.

(iii) Freighting or trucking yard or terminal.

iii. Wholesale sale, or storage, of any article.

(2) *Conditional uses.* Abattoirs (slaughterhouses or meatworks); refining or storage; chemical manufacture; exterminator or insect poison manufacture; fat rendering; fertilizer manufacture; flour and grain milling; gasoline storage; wholesale storage; leather curing and tanning; monument works; sawmill; stock yards; sulfur, sulfuric acid, or derivatives manufacture; tar distillation or manufacture; terra-cotta manufacture; coal washing, storage and transfer yards and facilities; and any other industrial, manufacturing, fabrication or processing uses which, in the opinion of the Board of Adjustment would not be detrimental to surrounding properties and not possess characteristics that would be a nuisance to the residents of the area.

(3) *Accessory uses.* Any accessory use or building structure customarily incidental to the above permitted and conditionally permitted uses **and the following uses: restaurants.**

(4) *Required lot area, height and setback requirements.* The following minimum lot area, and setbacks shall apply within a heavy industrial district. Setbacks are to be measured from the property lines (or R-O-W) to the furthestmost projection of the principal structure:

Height: No Limit

Lot area: 1 ½ acre

Lot width: 150 feet

Front Setback: 100 feet

Side Setback: 50 feet

Rear Setback: 75 feet

Except that lots of record zoned industrial and occupied by several buildings erected for and used for industrial purposes by a single industry prior to the adoption of the Paris Zoning Ordinance may, with the approval of the Bourbon County Joint Planning Commission be subdivided so as to permit separate ownership of one (1) or more of the buildings and the operation of two (2) or more different industries on the original lot of record even though the separate new lots do not meet the above listed specifications as to lot area, frontage and yards. No setback will be required for that part of a lot which abuts a railroad siding.

The foregoing ordinance shall take effect immediately upon execution and publication.

The foregoing ordinance was introduced and read for the first time as the City Commission's regular meeting of _____. Read for the second time, adopted and approved at its regular meeting of _____.

Mayor John A. Plummer

ATTEST:

City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: May 14, 2024

AGENDA ITEM: Municipal Order 2024-26; Personnel Order - Promotion Wastewater Treatment Plant - Pre-Treatment Lab Technician

DEPARTMENT: Human Resources

RECOMMENDED MOTION: Move to approve Municipal Order 2024-26 for the promotion of Deanna Alford to the vacant position of Wastewater Pre-Treatment Laboratory Technician, pay scale O8-1.

DESCRIPTION: The promotion of Ms. Alford will fill a position made vacant by the promotion of Michael Harris to superintendent.

Ms. Alford has been with the city since July of 2023 and has been filling in as the Wastewater Pre-Treatment Laboratory Technician. She is currently a licensed Class III Wastewater Operator and has 6 years of experience in her field.

REQUESTED BY:

Name: Michael Harris, Wastewater Treatment Superintendent
Jacob Barker, Director of Human Resources

**CITY OF PARIS
MUNICIPAL ORDER NO. 2024-26**

**A MUNICIPAL ORDER APPROVING THE PROMOTION OF DEANNA ALFORD TO
THE POSITION OF WASTEWATER PRE-TREATMENT LABORATORY
TECHNICIAN WITHIN THE WASTEWATER TREATMENT PLANT.**

WHEREAS, Deanna Alford has gone through on the job training and has been performing within the role to which she is being recommended;

WHEREAS, Deanna Alford was chosen for the position after an internal posting period;

WHEREAS, Deanna Alford has obtained all required credentials to be considered for the position of Wastewater Pre-Treatment Laboratory Technician by the City of Paris Policy and by the State of Kentucky.

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky to approve the promotion of Deanna Alford to the position of Wastewater Pre-Treatment Laboratory Technician effective 5/6/2024.

Approved at the City Commission's regular meeting of May 14, 2024 and enacted the first full pay period following approval.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: May 14, 2024

AGENDA ITEM: Municipal Order 2024-27; Personnel Order - New Hire: Firefighter/Paramedic

DEPARTMENT: Human Resources

RECOMMENDED MOTION: Move to approve Municipal Order 2024-27 for the full-time hire of John Oliver to the position of Firefighter/Paramedic, pay scale F8-7. Further, move to authorize the Mayor, City Manager, and City Clerk to execute necessary employment agreements.

DESCRIPTION: Hiring Mr. Oliver will fill a full-time position position within the Fire Department caused by attrition.

Mr. Oliver will be a full-time rehire, having worked for the Paris Fire Department from 2018-2023 and wishes to resume his career with our department.

This approval is subject to successful completion of pre-employment checks.

REQUESTED BY:

Name: Michael Duffy, Fire Chief
Jacob Barker, Director of Human Resources

**CITY OF PARIS
MUNICIPAL ORDER NO. 2024-27**

A MUNICIPAL ORDER APPROVING THE HIRE OF JOHN OLIVER TO A FULL TIME VACANT POSITION OF FIREFIGHTER/PARAMEDIC WITHIN THE PARIS FIRE DEPARTMENT.

WHEREAS, John Oliver has gone through the interview process for Firefighter/Paramedic;

WHEREAS, John Oliver has obtained all required credentials to be considered for the position of Firefighter/Paramedic by the Paris Fire Department, City of Paris Policy, and by the State of Kentucky.

NOW THEREFORE, be it ordered by the City Commission of the City of Paris, Kentucky to approve the hiring of John Oliver to the position of full-time Firefighter/Paramedic effective 5/14/2024.

Enacted at the City Commission's regular meeting of May 14, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: May 14, 2024

AGENDA ITEM: Municipal Order 2024-28; Renewal of Lease Agreement with DirectCare Family Health
DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve Municipal Order 2024-28 for a lease agreement with DirectCare Family Health and authorize the Mayor, City Manager, and City Clerk to finalize the agreement and execute all necessary documents.

DESCRIPTION: In March 2020, the City entered into a lease agreement with DirectCare Family Health from March 2020 to June 2021.

Dr. Swiney serves as the Medical Director for the Paris Bourbon County EMS.

The agreement has been consistently followed since then, but was not updated. The attached Municipal Order authorizes an initial agreement period until June 2025 at the current terms and conditions and authorizes annual renewals.

REQUESTED BY:

Name: Jamie Miller, City Manager

**CITY OF PARIS
MUNICIPAL ORDER 2024-28**

**A MUNICIPAL ORDER APPROVING A LEASE
AGREEMENT WITH DIRECTCARE FAMILY HEALTH
FOR SPACE IN THE MUNICIPAL BUILDING**

WHEREAS, the City entered into a lease agreement with DirectCare Family Health in March 2020;

WHEREAS, the agreement has expired and there is a desire to continue the terms of the agreement;

WHEREAS, the attached agreement is effective until June 30, 2025 at the current rate and provides for automatic annual renewals;

NOW THEREFORE be it resolved by the Board of Commissioners of the City of Paris, Kentucky to finalize and approve the lease agreement and authorizes the Mayor, City Manager, and City Clerk to execute all necessary document. FURTHER authorize the ratification of all periods of time in which the lease had expired as conditions of the agreement had been consistently met.

Enacted at the City Commission's regular meeting on April 23, 2024.

CITY OF PARIS, KENTUCKY

John A. Plummer, Mayor

ATTEST:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: May 14, 2024

AGENDA ITEM: Resolution 2024-8; Supplemental Grant Acceptance: Cleaner Water Program

DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve Resolution 2024-8 pending KIA final approval and authorize the Mayor, City Manager, City Attorney, and City Clerk to execute all other necessary documentation for the supplemental acceptance of grant funding for the Cleaner Water Program.

DESCRIPTION: In September 2022, Municipal Order 2022-16 approved the establishment of the Millersburg Road Sanitary Sewer Extension Project. Numerous documents related to this project were approved. The City received a Cleaner Water Program Grant award in the amount of \$726,735 as a Phase I award and was accepted by Resolution 2022-17.

In October 2022, Municipal Order 2022-17 approved the intent to use part of the Phase II funding of the Cleaner Water Funds for the Millersburg Road Sanitary Sewer Extension in the amount of \$573,265. The use of this funding had to be agreed upon between the City and the County.

In April 2024, the Commission approved to request the reallocation of funds from Phase II previously designated for the Water Tower Project to assist in closing the funding gap on this project. This would allocate an additional \$656,936 to the Sanitary Sewer Extension project. This would bring Phase II funding to \$1,230,201 and the total between Phase I and II to \$1,956,936.

The State has approved the reallocation and requires various new documentation.

Bluegrass Area Development District (BGADD) is the administrator of both rounds of the grant funding. Strand Engineering is the Engineer for the project.

Municipal Order 2022-16 authorizes the Mayor to sign documents related to the grant. However, various documents are required from the Granting Agency.

Item A: Execution of the Conditional Supplemental Commitment Letter dated 5/6/2024.

Item B: Authority for staff to complete and execute the Certificate of Project Profile Review and Update with the Engineer.

Once KIA has reviewed and approved the above documents, staff is seeking authority for the Mayor, City Manager, City Attorney, and City Clerk to execute, pending no major amendments to the attached:

Item A: Resolution 2024-8 Supplemental Grant Acceptance

Item B: Authorize the City Attorney to Execute an Opinion of Legal Counsel

REQUESTED BY:

Name: Jamie Miller, City Manage



KENTUCKY INFRASTRUCTURE AUTHORITY

Andy Beshear
Governor

100 Airport Road
Frankfort, Kentucky 40601
(502) 573-0260
<https://kia.ky.gov>

Sandy Williams
Executive Director

May 6, 2024

Johnny Plummer
Mayor
City of Paris
525 High St
Paris, KY 40361

KENTUCKY INFRASTRUCTURE AUTHORITY CONDITIONAL SUPPLEMENTAL COMMITMENT LETTER

KIA Grant Number 22CWS001
WRIS Project Number SX21017022

Dear Official,

Congratulations on receiving an increase to your existing Kentucky Cleaner Water Program (the "CWP") grant funds for your Project! The Kentucky Infrastructure Authority (the "Authority") approved the additional grant funds to the City of Paris (the "Grantee") in the amount of \$656,936 for the Millersburg Road Sanitary Sewer Extension project. This brings your total grant award to \$1,230,201. We look forward to working with you to successfully complete your Project! All terms, conditions, and Exhibits previously provided to the Authority by the Grantee for this Grant are incorporated herein by reference. Note that this Conditional Supplemental Commitment Letter, Attachments and Exhibits hereto do not include certain exhibits that were included in your original Conditional Commitment Letter because updated versions of those exhibits are not needed for this supplemental grant. We have left the original Exhibit numbers in place for clarity.

Please be aware that these CWP Grant Project funds are provided through the American Rescue Plan Act of 2021, Coronavirus State Fiscal Recovery Fund and must be obligated by December 31, 2024 and fully expended by December 31, 2026. Any funds not obligated by December 31, 2024 or expended by December 31, 2026 will be forfeited and will not be available for the project.



An Assistance Agreement (or Supplemental Assistance Agreement if your Assistance Agreement is already signed) will be executed between the Authority and the Grantee upon satisfactory performance of the conditions set forth in Attachment A. Funds will be available for disbursement only after execution of the Assistance Agreement and / or Supplemental Assistance Agreement.

During the course of implementing your project, please inform the Authority of any changes in the project scope and financing plan as soon as possible.

We wish you every success for this project, which will benefit both your community and the Commonwealth as a whole.

Sincerely,



Sandy Williams,
Executive Director

Attachments

cc: Mike Withrow, City of Paris
Michael Lee Davis, Strand Associates, Incorporated
Karyn Leverenz, ADD Coordinator
Don Schierer, KIA Grant Analyst
File

Please sign and return a copy of this letter indicating your acknowledgement and acceptance of the commitment and its terms and conditions incorporated by reference and in the Attachments and Exhibits.

Accepted

Date

ATTACHMENT A
GRANT TERMS AND CONDITIONS

City of Paris

The Conditional Supplemental Commitment Letter and a subsequent Assistance Agreement or Supplemental Assistance Agreement (the “AA”) between the Grantee and the Kentucky Infrastructure Authority shall be subject, but not limited, to the timely compliance with the following terms and conditions.

Terms

1. The grant award shall not exceed \$1,230,201 and shall be used solely for the designated project, unless otherwise permitted in writing by the Authority. Any reallocation requests should include signature approval by the original consensus approval group.
2. The grant funds shall be obligated by December 31, 2024. Any grant funds not obligated by December 31, 2024 will not be available for use by the Grantee and will not be available for the project.
3. Grant funds obligated by December 31, 2024 must be expended by the Grantee by December 31, 2026. Any obligated funds not fully expended by December 31, 2026 will not be available for use by the Grantee and will not be available for the project.
4. The grant must be reviewed and approved by the Capital Projects and Bond Oversight Committee of the Kentucky Legislature prior to the Authority’s execution of the AA.
5. The AA must be executed within six (6) months from project bid opening.
6. Grant funds will only be disbursed after execution of the AA as project costs are incurred.
7. All approvals required by the Kentucky Division of Water (DOW), if any, shall be obtained by the Grantee prior to project bid. All approvals required by the Kentucky Public Service Commission, if any, shall be obtained prior to commencement of project construction.
8. All acquisitions of easements or purchases of land shall be completed prior to commencement of construction.
9. CWP grant funds are federal funds. If more than \$750,000 of federal funds including all sources are disbursed to the Grantee in any one fiscal year, the Grantee is required to have a single or program-specific audit conducted for that

year in accordance with 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

10. If CWP funds are used in conjunction with any other federal funds including but not limited to programs of the EPA, USDA, HUD, CDBG, ARC or other federal agencies, the CWP funds shall comply with these agencies' program requirements, regulations, and laws such as compliance with the Davis-Bacon Act, the Federal Environmental Protection Act and others.
11. SAM.gov Requirements. Grantees are required to have an active registration with the System for Award Management (SAM) (<https://www.sam.gov>).
12. All correspondence and document sharing between the Authority and the Grantee shall be by email and portable document format (.pdf) attached to email.

Conditions

The following is a list of the standard conditions to be satisfied either prior to execution of the AA or incorporated in the AA. The Grantee shall provide completed documentation marked with the corresponding Exhibit Number related to each condition. Forms and document templates for each condition are provided in Attachment C. All required documentation must be submitted to the staff member of the Authority assigned to the Grantee.

1. The Project Profile (SX21017022) shall be updated to accurately reflect project data, including the budget and mapping information, effective as of the date certified in **Exhibit 1**.

Documentation of final funding commitments from all parties other than the Authority as identified on the Project Budget (Attachment B) and in the Budget Tab of the updated Project Profile shall be provided prior to execution of the AA and disbursement of grant funds. Any subsequent changes in the anticipated project funding shall be immediately reported to the Authority and may cause this grant to be subject to further consideration.

Exhibit 1 must be completed and returned to the Authority with this signed Conditional Supplemental Commitment Letter.

After providing the Authority with the signed Conditional Supplemental Commitment Letter and Exhibit 1, the Authority will forward to the Grantee the AA. Upon completion by the Grantee of Exhibits 4 and 5, the Authorized Official shall sign the AA and forward the Exhibits, with supporting documentation, and the signed AA to the Authority for execution.

2. After receiving the AA: At an official meeting of its governing body, the Grantee shall approve acceptance of the Grant and the AA, amend its annual budget accordingly, and designate an Authorized Official to sign all appropriate documents. The resolution and the certificate of Recording Officer are submitted as **Exhibit 4**.
3. After receiving the AA: Legal Counsel for the Grantee must provide an opinion to the Authority as to the legality of Grantee accepting the grant and approving the AA as **Exhibit 5**.

ATTACHMENT B
PROJECT BUDGET

CWP PROJECT BUDGET

Project Title: Millersburg Road Sanitary Sewer
Extension

WRIS#: SX21017022

Project Budget: Estimated

As Bid

Revised

enter date

enter date

enter date

Cost Classification		CWP Grant 22CWS001	Funding Source 1	Funding Source 2	Funding Source 3	Funding Source 4	Funding Source 5	Local Funds	Unfunded Costs	Total
1	Administrative Expenses									
2	Legal Expenses									
3	Land, Appraisals, Easements									
4	Relocation Expense & Payments									
5	Planning									
6	Engineering Fees - Design									
7	Engineering Fees - Construction									
8	Engineering Fees - Inspection									
9	Engineering Fees - Other									
10	Construction									
11	Equipment									
12	Miscellaneous									
13	Contingencies									
	Total									

Funding Sources		Amount	Date Committed
1			
2			
3			
4			
5			
	Total		

Local Funding Sources		Amount	Date Committed
1			
2			
	Total		

Total Funding

-

Construction Cost Categories	Funding Source	Total Cost
Treatment Secondary Portion		
Treatment Advanced Portion		
Inflow & Infiltration Correction		
Major Sewer Rehabilitation		
Collector Sewers		
Interceptor Sewers, including Pump Stations		
Combined Sewer Overflow Correction		
Stormwater		
Energy Conservation		
Water Conservation		
TOTAL CONSTRUCTION COSTS		

ATTACHMENT C**CWP GRANT CONDITIONS – COMPLIANCE FORMS & EXHIBITS**

Note A: Exhibit 1 must be completed, signed electronically or manually, then scanned and emailed to THE AUTHORITY with the Grantee's signed Conditional Supplemental Commitment Letter.

Exhibit 1 Notification to The Authority of completed Review / Update of Project Profile

Note B: Upon receipt of the signed Conditional Supplemental Commitment Letter, the Authority's verification of Exhibit 1, and approval by the Capital Projects and Bond Oversight Committee (CPBOC), the Authority will forward to the Grantee the AA. AFTER receiving the AA, the Grantee should complete Exhibits 4 and 5. Then the Authorized Official may sign the AA and email it to the Authority with Exhibits 4 and 5.

Exhibit 4 Grantee Resolution (Accepting Grant, Approving AA, Amending Budget, Designating an Authorized Official) and Certificate of Recording Officer

Exhibit 5 Opinion of Legal Counsel Relating to the Grantee Resolution

EXHIBIT 1

CERTIFICATION OF PROJECT PROFILE REVIEW & UPDATE

The Project Profile was reviewed and updated in the Water Resource Information System
as of _____ by the Grantee's Authorized Official and Project Administrator.

(date)

Project Administrator: _____

Grant Number: 22CWS001

EXHIBIT 4**THE CITY OF PARIS
RESOLUTION 2024-8****RESOLUTION OF THE CITY OF PARIS ACCEPTING THE
SUPPLEMENTAL GRANT, APPROVING THE GRANT ASSISTANCE
AGREEMENT [or the GRANT SUPPLEMENTAL ASSISTANCE
AGREEMENT], AUTHORIZING THE AMENDMENT OF THE CITY OF
PARIS'S ANNUAL BUDGET, AND AUTHORIZING A REPRESENTATIVE
TO SIGN ALL RELATED DOCUMENTS**

WHEREAS, the Kentucky General Assembly has appropriated funds for infrastructure projects in Senate Bill 36 of the 2021 Regular Session of the Kentucky General Assembly and in House Bill 1 of the 2022 Regular Session of the Kentucky General Assembly for the Cleaner Water Program; and

WHEREAS, the City of Paris (the "Grantee") has previously determined that it is in the public interest to acquire and construct certain facilities and improvements to the Grantee's utility system (the "Project"); and

WHEREAS, the Grantee desires funding from the Kentucky Infrastructure Authority (the "Authority") for the purpose of acquisition and construction of the Project; and

WHEREAS, in order to obtain a supplemental grant from the Cleaner Water Program for the Project, and administered by the Authority, the Grantee is required to enter into a supplemental assistance agreement (the "Agreement") with the Authority.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Paris as follows:

SECTION 1. The Grantee hereby accepts the grant award and approves the Agreement between the Grantee and the Authority to provide the additional funds to the Grantee for the Project.

SECTION 2. That _____, and any Successors-in-Title, is hereby designated to be the Grantee's "Authorized Official" for this Project and is hereby directed and empowered by the Grantee to execute the Agreement, related documents and agreements, and to otherwise act on behalf of the Grantee to effect such grant award, and to engage a qualified Project Administrator.

SECTION 3. That the Grantee hereby agrees and commits to include, by amendment to its annual budget and audit process, the receipts and expenditures of funds subject to the Agreement up to and including the date of Project closeout.

SECTION 4. That this resolution shall take effect at the earliest time provided by law.

ADOPTED on _____, 202____.

CITY OF PARIS

Authorized Signatory

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that I am the duly qualified and acting Secretary/Clerk of the Grantee, and that the foregoing is a full, true and correct copy of a Resolution adopted by the governing body of said Grantee at a meeting duly held on _____, 202____; and that this official action appears as a matter of public record in the official records or journal of the Grantee; and that said meeting was held in accordance with all applicable requirements of Kentucky law, including Sections 61.810, 61.815, 61.820 and 61.823 of the Kentucky Revised Statutes; and that a quorum was present at the meeting; and that this official action has not been modified, amended, revoked or repealed and is now in full force and effect.

IN TESTIMONY WHEREOF, witness my signature, below, on _____
_____, 202_____.

Secretary/Clerk

EXHIBIT 5**OPINION OF LEGAL COUNSEL
RELATING TO GRANTEE RESOLUTION**

(Content below to be placed on letterhead of Legal Counsel for Grantee)

(Date)

Kentucky Infrastructure Authority
100 Airport Road, Third Floor
Frankfort, Kentucky 40601

RE: Grant Assistance Agreement [or Grant Supplemental Assistance Agreement] by
and between Kentucky Infrastructure Authority and Grantee, dated as of
_____, 202__.

Ms. Sandy Williams:

The undersigned is an attorney at law duly admitted to the practice of law in the Commonwealth of Kentucky and serves as legal counsel to the City of Paris, hereinafter referred to as the "Grantee". I am familiar with the organizational structure and operations of the Grantee and the laws of the Commonwealth applicable thereto. Additionally, I am familiar with the utility infrastructure project (the "Project") for which the Grant Assistance Agreement [or Grant Supplemental Assistance Agreement] (the "Agreement") between the Kentucky Infrastructure Authority (the "Authority") and the Grantee is being authorized, executed and delivered.

I have reviewed the form of Agreement by and between the Authority and the Grantee and the legislation of the governing body authorizing the execution and delivery of said Agreement.

Based upon my review I am of the opinion that:

1) The Grantee is a (unit of local government, or a special purpose governmental entity or a corporation) of the Commonwealth of Kentucky duly organized and validly existing under the Constitution and statutes of the Commonwealth of Kentucky.

2) The Agreement has been duly executed and delivered by the Grantee and is a valid and binding obligation of the Grantee, enforceable in accordance with its terms, except to the extent that the enforceability thereof may be limited by equitable principles and by bankruptcy, reorganization, moratorium, insolvency, or similar laws heretofore or

hereafter enacted relating to or affecting the enforcement of creditors' rights or remedies generally.

3) The Grantee has all necessary power and authority (i) to enter into, perform and consummate all transactions contemplated by the Agreement, and (ii) to execute and deliver the documents and instruments to be executed and delivered by it in connection with the construction of the Project.

4) The execution and delivery of the Agreement and the performance by the Grantee of its obligations thereunder does not and will not conflict with, violate, or constitute a default under any court or administrative order, decree or ruling, or any law, statute, ordinance or regulation, or any agreement, indenture, mortgage, lease, note or other obligation or instrument, binding upon the Grantee, or any of its properties or assets.

5) To the best of my knowledge after due inquiry there is no action, suit, proceedings or investigation at law or in equity before any court, public board or body pending or threatened against, affecting or questioning (i) the valid existence of the Grantee, (ii) the right or title of the members and officers of Grantee to their respective positions, (iii) the authorization, execution, delivery or enforceability of the Agreement or the application of any monies or security therefore, (iv) the construction of the Project, or (v) that would have a material adverse impact on the ability of the Grantee to perform its obligations under the Agreement.

6) None of the proceedings or authority heretofore had or taken by the Grantee for the authorization, execution or delivery of the Agreement has or have been repealed, rescinded, or revoked.

7) All proceedings and actions of the Grantee with respect to which the Agreement is to be delivered were in place or taken at meetings properly convened and held in substantial compliance with the applicable provisions of Sections 61.805 to 61.850 of the Kentucky Revised Statutes.

Respectfully,



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: May 14, 2024

AGENDA ITEM: Street Closure & Event Request - Main Street - Friday's on Main

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve the Chamber's request related to Fridays on Main for the street closure of Main St between 8th Street and 4th Street from 4:00 p.m. to 11:00 p.m. to include Police Department assistance for dates in June, July, August, and September.

DESCRIPTION: The Chamber of Commerce is requesting to close Main Street between 8th St and 4th St for Fridays on Main on June 7, July 12, August 2, and September 6. Please see attached.

This was previously coordinated by Tourism and previously known as "First Fridays". The time of the requested closure is between 4pm to 11pm. The event will be from 6pm-10pm, but this allows for set up and tearing down.

Chamber will also be requesting police presence from the beginning of the street closure, during the event, and until the street is reopened.

This request is conditional upon a certificate of insurance being provided, a City permit for the event being completed, and any applicable encroachment or other necessary permits through the State being approved. Any alcohol licenses must be obtained separately.

The staff had an opportunity to review the request.

REQUESTED BY:

Name: Lauren Biddle, Chamber of Commerce



May 1, 2024

REF: Fridays on Main presented by Bluegrass Federal

Paris City Commission:

Two years ago the Paris-Bourbon County Tourism Commission started an initiative to drum up night time business during the summer in the Downtown District. This community event series was called First Fridays. This year, the Chamber has been given the opportunity to coordinate this event with a bit of a name change calling it Fridays on Main.

There are four dates for the event this summer—June 7, July 12, August 2, and September 6. Each event in the series will bring its own unique experience to Downtown Paris. With each of these dates, we are requesting a street closure starting at 8th Street to 4th Street. These street closures need to start at 4:00 PM and will be reopened no later than 11:00 PM.

The purpose of Fridays on Main is to identify the Downtown District as a gathering place for people to come and enjoy on the weekends. The daytime traffic has increased tremendously in the last few years, mostly from tourists. We are now aiming to increase local food traffic to our Downtown District.

Please let us know if you have any questions. I will update you with information as it becomes more firm.

Thank you,

Lauren Biddle

Lauren Biddle
Executive Director



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: May 14, 2024

AGENDA ITEM: Street Closure & Event Request - Main Street - Eternal Flame Lighting

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to approve the Fiscal Courts's request related to the lighting of the eternal flame for the street closure of Main St around the courthouse from approximately 3:00 p.m. to 7:00 p.m. on May 24, 2024. Conditional upon any applicable encroachment or other necessary permits through the State being approved.

DESCRIPTION: The Fiscal Court is requesting to close Main Street around the Courthouse for the Lighting of the Eternal Flame May 24,2024.

The time of the requested closure will be between 3:00pm and 7:00pm. The event will not last this long, but this allows for set up and tearing down.

This request is conditional upon any applicable encroachment or other necessary permits through the State being approved.

The staff had an opportunity to review the request.

REQUESTED BY:

Name: Judge Mike Williams thru Jamie Miller, City Manager



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: May 14, 2024

AGENDA ITEM: Ratification of Proclamation

DEPARTMENT: Administration

RECOMMENDED MOTION: Move to ratify the proclamation for Dwayne Rice.

DESCRIPTION: At the request of Mayor Plummer, the attached proclamation has been executed and issued to Coach Dwayne Rice.

This ratifies the proclamation.

REQUESTED BY:

Name: Mayor John A. Plummer



Proclamation



Paris Ladyhound Softball Coach Dwayne Rice

WHEREAS, Coach Dwayne Rice was ranked in the KHSAA record books as one of the all-time winningest softball coaches in Kentucky. He is also the Paris Ladyhounds softball all-time winningest coach. Coach Dewayne Rice guided the Ladyhounds to the program's first regional tournament win as well as the first Regional Championship game; and

WHEREAS, Coach Dwayne Rice guided the Ladyhounds "fast pitch" team to their first winning season as well as leading the team in victory with the most wins and games played in a softball season. He was also the first Ladyhound coach to guide this Class 1A team to victories over district heavyweights Bourbon County (4A School), George Rodgers Clark (6A School), and Montgomery County (5A School), all within the same season; and

WHEREAS, Coach Dwayne Rice led the Ladyhounds to five appearances in the All A Classic 10th Region Championship game He also guided his 2018 Ladyhound team to a top 25 ranking in the state of Kentucky; and

WHEREAS, Coach Dewayne Rice also started the Ladyhound Softball Hall of Fame as well as the Noah Johnson Memorial Softball Classic; and

WHEREAS, His teams have traveled to Florida, Tennessee, and Texas to play softball and represent the school and the City of Paris. Coach Dwayne Rice is very dedicated when it comes to fundraising for his program, with many late-night trips spent at University of Kentucky and in Cincinnati, to make sure his teams have nice uniforms and able to travel with little to no worries; and

WHEREAS, Coach Rice, a graduate of Paris High school could be described in one word, Dedicated.

NOW THEREFORE: I, John Plummer, Mayor of the City of Paris, by virtue of the authority vested in me, call upon all the citizens of the City of Paris, Bourbon County, Kentucky observe May 11, 2024, as Coach Dwayne Rice Day in the City of Paris.

In witness whereof I have hereinto set myhand and caused this seal to be affixed.

Dated this _____ day of _____, 2024.

Mayor _____

Attest _____



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: May 14, 2024

AGENDA ITEM: Payment of Invoices; General and Utility Fund

DEPARTMENT: Finance

RECOMMENDED MOTION: Move to approve the payment of invoices for the General Fund in the amount of \$346,059.11 and the Utility Fund in the amount of \$174,042.62.

DESCRIPTION: Attached is the summary of invoices for the General Fund (\$346,059.11) and Utility Fund (\$174,042.62). Notable disbursements for the General Fund include \$137,167.28 to L&W Emergency Equipment for up fit of new PD vehicles.

REQUESTED BY:

Name: Brad Oberlander



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: May 14, 2024

AGENDA ITEM: Municipal Order 2024-29; Economic Incentive re: Send Cut Send, Inc.

DEPARTMENT: City Manager

RECOMMENDED MOTION: Move to approve Municipal Order 2024-29 regarding an economic incentive for Send Cut Send.

DESCRIPTION: Attached is a letter from prior City Manager Daron Jordan indicating the City of Paris Board of Commissioners support for an Economic Development Incentive for Send Cut Send through the KY Cabinet for Economic Development.

As part of the support, the letter indicates the Board of Commissioners had approved a waiver of one-half of one percent (0.5%) of the City of Paris Occupational Tax (sometimes referred to as Payroll Tax) contingent upon the applicant meeting investment and employment numbers as proposed in their application.

The application was approved for incentives under the KBI (Kentucky Business Incentive) program as long as they made investments of approximately \$4 million and created 75 jobs. They have met those goals and are applying for final approval to receive their incentives, with a stated investment of approximately \$5.6M+ and 75 employees.

The attached Municipal Order approves the 0.5% waiver of City of Paris Occupational Tax for a period not to exceed 10 years now that the company has met the proposed investment and is seeking final approval.

REQUESTED BY:

Name: Jamie Miller, City Manager

**CITY OF PARIS
MUNICIPAL ORDER 2024-29**

**A MUNICIPAL ORDER PERMITTING REBATE OR RETENTION OF
ONE-HALF OF ONE PERCENT (0.5%) OCCUPATIONAL TAX
LICENSE FEE TO “SEND CUT SEND, INC.” AS A PART OF ITS FINAL
APPROVAL FOR INCENTIVES UNDER THE KENTUCKY BUSINESS
INVESTMENT PROGRAM**

WHEREAS, the Board of Commissioners of the City of Paris has adopted an occupational license fee ordinance providing for an occupational license fee of one and one-half percent (1.5%) on certain wages, profits, and other income earned in the City; and

WHEREAS, Send Cut Send, Inc., (the “Company”) applied and has been approved for certain benefits and incentives available to it under the Kentucky Business Investment Program (KBI) as a result of its commitment to making an economic investment and creating additional jobs in Paris, Kentucky; and

WHEREAS, the Board of Commissioners of the City of Paris wishes to demonstrate its willingness to accept the measure of retention of the payment or deduction by the Company as described above,

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PARIS AS FOLLOWS:

1. The Board of Commissioners acknowledges the application of Send Cut Send, Inc., for benefits and incentives available under the Kentucky Business Investment Program, including the application by the Company for retention of one-half of one percent (0.5%) of the occupational license fee owed to the City, which would be paid by up to seventy-five (75) new and additional employees of the Company from their salaries and wages.
2. The approval granted by this Order is subject to the Company receiving Final Approval on its application and meeting all terms and conditions of its eligibility for benefits under the Kentucky Business Investment Program.
3. The Board of Commissioners orders that for ten (10) years subsequent to activation of the Company’s project given Final Approval under the Kentucky Business Investment Program, the Company shall be entitled to retain to one-half of one percent (0.5%) of the occupational license fee which would otherwise be paid by the Company to the City for up to, but not exceeding, seventy-five (75) new employees of the Company from their respective salaries and wages. The one-half of one percent (0.5%) retention shall not apply to other income or net profits of the Company and shall apply only to occupational license fees on wages paid to those new employees at the Company as provided in this Order.

Adopted and approved this 14th day of May, 2024.

John A. Plummer, Mayor

ATTESTED BY:

Stephanie Settles, City Clerk



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: May 14, 2024

AGENDA ITEM: Purchase of Backyard Machine

DEPARTMENT: Electric

RECOMMENDED MOTION: Move to authorize the electric department to directly negotiate for the purchase of a used backyard machine within the allocated budget and authorize the Mayor, City Manager, City Attorney, and City Clerk to execute all required documents.

DESCRIPTION: The City is required to formally publish and solicit for purchases over \$40,000. The City has advertised, but not received any sealed bids for a used backyard tracked machine.

The electric department is therefore requesting permission to negotiate directly with vendors to purchase a used track machine within the approved budgeted amount of \$105,749.45.

Examples have been found on-line, and the department believes it can purchase a quality used machine for less than the budgeted amount.

REQUESTED BY:

Name: Aaron Sparkman, Electric Superintendent



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: May 14, 2024

AGENDA ITEM: Amendment to Audit Fee

DEPARTMENT: Finance

RECOMMENDED MOTION: Discussion about additional fees requested by RFH PLLC's FY 2023 Audit

DESCRIPTION: Attached is the FY 2023 invoice for audit services performed by RFH. They are requesting to be reimbursed for additional cost associated with the audit in the amount of \$7,500 for a total reimbursement of \$38,750.

The engagement letter had a base fee of \$27,250 plus additional fees for Single Audit requirements not to exceed \$4,000. These fees are consistent with the contract that was agreed upon back in 2019 when the RFP for RFH was approved.

Additional audit costs are associated with (a) new Governmental Accounting Standards related to executed contracts that exceed one (1) year - \$2,700, this resulted in approximately \$14,000 in adjustments on assets exceeding \$20 million; (b) utility billing testing - \$2,300, concluding with approximately \$265,000 in adjustments related to over billings of the PCA dating back to FY 2021, City personnel had uncovered this billing issue prior to the start of the audit; (c) additional time associated with capital outlays, opioid settlement and interfund balances - \$2,500.

This is the second year the audit firm has requested an increase in the audit fee associated with additional time. After the last incident, City personnel requested that RFH inform the City and provide a cost estimate if additional time and cost would be incurred in order to approve a change in the engagement letter. City personnel were not informed during the audit of potential additional time and cost until the invoice was received. Thus personnel did not have an opportunity to negotiate or limit additional fees.

There is still one additional year on the audit contract from the prior RFP.

REQUESTED BY:

Name: Brad Oberlander / Jamile Miller



CPAs • Consultants

**300 West Vine Street, Suite 800
Lexington, KY 40507
(859) 231-1800
www.rfhcpas.com**

*City of Paris
Municipal Building
525 High Street
Paris, KY 40361*

*Date: 3/4/2024
Invoice No.: 203793
Client No.: 04166
Terms: Net 30 days*

For professional services rendered:

Audit of financial statements for the year ended June 30, 2023, per engagement letter	\$27,250.00
Federal single audit, per engagement letter	\$4,000.00
Additional time in implementation of GASB 96 SBITA, and work related to GASB 87 Leases	\$2,700.00
Additional time related to customer utility overbillings	\$2,300.00
Additional time related to items not addressed prior to audit; such as capital contributions by developer, opioid settlement, and correctly interfund balances	<u>\$2,500.00</u>
Total Amount Due:	<u>\$38,750.00</u>

Thank you for your business.

We are now accepting online payments at

<https://secure.cpacharge.com/pages/rfhcpas/payments>



Our fee for these services will not exceed \$27,250 for the financial statement audit. If the City is subject to the federal single audit requirements, our fee for those services will be between \$3,000 and 4,000. Our invoices for these fees will be rendered periodically as work progresses and are payable on presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

Additionally, GASB 96, *Subscription-Based Information Technology Arrangements* is effective with the year ending June 30, 2023. If additional consulting and implementation time is required regarding GASB 96, our fees will be adjusted accordingly.

Citrix ShareFile is used solely to transmit data and is not intended to store the City of Paris's information. The City of Paris is responsible for downloading any deliverables and other records from the Citrix ShareFile that it wishes to retain for its own records at the completion of the engagement. For multi-year engagements, such downloading should occur annually.

Upon completion of the engagement, data and other content will either be removed from the Citrix ShareFile or become unavailable to the City of Paris within a reasonable time frame. For multi-year engagements, completion of the engagement occurs when the deliverables are completed for that year.

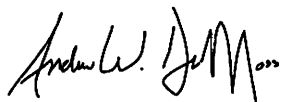
Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Mayor and City Commission of City of Paris, Kentucky. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to City of Paris, Kentucky and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,



Andrew W. DeMoss, CPA

RFH, PLLC



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: May 14, 2024

AGENDA ITEM: Millersburg Road Sanitary Sewer Project; Engineering Option

DEPARTMENT: Assistant City Manager

RECOMMENDED MOTION: Motion to approve option 3B, subject to securing funding, for Millersburg Road Sewer and Pump Station Project

DESCRIPTION: The Bourbon County Fiscal Court is in the process of developing a new recreational park at 1054 Millersburg Road (US Route 68). The proposed property is currently outside the sanitary sewer service area of The City of Paris (Paris). Therefore, Paris is seeking to extend their sanitary service to this location to allow for the construction of facilities for the new park. While the primary purpose of the new sanitary sewer line is to provide service to the park, there is an opportunity to extend the sewer service area of Paris for future development along Millersburg Road. Four distinct options for sanitary sewer routing with varying service areas have been reviewed to provide options for consideration. These options each use a mixture of gravity sewer, a pump station, and force main to connect to Paris' existing sanitary infrastructure near the Bourbon County Jail off Paris Bypass Road.

Staff is recommending Option 3B. This option will be gravity sewer to the south along Mitchells Run and provides the possibility of an additional 855 acres of service area. Installation of gravity sewer would continue from the pump station location and end approximately at the next point when Mitchells Run crosses Millersburg Road. From this point, force main would be installed to connect to existing sanitary infrastructure. However, the majority of this land is zoned agriculture and there are no immediate plans for changes or development identified. Therefore, the primary objective of this project remains to provide Sanitary Sewer to the Park area.

Mike David with Strand Engineering will be present to discuss the options and answer any questions.

REQUESTED BY:

Name: Kevin Mayhorn, Assistant City Manager

Millersburg Road Sanitary Sewer Extension Summary
April 22, 2024

Five options were identified to extend sanitary sewer service to the new park located on Millersburg Road.

Each option requires a new pump station to convey wastewater into the existing Paris sewer system.

Options 1 and 3B tie-in to existing Paris wastewater system near the old TB hospital location. They do not require additional treatment plant capacity for currently anticipated development.

Options 2, 3A and 4 tie-in near the Paris require tie-ins closer to the treatment plant because they produce higher flows associated with larger service areas. These options also trigger plant expansion requirements to accommodate flows from new development.

The five options are described below.

Option 1

- Construct a new pump station on the park property.
- Construct a force main to from the pump station to the existing Paris collection system. This tie-in location is near the old TB hospital location.

Option 2

- Construct a new pump station where drainage system crosses Millersburg Road.
- Construct a force main to convey wastewater from the pump station to the existing Paris collection system.
- Construct a gravity sewer to convey wastewater from the park to the pump station.

Option 3A

- Construct a new pump station where drainage system crosses Millersburg Road.
- Construct a force main to convey wastewater from the pump station to the existing Paris collection system.
- For Option 3A the tie-in location is near the wastewater treatment plant.
- Construct a gravity sewer to convey wastewater from the park to the pump station.

Option 3B

- Construct a new pump station where drainage system crosses Millersburg Road.
- Construct a force main to convey wastewater from the pump station to the existing Paris collection system.
- For Option 3B the tie-in location is near the old TB hospital location.
- Construct a gravity sewer to convey wastewater from the park to the pump station.
- The pump station, force main and gravity sewer capacity would be sized to serve the park and some level of development along US 68. The infrastructure would be smaller than Option 3A.
- The pump station location would support future expansion to serve a larger development area.

Option 4

- Construct a pump station near the intersection of US 68 and US 68 bypass.
- Construct a force main to convey wastewater from the pump station to the existing Paris collection system.
- The tie-in location is near the wastewater treatment plant.
- Construct a gravity sewer to convey wastewater from the park to the pump station.

Option 3B was preferred by staff during our meeting for the following reasons.

1. The pump station location serves the new park and development upstream of the pump station location.
2. The initial system capacities are smaller and less expensive to construct than the larger facilities required for Option 3A.
3. The smaller system facilities do not create the same operational difficulties associated with low initial flows in systems designed for larger future flows.
4. The pump station location allows future expansion to support future development.

Millersburg Road Sanitary Sewer Extension Preliminary Opinion of Probable Construction Cost Summary Summary				
Option	Total Service Area (Acres)	OPCC	Contingency (25%)	Total
1	-	\$ 1,616,000	\$ 404,000	\$ 2,020,000
2	613	\$ 2,915,000	\$ 728,750	\$ 3,643,750
3A	855	\$ 3,691,500	\$ 922,875	\$ 4,614,375
3B	855	\$ 2,619,750	\$ 654,938	\$ 3,274,688
4	1512	\$ 5,290,000	\$ 1,322,500	\$ 6,612,500



PARIS CITY COMMISSION AGENDA ITEM

Commission Meeting Date: May 14, 2024

AGENDA ITEM: Millersburg Road Sanitary Sewer Project; Funding

DEPARTMENT: Assistant City Manager

RECOMMENDED MOTION: Move to approve the filing of the letter of intent to request funding through the Kentucky Infrastructure Authority and authorize the Mayor, City Manager, City Clerk, and City Attorney to execute all necessary documents.

DESCRIPTION: Municipal Order 2022-16 Established the Millersburg Road Sanitary Sewer Extension.

The City has been awarded approximately \$1,956,936 in Cleaner Water Funds. The preliminary estimate for this project is \$2.020M and would only provide sanitary sewer to the park. If the project is revised to potentially serve more customers the estimated total becomes \$3.274M based on the engineering estimate.

Staff has been evaluating different financing options available to fund the City portion of the project.

Staff is requesting to seek additional funding to complete this project. The goal would be to fund as much of this project through KIA due to the low interest rate. The approval would be for an application for funding, and is not the final award. City Commission would have additional action if the request is accepted.

REQUESTED BY:

Name: Kevin Mayhorn, Assistant City Manager

Report for City of Paris, Kentucky

Millersburg Road Sewer and Pump Station Evaluation Project

Prepared by:

STRAND ASSOCIATES, INC.[®]
651 Perimeter Drive, Suite 220
Lexington, KY 40517
www.strand.com

March 2024



1.01 EXECUTIVE SUMMARY

The City of Paris (Paris) in partnership with Bourbon County Fiscal Court is in the process of developing a new recreational park at 1054 Millersburg Road (US Route 68). The proposed property is currently outside of the sanitary sewer service area of Paris. Therefore, Paris is seeking to extend their sanitary service to this location to allow for the construction of facilities for the new park. While the primary purpose of the new sanitary sewer line is to provide service to the park, there is opportunity to extend the sewer service area of Paris for future development along Millersburg Road. Four distinct options of sanitary sewer routing with varying service areas have been reviewed to provide options for consideration. These options each use a mixture of gravity sewer, a pump station, and force main to connect to Paris' existing sanitary infrastructure near the Bourbon County Jail off Paris Bypass Road. It is important to note that service areas in all options found within this report are based on general topography and include the total sewer shed. This is provided so that preliminary sewer sizing calculations could be done. Not all the area within the sewer shed will be developable as undevelopable areas such as Rights-of-Way (R/W), easements, protected habitats, railroads, and additional topographic features that would hinder development such as waterways and extreme slopes have not been excluded.

Option 1 provides the least future service potential at the lowest cost. This option places a proposed pump station on the future recreational park site and the use of sanitary force main from the site to the existing sanitary infrastructure. This option does not provide additional sewer service opportunity for future development along Millersburg Road. Facilities constructed in this option are generally located on publicly owned property and Kentucky Transportation Cabinet (KYTC) R/W. A railroad crossing will require an encroachment permit from the railroad.

Option 2 provides 613 acres of service area in addition to the proposed park site. Sanitary sewer would be installed on the southeast side of Millersburg Road to follow the natural topography along Mitchells Run. One crossing would be provided in this option to allow the sewer to service both sides of the road. The pump station would be placed on the northeast side of Millersburg Road near the location that Mitchells Run crosses the road. From the pump station, force main would be installed to connect to existing Paris sanitary infrastructure. Facilities constructed in this option are generally located in public R/W. A railroad crossing will require an encroachment permit from the railroad. Property purchase of the pump station site will likely be required depending on final pump station location.

Option 3 continues the gravity further along Mitchells Run and provides an additional 242 acres of service area. Instead of stopping at the location proposed in Option 2, installation of gravity sewer would continue to the south again following the natural topography along Mitchells Run. Before the next run crossing under Millersburg Road, a pump station would be installed and force main used from that point to connect to existing sewer infrastructure. Option 3 has been expanded into two options: Option 3A; and 3B. These options have similar pipe routing and pump station location. They differ in pipe and pump station sizes with 3A having larger overall capacity, piping and pump station based on an assumed full-development residential use. Option 3B has lower overall capacity, pump station and pipe sizes based on assumed limited build-out in the next ten years.

Finally, Option 4 provides the largest service area adding an addition 697 acres to the previous options. The previous options all stayed within the Millersburg Road R/W. This option, as the previous options did, would follow Mitchells Run. However, Mitchells Run veers to the east away from public R/W. Therefore, easements would need to be obtained for the pipe installation and

City of Paris, Kentucky
Millersburg Road Sewer and Pump Station Evaluation Project
Strand Associates, Inc

property purchased for the proposed lift station. The proposed lift station would be constructed to the southeast of the intersection of Millersburg Road and Paris Bypass Road and force main used from that point to connect to existing sewer infrastructure.

The following table provides a summary of total service areas and the opinion of probable construction cost for each option:

Millersburg Road Sanitary Sewer Extension Preliminary Opinion of Probable Construction Cost Summary				
Option	Total Service Area (Acres)	OPCC	Contingency (25%)	Total
1	-	\$ 1,616,000	\$ 404,000	\$ 2,020,000
2	613	\$ 2,915,000	\$ 728,750	\$ 3,643,750
3A	855	\$ 3,691,500	\$ 922,875	\$ 4,614,375
3B	855	\$ 2,619,750	\$ 654,938	\$ 3,274,688
4	1512	\$ 5,290,000	\$ 1,322,500	\$ 6,612,500

2.01 BACKGROUND AND PURPOSE

The City of Paris and Bourbon County Fiscal Court are partnering together to develop a recreational park at a 1058 Millersburg Road. This proposed property is currently outside of the sewer service area of Paris. The main purpose of this project is to provide sewer service to serve the needs of the facilities to be built within the park. The project is using Cleaner Water funds to construct this proposed sewer system extension.

While the primary purpose of this project is to serve the new park, this project presents the opportunity to serve a larger area within the watershed that the park will reside. The proposed park is situated near the peak of the watershed. Therefore, if the proposed sewer is a gravity trunk line, it can be used by future developments along Millersburg Road. The entire watershed area has been generally outlined in Exhibit 1. This exhibit shows the watershed from the park generally follows US 68 toward Paris. This topography defines the areas potentially served by a new pump station located along US 68.

Four options of sanitary sewer have been developed to provide varying service areas and cost. These options each use a mixture of gravity sewer, a pump station, and force main to connect the Paris' existing sanitary infrastructure near the Bourbon County Jail off Paris Bypass Road.

City of Paris, Kentucky
Millersburg Road Sewer and Pump Station Evaluation Project
Strand Associates, Inc
3.01 DESIGN ALTERNATIVES AND FUTURE SERVICE CAPACITY

A. DESIGN CRITERIA

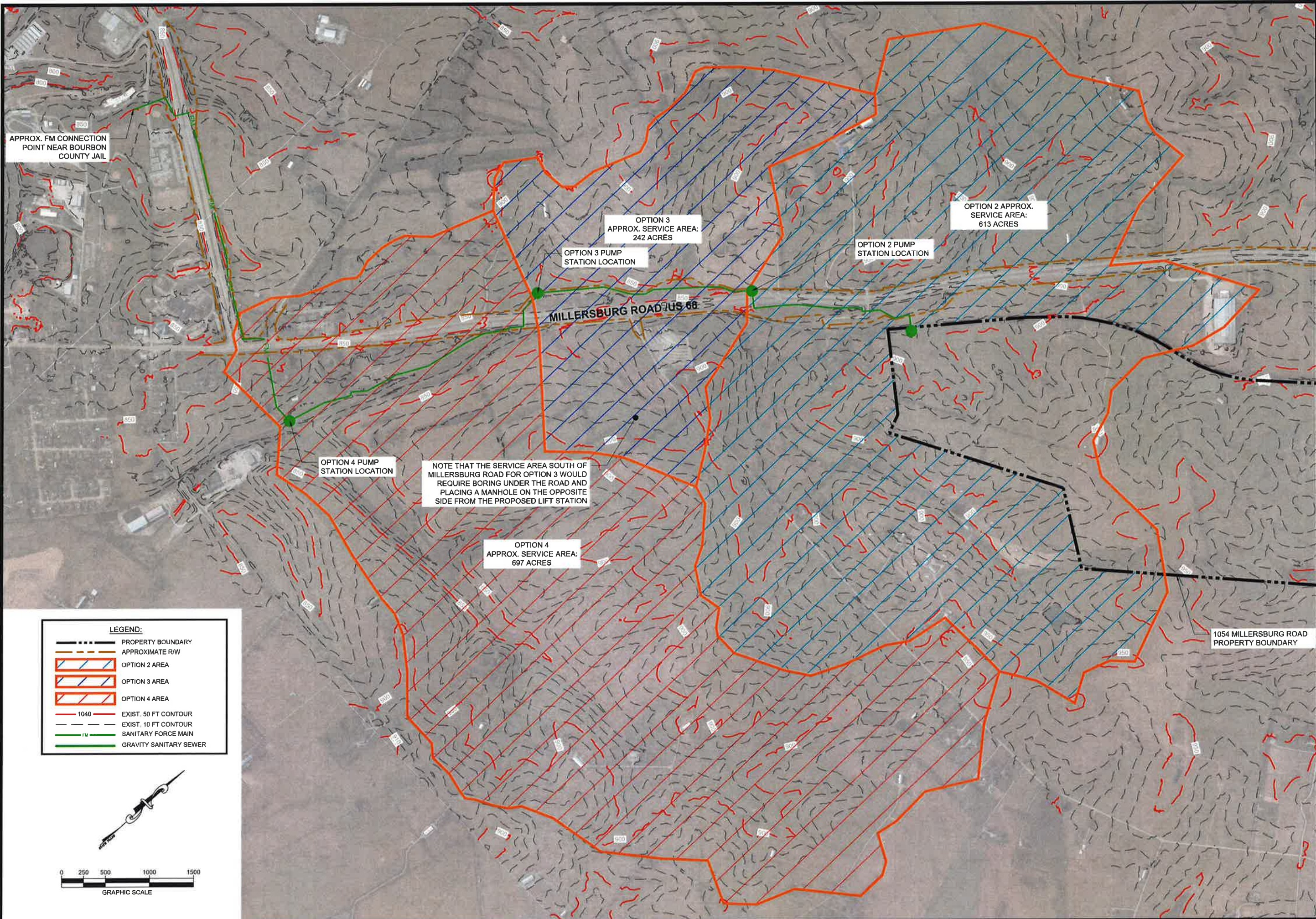
There are two main design considerations that were considered when preliminarily laying out the proposed sanitary sewer routing: the existing right-of-way (R/W) limits for Millersburg Road and By-pass Road and the natural topography. The R/W limits were determined using construction documents from previous improvement projects along Millersburg Road and By-pass Road. To the greatest extent possible, the preliminary design options keep the proposed sanitary sewer line within the existing R/W in an effort reduce the number of easements and land acquisitions required for each option. Lidar data was used to determine the existing topography along Millersburg Road and By-pass Road. As previously stated, the total watershed that the proposed park resides can be seen in Exhibit 1. The defining feature of this basin is Mitchells Run. Mitchells Run serves as the collecting point for the watershed. As the natural gravity collection point, installing a gravity sewer near Mitchells Run will provide the largest service areas while keeping the gravity sewer relatively shallow.

With these main design considerations, four unique routing options were developed. Each option provides a different length of gravity sewer line which determines the service area, a pump station location, and force main to connect to the existing infrastructure. Exhibit 2 displays each of the potential sewer routing options. Field investigation was conducted to ensure that the routing and pump station locations were feasible. The service areas do not account for undevelopable areas such as R/W, Railroad, and other restricting topographical features. However, they do provide a general service area can be utilized for preliminary pipe sizing.

To be conservative, all pipe sizing was calculated with the gravity sewer pipes installed for their respective sizes at minimum slope according to the 10-State Standards. The below table shows each pipe sizes flow capacity.

Name	Diameter (in)	n	A (ft ²)	P	Conduit Slope (ft/ft)	Q Full Pipe (cfs)	Q Full Pipe (gpm)	V Full Pipe (fps)
STD. 8	8	0.013	0.35	2.09	0.00400	0.77	344	2.20
STD. 10	10	0.013	0.55	2.62	0.00280	1.16	522	2.13
STD. 12	12	0.013	0.79	3.14	0.00220	1.68	752	2.13
STD. 15	15	0.013	1.23	3.93	0.00150	2.51	1126	2.04
STD. 18	18	0.013	1.77	4.71	0.00120	3.65	1637	2.06
STD. 24	24	0.013	3.14	6.28	0.00080	6.42	2879	2.04
STD. 30	30	0.013	4.91	7.85	0.00058	9.90	4445	2.02

Each of the service areas was assumed to be future residential development, with the exception of Option 3B. These service areas are shown on Exhibit 2. An estimation of 1500 gallons per day per acre was used to estimate the total gallons per day, average gallons per minute and peak flow. See the table below for the results of the calculations.



APPROX. FM CONNECTION
POINT NEAR BOURBON
COUNTY JAIL

OPTION 3
APPROX. SERVICE AREA:
242 ACRES

OPTION 3 PUMP
STATION LOCATION

OPTION 2 APPROX.
SERVICE AREA:
613 ACRES

OPTION 2 PUMP
STATION LOCATION

OPTION 4 PUMP
STATION LOCATION

NOTE THAT THE SERVICE AREA SOUTH OF
MILLERSBURG ROAD FOR OPTION 3 WOULD
REQUIRE BORING UNDER THE ROAD AND
PLACING A MANHOLE ON THE OPPOSITE
SIDE FROM THE PROPOSED LIFT STATION

OPTION 4
APPROX. SERVICE AREA:
697 ACRES

1054 MILLERSBURG ROAD
PROPERTY BOUNDARY

LEGEND:

- PROPERTY BOUNDARY
- APPROXIMATE R/W
- OPTION 2 AREA
- OPTION 3 AREA
- OPTION 4 AREA
- 1040 EXIST. 50 FT CONTOUR
- 1050 EXIST. 10 FT CONTOUR
- FM SANITARY FORCE MAIN
- GRAVITY SANITARY SEWER

DATE	
REVISIONS	
NO.	

MILLERSBURG ROAD OVERALL
SEWER SHED AREAS

CITY OF PARIS
BOURBON COUNTY, KENTUCKY

JOB NO.
2648.043
PROJECT MGR.
MLD



SHEET
EXHIBIT 2

City of Paris, Kentucky
Millersburg Road Sewer and Pump Station Evaluation Project
Strand Associates, Inc

Name	Acres of Residential Development	GDP Per Acre	GPD Total	AVG GPM	Equivalent Population (In Thousands.)	Peaking Factor	Peak Flow GPM
OPTION 2	613	1500	918,928	638.14	9.2	2.99	1908.74
OPTION 3A	855	1500	1,282,039	890.30	12.8	2.85	2534.55
OPTION 4	1552	1500	2,327,533	1616.34	23.3	2.59	4180.67

Using these flow projections, pipe sizes were calculated for each section and a Preliminary Opinion of Probable Construction Cost (OPCC) was developed for each option that will be further discussed in the following sections. These projections assume full build-out for residential development within identified watersheds. Population growth reflected in this table is unlikely to occur in the next 10-20 years based on Paris' current population and growth trends. Accordingly, these projections represent an upper end for potential flows for each option.

B. OPTION 1

Option 1 provides no service area for future development along Millersburg Road. This option places a proposed pump station within the property of the recreational park to serve only the park's needs. Current park development planning suggests that a sewer extension with capacity of 100 gpm is adequate for full development. Sewage will be pumped through force main along Millersburg Road and US-68 to existing sewer infrastructure at the Bourbon County Jail. The full force main layout can be seen in Exhibit 3. Because of the steep and rocky topography at the intersection of Millersburg Road and By-pass Road, an alternative routing is also shown that runs along Ruddles Mill Rd and then cuts to By-pass Road through existing farmland.

The force main will stay primarily within the right of way. For the primary routing, permanent easements should only be required when the force main exits the existing R/W near the Bourbon County Jail. The alternative routing will require a sewer easement through the existing farmland.

The routing for this option and all subsequent options will have to cross the Transkentucky Transportation Railroad that runs parallel to Millersburg Road. Therefore, railroad encroachment permit will be required for all layouts. In addition to this, a KYTC Encroachment Permit will be required as all R/W in which the sewer will be placed belongs to the state.

The chart found below shows the preliminary OPCC and approximate quantities of construction materials for Option 1. This OPCC does not include a construction contingency.

City of Paris, Kentucky
 Millersburg Road Sewer and Pump Station Evaluation Project
 Strand Associates, Inc

City of Paris Millersburg Road Sanitary Sewer Option 1 OPCC					
					
Item	Components	Unit	Unit Cost	Quantity	Extension
1	Pump Station	EA	\$ 350,000	1	\$ 350,000
2	4-Inch Force Main Sewer Pipe (PVC)	LF	\$ 60	11,800	\$ 708,000
3	Air Release Valve Assembly	EA	\$ 10,000	8	\$ 80,000
4	Road Bore for Force Main	LF	\$ 500	560	\$ 280,000
5	Manhole Connection	EA	\$ 3,000	1	\$ 3,000
6	Site Restoration	LS	\$ 50,000	1	\$ 50,000
7	Mobilization and Demobilization	LS	\$ 25,000	1	\$ 25,000
8	General Conditions (8%)	LS	\$ 120,000	1	\$ 120,000
	Subtotal				\$ 1,616,000

City of Paris, Kentucky
Millersburg Road Sewer and Pump Station Evaluation Project
Strand Associates, Inc

C. OPTION 2

Option 2 provides approximately 613 acres of service area in addition to the proposed park site. Sanitary sewer would be installed on the southeast side of Millersburg Road to follow the natural topography along Mitchells Run. The sanitary sewer would cross Millersburg Road near the locations that Mitchells Run crosses the road through a culvert. The pump station will be placed on the west side of Millersburg Road. From the pump station, a force main would be installed to connect to existing sanitary infrastructure. Exhibit 4 shows the gravity routing and pump station location for Option 2.

This option would require property acquisition as the proposed pump station would encroach onto private property. There may be opportunity to get an access easement from the property owner to create an access drive from their driveway to the proposed pump station site. All property acquisitions will be a fee simple purchase. Just as the previous option, permanent easements will also be required at the connection point at the Bourbon County Jail.

A Railroad Encroachment Permit and KYTC Encroachment Permit will be needed for construction of this option.

The chart found below shows the preliminary OPCC and approximate quantities of construction materials for Option 2. This OPCC does not include a construction contingency.

City of Paris Millersburg Road Sanitary Sewer Option 2 OPCC 					
Item	Components	Unit	Unit Cost	Quantity	Extension
1	Pump Station	EA	\$ 450,000	1	\$ 450,000
2	12-Inch Force Main Sewer Pipe (PVC)	LF	\$ 110	10,900	\$ 1,199,000
3	Air Release Valve Assembly	EA	\$ 12,000	7	\$ 84,000
4	Road Bore for Force Main	LF	\$ 500	360	\$ 180,000
5	Road Bore for Gravity Sewer	LF	\$ 750	240	\$ 180,000
6	Manhole	EA	\$ 2,000	13	\$ 26,000
7	8-Inch Gravity Sewer Pipe	LF	\$ 150	1,660	\$ 249,000
8	18-Inch Gravity Sewer Pipe	LF	\$ 300	510	\$ 153,000
9	Manhole Connection	EA	\$ 3,000	1	\$ 3,000
10	Site Restoration	LS	\$ 50,000	1	\$ 50,000
11	Creek Crossing	LS	\$ 100,000	1	\$ 100,000
12	Mobilization and Demobilization	LS	\$ 25,000	1	\$ 25,000
13	General Conditions (8%)	LS	\$ 216,000	1	\$ 216,000
	Subtotal				\$ 2,915,000

D. OPTION 3

Option 3 continues the gravity sewer further to the south along Mitchells Run and provides an additional 242 acres of service area in addition to Options 1 & 2. Installation of gravity sewer would continue from the previously marked pump station location and end approximately at the next point that Michells Run crosses Millersburg Road. From this point, force main would be installed to connect to existing sanitary infrastructure. Exhibit 4 shows the gravity routing and pump station location for Option 3.

An access road from Millersburg Road would need to be constructed to the pump station location. However, with the widening of the R/W within this area, this may be able to be constructed without the purchase of any additional property. Just as the previous options, permanent easements will be required at the connection point at the Bourbon County Jail and a Railroad Encroachment Permit and KYTC Encroachment Permit will be needed for construction of this option.

Option 3 has two options: Option 3A; and 3B. The routing within these alternatives remains the same. Option 3A pipe sizes were calculated as stated within the Design Criteria section for full build-out. For Option 3B, a different usage was calculated. This option assumes that light commercial use near US 68 would be developed rather than full build-out residential. An assumption was made that two hotels, two full service restaurants, and three fast food restaurants would develop to support the new park. The total peak flow was calculated for these establishments which can be seen below.

City of Paris, Kentucky
Millersburg Road Sewer and Pump Station Evaluation Project
Strand Associates, Inc

Option 3B								
Commercial Development								
Development Type	Number of Buildings	Hotel Units Per Building	GPD Per Unit	GPD Total	AVG GPM	Equivalent Population (Thousands)	Peaking Factor	Peak Flow GPM
Hotel	2	88	138	24,288	16.87	0.2	4.12	69.42
Development Type	Number of Buildings	Seats	GPD Per Seat	GPD Total	AVG GPM	Equivalent Population (Thousands)	Peaking Factor	Peak Flow GPM
Restaurant	2	200	30	12,000	8.33	0.12	4.22	35.18
Fast Food	3	50	20	3,000	2.08	0.03	4.35	9.07
TOTAL PEAK FLOW:								113.67
ROUND TO:								114

This peak flow in Option 3B is significantly smaller than that of Option 3A. This is reflected in the required pipe sizes within the cost opinions seen below.

For Option 3B, a 6-inch force main is selected to provide some capacity for expansion beyond the development calculated above. A 180 gpm pump station capacity is selected to provide a minimum two feet-per-second velocity in the 6-inch force main.

The charts found below shows the preliminary OPCC and approximate quantities of construction materials for Options 3A and 3B. This OPCCs do not include a construction contingency.

City of Paris Millersburg Road Sanitary Sewer Option 3A OPCC						
Item	Components	Unit	Unit Cost	Quantity	Extension	
1	Pump Station	EA	\$ 475,000	1	\$ 475,000	
2	12-Inch Force Main Sewer Pipe (PVC)	LF	\$ 110	8,500	\$ 935,000	
3	Air Release Valve Assembly	EA	\$ 12,000	6	\$ 72,000	
4	Road Bore for Force Main	LF	\$ 500	315	\$ 157,500	
5	Road Bore for Gravity Sewer	LF	\$ 750	300	\$ 225,000	
6	Manhole	EA	\$ 4,000	23	\$ 92,000	
7	8-Inch Gravity Sewer Pipe	LF	\$ 150	1,730	\$ 259,500	
8	18-Inch Gravity Sewer Pipe	LF	\$ 300	510	\$ 153,000	
9	24-Inch Gravity Sewer Pipe	LF	\$ 350	2,490	\$ 871,500	
10	Manhole Connection	EA	\$ 3,000	1	\$ 3,000	
11	Site Restoration	LS	\$ 50,000	1	\$ 50,000	
12	Creek Crossing	LS	\$ 100,000	1	\$ 100,000	
13	Mobilization and Demobilization	LS	\$ 25,000	1	\$ 25,000	
14	General Conditions (8%)	LS	\$ 273,000	1	\$ 273,000	
	Subtotal				\$ 3,691,500	

City of Paris, Kentucky
 Millersburg Road Sewer and Pump Station Evaluation Project
 Strand Associates, Inc

City of Paris Millersburg Road Sanitary Sewer Option 3B OPCC					
					
Item	Components	Unit	Unit Cost	Quantity	Extension
1	Pump Station	EA	\$ 400,000	1	\$ 400,000
2	12-Inch Force Main Sewer Pipe (PVC)	LF	\$ 90	6,975	\$ 627,750
3	Air Release Valve Assembly	EA	\$ 6,000	6	\$ 36,000
4	Road Bore for Force Main	LF	\$ 500	315	\$ 157,500
5	Road Bore for Gravity Sewer	LF	\$ 750	300	\$ 225,000
6	Manhole	EA	\$ 4,000	23	\$ 92,000
7	8-Inch Gravity Sewer Pipe	LF	\$ 150	4,730	\$ 709,500
8	Manhole Connection	EA	\$ 3,000	1	\$ 3,000
9	Site Restoration	LS	\$ 50,000	1	\$ 50,000
10	Creek Crossing	LS	\$ 100,000	1	\$ 100,000
11	Mobilization and Demobilization	LS	\$ 25,000	1	\$ 25,000
12	General Conditions (8%)	LS	\$ 194,000	1	\$ 194,000
	Subtotal				\$ 2,619,750

City of Paris, Kentucky
Millersburg Road Sewer and Pump Station Evaluation Project
Strand Associates, Inc

E. OPTION 4

Option 4 provides the largest service area adding an addition 697 acres to the previous options. As the previous options did, this option continues from the previous pump station location and follows Mitchells Run to the south. However, shortly after the run again crossing Millersburg Road, it exits the R/W and begins to flow though private farmland. To keep the sanitary sewer constructable and still have the ability to serve a large service area, the proposed sanitary sewer line would need to be constructed along Mitchells Run within private property. The proposed lift station would be constructed to the southeast of the intersection of Millersburg Road and Paris Bypass Road and force main used from that point to connect to existing sewer infrastructure at the Bourbon County Jailhouse. Exhibit 5 shows the gravity routing and pump station location for Option 3.

A significant amount of land would need to be purchased and a long stretch of easements acquired to construct the sanitary sewer and the pump station. This option would require crossing more densely wooded areas and would require a significant investment in an access drive to the pump station. Just as the previous options, permanent easements will be required at the connection point at the Bourbon County Jail and a Railroad Encroachment Permit and KYTC Encroachment Permit will be needed for construction of this option.

To truly capture this large area, the force main will need to be extended to the wastewater treatment plant influent structure.

The chart found below shows the preliminary OPCC and approximate quantities of construction materials for Option 4. This OPCC does not include a construction contingency.

City of Paris Millersburg Road Sanitary Sewer Option 4 OPCC 					
Item	Components	Unit	Unit Cost	Quantity	Extension
1	Pump Station	EA	\$ 600,000	1	\$ 600,000
2	18-Inch Force Main Sewer Pipe (PVC)	LF	\$ 150	6,200	\$ 930,000
3	Air Release Valve Assembly	EA	\$ 20,000	5	\$ 100,000
4	Road Bore for Force Main	LF	\$ 500	230	\$ 115,000
5	Road Bore for Gravity Sewer	LF	\$ 750	490	\$ 367,500
6	Manhole	EA	\$ 4,000	36	\$ 144,000
7	8-Inch Gravity Sewer Pipe	LF	\$ 150	1,730	\$ 259,500
8	18-Inch Gravity Sewer Pipe	LF	\$ 300	510	\$ 153,000
9	24-Inch Gravity Sewer Pipe	LF	\$ 350	5,860	\$ 2,051,000
10	Manhole Connection	EA	\$ 3,000	1	\$ 3,000
11	Site Restoration	LS	\$ 50,000	1	\$ 50,000
12	Creek Crossing	LS	\$ 100,000	1	\$ 100,000
13	Mobilization and Demobilization	LS	\$ 25,000	1	\$ 25,000
14	General Conditions (8%)	LS	\$ 392,000	1	\$ 392,000
	Subtotal				\$ 5,290,000



OPTION 4 - CONTINUE GRAVITY
SANITARY SEWER SYSTEM

APPROXIMATE LOCATION THAT
PROPOSED SANITARY SEWER
TO LEAVE EXISTING R/W

APPROX. R/W

MILLERSBURG ROAD /US 68

MANHOLES LOCATED AT BENDS
AND AT MAXIMUM SPACING
(TYP.)

MITCHELLS RUN

DENSELY WOODED AREA

MITCHELLS RUN

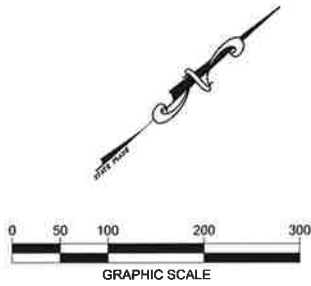
PROPOSED GRAVITY SEWER TO
BORE UNDER MITCHELLS RUN

TRANS KENTUCKY
TRANSPORTATION
RAILROAD

END OF SANITARY SEWER OPTION 4.
PUMP STATION TO BE CONSTRUCTED AT
THIS APPROXIMATE LOCATION AND FM TO
BE CONSTRUCTED TO CONNECTION POINT
NEAR BOURBON COUNTY JAIL.

LEGEND:

- PROPERTY BOUNDARY
- APPROXIMATE R/W
- EXIST. 10 FT CONTOUR
- EXIST. 2 FT CONTOUR
- EXISTING CULVERT
- GRAVITY SANITARY SEWER



NO.	REVISIONS	DATE

**MILLERSBURG ROAD
SANITARY SEWER OPTION 4**

CITY OF PARIS
BOURBON COUNTY, KENTUCKY

JOB NO.
2648.043

PROJECT MGR.
MLD

SA STRAND ASSOCIATES®

**SHEET
EXHIBIT 6**